

*The best Managers
are great
LEADERS*

*Guided, Hands-on Project
Management and Leadership
Coaching*

Project Management & Leadership Practicum



*Production, Publishing, Projects, Events
Design, Development, Delivery*

TLF Limited Management
Edgewood MD 21040

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There is a plethora of PMP training providers to choose from; however, training is only guaranteed to prepare you (no matter what claims they make!) and you have to PUT IN THE WORK!

5-day Project Management & Leadership Practicum

Today, many companies seek project managers with PMP certification. But what about the company, with a skilled team of project managers, that simply wants to maintain and improve their proficiencies? The best managers are great leaders. By combining team management and leadership, a project manager can surpass all expectations.

Whether you want your team to sit for the exam or simply be the best project managers they can be, trained project managers are essential for industry success.

The *Project Management & Leadership Practicum* (PMLP) provides hands on, real-time experience, knowledge and proficiency to ensure that participants build skills, increase their knowledge, become transformational leaders, and are able to build winning teams. This 5-day PMLP training and coaching exposes participants to real projects and leadership scenarios, and provides them with the expertise and tools they will need to improve organizational performance and advance their careers.

Disclaimer: TLF Limited Management, its owners and assigns, offer no guarantee of certification as a result of taking the PMLP.

What participants will receive in the Project Management & Leadership Practicum

Hybrid course with a combination of classroom and online instruction
24-32 contact hours per Project Management Institute requirements
Convenient, accessible off-site location in Harford County MD
A Guide to the Project Management Body of Knowledge (6th ed.)

Helpful publications —
The PMP Exam: Quick Reference Guide, Sixth Edition

PUT IN THE WORK, APPLY THE TRAINING, REAP THE BENEFITS!



Three Educational Tracks

5 day track

Project Management and
Leadership Coaching
(4 days face to face, 1 day virtual)

3 day track

Project Management Coaching
(3 days face to face)

2 day track

Leadership Coaching
(2 days face to face)



About the Practicum

8 a.m. to 4:30 p.m.

Project Management Coaching (3 days)

Leadership Coaching (2 days)

5-day Track PMLP Outline

- Day 1-3—PM Coaching
 - Participants will learn the importance of aligning corporate and project strategy, purposeful business requirements gathering, effective risk management, and resource optimization.
 - Learning outcome: By the end of day 3, participants will have gained a clearer understanding of and new strategies for monitoring and controlling projects and leading the cross-functional teams that fulfill the mission.
- Day 4-5—Leadership Coaching
 - Participants will learn the core elements of ethical leadership, employee engagement, balancing emotional intelligence with business objectives, and employee/team empowerment.
 - By the end of day 5, participants will have gained a clearer understanding of and new strategies for building effective teams, influential communication, and advanced program/portfolio management.



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Hybrid Format

- Face-to-face, instructor-led *Project Management & Leadership Practicum* at our training facility
- Team assignments
- Web-based, interactive virtual instruction with a live instructor
- Access to *PMLP Coach* app (beta)
- Training is also available at your site if you have 5 or more potential participants



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Register online at

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About TLF Limited Management

TLF Limited Management provides training, consulting, and management services across industries. Its portfolio of services includes quality, market-specific coordination, evaluation, subject-matter expertise, and project management on a variety of projects — from the overall project design, through development and implementation, to delivery and follow-up.

About the Instructors

All PMLP instructors are credentialed project management professionals (PMPs), certified by the Project Management Institute. All are required to maintain active certification, which entails continuing education and practice to keep skills fresh and increase knowledge base. Instructors have over 30 years experience in the project management field, and as leadership coaches.

Organizational Benefits

*Optimized management performance * Development of leader-managers
Increased skills for employee engagement*

Participant Benefits

*Development of leadership habits * Retention of new skills through practice
Relevant knowledge acquisition
Development of cross-functional negotiation skills*

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Pricing

- PMLP classes are delivered live and include an interactive, online component with a live instructor.
- Enrollees receive immediate email confirmation and follow-up by instructor to discuss expectations.
- Sponsoring organizations receive reporting on participant progress
- Includes class materials and 24-32 contact hours

5-day Track

- Project management and leadership
- ~~Introductory Rate \$1,495/~~ **Discounted \$1,295 per person**

3-day Track

- Project management only
- ~~Introductory Rate \$1,195/~~ **Discounted \$1,095 per person**

2-day Track

- Leadership only
- Pre-requisite: 3-day PM training
- ~~Introductory Rate \$895/~~ **Discounted \$825 per person**



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PMLP Registration

Please fill out completely so that your registration may be processed promptly.

Name _____
(last) (first) (M.I.)

Organization _____

Address _____

(city) (state) (zip)

E-mail Address _____

Home Phone (_____) _____ Cell Phone (_____) _____

Have you ever taken a course or workshop from TLF Limited Management? No ____ Yes ____ When? _____
(if known)

Please select the PMLP track:

- ☐ 5-day project management and leadership \$1,495 / Discounted **\$1,295 per person**
☐ 3-day project management only \$1,195 / Discounted **\$1,095 per person**
☐ 2-day leadership only \$895 / Discounted **\$825 per person**

Please select venue preference:

- ☐ My location (My organization will provide meeting space equipped with wireless Internet.)
☐ TLF Limited Management location (Wireless Internet will be provided.)

Please register the following individuals:

NAME	EMAIL ADDRESS	COST
TOTAL AMOUNT DUE:		

Registration for PMLP requires a \$500 **non-refundable** deposit. The balance will be invoiced with payment due before the first day of the scheduled PMLP session. If a workshop is canceled by TLF Limited Management, your deposit and any balance paid will be fully refunded. **All checks should be made payable to TLF Limited Management.** Credit/debit cards are accepted. Confirmation will be emailed to each participant one week prior to the first day of the scheduled PMLP session.

REGISTRATION OPTIONS:

- Mail:** Mail registration form and **non-refundable** deposit to: PMLP, TLF Limited Management, 1913 Hawthorne Road, Edgewood MD 21040. Checks should be made payable to **TLF Limited Management**.
- Online:** Go to <http://www.tlflimited.com> and click *PMLP Registration*. A **non-refundable** deposit by credit card is required. Call (202) 390-3456 for more information.

CREDIT CARD INFORMATION

Credit Card: ☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

Credit Card Number _____ Exp. Date _____ Security Code _____ Billing Zip Code _____

Cardholder Name: _____

(last)

(first)

(M.I.)

Signature: _____

Date: _____



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Should You Attend the Project Management & Leadership Practicum?

The **Project Management & Leadership Practicum** is designed for intermediate and advanced level project managers who desire to augment their skills, discover new trends, increase their knowledge base, and remain relevant.

PMLP is not for beginning project managers.

PMLP is a capstone course that explores new techniques, strategies, and evolving trends, helps participants develop and maintain transformational leadership practices, and allows participants to tap into all the knowledge and experience they already have and apply that expertise to real-life projects.

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