



#120 -27 Helmcken Rd, Victoria BC, V8Z 5G5

WAIVER: Electronic Chart Transfer Waiver onto Unsecured USB Flash-Stick

As the patient (or legal guardian of a patient), you have asked Eagle Creek Medical Clinic (ECMC Inc.) to transfer all of your electronic medical files from our secure network onto an unsecured USB flash-stick.

Once we have transferred this information onto the USB flash-stick and delivered it to you, we can no longer guarantee the safety / security of this medical information. In turn, you acknowledge that you are solely responsible for the privacy and security of the information on this USB flash-stick.

The patient (or guardian of patient) who signs below releases ECMC of all electronic data security obligations relating to his/her/their Electronic Medical Record (EMR) as stored on the USB flash-stick.

A much safer way of data transfer would be to request ECMC to directly transfer the Electronic Medical Record to a new primary care provider and/or clinic.

Alternatively, any patient’s EMR can be printed and given to the patient (or guardian) directly as well.

Private fees related to this uninsured service are:

Chart transfer to a new provider	Per Individual	\$38
Chart copy to patient (paper or electronic)	Per Individual	\$80
Chart copy to patient (paper or electronic)	Same Household (5 or less individuals)	\$160 total
Reduced fee for chart transfer or copy to patient (paper or electronic)	Examples: PWD status, First Nations, Social Assistance, Out of Work, Minimum Wage Employment, etc...	Free to \$38 / person (depending on the situation)

**Credit Card, Debit or Cheque Only (make out to “Eagle Creek Medical Clinic Inc.”)*

The following signature confirms I have read and agree to the above terms and acknowledge receipt of the USB flash-stick (with my EMR on it).

Name (or Guardian of)

Signature

Date

Note: this waiver does not release Eagle Creek Medical Clinic of its regulatory obligations under the CPS Practice Standards and statutory obligations under PIPA and FIPPA, concerning retention of records and maintenance of security and limited access to those records.