**BAR DAILY CLEANING CHECKLIST**

* Ice Wells
* Walls
  + Lower walls wiped down
  + Back bar walls wiped down
* Bar Top
  + Cleaned (top and under)
  + Under glassware
  + Under Service station. Under grates.
  + Menus for next shift
  + Under drink side lip
  + Under all Black versa mats
* Bar floor
  + Floor swept
  + Floor mopped
  + Floor drains clear/free of debris
* Dish machine / Sinks
  + Filter clean
  + Cleaned / Detailed OUTSIDE
  + Sinks cleaned, debris free
* Trash
  + Taken out
* Wines / Bottles
  + Restocked
  + Date Label for all open bottles
  + All bottles faced & wiped down
  + Ice burned
  + Ice well wiped out and cleaned
* Liquor Wells
  + Bottles stocked/wiped
  + Wells wiped and cleaned
* Soda guns
  + Cleaned
  + Placed in sanitizer water overnight
  + Lines wiped down
* Shelving
  + All shelving wiped down
  + Shelving organized
  + Ítems re stocked for Service
  + Make sure mirrors are clean and spot free
* Beer Coolers
  + Beer stocked
  + Wine stocked
  + Clean inside
  + Clean Doors (inside & outside) and Gaskets
* Prep Coolers
  + Date Labels in all prep-product
  + Lids on all prep product
  + Clean Doors (inside & outside) and Gaskets

Manager’s Initials \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bartender Initials \_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ AM\_\_\_\_\_PM\_\_\_\_\_

**BAR WEEKLY CLEANING CHECK LIST**

* **Monday**
  + **AM –** Empty and clear out coolers.
  + **PM –** Empty glass chiller, defrost, clear out.
* **Tuesday**
  + **AM –** Clean/Detail POS and cubbies under POS
  + **PM –** Clean/Detail dish machine
* **Wenesday**
  + **AM –** Remove bottles on top liquor shelves.
  + **PM –** Remove bottles on bottom liquor shelves.
* **Thursday**
  + **AM -–** Remove ítems and wipe down shelves
  + **PM –** Clean detail below equipment and walls behind equipment
* **Friday**
  + **AM –**
  + **PM –**
* **Saturday**
  + **AM-**
  + **PM –**
* **Sunday** 
  + **AM –** Clean and Organize the liquor room.
  + **PM –** Clean and organize the beer cooler.

Manager’s Initials \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bartender’s Initials \_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ AM or PM shift?