**BAR DAILY CLEANING CHECKLIST**

* Ice Wells
* Walls
	+ Lower walls wiped down
	+ Back bar walls wiped down
* Bar Top
	+ Cleaned (top and under)
	+ Under glassware
	+ Under Service station. Under grates.
	+ Menus for next shift
	+ Under drink side lip
	+ Under all Black versa mats
* Bar floor
	+ Floor swept
	+ Floor mopped
	+ Floor drains clear/free of debris
* Dish machine / Sinks
	+ Filter clean
	+ Cleaned / Detailed OUTSIDE
	+ Sinks cleaned, debris free
* Trash
	+ Taken out
* Wines / Bottles
	+ Restocked
	+ Date Label for all open bottles
	+ All bottles faced & wiped down
	+ Ice burned
	+ Ice well wiped out and cleaned
* Liquor Wells
	+ Bottles stocked/wiped
	+ Wells wiped and cleaned
* Soda guns
	+ Cleaned
	+ Placed in sanitizer water overnight
	+ Lines wiped down
* Shelving
	+ All shelving wiped down
	+ Shelving organized
	+ Ítems re stocked for Service
	+ Make sure mirrors are clean and spot free
* Beer Coolers
	+ Beer stocked
	+ Wine stocked
	+ Clean inside
	+ Clean Doors (inside & outside) and Gaskets
* Prep Coolers
	+ Date Labels in all prep-product
	+ Lids on all prep product
	+ Clean Doors (inside & outside) and Gaskets

Manager’s Initials \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bartender Initials \_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ AM\_\_\_\_\_PM\_\_\_\_\_

**BAR WEEKLY CLEANING CHECK LIST**

* **Monday**
	+ **AM –** Empty and clear out coolers.
	+ **PM –** Empty glass chiller, defrost, clear out.
* **Tuesday**
	+ **AM –** Clean/Detail POS and cubbies under POS
	+ **PM –** Clean/Detail dish machine
* **Wenesday**
	+ **AM –** Remove bottles on top liquor shelves.
	+ **PM –** Remove bottles on bottom liquor shelves.
* **Thursday**
	+ **AM -–** Remove ítems and wipe down shelves
	+ **PM –** Clean detail below equipment and walls behind equipment
* **Friday**
	+ **AM –**
	+ **PM –**
* **Saturday**
	+ **AM-**
	+ **PM –**
* **Sunday**
	+ **AM –** Clean and Organize the liquor room.
	+ **PM –** Clean and organize the beer cooler.

Manager’s Initials \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bartender’s Initials \_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ AM or PM shift?