

**SUWANNEE COUNTY BOARD OF COUNTY COMMISSIONERS  
JUDICIAL ANNEX BUILDING  
218 PARSHLEY STREET SOUTHWEST  
LIVE OAK, FLORIDA 32064**

**TENTATIVE AGENDA FOR JUNE 17, 2025, AT 5:30 P.M.**

**Invocation**

**Pledge to American Flag**

**ATTENTION:**

- The Board may add additional items to this agenda.
- Affirmative action on any item includes authorization of the Chairman's or designee's signature on all associated documents.
- Individual speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairman and must speak from the podium. Speakers may only make one (1) trip to the podium to address concerns regarding all items on the consent agenda. (Filling out of Comment Card required, and forward to Chairman or County Administrator.)
- Groups or factions representing a position on a proposition or issue are required to select a single representative or spokesperson. The designated representative will be allowed to speak for seven (7) minutes following recognition by the Chairman and must speak from the podium. Speakers may only make one (1) trip to the podium to address concerns regarding all items on the agenda. (Filling out of Comment Card required, and forward to Chairman or County Administrator.)
- For general updates or questions regarding County business, contact the County Administrator during regular business hours at (386) 364-3400.

**APPROVAL OF MINUTES:**

1. a) June 3, 2025 – Multipurpose Community Facilities Bid Tabulation Meeting  
b) June 3, 2025 – Regular Board Meeting  
c) June 5, 2025 – Wellborn Community Center Public Meeting

**PUBLIC CONCERNS AND COMMENTS:**

(Filling out of Comment Card required, and forward to Chairman or County Administrator. Individual speakers from the audience will be allowed three (3) minutes, and a single representative or spokesperson will be allowed seven (7) minutes to speak following recognition by the Chairman and must speak from the podium – one (1) trip to the podium.)

**PROCLAMATIONS AND PRESENTATIONS:**

**CONSENT:**

2. Approval of payment of processed invoices.

3. Authorization to purchase a 2020 Peterbilt 567 transport truck from Rush Truck Center for the Road Department. Budget impact: \$66,325 to be paid from the Road Department budget.
4. Approval of amendments to the Suwannee County Purchasing Policy Manual.
5. Approval of Task Order with Pitman Engineering in the amount of \$99,792.50 for engineering services associated with the 184<sup>th</sup> Street paving design. Budgeted item.
6. Approval of Task Order No. 1 with North Florida Professional Services, Inc. for engineering services for the Catalyst Industrial Park potable and non-potable water distribution systems line extension to the east side of I-10. Budget impact: \$18,690 to be paid for by FDEP Grant No. LPA0692 funding.
7. Approval of Task Order No. 2 with North Florida Professional Services, Inc. for engineering services for the Catalyst Industrial Park potable and non-potable water distribution systems line extension to the Catalyst Water Treatment Plant. Budget impact: \$18,690 to be paid for by FDEP Grant No. LPA0692
8. Approval of Change Order No. 1 with Anderson Columbia Company, Inc. to shorten the limits of the project to match the Florida Department of Transportation grant funds to construct CR49 widening and resurfacing from US90 southbound. Budget impact: a decrease in cost of \$2,625,924.17, the project being funded by FDOT.
9. Approval of Interlocal Agreement with the Town of Branford for fire and emergency services to be provided to the Town of Branford.
10. Approval of Contract with Richard Perry as the representative landowner for those living on 39<sup>th</sup> Place and 134<sup>th</sup> Place in Wellborn, Florida.
11. Approval to hold Budget and Personnel Rules and Regulations Workshops on Tuesday, August 5, and Wednesday, August 6, 2025, beginning at 9:00 a.m. each day. The workshops will be held at the Judicial Annex Building, 218 Parshley Street SW, Live Oak, FL.
12. Authorize the replacement of five (5) dump trucks with new units acquired from Nextran utilizing State Contract FSA 23-VEH 21.0 Heavy Trucks, contract term October 1, 2024 – September 30, 2025, and authorize the County Administrator to execute the lease agreement pending County Attorney review. Budget impact: funding to be included in Fiscal Year 2025-2026.
13. Authorization to purchase six (6) solid waste compactors utilizing Sourcewell Contract 040621-MEC, Tampa Crane & Body. Budget impact: \$50,320 per unit to be paid from the Solid Waste Collections budget.
14. Authorization to advertise Request for Proposals and/or Request for Qualifications for grant management and other related services.
15. Award Bid 2025-17 and authorize the Chairman to execute a contract to the lowest qualified respondent, Complete Construction Creations, LLC, for Suwannee County Courthouse window replacement, pending County Attorney review. Budget item.

16. Award RFQ 2025-21 and authorize the Chairman to execute a contract to the highest-scoring company, Gray Construction Services, Inc., for professional design build services for the South County Multipurpose Community Facility, pending County Attorney review. Budget impact: funded from grant proceeds.
17. Award RFQ 2025-22 and authorize the Chairman to execute a contract with the highest scoring company, Gray Construction Services, Inc., for professional design build services for the John Hale Park Multipurpose Community Facility, pending County Attorney review. Budget impact: funded from grant proceeds.
18. Award RFQ 2025-23 and authorize the Chairman to execute a contract with the highest scoring company, Gray Construction Services, Inc., for professional design build services for the Douglass Center African American Cultural Multipurpose Community Facility, pending County Attorney review. Budget impact: funded from grant proceeds.

#### **TIME-SPECIFIC ITEMS:**

19. **At 5:35 pm** or as soon thereafter as the matter can be heard, **hold a public hearing** to consider Special Permit for Temporary Use Request No. SPTU-25-05-01 by American Promotional Events DBA TNT Fireworks to be granted a special permit for temporary use under Section 14.10 of the Suwannee County Land Development Regulations for a Fireworks Tent Sale to be held starting June 23, 2025, through July 5, 2025, on property zoned Commercial Intensive (CI). (Ron Meeks, Development Services Director)
20. **At 5:35 pm** or as soon thereafter as the matter can be heard, **hold a public hearing** to consider the enactment of an ordinance to extend and reimpose, through June 30, 2055, the levy of the local option fuel tax upon every gallon of motor fuel and diesel fuel sold in the county and taxed under the provisions of Chapter 206, Florida Statutes, as authorized pursuant to Section 336.025(1)(a), Florida Statutes; providing for the time period said local option fuel tax is to be levied; providing for distribution of the local option fuel tax proceeds; proving notice to the department of revenue; providing for codification; severability, and for an effective date and approval of Interlocal Agreement with the City of Live Oak, and the Town of Branford providing a distribution formula for Local Option Gas Tax. (Adam Morrison, County Attorney)

#### **CONSTITUTIONAL OFFICERS ITEMS:**

#### **STAFF ITEMS:**

#### **COMMISSIONERS ITEMS:**

#### **COUNTY ATTORNEY ITEMS:**

**CONSULTANT ITEMS:**

**GENERAL BUSINESS:**

21. Discuss, with possible Board action, employee health benefits. (JD Curls, Gallagher Benefit Services, Inc.)
22. Discuss, with possible Board action, Safer Grant application. (Dan Miller, Fire Chief)
23. **Additional Agenda Items.** The Chairman calls for additional items.
24. Administrator's comments and information.
25. Board Members Inquiries, Requests, and Comments.