

NON-PROFIT VENDOR APPLICATION
Memorial Day Weekend



NEW LOCATION: Azalea Park

Set up - Saturday, May 25th, 10 am - noon
Open Saturday, May 25th, noon - 6 pm
Sunday, May 26th, noon – 5 pm
Contact: azaleafestival@brookings.or.us
Phone: 541-469-1102

This application for Non-Profits only

General Information: The Azalea Festival features three full days of events that take place throughout the community. The events include a Friday Night Dance Party, Saturday Parade, Saturday Concert, and Sunday Family Fun Day. Learn more on our website at: azaleafestivalbrookingsoregon.com. In case of rain and we need to cancel, you will be issued a refund.

Space Sizes: 12x12, Non-Profit, no power \$30

We encourage you to host a fun carnival or art event in your booth.

Ideas can be found at <https://www.weareteachers.com/carnival-games/>.
Supplies can be obtained at <https://www.carnivalsavers.com/carnivalsupplies.html>.

***This is a wonderful opportunity to engage the public and enjoy yourself.
There will be music in the park on Saturday and it is Family Fun Day on
Sunday with lots of things happening on stage. Space will be limited!***

_____ Merchandise - briefly describe your products: _____

_____ Informational - briefly describe your products: _____

_____ Raffle? Games? Activity? _____

Your Name _____

Business Name _____

Daytime phone _____ Cell Phone: _____

Mailing Address _____

City, State, Zip _____

Email _____

DISCLAIMER: I agree to protect and hold harmless, the City of Brookings, the Brookings-Harbor School District, the Elks Lodge and any and all business or property owners involved in the Azalea Festival and their successors, representatives and assignees, for any injuries, accidents or losses suffered while participating in the Azalea Festival. I have read the attached Terms of Entry and the above and agree to be bound to them.

_____ Date: _____
Applicant Signature Required

IMPORTANT!
Last Day to apply, May 1st
Insurance Cert due by May 1st

Applications WITH payment
must be mailed to:

City of Brookings
898 Elk Drive
Brookings, OR 97415

Payment due with application

Make checks/money orders
payable to City of Brookings

All vendors are required to submit an Insurance Certificate of Liability listing the City of Brookings as a Certificate Holder, due no later than May 1st. Failure to provide will bar you from participating. You or your insurance company may email the certificate to:

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Terms of Entry:

- There is no overnight camping. Please contact local RV parks and motels for reservations.
- Vendors provide their own tent and display furniture.
- No early takedowns. If you takedown early, you run the risk of being band from future Azalea Festivals vendor events.
- We may experience coastal fog and drip; bring something to cover your items.
- All belongings must be inside your tent at night, covered and secured. Zippered tent sides are recommended!
- No tent staking allowed. There can be wind in the afternoon therefore a properly weighted tent is required. Tent weights strapped to each leg or heavy weights that slide over each leg are great options. 40lbs per leg is a great rule of thumb at any outdoor venue.
- Overnight patrols provided on Friday and Saturday nights; however, we cannot guarantee your booth will be free from theft or damage.
- No pets allowed in your booth (service dogs are excepted).
- Running water is not provided.
- Vendors are required to monitor and keep their spaces clean of spills and trash.
- Merchandise that has the potential to create a nuisance, such as string-shooters, bomb bags or water guns are prohibited to be sold. The Azalea Festival Committee reserves the right to prohibit the sale of such items.
- Firearms and controlled-substance paraphernalia are not permitted for sale or raffle.
- By your participation you authorize any party to produce videos, take pictures and record sound in connection with the promotion of the Azalea Festival. Further, you assign and transfer your right for use and publishing electronically or in print.
- VENDOR agrees to use and pay for space as described and stay with their assigned space. All space assignments are final.
- VENDOR agrees to accept space assigned and will not sub-let to anyone else.

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