



STREET MARKET **FOOD** PREPARER VENDOR APPLICATION

Memorial Day Weekend

Corner of 5th and Hwy 101/Chetco Ave on Frontage Road

SET UP: FOOD PREPARERS ONLY - Friday, May 22nd, 5 pm
Market Open Saturday, May 23rd, 9 am-6 pm
Sunday, May 24th, 10 am-4 pm

Contact: azaleafestival@brookings.or.us
Phone: 541-469-1102

This application is only for on-site **food/beverage preparers**
All other vendors use the Street Market Vendor Application

General Information: The Azalea Festival features three full days of events that take place throughout the community. Events include a Friday Night Dance Party, Saturday Parade, Concerts, and Sunday Fun Day. Learn more at: azaleafestivalbrookingsoregon.com. This is a rain or shine event with the Street Market moving to the Azalea Middle School where we have indoor spaces and a covered outdoor area if needed. It is very rare that we are forced to move indoors or under the covered area. No refunds for inclement weather.

12x24 Tent - no power - \$225 12x24 Trailer/Food Truck – your generator - \$225
12x24 Tent - power 30/50 amp - 275 12x24 Trailer/Food Truck 30/50 amp - \$275

For safety - NO 12x12 spaces are available
Electricity is limited and assigned based on date application is received
***NO water sources provided -- *NO wastewater dumping on-site**
***All State of Oregon laws governing your operations apply**

- Must provide two photos of your setup and up to four images of menu items.
- To encourage you to apply early, we offer \$25 off to vendors who apply **AND** pay by Jan 31st. Envelopes must be postmarked no later than Jan. 31st.
- Bounced checks will be charged a \$48 fee.
- Cancellations must be received via email before March 30. A \$25 cancellation fee will be charged. **NO REFUNDS AFTER MARCH 30.** Failure to supply insurance bars you from festival and forfeits your fees paid.

Briefly describe what you will be serving: _____

Vehicle side you serve from: _____ Drivers Side _____ Passengers Side _____ Other _____

Your Name _____

Business Name _____

Phone _____ Email: _____

Mailing Address _____

City, State, Zip _____

Circle Space Size Requested	\$225	12x24 Tent No power	\$225	12x24 Trailer/Food Truck You provide generator	\$325	12x36 Trailer/Food Truck You provide generator
	\$275	12x24 Tent 30/50 amp	\$275	12x24 Trailer/Food Truck 30/50 amp	You are required to stay within your provided space	

DISCLAIMER: I agree to protect and hold harmless, the City of Brookings, the Brookings-Harbor School District, and any and all business or property owners located in the area of the Azalea Festival Street Market and their successors, representatives and assignees, for any injuries, accidents or losses suffered while participating in the Azalea Festival Street Market. I have read the attached Terms of Entry and the above and agree to be bound to them.

Applicant Signature Required _____ Date: _____

IMPORTANT!

Early Bird Deadline, Jan 31
Last Day to apply, March 1
Insurance Cert due by April 30

**Applications WITH payment
and photos must be mailed to:**

City of Brookings
898 Elk Drive
Brookings, OR 97415

Payment due with application

Make checks/money orders
payable to City of Brookings

*You will receive a confirmation
email of your acceptance within 14
days of submittal. Vendor space
assignments will be posted on our
website by May 15th with additional
set-up instructions. A link to
access this information will be
emailed to you.*

All vendors are required to submit
an Insurance Certificate of Liability
listing the City of Brookings as a
Certificate Holder, due no later
than April 30th. Email certificate to:
azaleafestival@brookings.or.us



Memorial Day Weekend

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Corner of 5th and Hwy 101/Chetco Ave on Frontage Road

Set up: Food Preparers ONLY - Friday, May 22nd, 5 pm

ALL OTHERS - Friday, May 22nd, 6 pm - 8 pm or Saturday 7:30-8:30 (NO EARLY SET UP)

Street Market Open Saturday, May 23rd, 9 am - 6 pm, Sunday, May 24th, 10 am - 4pm

Contact: azaleafestival@brookings.or.us

Phone: 541-469-1102

Vendor Terms of Entry - Please read completely:

- There is no overnight camping. Please contact local RV parks and motels for reservations well in advance.
- Vendors provide their own tent and display furniture.
- No early takedowns. If you takedown early, you run the risk of being banned from future Street Markets.
- We may experience coastal fog and drip; bring something to cover your items.
- All belongings must be inside your tent at night, covered and secured. Zippered tent sides are recommended!
- Vendor spaces on asphalt therefore; all tents must be weighted. Expect some wind in the afternoon therefore a properly weighted tent is required. Tent weights strapped to each leg or heavy weights that slide over each leg are great options. 40 lbs per leg is a great rule of thumb at any outdoor venue. Vendors must be physically able to erect tent and set up. We cannot provide help. NO on-site water available. **COME PREPARED.**
- Friday and Saturday overnight security patrols provided; however, we cannot guarantee your booth will be free from theft or damage.
- No pets allowed in your booth (except service dogs).
- Vendors are required to monitor and keep their spaces clean of spills and trash.
- Merchandise that has the potential to create a nuisance, such as string-shooters, bomb bags or water guns are prohibited to be sold. The Azalea Festival Committee reserves the right to prohibit the sale of such items.
- Firearms, alcohol and controlled-substance paraphernalia are not permitted for sale or raffle.
- Vendor cannot elect to add merchandise categories not listed on application.
- By participating you authorize any party to produce videos, take pictures & record sound in connection with promotion of the Azalea Festival. Further, you assign and transfer your right for use and publishing electronically or in print.
- VENDOR agrees to use and pay for space as described and stay within their assigned space. Space assignments are final.
- VENDOR agrees to accept space assigned and will not sublet to anyone else.

On-Site prepared FOOD PREPARER VENDORS:

- VENDOR agrees to sell only food/beverage specified on their application form.
- VENDOR agrees to use qualified labor at all times.
- VENDOR will provide their own on-site trash can and will dump trash cans in the dumpster provided only.
- All pertinent laws, ordinances and regulations pertaining to health and public safety shall be strictly observed. VENDOR shall have appropriate license, insurance and local health department permit.

IMPORTANT!

Early Bird Deadline, Jan 31st
Last Day to apply, April 1st
Insurance Binder due April 30th

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898 Elk Drive
Brookings, OR 97415

Payment is due with application

Make checks/money orders payable to City of Brookings

You will receive an email confirmation of your acceptance within 14 days of receiving your application. Vendor space assignments will be posted on our website May 15th with additional set-up instructions. A link to access this information will be emailed to you.

All vendors are required to submit an Insurance Certificate of Liability listing the City of Brookings as a Certificate Holder, due no later than April 30th. Failure to provide will bar you from participating. You or your insurance company may email the certificate to: azaleafestival@brookings.or.us