

Late Assessment Process

- January 1st
 - Yearly Dues Owed
- February 1st
 - \$25 Late fee applied
 - 30-day notice sent
- After 30-day notice time frame is complete
 - \$25 Late fee applied
 - Ledger is turned over to legal for the collection process to begin with interest

Violation Process

- Drive through by Management Company to identify violation(s) per the TR Foundation Violation table
- Management Company issues validated First Letter Violation(s)
- After 30 days, drive through to identify new violation(s) and review open violation(s)
 - Based on drive through:
 - Issue First Letter Violation(s) for any new violation(s)
 - Issue Second Letter Violation(s) for any unresolved First Letter Violation(s)
 - Send to Code Enforcement for any unresolved Second Letter Violation(s)
- Third Bullitt Process Repeats



TR Foundation
Violation Table.xlsx



TR Foundation
Violation Table.pdf