

Quick Start

Complete the fields below, attach your logo, and send to Seacoast Printing.

WEBSTORE SETUP SHEET

Fill this out to help us build your custom Seacoast webstore quickly and accurately.

1. ORGANIZATION DETAILS

Organization / Team Name

Primary Contact

Email Address

Phone Number

2. STORE DETAILS

Store Name

Fundraiser?

☐

Yes

☐

No

Store Open Date

Store Close Date

In-Hands Date

3. APPAREL + DESIGN

Apparel Items Requested

Design Placement(s)

Colors / Pantone Notes

4. FULFILLMENT + NOTES

Fulfillment Method

☐

In-Store Pickup

☐

Ship Direct to Customer

☐

Bulk Organization Pickup

Special Instructions / Notes

HOW IT WORKS + APPAREL OPTIONS

A simple process for launching school, team, booster, corporate, or small business webstore

HOW IT WORKS

- 1 Complete the setup sheet**
Fill in the details so we know the organization, timeline, apparel needs, and fulfillment plan.
- 2 Send your logo**
Vector files are preferred: AI, EPS, SVG, or a high-resolution PNG.
- 3 We build mockups**
We create product mockups and confirm pricing before launch.
- 4 Store goes live**
Your group shares the link and orders are collected online.
- 5 Orders are processed together**
After the store closes, we order blanks and move the full batch into production.
- 6 Production timeline**
Standard production is approximately 2-2.5 weeks after the store closes.
- 7 Distribution**
Orders are handled by pickup, shipping, or bulk organization pickup based on the selected method.

BROWSE APPAREL OPTIONS

Browse apparel, uniforms, fan gear, hats, performance wear, and specialty items. Send links, screenshots, or item names with this form.

Company Casuals

Sportswear Collection

Momentec Brands

Pennant Sportswear

TIMELINE NOTE

Production begins after the webstore closes and all orders are processed together. Standard completion is approximately 2-2.5 weeks after store close. Rush needs should be noted on page 1 under In-Hands Date and Notes.

Ready to Launch?

Email the completed setup sheet, logo files, and any apparel selections to Seacoast Printing. We will review the information and follow up with mockups, pricing, and next steps.

seacoastprinting@gmail.com