

PIERCE & MANDELL, P.C.

ATTORNEYS AT LAW

11 BEACON STREET, SUITE 800
BOSTON, MASSACHUSETTS 02108

617-720-2444

FAX 617-720-3693

WWW.PIERCEMANDELL.COM

November 1, 2018

VIA HAND DELIVERY

Ms. Stephanie Pollack
Secretary and Chief Executive Officer
Massachusetts Department of Transportation
10 Park Plaza, Suite 4160
Boston, MA 02116

Mr. Jeffrey DeCarlo
Aeronautics Administrator
Logan Office Center
One Harborside Drive, Suite 205N
Boston, MA 02128

Re: Violations of State Grant Assurances by Norwood Memorial Airport

Dear Ms. Pollack and Mr. DeCarlo:

As you may recall, by letter dated April 21, 2015, Boston Executive Helicopters, LLC ("BEH"), the holder of a 14 CFR Part 135 Operating Certificate at Norwood Memorial Airport, requested that Mass. DOT investigate alleged violations by the Town of Norwood, the Norwood Airport Commission and the Norwood Board of Selectmen of Massachusetts State Grant Assurances under AIP Project 3-25-0037-34, State Project # OWDTXYEA, and any other AIP/State Projects at the Norwood Memorial Airport (the "Request for Investigation"). A true copy of BEH's Request for Investigation is attached hereto as Exhibit 1.

By letter to Ms. Pollack dated May 8, 2015, a true copy of which is attached hereto as Exhibit 2, BEH provided a detailed analysis of its allegations that the Town of Norwood, its Board of Selectmen and Airport Commission were in violation of State Grant Assurances D.1, D.2.a, H and I, E.1, E.2.a and b, E.3.a, E.4.c, I.1 and 2, J.1, K.1, 4, 5, and 6, M.1, N.3 and P.2.

Ms. Stephanie Pollack
Mr. Jeffrey DeCarlo
November 1, 2018
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By letter dated May 12, 2015, a true copy of which is attached hereto as Exhibit 3, Tracy W. Klay, Acting Deputy General Counsel, advised BEH that Mass. DOT was aware that BEH had filed a Part 16 Complaint with the FAA for alleged violations of Federal and State Grant Assurances, and that it was Mass. DOT's practice "to investigate claims in conjunction with FAA headquarters staff, which we plan to do shortly." BEH has heard nothing further from Mass. DOT on the subject. Correspondence in BEH's possession, true copies of which are attached as Exhibit 4, indicate some interactions between Mass. DOT, the FAA and Norwood actors between January and May 2015, but we are unaware of any additional contact between the parties since May 2015.

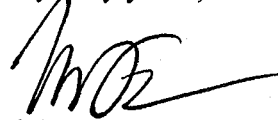
Please be advised that on October 30, 2018, the FAA issued a Director's Determination in connection with BEH's Part 16 Complaint, a true copy of which is attached hereto as Exhibit 5. The Determination found the Town of Norwood and the Norwood Airport Commission in violation of Federal Law and Grant Assurances regarding economic non-discrimination, exclusive rights and airport layout. Several of the FAA's determinations overlap with State Grant Assurances, including but not limited to BEH's allegations that Norwood violated State Grant Assurances D.1, D.2.h and i, E.4, I.1 and 2, J.1, K.1, 4, and 6, N.3 and P.1.

BEH now wishes to be informed of the process by which Mass. DOT intends to investigate and act upon the allegations of State Grant Assurance violations moving forward. At this point, the Request for Investigation is three years old, and, with the FAA having now concluded its investigation, the time appears ripe for the Mass. DOT to take action.

BEH would also appreciate the opportunity to provide additional information regarding State Grant Assurance violations that have occurred since BEH's original complaint, as well as to be copied on all correspondence to and from the Town of Norwood, its Board of Selectmen, Airport Commission or Airport Manager, regarding the Mass. DOT's actions moving forward. Finally, we respectfully request that Mass. DOT provide copies of any and all correspondence by and between Mass. DOT, the FAA, or the Norwood Board of Selectmen, Airport Commissioner or Airport Manager, from May 2015 to the present regarding BEH's Part 16 Complaint or Request for Investigation.

We appreciate your prompt attention to these matters.

Very truly yours,



Michael C. Fee

MCF/spl

cc: Boston Executive Helicopters, LLC
Adam Simms, Esq.
Karis North, Esq.

Exhibit 1

HINSHAW

& CULBERTSON LLP

Timothy J. McCulloch
tmcculloch@hinshawlaw.com
(602) 383-8011

ATTORNEYS AT LAW
2375 East Camelback Road
Suite 750
Phoenix, AZ 85016

602-631-4400
602-631-4404 (fax)
www.hinshawlaw.com

April 21, 2015

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Ms. Stephanie Pollack
MassDOT – Secretary & CEO
10 Park Plaza, Suite 4160
Boston, MA 02116

*Re: Violations of State Grant Assurances
by Norwood Memorial Airport*

Dear Ms. Pollack:

The purpose of this letter is to inform the Commonwealth of Massachusetts and, in particular, the Massachusetts Department of Transportation ("MassDOT") of the Part 16 Complaint recently filed with the Federal Aviation Administration ("FAA") against the Town of Norwood, MA and the Norwood Airport Commission in relation to those entities' violations of FAA Federal Grant Assurances (a copy of the Federal Part 16 Complaint is attached hereto as Exhibit "A"), as well as inform the Commonwealth and MassDOT that those same entities have also violated Massachusetts State Grant Assurances, particularly those entered into with MassDOT in or around September of 2013 (a copy of the State Grant Assurances are attached hereto as Exhibit "B").

As outlined in the Federal Part 16 Complaint, the Town of Norwood and the Norwood Airport Commission have failed to comply with federal, state and local laws as they relate to the acceptance, application, and use of federal and state funds in relation to the implementation of federal and state-funded projects at the Norwood Memorial Airport. The Town of Norwood and the Norwood Airport Commission are thus in violation of Sections D, E, I, J, K, L, M, N and P of the attached Massachusetts State Grant Assurances.

I am therefore requesting that MassDOT investigate the claims in the attached Federal Part 16 Complaint in order to determine if, as I believe is true, the Town of Norwood (including its Board of Selectmen) and the Norwood Airport Commission have improperly, and without regard to the certifications and agreements made by those entities in order to receive state funding, violated Massachusetts State Grant Assurances.

Building on the Barger Tradition

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Arizona California Florida Illinois Indiana Massachusetts Minnesota Missouri New York Rhode Island Wisconsin ♦ London

Ms. Stephanie Pollack
April 21, 2015
Page 2

Please feel free to contact me if you have any questions regarding this request.

Very truly yours,

HINSHAW & CULBERTSON LLP

A handwritten signature in black ink, appearing to be "Timothy I. McCulloch", written over a horizontal line.

Timothy I. McCulloch

TIM:bld/tdh
Enc.

Exhibit 2

HINSHAW

& CULBERTSON LLP

Timothy J. McCulloch
tmcculloch@hinshawlaw.com
Direct Dial: (602) 383-8011

ATTORNEYS AT LAW
2375 East Camelback Road
Suite 750
Phoenix, AZ 85016

602-631-4400
602-631-4404 (fax)
www.hinshawlaw.com

May 8, 2015

VIA CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Ms. Stephanie Pollack
MassDOT – Secretary & CEO
10 Park Plaza, Suite 4160
Boston, MA 02116

Re: Violations of State Grant Assurances by Norwood Memorial Airport

Dear Ms. Pollack:

This is a follow-up to our letter dated April 21, 2015 concerning the request for an investigation into the Town of Norwood, the Norwood Airport Commission and the Norwood Board of Selectmen in relation to those entities' violations of the Massachusetts State Grant Assurances for the Norwood Memorial Airport under AIP project 3-25-0037-34, State Project #OWDTXYEA, and other AIP/State Projects regarding the Norwood Memorial Airport.

In an effort to help expedite your investigation and provide more specific identification of the state grant assurance violations, as well as to further illustrate the extensive economic discrimination existing at the Norwood Memorial Airport, we ask that MassDOT consider the following specific grant assurances for AIP project 3-25-0037-34 and the listed facts of violation, thereby supplementing both our previous request and the Federal Part 16 Complaint sent to you with our April 21, 2015 letter:

Grant Assurances:

- D.1 The Airport Commission hereby assures and certifies that it will comply with:
- a. all applicable federal, state and local laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the acceptance, application, and use of federal and state funds for this Project; and
 - b. all applicable federal, state and local laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the custody, care, management and operation of the Airport.

Building on the Burger Tradition

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Arizona California Florida Illinois Indiana Massachusetts Minnesota Missouri New York Rhode Island Wisconsin ♦ London

Violation: Based on the violations of Federal assurances and regulations listed in the attached Part 16 Complaint, this state assurance has been violated because the NAC has filed to comply with its federal grant assurance obligations.

D. 2. The Airport Commission hereby assures and certifies that:

- a. oversight of the Airport is exclusively held by the Airport Commission and that the Airport Commission has sole custody and control of the Airport pursuant to Chapter 90, Section 51 E. of the General Laws.

Violation: The Norwood Board of Selectmen have extensively interfered with the operation of the Airport through a series of appointments and by removing Commission members under retaliation for raising possible violations of state and federal law. The Selectmen increased the Norwood Airport Commission from 5 to 9 members, one member resigned after criminal charges and the Selectmen removed an additional member for swearing and calling another member a liar. The member that was removed had been appointed less than a year prior and had a pending Federal FAA Complaint against the Town and other Commission members. Upon information and belief, none of these changes and/or reconfigurations to the Norwood Airport Commission were ever approved by the Massachusetts Aeronautics Commission. These exact same actions resulted in an emergency injunction and restraining order being granted against the County Commission for Dukes County, MA in the recent Superior Court case brought against that commission by the Martha's Vineyard Airport Commission. A copy of the decision is attached hereto as Exhibit A.

- h. The Airport Commission shall not take any action which would deprive the Airport Commission of, or otherwise diminish, any of the rights, privileges, responsibilities or powers of the Airport Commission as are necessary to exercise the custody, care and management of the Airport or to perform the terms, conditions, and assurances in this Grant, previous grants and future grants from the Aeronautics Division without the prior written approval of the Aeronautics Division. The Airport Commission will act promptly to acquire, extinguish or modify any outstanding rights or claims of rights of others which would interfere with such performance by the Airport Commission;

Violation: Based on the actions of the Town of Norwood, the Norwood Airport Commission and the Norwood Board of Selectmen listed in the attached Part 16 Complaint, this state assurance has been violated.

- i. The Airport Commission shall not sell, encumber, other than leasing, or otherwise transfer or dispose of the title to or interests in the physical assets and real property located at the Airport without the prior approval of the Aeronautics Division,

Violation: Based on the fact that the Norwood Airport Commission has previously converted Airport land to non-aviation use and leased that land to other entities (specifically Spiegel/Verizon) without prior approval, this state assurance has been violated.

E. 1. Notwithstanding any powers that may be granted to the Board of Selectmen of Norwood, the Town agrees not to attempt to reorganize the Airport Commission, or in any way to interfere with the autonomy and authority of the Airport Commission as created under Chapter 90, Section 51E of the General Laws, without the express approval of the Aeronautics Division.

Violation: Over just the last year, the Board of Selectmen has on numerous occasions changed the Airport Commission, such as by reorganizing the number of members from 5 to 9 and then "firing" at least one member.

E. 2. The Town assures and certifies that it will take no actions that would interfere with the Airport's Commission's ability to comply with:

- a. all applicable federal, state and local laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the acceptance, application, and use of federal and state funds for this Project; and
- b. all applicable federal, state and local laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the custody, care, management and operation of the Airport.

Violation: By taking the action of reorganizing the Norwood Airport Commission, as well as taking the action of failing to use reasonable care in the management of the Airport as listed in the attached Part 16 Complaint, this state assurance has been violated.

E. 3. The Town hereby assures, certifies and acknowledges that:

- a. notwithstanding any powers, authority of responsibility that may be granted to the Town, it agrees not to interfere unlawfully with the powers, authority and responsibilities granted to the Airport Commission by Chapter 90, Section 51E of the General Laws...

Violation: By taking the action of reorganizing the Norwood Airport Commission, this state assurance has been violated.

E. 4. The Town hereby assures and certifies that:

- c. the Town shall not take any action which would have the effect of altering, modifying, expanding, or eliminating all or any portion of the physical assets and real property located at the Airport without the prior written approval of the Aeronautics Division.

Violation: By converting the Spiegel/Verizon lease parcel to non-aviation use, this state assurance has been violated.

I. 1. The Airport Commission shall operate the Airport for:

- a. the aeronautical benefit of the public using the Airport;
- c. the uses intended by the Aeronautics Division and Federal Aviation Administration in the award of their respective funding grants; and

Violation: As discussed extensively in the Part 16 Complaint, the Norwood Airport Commission has discriminated against Boston Executive Helicopters, LLC and failed to operate the Airport for the benefit of the public equally, thus this state assurance has been violated.

I. 2. The Airport and all facilities which are necessary to serve the aeronautical users of the Airport, other than facilities owned and controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by federal or state agencies for airport maintenance and operation.

Violation: All of the entities have violated the required federal and state minimum standards and unilaterally changed their own minimum standards in an effort to punish and discriminate against Boston Executive Helicopters, LLC on numerous occasions. This state assurance has been violated.

J.1. The Airport Commission and Board of Selectmen of the Town shall take appropriate action to the extent reasonable, to restrict the use of land adjacent to or in the immediate vicinity of the Airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft.

Violation: Both the Norwood Airport Commission and the Board of Selectmen have violated this state assurance by purposefully unrestricting the use of land adjacent to the airport to activities not compatible with normal airport operations. In particular, they leased a parcel of land to Verizon that includes Runway 10 RPZ and placed light poles, etc. that penetrate the runway. Based upon the September 8, 2010 Norwood Airport Commission meeting minutes, it appears the Norwood Airport Commission may have used some AIP project funds for a portion of the work associated with improvements on the Verizon parcel.

K.1. The Airport Commission and Board of Selectmen of the Town shall make the Airport available as an airport for public use on fair and reasonable terms and without unjust discrimination, to all types, kinds and classes of aeronautical use.

Violation: Based on the actions listed in the attached Part 16 Complaint, this state assurance has been violated.

K.4. The Airport Commission and Board of Selectmen of the Town shall not exercise or grant any exclusive right or privilege which operates to prevent any person, firm or corporation from providing the same or similar service at the Airport.

Violation: Flight Level Aviation leases the overwhelming majority of the Airport and is the exclusive fixed based operator on the Airport. The NAC targets its policies to protect this improperly monopoly. The NAC's efforts are amply discussed in the Part 16 Complaint. This state assurance has been violated.

K.5. Subject to the prior written approval of the Aeronautics Division, the Airport Commission may prohibit or limit any given type, kind or class of aeronautical use of the Airport of such action is necessary for the safe operation of the Airport or necessary to serve the civil aviation needs of the public.

Violation: The Norwood Airport Commission has voted to prohibit helicopter operations on the North ramp of the Airport as retaliation and punishment directed toward Boston Executive Helicopters, LLC. Simply put, the NAC does implement policies for safety, but instead implements policies to reward constituencies it favors and to punish constituencies it disfavors. Upon information and belief, actions were never approved by the Massachusetts Aeronautics Commission, nor would those have been as the policies were not justified.

K.6. The Airport Commission shall establish such fair, equal and not unjustly discriminatory conditions to be met by all users of the Airport as may be necessary for the safe and efficient operation of the Airport.

Violation: Based on the myriad actions discussed at length in the attached Part 16 Complaint, this state assurance has been violated.

M.1. The Airport Commission shall, upon reasonable request:

- b. make available to the public at reasonable times and places a report of the airport budget in a format satisfactory to the Aeronautics Division;

Violation: Despite repeated requests, including public records requests, the Norwood Airport Commission has refused to provide budget to the public. This state assurance has been violated.

N.3. The Airport Commission and/or Board of Selectmen shall not make or permit any changes or alterations in the Airport or any of the facilities at the Airport thereby causing non-conformity with the ALP as approved by the Aeronautics Division and which might, in the opinion of the Aeronautics Division, adversely affect the safety, utility or efficiency of the Airport.

Violation: Based upon the myriad actions discussed at length in the attached Part 16 Complaint, this state assurance has been violated.

Ms. Stephanie Pollack
May 7, 2015
Page 2

P.1. The Airport Commission and Board of Selectmen shall not sell or otherwise transfer or dispose of the title to or interests in the Airport, its facilities, real property or personal property without the prior approval of the Aeronautics Division, which will not be unduly withheld.

Violation: By permitting the Spiegel/Verizon sublease, this state assurance has been violated.

Please feel free to contact me if you have any questions regarding any of the above.

Very truly yours,

HINSHAW & CULBERTSON LLP

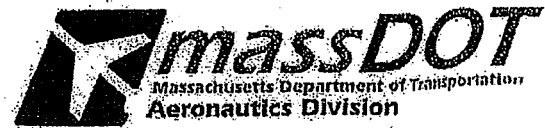


Timothy I. McCulloch

TIM:bld/tdh
Enc.



Deval L. Patrick, Governor
Richard A. Davey, Secretary & CEO
Christopher J. Willenborg, Administrator



GRANT ASSURANCES **Norwood Memorial Airport**

Phase I Environmental - EA for Relocation of Taxiway A
AIP Project No. # 3-25-0037-34
State Project No. # OWDTXYAEA

A. Definitions.

1. "Aeronautics Division" shall mean the Massachusetts Department of Transportation (MassDOT) Aeronautics Division.
2. "Airport" shall mean the Norwood Memorial Airport and all appurtenant areas and facilities which are used, or intended for use, for airport buildings, airport facilities, or rights-of-way, together with all buildings and facilities located thereon.
3. "Airport Commission" shall mean the Norwood Airport Commission with members appointed by the Board of Selectmen, as appropriate pursuant to Section 51 E of Chapter 90 of the General Laws.
4. "Town" shall mean the Town of Norwood.
5. "FAA" shall mean the Federal Aviation Administration.
6. "Grant" shall mean the Grant Agreements dated 7/24/2013 as amended by these Grant Assurances by and between the Aeronautics Division, the Airport Commission and the Town of Norwood.
7. "Grant Assurances" shall mean the assurances and certifications contained herein and made by the Airport Commission for the purpose of securing the Aeronautics Division's approval and award of the Grant.
8. "Program" shall mean the investigation and analysis, engineering, consulting, planning, design and construction of the subject project.
9. "Project" shall mean Phase I Environmental - EA for Relocation of Taxiway A and related work included as additional efforts in the Program at the sole discretion of the Aeronautics Division.
10. The project will be conducted upon Airport property as well as outside the Airport boundaries with funding from the FAA, the Airport Commission and the Aeronautics Division.

Logan Office Center, One Harborside Drive, Suite 205N
East Boston, MA 02128
Tel: 617-412-3680, TDD: 617-973-7306
www.mass.gov/massdot

B. General.

1. These Grant Assurances shall be complied with in the performance of the obligations imposed upon the Airport Commission, the Town and its respective successors pursuant to the Grant.
2. Upon acceptance of the Grant by the Airport Commission and the execution of the Grant by the Airport Commission, the Town and the Aeronautics Division, these Grant Assurances shall be incorporated in and become a part of the Grant without further reference.

C. Duration.

1. The terms and conditions of these Grant Assurances shall take full force and effect on the date the Grant is executed by the Aeronautics Division and shall remain in full force and effect for twenty (20) years from the date of the receipt of funds for this Project by the Airport Commission or from the Aeronautics Division, whichever occurs later.

D. Certifications by the Airport Commission

1. The Airport Commission hereby assures and certifies that it will comply with:
 - a. all applicable federal, state and local laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the acceptance, application, and use of federal and state funds for this Project; and
 - b. all applicable federal, state and local laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the custody, care, management and operation of the Airport.
2. The Airport Commission hereby assures and certifies that:
 - a. oversight of the Airport is exclusively held by the Airport Commission and that the Airport Commission has sole custody and control of the Airport pursuant to Chapter 90, Section 51 E of the General Laws;
 - b. the state funds from previous grants from the Aeronautics Division, and the physical assets they produced, were sought by the Airport Commission on the basis that they would ensure the continued fiscal and operational stability of the Airport;
 - c. the state funds from this Grant, and the physical assets they will produce, are sought by the Airport Commission on the basis that they will ensure the continued fiscal and operational stability of the Airport;
 - d. the Airport Commission has the legal authority to apply for, accept, and be bound by this Grant and the understandings and assurances contained therein;

- e. the Airport Commission has the legal authority to oversee the performance of all of the obligations imposed upon the Airport Commission and the Town by this Grant;
- f. the Airport Commission, with the acceptance of this Grant, has sufficient state and local funds to finance and carry out this Project;
- g. the Airport Commission shall submit within thirty (30) days of the date the Aeronautics Division executes this Grant a finance plan with details as to the total cost to design and construct the subject project and the sources and amounts of funds the Airport Commission has available to it to pay those costs;
- h. the Airport Commission shall not take any action which would deprive the Airport Commission of, or otherwise diminish, any of the rights, privileges, responsibilities or powers of the Airport Commission as are necessary to exercise the custody, care and management of the Airport or to perform the terms, conditions, and assurances in this Grant, previous grants and future grants from the Aeronautics Division without the prior written approval of the Aeronautics Division. The Airport Commission will act promptly to acquire, extinguish or modify any outstanding rights or claims of rights of others which would interfere with such performance by the Airport Commission;
- i. the Airport Commission shall not sell, encumber, other than leasing, or otherwise transfer or dispose of the title to or interests in the physical assets and real property located at the Airport without the prior approval of the Aeronautics Division, which shall not be unduly withheld;
- j. the Airport Commission shall not eliminate all or any portion of the physical assets and real property previously purchased through a MAC grant, located at the Airport without the prior approval of the Aeronautics Division, which shall not be unduly withheld; and
- k. the Airport Commission has authorized the Chairman of the Airport Commission to execute the Grants and the Grant Assurances on behalf of the Airport Commission and has attached hereto a copy of the Airport Commission meeting minutes, certified by the Secretary of the Airport Commission to be a true copy of said minutes, documenting such authorization.

(E) Certification of the Chairman of the Board of Selectmen of Norwood:

- 1. Notwithstanding any powers that may be granted to the Board of Selectmen of Norwood the Town agrees not to attempt to reorganize the Airport Commission, or in any way to interfere with the autonomy and authority of the Airport Commission as created under Chapter 90, Section 51E of the General Laws, without the express approval of the Aeronautics Division.
- 2. The Town assures and certifies that it will take no actions that would interfere with the Airport Commission's ability to comply with:

- a. all applicable federal, state and local laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the acceptance, application, and use of federal and state funds for this Project; and
- b. all applicable federal, state and local laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the custody, care, management and operation of the Airport.

3. The Town hereby assures, certifies and acknowledges that:

- a. notwithstanding any powers, authority of responsibility that may be granted to the Town, it agrees not to interfere unlawfully with the powers, authority and responsibilities granted to the Airport Commission by Chapter 90, Section 51 E of the General Laws; provided, however, that this provision shall not preclude the establishment of a management agreement or agreements between the Airport Commission and the Town to contract for services, resources and skills of the Town offices or any department of the Town; provided further that each such agreement shall not take effect until approved by the Aeronautics Division in writing;
- b. the state funds from the Grant, and the physical assets they will produce, are sought by the Airport Commission on the basis that they will ensure the continued fiscal and operational stability of the Airport;
- c. The Airport Commission has the legal authority to apply for and accept this Grant and the understandings and assurances contained therein;
- d. The Airport Commission has the legal authority to oversee the performance of all the obligations imposed upon the Airport Commission and the Town by this Grant; and
- e. the Airport Commission, with the acceptance of this Grant, has sufficient state and local funds to finance and carry out this Project.

4. The Town hereby assures and certifies that:

- a. the Town shall not take or permit any action which would dissolve the Airport Commission or deprive the Airport Commission of any of the rights, privileges, responsibilities or powers of the Airport Commission as are necessary for it to exercise the custody, care and management of the Airport or to perform any or all of the terms, conditions, and assurances in the Grant, previous grants and future grants from the Aeronautics Division without the prior written approval of the Aeronautics Division, and the Town will act promptly to acquire, extinguish or modify any outstanding rights or claims of rights of others which would interfere with such performance by the Airport Commission;

- b. the Town shall not take any actions which would have the effect of modifying or terminating any of the obligations and responsibilities imposed upon and accepted by the Airport Commission pursuant to this Grant without the prior written approval of the Aeronautics Division; and
 - c. the Town shall not take any action which would have the effect of altering, modifying, expanding, or eliminating all or any portion of the physical assets and real property located at the Airport without the prior written approval of the Aeronautics Division.
5. The Board of Selectmen hereby assures and certifies that it has authorized their Chairman to execute these Grant Assurances on behalf of the Town and has attached hereto a copy of the meeting minutes, certified by the Secretary to be a true copy of said minutes, documenting such authorization.

F. Accounting System, Audit and Record Keeping Requirements:

1. The Airport Commission hereby covenants and agrees to:
- a. deposit all funds received for this Project into an Airport Commission segregated account and to disburse said funds solely for the purposes for which they were paid;
 - b. keep all Project accounts and records which fully disclose: i) the total cost of the Project. ii) the amount and disposition by the Airport Commission of the proceeds of all grants and other funds received by the Airport Commission for this Project. iii) the amount and nature of the funds supplied by each source for this Project. and, iv) such other financial records as are pertinent to the Project;
 - c. keep all Project accounts and records in accordance with an accounting system that will facilitate an effective financial audit of the Project; and
 - d. upon request, make available to the Aeronautics Division or its designated representative for the purpose of audit and examination, any books, documents, papers, and records of the Airport Commission or Town that is pertinent to the Project.

H. Conformity to Plans, Specifications and Aeronautics Division Approvals.

1. The Airport Commission shall execute the Project subject to the plans, specifications, budgets and schedules reviewed and approved by the Aeronautics Division and such other guidance as the Aeronautics Division deems appropriate. All modifications to the approved plans, specifications, budgets and schedules shall also be subject to the review and approval of the Aeronautics Division.

2. The Airport Commission shall provide and maintain competent technical and administrative supervision throughout the duration of the Project to ensure the Project is completed in accordance with the terms of the Grant, these Assurances, the approved plans, specifications, budgets and schedules.

I. Airport Operation and Maintenance.

1. The Airport Commission shall operate the Airport for:
 - a. the aeronautical benefit of the public using the Airport;
 - b. the uses intended by the Aeronautics Division in the approval of the Airport Certificate;
 - c. the uses intended by the Aeronautics Division and Federal Aviation Administration in the award of their respective funding grants; and
 - d. such non-aeronautical uses as are explicitly approved in writing by the FAA and the Aeronautics Division.
2. The Airport Commission shall suitably operate and maintain the Airport and all facilities located thereon or connected therewith with due regard to climatic and flood conditions. The Airport and all facilities which are necessary to serve the aeronautical users of the Airport, other than facilities owned and controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by federal or state agencies for airport maintenance and operation.
3. Except as provided for in Section I (5) below, the Airport Commission shall not cease to operate, abandon, or dispose of the Airport, or any part thereof, without the prior written consent of the Aeronautics Division.
4. The Airport Commission or the Board of Selectmen of the Town shall not close the Airport or restrict the use of the Airport or any of the facilities located thereon or connected therewith without the prior written permission of the Aeronautics Division.
5. The Airport Commission, the Airport Manager or, in the absence of the Airport Manager, the Assistant Airport Manager, may suspend the operation of the Airport for aeronautical use only during temporary periods when a climatic condition or other condition identified as a reason for suspension of airport operations in applicable federal or state aeronautical laws, rules, regulations, advisories, or orders, interferes with the safe operation and maintenance of the Airport. The Airport Commission, the Airport Manager or, in the absence of the Airport Manager, the Assistant Airport Manager, shall comply with all applicable federal or state aeronautical laws, rules, regulations, advisories, or orders governing said suspension of operations.

6. The obligation to operate the Airport as prescribed above shall run for twenty (20) years from the date of the receipt of funds for this Project by the Airport Commission from the Aeronautics Division or the Federal Aviation Administration, whichever occurs later.

J. Compatible Land Use.

1. The Airport Commission and Board of Selectmen of the Town shall take appropriate action to the extent reasonable, to restrict the use of land adjacent to or in the immediate vicinity of the Airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft.

K. Economic Nondiscrimination.

1. The Airport Commission and the Board of Selectmen of the Town shall make the Airport available as an airport for public use on fair and reasonable terms and without unjust discrimination, to all types, kinds and classes of aeronautical use.
2. Every agreement, contract, lease or other arrangement under which a right or a privilege is granted to any person, firm, or corporation to conduct or engage in any activity at the Airport, shall require such person, firm, or corporation to conduct or engage in their respective activity(ies) in a fair, reasonable and not unjustly discriminatory manner.
3. Each person, firm, or corporation operating at the Airport shall be subject to the same rates, fees, rentals and other charges as are uniformly applicable to all other persons, firms, or corporations making the same or similar uses of the Airport and utilizing the same or similar facilities.
4. The Airport Commission and Board of Selectmen of the Town shall not exercise or grant any exclusive right or privilege which operates to prevent any person, firm or corporation from providing the same or similar service at the Airport.
5. Subject to the prior written approval of the Aeronautics Division, the Airport Commission may prohibit or limit any given type, kind or class of aeronautical use of the Airport if such action is necessary for the safe operation of the Airport or necessary to serve the civil aviation needs of the public.
6. The Airport Commission shall establish such fair, equal and not unjustly discriminatory conditions to be met by all users of the Airport as may be necessary for the safe and efficient operation of the Airport.

L. Airport Revenues.

1. The Airport Commission shall maintain a fee and rental structure for all Airport property, facilities and services. Said fee and rental structure shall be constructed so as to make the

Airport as self-sustaining as possible under the circumstances existing at the Airport. A copy of said fee and rental structure and any future amendments thereto shall be provided to the Aeronautics Division, upon request.

2. All revenues generated at the Airport and payable to the Airport Commission plus any local taxes on aircraft fuel established after December 30, 1987, shall be deposited in an Airport Commission segregated account and expended by the Airport Commission for the capital or operating costs of the Airport.

M. Reports and Inspections.

1. The Airport Commission shall, upon reasonable request:
 - a. submit to the Aeronautics Division such annual or special financial and operations reports to the Aeronautics Division;
 - b. make available to the public at reasonable times and places a report of the airport budget in a format satisfactory to the Aeronautics Division;
 - c. make all Airport and Airport Commission records and documents affecting the Airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Aeronautics Division; and
 - d. In a format prescribed by the Aeronautics Division, provide to the Aeronautics Division and make available to the public, not later than one hundred and twenty (120) days following each of its fiscal years, an annual report listing in detail:
 - i. all amounts paid by the Airport to any other unit of government and the purposes for which each such payment was made; and
 - ii. all service and property provided by the Airport to other units of government and the amount of compensation received for providing each such service and property.

N. Airport Layout Plan.

1. The Airport Commission shall maintain an up to date Airport Layout Plan (ALP) of the Airport which shall show:
 - a. the boundaries of the Airport and all proposed additions thereto or deletions therefrom, together with the boundaries of all offsite areas owned or controlled by the Airport Commission for Airport purposes and any proposed additions thereto or deletions therefrom;

- b. the location and nature of all existing and proposed Airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars, other buildings and structures, and roads) including all proposed extensions and reductions of existing airport facilities; and
 - c. the location and nature of all existing and proposed non-aviation areas at the Airport and of all existing or proposed improvements located thereon.
- 2. The ALP, and each amendment, revision or modification thereof, shall be subject to the approval of the Aeronautics Division, which approval shall be evidenced by the signature of a duly authorized representative of the Aeronautics Division on the face of the ALP.
- 3. The Airport Commission and/or Board of Selectmen shall not make or permit any changes or alterations in the Airport or any of the facilities at the Airport thereby causing non-conformity with the ALP as approved by the Aeronautics Division and which might, in the opinion of the Aeronautics Division, adversely affect the safety, utility or efficiency of the Airport. If a change or alteration of the Airport or the facilities is made which the Aeronautics Division subsequently determines adversely affects the safety, utility or efficiency of the Airport, the Airport Commission and Chairman of the Board of Selectmen shall, if requested by the Aeronautics Division:
 - a. eliminate such adverse effect in a manner approved by the Aeronautics Division; or,
 - b. bear all costs of relocating such property (or replacement thereof) to the level of safety, utility, efficiency and cost of operation existing prior to the unapproved change in the Airport or its facilities.

O. Civil Rights.

- 1. The Airport Commission, Board of Selectmen and their respective agents, employees and representatives, shall comply with applicable federal, state, and local laws, regulations, rules and orders to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap, be excluded from participating in any activity conducted with or benefiting from funds received from this Grant.

P. Disposal of Land and Airport Facilities.

- 1. The Airport Commission and Board of Selectmen shall not sell or otherwise transfer or dispose of the title to or interests in the Airport, its facilities, real property or personal property without the prior approval of the Aeronautics Division, which will not be unduly withheld.

Q. Foreign Market Restrictions.

1. The Airport Commission and Board of Selectmen shall not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

R. Future Grants.

1. This Grant is being awarded in the expectation that the Airport Commission will complete the scope of work associated with this Project.
2. The Airport Commission and Board of Selectmen (collectively referred to here as "the local entities") and the Aeronautics Division jointly and severally acknowledge and agree that this Grant is awarded and accepted on the explicit understanding that this Grant and any future grant or grants, anticipated to fund further development of the Airport will have included in its (their) terms a guarantee by the local entities that no part of the assets or income of the Airport, whether presently existing or to be created pursuant to these grants, will be diverted to non-airport uses without the express prior written approval of the Aeronautics Division, the granting of such approval being universally recognized to be considered as highly unlikely.

S. Successors.

1. This Grant, as amended by these Assurances, shall be binding upon and shall inure to the benefit of the successors of the parties hereto.

IN WITNESS WHEREOF, the Airport Commission and the Chairman of the Board of Selectmen of the Town of Norwood certify that the information contained herein and attached hereto is accurate and complete and that we agree with the assurances herein, as represented by the signatures of the persons below:

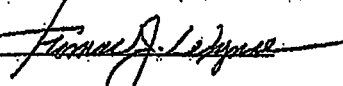
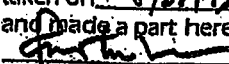
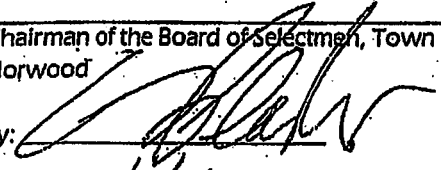
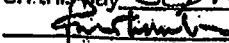
<p>Norwood Memorial Airport Commission</p> <p>By: <u></u></p> <p>Title: Chairman</p> <p>Date: <u>8-21-2013</u></p>	<p>I hereby certify that <u>Thomas J. Lysene</u> is the Chairman of the Norwood Airport Commission and was authorized to execute these Grant Assurances on behalf of the Norwood Airport Commission by a vote taken on <u>8/21/13</u>, a copy of which is attached and made a part hereof.</p> <p><u></u></p> <p>Town Clerk, Town of Norwood</p>
<p>Chairman of the Board of Selectmen, Town of Norwood</p> <p>By: <u></u></p> <p>Date: <u>9/3/13</u></p>	<p>I hereby certify that I, <u>William S. Costa</u> am the Chairman of the Board of Selectmen for the Town of Norwood and have been authorized to execute these Grant Assurances on behalf of the Town of Norwood on this day <u>Sept. 3, 2013</u>.</p> <p><u></u></p> <p>Town Clerk, Town of Norwood</p>

Exhibit 3



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, Secretary & CEO
Christopher J. Willenborg, Administrator



May 12, 2015

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Timothy I. McCulloch
HINSHAW & CULBERTSON LLP
Attorneys At Law
2375 East Camelback Road
Suite 750
Phoenix, AZ 85016

RECEIVED
MAY 15 2015

BY:

Re: Violations of State Grant Assurances by Norwood Memorial Airport

Dear Attorney McCulloch:

On behalf of Secretary Pollack, I am notifying you of my receipt of your letter informing MassDOT of a Part 16 Complaint recently filed with the FAA against the Town of Norwood, MA and its Airport Commission for alleged violations of federal and state grant assurances. It is our practice to investigate the complaint and its claims in conjunction with FAA Headquarters staff, which we plan to do shortly.

In the meantime, please feel free to contact me should you have any questions.

Sincerely,

Tracy W. Klay
Acting Deputy General Counsel

cc: Stephanie Pollock, Secretary & CEO, MassDOT
Christopher J. Willenborg, Administrator, MassDOT Aeronautics Division

Logan Office Center, One Harborside Drive, Suite 205N
East Boston, MA 02128
Tel: 617-412-3680, TTY: 857-368-0655
www.mass.gov/massdot

Exhibit 4

From: Willenborg, Christopher (DOT)
To: Klav, Tracy (DOT)
Subject: FW: Norwood Airport Part 16 Complaint (Boston Executive Helicopters); Response Attached
Date: Monday, May 11, 2015 7:49:00 AM
Attachments: 5-8-15 Airport Commission Answer to Part 16 Complaint. Filed by Boston Executive Helicopters.pdf

FYI

Christopher J. Willenborg, C.M.
Administrator
Massachusetts Department of Transportation Aeronautics Division
Logan Office Center
One Harborside Drive, Suite 205N
East Boston, MA 02128
617-412-3680 – Work Phone
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-----Original Message-----

From: Russ Maguire [<mailto:rmauire@norwoodma.gov>]
Sent: Friday, May 08, 2015 1:54 PM
To: Willenborg, Christopher (DOT)
Cc: Ryan, Mark P.; John Carroll; Brandon H. Moss
Subject: Norwood Airport Part 16 Complaint (Boston Executive Helicopters); Response Attached

Good afternoon Chris--

Please see attached a pdf file containing the Norwood Airport Commission's 59-page narrative/105-exhibit response to Boston Executive Helicopters' Part 16 complaint. This was sent out electronically to FAA Headquarters in Washington, D.C. a few hours ago by Norwood Town Counsel Attorney, Brandon Moss. In the next week or so, my plan is to have the exhibits printed out separately to make the reading easier. But in the meantime, the narrative is attached for your review.

Have a great weekend. Hope all is well.

Russ

--

Russ Maguire, Manager
Norwood Memorial Airport

From: Maguire, Russ
To: Willenborg, Christopher (DOT)
Cc: Ryan, Mark P.; John Carroll; Brandon H. Moss
Subject: Norwood Airport Part 16 Complaint (Boston Executive Helicopters); Response Attached
Date: Friday, May 08, 2015 1:57:03 PM
Attachments: 5-8-15 Airport Commission Answer to Part 16 Complaint. Filed by Boston Executive Helicopters.pdf

Good afternoon Chris--

Please see attached a pdf file containing the Norwood Airport Commission's 59-page narrative/105-exhibit response to Boston Executive Helicopters' Part 16 complaint. This was sent out electronically to FAA Headquarters in Washington, D.C. a few hours ago by Norwood Town Counsel Attorney, Brandon Moss. In the next week or so, my plan is to have the exhibits printed out separately to make the reading easier. But in the meantime, the narrative is attached for your review.

Have a great weekend. Hope all is well.

Russ

--

Russ Maguire, Manager
Norwood Memorial Airport

From: Willenborg, Christopher (DOT)
To: Maguire, Russ
Cc: Brandon H. Moss; Ryan, Mark P.; Klay, Tracy (DOT)
Subject: RE: Meeting with MassDOT Aeronautics Division
Date: Thursday, April 16, 2015 9:53:00 AM

Good morning Russ,

Thank you for the prompt response.

Tracy and I look forward to meeting with you, Attorney Moss, and Chairman Ryan.

Take care,

Chris

Christopher J. Willenborg, C.M.
Administrator
Massachusetts Department of Transportation Aeronautics Division
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One Harborside Drive, Suite 205N
East Boston, MA 02128
617-412-3680 – Work Phone
617-412-3679 – Fax
www.mass.gov/massdot

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From: Russ Maguire [mailto:rmaquire@norwoodma.gov]
Sent: Thursday, April 16, 2015 9:29 AM
To: Willenborg, Christopher (DOT)
Cc: Brandon H. Moss; Ryan, Mark P.
Subject: Re: Meeting with MassDOT Aeronautics Division

Good morning Chris,

We're available to attend the meeting on Friday, May 1st at 1 p.m. here at OWD. In attendance will be Brandon Moss, Mark Ryan and I. See you then. Thanks.

Russ

From: "Christopher Willenborg (DOT)" <christopher.willenborg@state.ma.us>
To: "Russ Maguire" <rmaquire@norwoodma.gov>
Cc: "Brandon H. Moss" <bmoss@mhti.com>, "Mark P. Ryan" <mryan@norwoodma.gov>
Sent: Wednesday, April 15, 2015 11:09:30 AM
Subject: RE: Meeting with MassDOT Aeronautics Division

Thank you Russ.

Christopher J. Willenborg, C.M.
Administrator
Massachusetts Department of Transportation Aeronautics Division
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From: Russ Maguire [<mailto:rmaguire@norwoodma.gov>]
Sent: Wednesday, April 15, 2015 11:08 AM
To: Willenborg, Christopher (DOT)
Cc: Brandon H. Moss; Ryan, Mark P.
Subject: Re: Meeting with MassDOT Aeronautics Division

Good morning Chris,
This message has been passed on to Town Counsel (Brandon Moss) as well as the Airport Commission Chair, Mark Ryan. Once I've heard back from both parties, I'll advise. Thanks.

Russ

From: "Christopher Willenborg (DOT)" <christopher.willenborg@state.ma.us>
To: "Russ Maguire" <rmaguire@norwoodma.gov>
Sent: Wednesday, April 15, 2015 10:48:10 AM
Subject: Meeting with MassDOT Aeronautics Division

Good morning Russ,

Tracy Klay, MassDOT Aeronautics Division Chief Legal Counsel, and I would like to meet with you, Chairman of your Airport Commission, and Town Counsel to discuss the recently filed FAA Part 16 Complaint by Boston Executive Helicopters on Friday, May 1st at 1:00PM. For ease of scheduling, we can meet you in Norwood.

Please let me know at your earliest convenience if this date and time works for you.

Thank you,

Chris

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--
Russ Maguire, Manager
Norwood Memorial Airport

--
Russ Maguire, Manager
Norwood Memorial Airport

From: Maguire, Russ
To: Willenborg, Christopher (DOT)
Cc: Brandon H. Moss; Ryan, Mark P.
Subject: Re: Meeting with MassDOT Aeronautics Division
Date: Thursday, April 16, 2015 9:30:46 AM

Good morning Chris,
We're available to attend the meeting on Friday, May 1st at 1 p.m. here at OWD. In attendance will be Brandon Moss, Mark Ryan and I. See you then. Thanks.

Russ

From: "Christopher Willenborg (DOT)" <christopher.willenborg@state.ma.us>
To: "Russ Maguire" <rmaguire@norwoodma.gov>
Cc: "Brandon H. Moss" <bmoos@mhtl.com>, "Mark P. Ryan" <mryan@norwoodma.gov>
Sent: Wednesday, April 15, 2015 11:09:30 AM
Subject: RE: Meeting with MassDOT Aeronautics Division

Thank you Russ.

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--
Russ Maguire, Manager
Norwood Memorial Airport

--
Russ Maguire, Manager
Norwood Memorial Airport

From: [Willenborg, Christopher \(DOT\)](#)
To: [Maguire, Russ](#)
Cc: [Brandon H. Moss](#); [Ryan, Mark P.](#)
Subject: RE: Meeting with MassDOT Aeronautics Division
Date: Wednesday, April 15, 2015 11:10:15 AM

Thank you Russ.

Christopher J. Willenborg, C.M.
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Cc: Brandon H. Moss; Ryan, Mark P.
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--

Russ Maguire, Manager

Norwood Memorial Airport

From: Maguire, Russ
To: Willenborg, Christopher (DOT)
Cc: Brandon H. Moss; Ryan, Mark P.
Subject: Re: Meeting with MassDOT Aeronautics Division
Date: Wednesday, April 15, 2015 11:09:52 AM

Good morning Chris,
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**Russ Maguire, Manager
Norwood Memorial Airport**

From: Willenborg, Christopher (DOT)
To: Maguire, Russ
Cc: Brandon H. Moss; Ryan, Mark P.
Subject: RE: Meeting with MassDOT Aeronautics Division
Date: Wednesday, April 15, 2015 11:09:00 AM

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Russ Maguire, Manager

Norwood Memorial Airport

From: Willenborg, Christopher (DOT)
To: Maguire, Russ (rmaguire@norwoodma.gov)
Subject: Meeting with MassDOT Aeronautics Division
Date: Wednesday, April 15, 2015 10:48:00 AM

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From: [Willenborg, Christopher \(DOT\)](#)
To: [Klav, Tracy \(DOT\)](#)
Subject: Fwd: Norwood Airport/Boston Executive Helicopters
Date: Thursday, April 02, 2015 8:51:08 AM
Attachments: [ATT00002.jpg](#)
[ATT00001.htm](#)
[Letter to Mary Walsh.PDF](#)
[ATT00002.htm](#)

FYI

Sent from my iPhone

Begin forwarded message:

From: "Mary.Walsh@faa.gov" <Mary.Walsh@faa.gov>
Date: April 1, 2015 at 6:00:22 PM PDT
To: "Vick, Thomas M." <thomas.vick@faa.gov>, "Vacirca, Cliff E." <cliff.vacirca@faa.gov>, "Lesperance, Lisa J." <lisa.lesperance@faa.gov>, "Rakoff, Bryon H." <bryon.rakoff@faa.gov>, "chris.poreda@faa.gov" <chris.poreda@faa.gov>, "Willenborg, Christopher (DOT)" <Christopher.Willenborg@dot.state.ma.us>, "Friedenberg, Todd" <todd.d.friedenberg@faa.gov>
Subject: Norwood Airport/Boston Executive Helicopters

Fyi only.

From: THoffmann@hinshawlaw.com [mailto:THoffmann@hinshawlaw.com]
Sent: Wednesday, April 01, 2015 06:20 PM
To: Walsh, Mary (FAA)
Cc: TMcCulloch@hinshawlaw.com <TMcCulloch@hinshawlaw.com>; BDunn@hinshawlaw.com <BDunn@hinshawlaw.com>; KEKelly@hinshawlaw.com <KEKelly@hinshawlaw.com>; AFletcher@hinshawlaw.com <AFletcher@hinshawlaw.com>
Subject: Norwood Airport/Boston Executive Helicopters

Enclosed please find a letter of today's date from Timothy McCulloch regarding Boston Executive Helicopters.

Trish Hoffmann
Assistant to Stephen W. Tully, Timothy I. McCulloch, and Bradley L. Dunn
Hinshaw & Culbertson LLP
2375 E. Camelback Road, Suite 750
Phoenix, AZ 85016
Tel: 602-631-4400 | Fax: 602-631-4404
Direct Dial: 602-337-5523
E-mail: THoffmann@hinshawlaw.com

From: Mary.Walsh@faa.gov
To: [Vick, Thomas M.](#); [Vaciua, Cliff E.](#); [Lesnerance, Lisa J.](#); [Rakoff, Bryon H.](#); chris.poreda@faa.gov; [Willenborg, Christopher \(DOT\)](#); [Friedenberg, Todd](#)
Subject: Norwood Airport/Boston Executive Helicopters
Date: Wednesday, April 01, 2015 9:00:36 PM
Attachments: [Letter to Mary Walsh.PDF](#)

Fyi only.

From: THoffmann@hinshawlaw.com [<mailto:THoffmann@hinshawlaw.com>]
Sent: Wednesday, April 01, 2015 06:20 PM
To: Walsh, Mary (FAA)
Cc: TMcCulloch@hinshawlaw.com <TMcCulloch@hinshawlaw.com>; BDunn@hinshawlaw.com <BDunn@hinshawlaw.com>; KEKelly@hinshawlaw.com <KEKelly@hinshawlaw.com>; AFletcher@hinshawlaw.com <AFletcher@hinshawlaw.com>
Subject: Norwood Airport/Boston Executive Helicopters

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Trish Hoffmann
Assistant to Stephen W. Tully, Timothy I. McCulloch, and Bradley L. Dunn
Hinshaw & Culbertson LLP
2375 E. Camelback Road, Suite 750
Phoenix, AZ 85016
Tel: 602-631-4400 | Fax: 602-631-4404
Direct Dial: 602-337-5523
E-mail: THoffmann@hinshawlaw.com

HINSHAW
& CULBERTSON LLP

Building on the Barger Tradition

Hinshaw & Culbertson LLP is an Illinois registered limited liability partnership that has elected to be governed by the Illinois Uniform Partnership Act (1997).

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From: Willenborg, Christopher (DOT)
To: Vick, Thomas M.
Subject: RE: Follow up meeting re: OWD
Date: Monday, January 05, 2015 8:58:22 AM

No problem. Let me know when you find out.

Thanks,

Chris

Christopher J. Willenborg, C.M.
Administrator
Massachusetts Department of Transportation Aeronautics Division
Logan Office Center
One Harborside Drive, Suite 205N
East Boston, MA 02128
617-412-3680 -- Work Phone
617-412-3679 -- Fax
www.mass.gov/massdot

Leading the Nation in Transportation Excellence

From: Thomas.Vick@faa.gov [mailto:Thomas.Vick@faa.gov]
Sent: Monday, January 05, 2015 8:49 AM
To: Willenborg, Christopher (DOT)
Subject: RE: Follow up meeting re: OWD

Chris.

I have no dates. I apologize for this delay.

Tom

From: Willenborg, Christopher (DOT) [mailto:christopher.willenborg@state.ma.us]
Sent: Monday, January 05, 2015 8:47 AM
To: Vick, Thomas (FAA)
Subject: RE: Follow up meeting re: OWD

Good morning Tom,

Any news yet on setting up a meeting with Norwood?

Thanks,

Chris

Christopher J. Willenborg, C.M.
Administrator
Massachusetts Department of Transportation Aeronautics Division
Logan Office Center
One Harborside Drive, Suite 205N
East Boston, MA 02128
617-412-3680 – Work Phone
617-412-3679 – Fax
www.mass.gov/massdot

Leading the Nation in Transportation Excellence

From: Thomas.Vick@faa.gov [<mailto:Thomas.Vick@faa.gov>]
Sent: Monday, December 29, 2014 12:29 PM
To: chris.poreda@faa.gov; Willenborg, Christopher (DOT)
Cc: Klay, Tracy (DOT)
Subject: RE: Follow up meeting re: OWD

Thank you Chris (both).

I am waiting for a response from ANE-600 for a new date.

Tom

From: Poreda, Chris (FAA)
Sent: Monday, December 29, 2014 12:27 PM
To: Willenborg, Christopher (DOT)
Cc: Klay, Tracy (DOT); Vick, Thomas (FAA)
Subject: RE: Follow up meeting re: OWD

Gosh this must be the season. One of my wife's good friend lost her mother this week as well. My condolences to Tracy.

And, yes, I suspected that it was Tom who was unable to make the 6th. I am standing by for another date. The 13th and the 27th are not good for me in case you are asked.

Chris Poreda
Regional Counsel
781-238-7042

From: Willenborg, Christopher (DOT) [<mailto:christopher.willenborg@state.ma.us>]
Sent: Monday, December 29, 2014 12:13 PM
To: Poreda, Chris (FAA)
Cc: Klay, Tracy (DOT); Vick, Thomas (FAA)
Subject: Re: Follow up meeting re: OWD

Hi Chris

From: Vick, Thomas M.
To: Willenborg, Christopher (DOT)
Subject: RE: Follow up meeting re: OWD
Date: Monday, January 05, 2015 8:50:22 AM

Chris.

I have no dates. I apologize for this delay.

Tom

From: Willenborg, Christopher (DOT) [mailto:christopher.willenborg@state.ma.us]
Sent: Monday, January 05, 2015 8:47 AM
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Regional Counsel
781-238-7042

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Sent: Monday, December 29, 2014 12:13 PM
To: Poreda, Chris (FAA)
Cc: Klay, Tracy (DOT); Vick, Thomas (FAA)
Subject: Re: Follow up meeting re: OWD

Hi Chris

I am waiting to hear back Tom Vick on possible dates.

FYI, Tracy's mom passed away over the weekend and will be out until Friday.

Thanks

Chris

Sent from my iPhone

On Dec 29, 2014, at 10:54 AM, "chris.poreda@faa.gov" <chris.poreda@faa.gov> wrote:

The last I heard was that the Jan 6 date we talked about would not work for all. Is there another suggested date for this meeting to occur?

I will be out Tues and Wed so if I do not have another chance, have a Happy New Year.

Christopher Poreda
Regional Counsel, New England Region
Eastern Legal Service Area Counsel
781-238-7042

From: Willenborg, Christopher (DOT)
To: Vick, Thomas M.
Subject: RE: Follow up meeting re: OWD
Date: Monday, January 05, 2015 8:46:44 AM

Good morning Tom,

Any news yet on setting up a meeting with Norwood?

Thanks,

Chris

Christopher J. Willenborg, C.M.
Administrator
Massachusetts Department of Transportation Aeronautics Division
Logan Office Center
One Harborside Drive, Suite 205N
East Boston, MA 02128
617-412-3680 – Work Phone
617-412-3679 – Fax
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Leading the Nation in Transportation Excellence

From: Thomas.Vick@faa.gov [mailto:Thomas.Vick@faa.gov]
Sent: Monday, December 29, 2014 12:29 PM
To: chris.poreda@faa.gov; Willenborg, Christopher (DOT)
Cc: Klay, Tracy (DOT)
Subject: RE: Follow up meeting re: OWD

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Exhibit 5



U.S. Department
of Transportation
Federal Aviation
Administration

Office of Airport Compliance
and Management Analysis

800 Independence Ave., SW.
Washington, DC 20591

October 30, 2018

Michael C. Fee, Esq.
Pierce & Mandell, P.C.
11 Beacon Street, Suite 800
Boston, MA 02108

Brandon H. Moss, Esq.
Murphy, Hesse, Toomey & Lehan, LLP
Crown Colony Plaza
300 Crown Colony Drive, Suite 410
Quincy, MA 02169

Town of Norwood, Massachusetts
566 Washington Street Norwood,
MA 02062

Norwood Airport Commission
125 Access Road
Norwood, MA 02062

Dear Mr. Fee, Mr. Moss:

Re: Boston Executive Helicopters v. Town of Norwood, Massachusetts and Norwood Airport
Commission, FAA Docket No. 16-15-05.

Enclosed is the Federal Aviation Administration's, (FAA) Director's Determination with respect to the above-referenced matter finding the Town of Norwood and the Norwood Airport Commission are in violation of its Federal obligations with respect to this complaint. The reasons for the finding of noncompliance are set forth in the enclosed Director's Determination.

The Director's Determination does not constitute a Final Agency Decision and order subject to judicial review. [14 CFR § 16.247(b) (2)] A party adversely affected by the Director's Determination once issued may appeal the initial determination to the FAA Associate Administrator for Airports pursuant to 14 CFR § 16.33(c) within 30 days after the service of the Director's Determination.

Sincerely,

Kevin C. Willis
Director of Airport Compliance
and Management Analysis

UNITED STATES DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
WASHINGTON, DC

Boston Executive Helicopters,

Complainant

v.

Town of Norwood, Massachusetts
And Norwood Airport Commission,

Respondent



Docket No. 16-15-05

DIRECTOR'S DETERMINATION

I. INTRODUCTION

This matter is before the FAA based on a complaint filed in accordance with Title 14 of the Code of Federal Regulations Part 16, Rules of Practice for Federally Assisted Airport Enforcement Proceedings (14 CFR Part 16).

Boston Executive Helicopters ("BEH or Complainant") filed a complaint against the Town of Norwood, Massachusetts ("Town"), the sponsor of Norwood Memorial Airport and the Norwood Airport Commission ("NAC" or "Commission" and jointly "Respondents"), regarding its management of the Norwood Memorial Airport ("Airport").

The Complaint alleges the Town is engaged in economic discrimination and granted a single Fixed-Based Operator (FBO)¹ an exclusive right, in violation of Title 49 United States Code (USC) §§47107(a) and 40103(e) and Grant Assurance 23, *Exclusive Rights*. Complainant also alleges the Town is in violation of Grant Assurance 22, *Economic Nondiscrimination*, and Grant Assurance 5, *Preserving Rights and Powers*; by allowing one FBO to operate exclusively on the Airport. BEH alleges that the Town unreasonably delayed and withheld numerous reasonable requests for access to Airport property, as well as permission to conduct an aviation business at the airport.²

Based on the evidence and the record presented in this proceeding, the Director finds the Town and Commission in violation Grant Assurance 23, *Exclusive Rights* and Grant Assurance 29 *Airport Layout Plan*, and not in violation of Grant Assurance 22, *Economic Nondiscrimination*.

¹ A fixed-base operator (FBO) is a commercial entity providing aeronautical services such as fueling, maintenance, storage, ground and flight instruction, etc., to the public.

² Exhibit 1, Item 1, pages 24-25.

The Director's decision in this matter is based on applicable Federal law and FAA policy, as well as the Director's review of the pleadings and supporting documentation submitted by the parties, which comprises the administrative record contained in the attached FAA Exhibit.

II. PARTIES

A. Complainant

The Complainant, BEH, is a Delaware limited liability company based at 209 Access Road, Norwood, Massachusetts 02062. BEH holds a 14 CFR Part 135³ operating certificate and provides helicopter charter services. BEH has been a commercial tenant⁴ of the Norwood Memorial Airport since 2010, and at the time of the complaint leases an area of approximately 3/4 acre⁵ on which the company has finished construction of a new hangar and a new fuel farm.⁶

B. Town/Airport Commission

The Norwood Memorial Airport is a public use general aviation airport designated by the FAA as a reliever airport for Boston Logan International Airport. The Airport has 688 acres, 2 runways, and a contract Air Traffic Control (ATC) tower. The Airport Master Record (FAA Form 5010)⁷ shows 109 fixed-wing aircraft, including 8 jets, and 15 helicopters, are based at the Airport, and it had 58,346 annual operations as of November 2016. Much of the Airport land is wooded and most of the useable flight line facilities are located along the west side of Runway 17-35. A substantial portion of flight line property at the Airport is under long-term lease to Boston Metropolitan Airport, Inc. (BMA), which subleases property to airport tenants that provide aviation services.

Planning and development of the Airport has been financed, in part, with funds provided by the FAA under the Airport Improvement Program (AIP), authorized by the Airport and Airway Improvement Act of 1982, as amended, 49 USC § 47101, *et seq.* Since 1982, the Town of Norwood, the Airport owner and sponsor, received 27 grants totaling \$11,577, 569 in Federal financial assistance for airfield improvements. The Airport's taxiways and most of the aprons have been rehabilitated with the assistance of AIP grant funds.⁸

The Town has delegated daily operation of the Airport to the Norwood Airport Commission. The Commission is an agent of the Town, while the Town is the airport sponsor with respect to the applicable federal obligations. As such, the Town is ultimately responsible for ensuring compliance with its federal obligations concerning any and all of the Commission's actions or inaction. References to the Commission's actions and statements in the pleadings and in this decision are understood to be the Town's as well.

³ A Part 135 operator holds an Air Carrier Certificate and provides passenger service as a commuter or on-demand service.

⁴ BEH initially operated its helicopters from hangars 7 and 8, which were leased to MII Aviation Services LLC. (Exhibit 7, Item 1, Exhibit 172).

⁵ BEH subleases Lot F from BMA (Exhibit 1, Item 1, page 2).

⁶ Exhibit 1, Item 1.

⁷ Exhibit 9, Item 1, FAA Form 5010.

⁸ Exhibit 1, Item 1, Exhibit 84 & Exhibit 9, Item 4

III. PROCEDURAL HISTORY AND BACKGROUND

A. Procedural History

March 11, 2015	Formal complaint filed under 14 CFR Part 16. ⁹
March 31, 2015	FAA docketed the Complaint. ¹⁰
April 14, 2015	FAA received Respondents Motion to Extend the Time to Respond to the part 16 Complaint filed by the Complainant, dated April 13, 2015.
May 12, 2015	FAA received <i>Respondent's Answer</i> to part 16 Complaint filed by the Complainant, dated May 8, 2015, includes exhibits 1-105.
May 14, 2015	Letter from Russ Maguire, Manager, Norwood Memorial Airport, of the airport, received by the FAA.
May 15, 2015	Complainant's Motion to Extend the Time to Respond to the Answer of the Town of Norwood and the Norwood Airport Commission.
May 19, 2015	Letter from Brandon Moss including a DVD to replace Exhibit 12 associated with May 8, 2015 Complaint.
June 10, 2015	FAA received Complainant's Response to the Answer of the Town of Norwood and the Norwood Airport Commission, dated June 8, 2015, includes exhibits 158-176.
July 9, 2015	Respondent's Rebuttal to Complainant's Reply, including exhibits 106-141.
June 13, 2016	Respondent's Motion for Leave to File a Supplemental Rebuttal. ¹¹
June 17, 2016	Respondent's Motion for Leave to File a Supplemental Rebuttal.
September 2, 2016	Respondent's Motion for Leave to File a Third Supplemental Rebuttal.
November 15, 2016	Respondent's Motion for Leave to File a Fourth Supplemental Rebuttal.
November 29, 2016	Complainant's Opposition to the motion filed by the Respondent for Leave to File a Fourth Supplemental Rebuttal.
December 15, 2016	Complainant's correspondence between the Parties.
January 3, 2016	Respondent's Response to Complainant's Pleadings and Motion to Strike November 29, 2016 Filing.
February 7, 2017	Correspondence update with copy of February 1, 2017 letter responding December 12, 2016 letter.

B. Background

a. Previous 14 CFR Part 16 Formal Complaint

As an initial matter, in its Complaint, BEH refers to a previous Part 16 case, *Boston Air Charter v. Norwood Airport Commission, Norwood Massachusetts*, Docket Number 16-07-03.¹² The

⁹ Exhibit 1, Item 1.

¹⁰ Exhibit 2, Item 1.

¹¹ The last filing date is December 15, 2016. The Director did not reject these items; however, given the delay of more than a year filing the documents only the information therein related to the allegations in the initial pleadings are considered in the decision. New allegations are not addressed.

¹² *Boston Air Charter v. Norwood Airport Commission, Norwood Massachusetts*, FAA Director's Determination, Docket No. 16-17-03, (April 11, 2008) page 4 and FAA Final Agency Decision, Docket No. 16-17-03, (August 14, 2008), page 4.

case is relevant to provide background regarding the Town's prior violations of the grant assurances in granting long-term leases and exclusive rights. The prior Complaint, adjudicated in 2008, alleged the Town engaged in economic discrimination by granting a fixed based operator an exclusive right in violation of 49 USC 47101(a) and 40103 (e) and the respective Grant Assurances 22 and Grant Assurance 23.

In FAA Docket No. 16-07-03, the Town permitted Eastern Air Center to oppose Boston Air Charter's (BAC) request to self-fuel and refused to grant consent for an underground conduit to access Boston Air Charter's leasehold. Eastern was the only FBO and concerned a second FBO providing fuel would result in competition and threaten its investment at the Airport.

After considering the parties positions, the FAA found the Town to be in violation of Grant Assurances 5, 22, and 23 at the Airport. The Director's Determination¹³ directed the Town to submit a Corrective Action Plan. The Plan required the Town to: (1) end the practice of awarding long-term leases of the federally funded ramps that had the effect of granting one party control over the majority of the ramps on the Airport; (2) put in place a short-term ramp leasing permit policy for the Airport to assert more control of the federally-funded ramps, and, (3) regain the Airport's rights and powers to access the '1100 Foot Strip'.¹⁴ The Town appealed and the Determination was upheld in FAA Final Agency Decision and Order, Docket No. 16-07-03, (August 14, 2008).

Following the FAA decision, in a letter to the Airport Manager on January 27, 2010,¹⁵ the Director of the FAA's Office of Airport Compliance and Field Operations (now 'Airport Compliance and Management Analysis') deemed the Town's corrective action plan to be complete stating "...A review of the Town's proposed CAP and follow-up documentation demonstrates that the corrective actions are acceptable. In conclusion, we find the Town's CAP acceptable, as submitted. The FAA finds the Town of Norwood in compliance with its Federal obligations..."

While there are several issues and arguments presented in FAA Docket No. 16-07-03 resembling the issues presented by BEH, the two cases are distinct, not only in factual terms, but also in scope and detail of the issues and relevant facts. The FAA adjudicated the issues in that case and the Respondent/Town completed a Corrective Action Plan to the FAA's satisfaction. While the Director will not ignore relevant references and precedent, the Director will not question or otherwise revisit the issues and actions raised in FAA Docket No. 16-07-03. Rather, the Director's focus is the present Complaint by BEH based on its merits and the specifics of the case and pleadings submitted by the parties.

Relevant Non-Parties

Boston Metropolitan Airport, Inc.

Boston Metropolitan Airport, Inc. (BMA) is not a party to the formal complaint; however, background on BMA is relevant for context purposes. In 1967, BMA entered into a long-term lease with the Town, whereby BMA¹⁶ acquired a significant amount of Airport property for a

¹³ Exhibit 1, Item 1, Exhibit 4.

¹⁴ Exhibit 1, Item 1, Exhibit 135.

¹⁵ Exhibit 4, Item, Exhibit 17.

¹⁶ Exhibit 4, Item 1, Exhibit 23.

lease period up to 80 years. The master lease between Commission and BMA is in effect until 2047. BMA is the lease proprietor for BEH and Flight Level Norwood, LLC.

On October 19, 2012, BMA leased Lot F to BEH previously leased by Swift Aviation.¹⁷ BMA is not a party in this complaint but is a tenant on the airport controlling the sublease to BEH and Flight Level and has offered an opinion against BEH in matters concerning pertinent leaseholds at the Airport.¹⁸

Flight Level Norwood, LLC

Flight Level Norwood, LLC, (Flight Level) also is not a party to this complaint; however Flight Level is prominently involved in this dispute. Flight Level acquired its long-term leasehold from the prior tenant, Eastern Air Center (EAC) Realty Trust II, and BMA leases Lots G and H to Flight Level affording Flight Level much of the Airport ramp and flight line areas available for commercial aviation services.¹⁹

Flight Level is the only FBO operating at the Airport. BEH seeks to become the second FBO and would become Flight Level's primary competitor. The record includes a 15-page unsigned letter from Flight Level to the Commission's Chairman outlining numerous points in opposition to BEH being allowed to operate as an FBO and fuel vendor on the Airport.²⁰

The record further indicates that many of EAC's employees, and some of its leadership, also transferred to Flight Level.²¹ As mentioned above, EAC was the dominant FBO in the previous part 16 complaint. Flight Level holds a sublease to part of an area known as the "1100-foot strip" which is under the 80-year lease to BMA. In total, Flight Level leases approximately 14 acres of airport property.²²

Papa Whiskey 1 LLC (Papa Whisky)

Papa Whiskey 1 LLC (Papa Whisky), also is not a party to the complaint, however the Papa Whisky and Flight Level share common ownership. The Complaint alleges a pattern of conduct by the Commission based on Papa Whiskey's successful bid for the leasehold for DC-3 Apron. BEH did not submit a Bid for the DC-3 Apron. The Complaint alleges the Town permitted Flight Level to dominate leaseholds at the Airport partly through Papa Whiskey.

b. Background and Chronology of BEH's Request for Apron Lease

BEH claims it has requested additional space at the Airport since 2008, seeking permission to conduct fueling and other FBO services, all consistent with the Airport's Minimum Standards.²³ BEH contends it is experienced in operating, handling, storing, and fueling both rotary-wing and fixed-wing aircraft and that it is qualified to provide fueling and other FBO services to aircraft.

¹⁷ Exhibit 4, Item 1, Exhibit 31.

¹⁸ Exhibit 1, Item 1, Exhibit 77.

¹⁹ Exhibit 1, Item 1, Exhibit 112.

²⁰ Exhibit 1, Item 1, Exhibit 79.

²¹ *FBO Profile: Flight Level Aviation*, Aviation International News, Gordon Gilbert, July 28, 2009.

²² Exhibit 1, Item 1, Exhibit 5.

²³ Exhibit 1, Item, 1 Exhibits 1, 2, and 3.

BEH states it maintains the types and amounts of insurance appropriate to an FBO and holds all necessary permits for conducting aircraft handling and fueling operations on the Airport.²⁴

The record indicates that BEH first approached the Airport in April of 2008, when it indicating its desire to appear before the Commission to apply for an Airport Commercial Operator's permit.²⁵ BEH received great support from the airport manager as well as from the president of the incumbent FBO, Flight Level, when it requested approval to establish a commercial business at the airport. In a letter to the airport manager, the president of Flight Level praised BEH's attempt to establish a commercial business at the airport, stating, "they [BEH] will contribute positively to the airport community."²⁶

On May 12, 2010, BEH's first appeared before the Commission. BEH's business plan provided that the ultimate goal of the company was to become an "Executive Helicopter on demand charter operation."²⁷ Over the next few months, BEH began inquiring into the availability of additional space on the airport. The record reflects two such inquiries on September 1, 2010,²⁸ and September 27, 2010.²⁹ Over the next few months, BEH continued to inquire about additional space on the airport.³⁰

In its May 12, 2010, business plan submitted to the Commission, BEH indicated it had a positive relationship with Flight Level, stating, "we have an excellent relationship with our Fixed Based Operator, Flight Level Aviation Services."³¹ The airport manager also expressed his support for BEH's initial effort to establish a business on the airport. In an email dated May 13, 2010, the airport manager congratulated the president of BEH, commending him on his "nice presentation," and welcoming BEH to the airport.³²

On October 13, 2010, 5 months after BEH's initial appearance before the Commission, BEH submitted a request for additional space, indicating a desire to expand its earlier business plan. BEH stated that it wanted to include activities such as flight training, aircraft rentals, aircraft repair, and eventually operate as a full service FBO at the Airport.³³ BEH continued to ask, both in writing and in oral presentations, for more ramp space for an FBO operation.³⁴ BEH has appeared at least 28 times at Commission meetings since 2010.³⁵ As part of its efforts, BEH submitted modified business plans to the Commission.

On January 28, 2013, the Commission issued a Request for Proposal (RFP) for lease of the "DC-3" Ramp, limiting the use of the ramp to aircraft parking only. BEH requested that the ramp be made available for commercial use, including aircraft handling and fueling, but the Commission declined. The Respondent awarded the Lease to Papa Whiskey, the entity that shares common ownership with Flight Level, the sole existing FBO.³⁶

²⁴ Exhibit 1, Item 1, Para 11.

²⁵ Exhibit 4, Item 1, Exhibit 3.

²⁶ Exhibit 4, Item 1, page 6 and Exhibit 11.

²⁷ Exhibit 1, Item 1, Exhibit 27.

²⁸ Exhibit 1, Item 1, Exhibit 1.

²⁹ Exhibit 1, Item 1, Exhibit 2.

³⁰ Exhibit 1, Item 1, Exhibits 1 & 2.

³¹ Exhibit 1, Item 1, Exhibit 27.

³² Exhibit 4, Item 1, Exhibit 10.

³³ Exhibit 1, Item 1, Exhibit 3.

³⁴ Exhibit 1, Item 1, Exhibits 1, 2, 3.

³⁵ Exhibit 1, Item 1, Exhibit 10.

³⁶ Exhibit 1, Item 1, Exhibits 12, 33, 34.

In a February 13, 2013, meeting,³⁷ the Commission approved the request from BEH to assume a sublease from Swift Aviation, a company occupying Lot F totaling 30,000 square feet with a sublease term to May 31, 2029, including an option for another 15-year term.³⁸ Swift Aviation leased Lot F from BMA, Inc.³⁹ The previous hangar collapsed prior to BEH's possession and the leasehold contained only a hangar foundation. In accordance with requirements imposed by the Airport,⁴⁰ the FAA reviewed the BEH sublease from Swift.⁴¹ BEH subsequently constructed a new 15,000 square foot hangar and built a fuel farm for a total reported cost of \$2.5 million. The record indicates that BEH self-funded this investment with no reported financing. BEH asserts that it is without debt.

By letter date August 23, 2013, BEH was informed the Commission had unanimously decided not to grant the request from BEH to install a pedestrian gate adjacent to the airport's vehicle Gate 3.⁴²

On January 27, 2014, BEH renewed its request for apron space and specifically requested space on the available areas of the West Ramp, the only remaining public ramp within the Commission's control.⁴³

On March 17, 2014, the Commission offered BEH a lease for 6,889 square feet in a corner of the West Apron for the operation of the FBO for BEH.⁴⁴ The letter advised BEH that "use of the leased premises shall be conditioned on BEH holding all necessary permits, licenses, certificates and approvals (as applicable) to operate as a fixed-base operator on the Norwood Airport (Section IV)." There is a dispute regarding the acceptance of this lease offer.

On May 3, 2014, BEH sent an email to the airport manager regarding the status of Lots A, B, C that were under lease to Flight Level, as those leases were approaching expiration later in the year. BEH's email stated that BEH has "been requesting space at the Norwood Airport since 2010" and "Lots A, B, C, have been leased by the Commission to Flight Level and the lease is set to expire ... in October of this year (2014)." BEH inquired whether Lots A, B, C, had been leased to Flight Level, and if so under what terms.⁴⁵

On May 5, 2014, the Airport manager responded answering: "No." In another email to BEH just hours after his initial answer, the airport manager stated "...the Norwood Airport Commission has advised me to pass along, that as far as the NAC members are concerned, Lots A, B, C, are under lease for the next five years."⁴⁶ Day later, on May 7, 2014, the airport manager advised BEH that "...at its March 12 meeting—at the request of Flight Level—the NAC did vote to approve an additional five-year lease to Flight Level for lots A, B, C."⁴⁷

³⁷ Exhibit 1, Item 1, Exhibit 8.

³⁸ Exhibit 4, Item 1, Exhibit 31.

³⁹ Exhibit 1, Item 1, Exhibit 8.

⁴⁰ Exhibit 1, Item 1, Exhibit 15.

⁴¹ Exhibit 4, Item 1, Exhibit 24.

⁴² Exhibit 1, Item 1, Exhibit 106.

⁴³ Exhibit 1, Item 1, page 8

⁴⁴ Exhibit 1, Item 1, Exhibit 22

⁴⁵ Exhibit 1, Item 1, Exhibit 13.

⁴⁶ *Id.*

⁴⁷ Exhibit 1, Item 1, Exhibit 13.

On May 13, 2014, BEH's attorney informed the Commission that BEH formally accepted the West Apron lease offer of 6,889 square feet, but requested additional space. The letter stated that BEH was "ready, willing, and able to lease the entire West Apron."⁴⁸ The minutes of the May 14, 2014, Commission's regular business meeting⁴⁹ reflected that BEH had accepted the lease offer of 6,889 square feet in a corner of the West Apron for the operation of the FBO noting "on May 13, 2014, BEH has agreed to accept NAC's proposal on March 17, 2014, for the lease of 6,889 square foot of space at the west apron." However, at that meeting, BEH's attorney also stated that an area of less than 7,000 square feet was inadequate for FBO operations.⁵⁰

On June 5, 2014, the New England Region FAA Airports division sent a letter to the Airport manager acknowledging BEH filed a Part 13 Informal Complaint concerning its efforts to expand operations at the Airport.⁵¹ The letter from the FAA asked the Airport to provide the status of any ongoing effort to resolve mutually any of the allegations, however, the Commission withdrew any further effort to accommodate BEH's request for operating rights and adequate operating space.

At a June 11, 2014, meeting, the Commission voted to table further discussion on the BEH Lease and FBO Commercial permit request indefinitely, based solely on the Part 13 complaint.⁵²

On July 9, 2014, BEH submitted its third revised business plan to the Commission, requesting an area of 72,000 square feet on the West Apron to continue to establish its FBO, noting, "the company ... does not carry any institutional debt associated with the current and future operations." In correspondence, the Commission's Vice Chairman acknowledged that BEH's business plan noted that BEH was requesting a long-term lease.⁵³

On November 4, 2014, BEH notified the New England Regional Office that it was withdrawing its informal complaint against the Airport and the Commission.⁵⁴

By letter dated February 12, 2015, the Commission's attorneys informed BEH that the Commission voted in its February 11, 2015, meeting to "conditionally offer a lease for a portion of the West Apron, designated as so-called "Parcel A," to BEH." The letter stated that the "lease is subject to 3 conditions: (1) BEH has fifteen days to accept the lease offer; (2) BEH has thirty (30) days from accepting the lease offer to provide the NAC with detailed financial information; and (3) the detailed financial information submitted by BEH is approved by the NAC. The lease offer will be considered revoked, and therefore deemed null and void, if any of these conditions is not met."⁵⁵ On the same day, BEH asserted that the specific conditions in the offer had not been required of other tenants.⁵⁶ BEH accepted the offer, under protest, to begin operations.

On February 13, 2015, Flight Level placed barriers blocking BEH's access to a taxiway easement utilized by Flight Level and its predecessors and BEH and its predecessors for over 30 years. The barriers blocked BEH's access to its side hangar door.⁵⁷ Within days, BEH filed a state civil action against Flight Level seeking injunction relief to remove the barriers. On March 6, 2015, a

⁴⁸ Exhibit 1, Item 1, Exhibit 80.

⁴⁹ Exhibit 1, Item 1, Exhibit 21.

⁵⁰ Exhibit 1, Item 1, Exhibit 80.

⁵¹ Exhibit 1, Item 1, Exhibit 78.

⁵² Exhibit 1, Item 1, Exhibit 79 and 81.

⁵³ Exhibit 1, Item 1, Exhibit 11.

⁵⁴ Exhibit 4, Item 1, Exhibit 66.

⁵⁵ Exhibit 4, Item 1, Exhibit 68.

⁵⁶ Exhibit 1, Item 1, Exhibit 14. Exhibit 4, Item 1, Exhibit 68.

⁵⁷ Exhibit 1, Item 1, Exhibit 13.

Massachusetts Norfolk County Superior Court issued a preliminary injunction ordering Flight Level to remove the barriers.⁵⁸

On May 14, 2015, the Norwood Fire Department gave BEH final approval of its license, issued on January 22, 2013. In his comment regarding the approval, the fire department official stated the, "The facility is completed and given final approval..." and the license "can be released to the applicant." However, it does not appear that that BEH was included on the address line.⁵⁹

IV. APPLICABLE FEDERAL LAW AND FAA POLICY

This section discusses (a) the FAA's enforcement responsibilities; (b) the FAA compliance program; (c) statutes, sponsor assurances, and relevant policies; and (d) the complaint process.

A. FAA Enforcement Responsibilities

The Federal Aviation Act of 1958, as amended, 49 USC § 40101, *et seq.*, assigns the FAA Administrator broad responsibilities for regulating air commerce in the interests of safety, security, and development of civil aeronautics. The federal role in encouraging and developing civil aviation has been augmented by various legislative actions that authorize programs for providing funds and other assistance to local communities for the development of airport facilities.

In these programs, the airport sponsor assumes certain obligations, either by contract or by covenants in property deeds and conveyances, to maintain and operate its airport facilities safely, efficiently, and in accordance with specified conditions. Commitments assumed by airport sponsors in property conveyance or grant agreements are important factors in maintaining a high degree of safety and efficiency in airport design, construction, operation, and maintenance, as well as ensuring the public reasonable access to the airport. 49 USC § 47122 mandates the FAA to ensure airport owners comply with their grant assurances.

B. FAA Airport Compliance Program

The FAA discharges its responsibility for ensuring that airport sponsors comply with their federal obligations through its Airport Compliance Program. Sponsor obligations are the basis for the FAA's airport compliance effort. The airport owner accepts these obligations when receiving federal grant funds or when accepting the transfer of federal property for airport purposes. These obligations in grant agreements and conveyance protect the public's interest in civil aviation and require compliance with federal laws.

The FAA designed the Airport Compliance Program to ensure the national system of public-use airports is safe, properly maintained, and that airport sponsors operate consistent with their federal obligations and the public's interest in civil aviation. The Airport Compliance Program does not control or direct the operation of airports. Rather, it monitors the administration of valuable rights, which airport sponsors pledge to the people of the United States they will protect in exchange for monetary grants and donations of federal property.

⁵⁸ Exhibit 1, Item 1, Exhibit 157.

⁵⁹ Exhibit 7, Item 1, Exhibit 159.

FAA Order 5190.6B, *FAA Airport Compliance Manual*, September 30, 2009, sets the policies and procedures for the FAA Airport Compliance Program. The order is not regulatory and does not control airport sponsor conduct; rather, it establishes the policies and procedures for FAA personnel to follow in carrying out the FAA's responsibilities for airport compliance. It provides basic guidance for FAA personnel in interpreting and administering the continuing commitments airport owners make to the United States as a condition for the grant of federal funds or the conveyance of federal property for airport purposes. The order analyzes the airport sponsor's obligations and assurances, addresses the application of the assurances in the operation of public-use airports, and helps FAA personnel interpret the assurances and determine whether the sponsor has complied with them.

The FAA compliance program is designed to achieve voluntary compliance with federal obligations accepted by owners and operators of public-use airports that have been developed with FAA assistance. In addressing allegations of noncompliance, the FAA will determine whether an airport sponsor currently complies with the federal obligations. The FAA will also consider the successful action by the airport to cure an alleged or potential past violation of applicable federal obligation as grounds for dismissal of the allegations. *See Wilson Air Center v. Memphis and Shelby County Airport Authority*, FAA Docket No. 16-99-10, (August 30, 2001) (Final Decision and Order).

C. Statutes, Sponsor Assurances, and Relevant Policies

The *Airport and Airway Improvement Act of 1982*, (AAIA), as set forth in 49 USC § 47101, *et seq.*, establishes assurances to which an airport sponsor receiving federal financial assistance must agree as a condition before receiving the assistance. These sponsorship requirements are included in every AIP grant agreement. Upon acceptance of an AIP grant by an airport sponsor, the assurances become a binding obligation between the airport sponsor and the Federal Government.

The following grant assurances apply to the specific circumstances of this complaint.

Grant Assurance 22, Economic Nondiscrimination

The owner of an airport developed with federal grant assistance is required to operate the airport for the use and benefit of the public and to make it available to all types, kinds, and classes of aeronautical activity on fair and reasonable terms, and without unjust discrimination. Federal Grant Assurance 22, *Economic Nondiscrimination* deals with both the reasonableness of airport access and the prohibition of adopting unjustly discriminatory conditions as a potential for limiting access. Grant Assurance 22 implements the provisions of 49 USC § 47107(a) (1) through (6), and comprise these subsections and requirements:

Assurance 22(a).

[The airport owner or sponsor] will make the airport available as an airport for public use on reasonable terms, and without unjust discrimination, to all types, kinds, and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.

Assurance 22(b)

In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to (1) furnish said services on a reasonable, and not unjustly discriminatory basis to all users thereof, and (2) charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

Assurance 22(c)

Each fixed-base operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-base operators making the same or similar uses of such airport and using the same or similar facilities.

Assurance 22(d)

Each air carrier using such airport shall have the right to service itself or to use any fixed-base operator that is authorized or permitted by the airport to serve any air carrier at such airport.

Assurance 22(f)

[The airport owner or sponsor] will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair and fueling) that it may choose to perform.

Assurance 22 (g)

In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.

Assurance 22(h)

[The owner or sponsor] may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.

Assurance 22(i)

...may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public."

The two subsections that relate to safety—Subsection (h) and Subsection (i) are exceptions to Subsection (a) that requires sponsors to make the airport available as an airport for public use without discrimination. These provisions permit the owner or sponsor to exercise control of the airport sufficient to prevent unsafe and inefficient conditions that would be detrimental to the civil aviation needs of the public.

FAA Order 5190.6B describes the responsibilities under Grant Assurance 22 assumed by the owners or sponsor of public-use airports developed with Federal assistance. Among these is the obligation to treat in a uniform manner those users making the same or similar use of the airport and to make all airport facilities and services available on reasonable terms without unjust discrimination (FAA Order 5190.6B, Chapter 9.1).

Grant Assurance 23, Exclusive Rights

- Grant Assurance 23, Exclusive Rights, carries out the provisions of 49 USC §§ 40103(e) and 47107(a) (4). It requires, in part, that the owner or sponsor of a federally obligated airport meet these assurances: It will permit no exclusive right for the use of the airport by any persons providing, or intending to provide, aeronautical services to the public.
 - o [It] will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities. . . .
 - o [It] will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49 United States Code.

The FAA Airport Compliance Program

In FAA Order 5190.6B, *FAA Airport Compliance Manual*, the FAA discusses its exclusive rights policy and broadly identifies aeronautical activities as subject to the statutory prohibition against exclusive rights. While public-use airports may impose qualifications and minimum standards upon those who engage in aeronautical activities, the FAA's position is that any unreasonable requirement or standard that is applied in an unjustly discriminatory manner may constitute the granting of an exclusive right. Courts have found the grant of an exclusive right where a significant burden has been placed on one competitor that is not placed on another *See Pompano Beach v FAA*, 774 F.2d 1529, (11th Cir 1985). An owner or sponsor is under no obligation, however, to permit aircraft owners to introduce on airport property equipment, personnel, or practices that would be unsafe, unsightly, detrimental to the public welfare, or affect the efficient use of airport facilities (Order 5190.6B, Sec. 11.2).

Leasing all available airport land and improvements planned for aeronautical activities to one enterprise is construed as evidence of an intent to exclude others unless it can be demonstrated that the entire leased area is presently required and will be immediately used to conduct the activities contemplated by the lease (See Order 5190.6B, Sec. 8.9.d *Space Limitation*).

Grant Assurance 29 Airport Layout Plan

Grant Assurance 29 requires the airport sponsor to keep up to date "at all times an airport layout plan of the airport showing 1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto; 2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities; 3) the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and 4) all proposed and existing access points used to taxi aircraft across the airport's property boundary.

Airport layout plans and each amendment, revision, or modifications thereof, are subject to the approval of the FAA. The sponsor cannot make or permit any changes or alterations in the

airport or any of its facilities which are not in conformity with the airport layout plan as approved by the FAA and which might adversely affect the safety, utility, or efficiency of the airport.

If a change or alteration in the airport or the facilities is made which the FAA determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the FAA, the airport sponsor will, if requested, by the FAA (1) to eliminate such adverse effect in a manner approved by the FAA; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the FAA and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the FAA's design standards beyond the control of the airport sponsor.

D. Minimum Standards

Advisory Circular AC 150/5190-7, *Minimum Standards for Commercial Aeronautical Activities* (August 28, 2006) provides basic information pertaining to the FAA's recommendations on commercial minimum standards and related policies. Although minimum standards are optional, the FAA highly recommends their use and implementation as a means to minimize the potential for violations of federal obligations at federally obligated airports.

E. The Complaint Process

Under 14 CFR § 16.23, a person directly and substantially affected by any alleged noncompliance may file a complaint with the FAA. The complainant shall provide a concise but complete statement of the facts relied upon to substantiate each allegation and describe how they were directly and substantially affected by the things done or omitted by the respondents (14 CFR § 16.23(b)(3)(4)).

The proponent of a motion, request, or order has the burden of proof. (14 CFR § 16.23(k)(2)). A party who has asserted an affirmative defense has the burden of proving the affirmative defense. (14 CFR § 16.23(k)(3)). This standard burden of proof is consistent with the Administrative Procedure Act and Federal case law. The Administrative Procedure Act states, "[e]xcept as otherwise provided by statute, the proponent of a rule or order has the burden of proof" (5 USC § 556(d)). See also, *Director, Office of Worker's Compensation Programs, Department of Labor v. Greenwich Collieries*, 512 US 267, 272 (1994); *Air Canada et al. v. Department of Transportation*, 148 F3d 1142, 1155 (DC Cir, 1998).

V. ANALYSIS AND DISCUSSION

Issue 1

Whether the Town in violation of Grant Assurance 22, *Economic Non Discrimination*, by denying BEH reasonable access to the airport to conduct an aviation business, by discriminating against BEH in making facilities unavailable for aviation business at the airport and in the application and enforcement of airport standards and policies.

A. FBO Permit

Complainant's Position

BEH alleges the Commission unreasonably delayed and withheld access to Airport property and denied permission to conduct an aviation business by requesting excess financial information not required of other lessees and ultimately offering a lease on terms that did not meet the requirements to operate a FBO. BEH states the Commission initially approved the FBO commercial permit for BEH in its June 15, 2016, meeting, with the condition "that there be a resolution of all legal matters between the Commission and BEH."

By letter dated November 1, 2016, the Commission informed BEH that reiterated its approval of BEH's FBO commercial permit with four conditions. "These conditions are:

1. BEH must provide the Commission with an irrevocable line of credit in an amount and under terms acceptable to the Commission;
2. BEH must provide evidence of insurance, to include spill coverage, commensurate with the insurance covered by Flight Level;
3. BEH must submit an updated fueling plan in the form of a scale drawing prepared by a professional engineer registered with the Commonwealth of Massachusetts, with fire protection setbacks acceptable to the Fire Chief and meeting FAA standards; and
4. BEH's counsel, along with the NAC's counsel, must enter into negotiations for a lease of lots A and B on the airport's west apron."⁶⁰

BEH contends that these conditions were previously met or are not specific enough to allow compliance.

Commission's Position

The Commission contends that it has supported BEH's efforts to become an FBO as evidenced by the June 15, 2016, and the November 1, 2016, letters offering the FBO permit, albeit with conditions.⁶¹

BEH's argument focuses on three issues: ramp space, financial information, and lease terms, discussed in sequence below.

Ramp Space

In reviewing Issue 1, the Director considered three sub-issues: Ramp Space, Financial Information, and Lease Term, arranged as (B), (C), and (D) below. Section (E) is the Directors analysis of those same issues.

⁶⁰ Exhibit 11, Item 1, Exhibit 1.

⁶¹ Exhibit 4, Item 1 page 3.

B. Ramp Space

Complainant's Position – Ramp Space

A review of the factual background regarding the availability of ramp space at the Airport is helpful. By email exchange from September 2010 to October 2010, BEH requested ramp space for commercial use, including aircraft ground handling and fueling, with the intent to become a full service FBO.⁶²

From December 2012, through January 2013, the Commission issued a RFP for the DC-3 Apron, an area encompassing 15,295 square feet. A stated limitation in this RFP was that "The DC-3 Apron will be restricted to aircraft parking and aircraft ground-handling only."⁶³

On January 28, 2013, the Commission issued addendum #1 for RFP for lease of the DC-3 Apron, responding to questions regarding the limited use of the ramp to aircraft parking and ground handling only. The Commission states that the DC-3 Apron limited size of approximately 15,295 square feet in area restricts its utility as a site for a full-scale FBO given safety and efficiency concerns, along with the concerns for the future development of Airport property.⁶⁴

BEH obtained a copy of the RFP on January 2, 2013. The response deadline was February 8, 2013.⁶⁵ When questioned about the general connotation of "ground handling," the Commission stated that the fueling was not included in this lease.⁶⁶ On February 24, weeks after the February 8 deadline, BEH submitted several questions about the use restrictions of the DC-3 Apron. On March 14, the Commission declined to answer, stating the questions were untimely.

In a letter to BEH, the Commission Chairman explained the RFP for the DC-3 Apron did not prohibit self-fueling. The Chairman's letter went on to say, "The successful proposer's aircraft can be fueled on the DC-3 apron by a qualified fuel provider, authorized to perform such services, per applicable local, state and federal laws, regulations and other requirements."⁶⁷

BEH alleges the Commission allocated almost the entire Airport ramp to Flight Level, the sole FBO at the Airport and that Flight Level currently leases Lots W, X, and Y; Lots 6 and 7; Lots A, B, and C; and lot Z, totaling approximately 561,000 square feet. BEH states that the only public ramp remaining under direct control of the Commission is the West Apron.⁶⁸

BEH notes that it assumed an existing sublease of 30,000 square feet, used mostly for its hangar, and alleges that the Commission offered only minimal additional ramp space on the Airport on conditions not imposed on other tenants. BEH alleges that within this same timeframe, the Commission issued a new lease for the DC-3 Apron with seemingly arbitrary use restrictions that made it unusable for FBO purposes.⁶⁹

⁶² Exhibit 1, Item 1, Exhibits 146.

⁶⁴ Exhibit 1, Item 1, Exhibit 38.

⁶⁵ Exhibit 1, Item 1, Exhibit 38.

⁶⁶ Exhibit 1, Item 1 page 2.

⁶⁷ Exhibit 1, Item 1, Exhibit 38.

⁶⁸ Exhibit 1, Item 1, page 18.

⁶⁹ Exhibit 1, Item 1, pages 2 and 8.

BEH states that in contrast to the obstacles the Commission erected to prevent BEH from expanding its operation on the Airport, in 2009, the Commission issued a lease renewal for the A, B, C, apron to Flight Level. The Commission issued the lease in advance of its expiration date for an additional 5-year term ending in 2014.⁷⁰ executed at the same time BEH was attempting to secure a leasehold large enough to establish a competing full service FBO.⁷¹

BEH notes that on March 13, 2013, the Commission awarded Papa Whiskey the lease for the DC-3 Apron. The record reflects that Papa Whiskey accepted the lease with the stated restrictions. Papa Whiskey's principal owner is also the principal owner of Flight Level. Shortly after the Commission awarded Papa Whiskey the five-year lease term for the DC-3 Apron lease, the Commission offered BEH an area of less than 7,000 square feet on the West Apron, fully aware that this space would be inadequate for BEH's intended FBO operations.⁷²

BEH states that on January 27, 2014, it renewed its request for apron space on the West Ramp. The Commission offered BEH the lease for 6,889 square feet in the corner of the West Ramp, with the Commission acknowledging that the space was inadequate to operate a FBO.⁷³

BEH alleges that the Commission deliberately created limited ramp space through the Commission's leases with Flight Level.⁷⁴ The West Ramp has an area of approximately 95,381 square feet, and the relatively small space of 6,889 square feet offered to BEH equates to only approximately 1.2% of apron space leased to Flight Level.⁷⁵

The record reflects that during the May 14, 2014, Commission meeting, the attorney for BEH informed the Commission that BEH would accept the offer, but BEH would continue to request additional ramp space. A Commissioner, then reading from the minutes of the April 9, 2014, meeting, stated that BEH had "refused" the offer of the 6,889 square feet of ramp in April.⁷⁶ BEH disputes that it refused the offer.

BEH also requested a lease for the entire West Apron, and offered to pay the 5-year lease payment in advance. The Commission declined the request with the claim that leasing the entire space would displace customers.⁷⁷

BEH stated that on February 12, 2015, the Commission made a conditional offer to lease BEH 11,786 square feet on the West Apron for 5 years to conduct FBO operations with the requirement that BEH submit the extensive financial information. BEH accepted the offer under protest regarding the request for extensive financial information, inadequate ramp space and the short-term lease. BEH contends that as of the date of the Complaint, the Commission had not

⁷⁰ *Boston Air Charter v. Norwood Airport Commission*, Norwood, Massachusetts, FAA Director's Determination, Docket No. 16-07-03, (June 7, 2011).

⁷¹ Exhibit 1, Item 1, page 3.

⁷² Exhibit 1, Item 1 page 10.

⁷³ Exhibit 1, Item 1, page 8. In a public meeting on April 9, 2014, BEH stated that the offered West Ramp leasehold would be insufficient to operate a full service FBO. In comparison, BEH pointed to a letter from the NAC dated March 14, 2013, in which the NAC stated that at 15,295 square feet the DC-3 Apron had limited utility as a site for an FBO and would be subject to "Safety and efficiency concerns." The letter further stated that the "limited size of the DC-3 Apron restricts its utility as a site for a full-service FBO." The DC-3 Apron is more than two and half times the size of the West Ramp area offered to BEH whose stated purpose was to conduct FBO operations. Exhibit 1, Item 1, Exhibit 38.

⁷⁴ Exhibit 1, Item 1, Exhibit 76.

⁷⁵ Norwood Airport Lease Plan from the Part 16 BAC complaint in Docket 16-07-03.

⁷⁶ Exhibit 1, Item 1, Exhibits 28 and 21.

⁷⁷ Exhibit 1, Item 1, Exhibit 37.

advised BEH whether the information provided was acceptable or if the Commission was prepared to enter into the lease.⁷⁸

In summary, BEH asserts that its proposed FBO services require ramp space, and a lease for an adequate working ramp is critical for BEH to amortize its investment.⁷⁹

Commission's Position – Ramp Space

The Commission states that the information and business plan submitted to the airport May 10, 2010, provided BEH's intent to form a private company offering executive helicopter services and that BEH would utilize Flight Level Aviation services for its fuel needs.⁸⁰

BEH constructed a hangar on its subleased Lot F, and the Commission was cooperative and supportive as evidenced by the December 12, 2012, Airport Commission meeting minutes. At the meeting, BEH presented a detailed plan drawing for a new building, fuel tank, and grounds construction. The Commission voted unanimously to send a letter to the Board of Selectmen to approve the design in its entirety. The approval was contingent upon a building permit, Fire Department approval, a Conservation Commission Order of Conditions, fuel permit approval from the Board of Selectmen, a review of the fuel cabinet, discussion of the gate valve on drainage, and incorporation of engineering.⁸¹

The Commission contends that the "support from the Airport Commission and Norwood airport management has not waived, even as BEH's business interests have broadened in the face of limitations imposed by federal standards, land area constraints on the sublease lot where BEH has property rights (*i.e.*, Norwood Airport Lot F), and the property rights of an abutting lot (*i.e.*, Norwood Airport Lot G) not under BEH's control."⁸²

The Commission states that four months after BEH's first permit, "BEH began a pattern of communications with the Airport Manager and Airport Commission, which contradicted or obfuscated the commercial interests that BEH made clear in its initial business Plan."⁸³ The Commission notes that after BEH executed the Assignment and Assumption Amendment of Lease for Lot F, BEH changed its position regarding financing, stating that it no longer needed financing for construction on Lot F. The Commission considered the subsequent reversal inconsistent with the necessary justification for the long-term, thirty-one (31) year sublease requested at the outset under the foregoing FAA guidance.⁸⁴

The Commission also notes that within months after BEH submitted its business plan, it began to request an expansion of its presence on the airport. The Commission contends that the result of this "mission creep" circumvents the formal solicitation process typically employed by the Airport for new Fixed Base Operators.⁸⁵

In 2014, the Commission executed a new five-year lease with Flight Level for Lots A, B, C, following its request for a new lease. The Commission asserts that this was not a renewal as

⁷⁸ Exhibit 1, Item 1, page 9.

⁷⁹ Exhibit 1, Item 1, page 14.

⁸⁰ Exhibit 1, Item 4, page 5, 6.

⁸¹ Exhibit 4, Item 1, page 14.

⁸² Exhibit 4, Item 1, page 3.

⁸³ Exhibit 4, Item 1, page 14.

⁸⁴ Exhibit 4, Item 1, page 5.

⁸⁵ Exhibit 4, Item 1, page 43.

stated by the Complainant, and the lots are located on the south quadrant of the airport adjacent to Flight Level's terminal. BEH is located on the north quadrant of the airport.⁸⁶ The Commission states that it justified issuing the new lease to Flight Level for Lots A, B, C, based on its proximity to Flight Level's existing leasehold, the specific projects identified and its long-term investment.⁸⁷

The Commission issued a RFP for the DC-3 Apron with restrictions on its use refuting the claim that the restriction was new, stating, "Yet, when BAC previously used the DC-3 Apron, consistent with the restrictions under the RFP when it issued in 2013, BAC similarly could only park its aircraft on the DC-3 Apron."⁸⁸

According to the record, the Commission gave BEH several reasons for the restricted use of the DC-3 Apron including the "January 3, 2006, DC Apron as-built drawings submitted to the Airport Commission, the FAA, and MassDOT, expressly designated the DC-3 Apron as being used for an aircraft-parking apron only."⁸⁹ The Commission also noted that the ramp was too small for commercial services at 15,295 square feet and there were other adequate facilities available on the airport. The Commission states that it had worked to establish a larger presence for BEH on the airport, using the Lot F fuel farm as an example.⁹⁰

The Commission asserts that although BEH complains about the lease term for the West Apron, it did not submit a bid for the RFP for the DC-3 Apron. The Commission offered a 5-year lease term to Papa Whiskey for the DC-3 Apron and to Flight Level for Lots A, B, and C. Papa Whiskey accepted the lease with the stated restrictions.

On February 12, 2014, in an executive session, the Commission voted to offer BEH space on the West Apron for fueling, conditioned on BEH securing the proper permits and a successful final inspection of BEH's fuel farm by the fire department. The Commission claims that BEH had not yet delivered a business plan.⁹¹

On March 17, 2014, the Commission offered BEH approximately 6,889 square feet on the West Apron on the airport. It is disputed whether BEH refused the West Apron at the April 9, 2014, meeting and the Commission asserts that it did not withdraw the offer. The minutes for the April 9, 2014, regular business meeting, state that, "BEH and Mr. Foxx do not think the square footage offered by the Commission is adequate for fueling as an FBO. Presently, BEH would like to refuse the current offer of 83 x 83 square feet." The Commission asked BEH what would be adequate space.⁹²

The Commission further asserts a member of the Commission advised BEH to accept the space offered and if BEH needed additional space, then the Commission would consider expanding the area.⁹³ The Commission notes it voted to offer BEH almost double the prior offer, 11,786 square feet, on the West Apron.⁹⁴

⁸⁶ Exhibit 4 Item 1, page 34.

⁸⁷ Exhibit 4, Item 1, page 34.

⁸⁸ Exhibit 4, Item 1, page 35.

⁸⁹ Exhibit 4, Item 1, page 34 and Exhibit 78.

⁹⁰ Exhibit 1, Item 1, page 17.

⁹¹ Exhibit 1, Item 1, Exhibit 14. Exhibit 4, Item 1, Exhibit 68.

⁹² Exhibit 4 Item 1, Exhibit 60.

⁹³ Exhibit 4, Item 1, page 25.

⁹⁴ Exhibit 1, Item 1, page 9.

The Commission states that it was "reluctant to lease the entire West Apron for a number of reasons, which included:

1. BEH had not demonstrated to the Airport Commission enough business to warrant leasing out the entire West Apron to BEH;
2. BEH had yet to submit a business plan, and when that business plan was submitted, the Airport Commission informed BEH that it would explore the possibility of allocating more space on the Airport;
3. The Commission's March 2014, lease offer actually included more square footage than BEH had claimed it had fueling rights to on Lot G; and,
4. Notwithstanding viable BEH business growth projections and an identified need, leasing the entire West Apron to BEH would have required the Commission to terminate approximately seventeen (17) existing leases between the Airport Commission and individual aircraft owners.⁹⁵

At the May 14, 2014, Commission Regular Business Meeting, BEH attempted to accept the offer from March 17, 2014, for 6,889 square foot of space on the West Apron. The Commission read the minutes of the April 9, meeting wherein BEH refused the offered space on the West Apron. The Commission states that during an executive session on May 14, 2014, in consideration of a competing interest in the West Apron, not from Flight Level, the prudent course required preparation of a feasibility study as well as a comprehensive master plan for the development of the West Apron and DC-3 Apron.⁹⁶

The Commission states that at its February 12, 2015, meeting, it voted to offer BEH a lease for a portion of the West Apron, 11,786 square feet, and contingent on BEH providing specific financial information consistent with its stated intent of operating a commercial FBO. The Commission stated that it felt that BEH had yet to provide the requested detailed financial information consistent with the Airport Minimum Standards.⁹⁷

C. Financial Information

Complainant's Position - Financial Information

BEH alleges once it requested additional lease space, the Commission demanded information that exceeded the information originally requested for BEH's initial acquisition, and more information than required in the published minimum standards. Within the business plan, BEH noted, "the company ... does not carry any institutional debt associated with the current and future operations..." The financial information was required as a condition of leasing a ramp area of 11,786 square feet, with a monthly rent of \$462.⁹⁸

According to the May 14, 2014, Commission meeting minutes, approved on July 30, 2014, a commissioner commented that he would like BEH to provide the following information. The Commissioner stated, "NAC is looking for every reassurance, they can get from an incoming

⁹⁵ Exhibit 4, Item 1, page 25.

⁹⁶ Exhibit 4, Item 1, page 27.

⁹⁷ Exhibit 4, Item 1, page 29.

⁹⁸ Exhibit 1, Item 1, page 31.

vendor.”⁹⁹ The Airport General Regulations or the Minimum Standards do not require some of the requested information, including:¹⁰⁰

- Financial information from the guarantor;
- 3-month business bank statements;
- Balance sheet;
- Income statement;
- Cash flow statement — Cash on hand — Financial reserves;
- Personal guaranty and Credit report — All individuals;
- Dunn and Bradstreet Corporation credit report;
- Certificate of good standing;
- Proof of insurance;
- Cash flow analysis;
- Market analysis;
- 12 months of Bank statements;
- Profit/Loss statement;
- Feasibility study;
- 36-month projection;
- Micro/Macro;
- Competitor's analysis;
- Personal financial statement from the Principals behind BEH; and
- Universal Commercial Certificate.

BEH asserts the Commission did not request this level of information when BEH acquired the Lot F leasehold, totaling 30,000 square feet, or when the Commission approved BEH's construction of a \$2 million hangar and \$500,000 fuel farm.¹⁰¹

By July 2014, BEH contends it had provided the Commission with an extensive amount of financial information, including a professionally prepared business plan. This information also included proof of insurance as well as copies of all required permits. BEH offered to pay the entire lease term in full.¹⁰²

BEH asserts the Commission is acting in a duplicitous manner in this instance. BEH alleges that the Commission never required this additional information from any other FBO applicant and the request is an attempt to delay or discourage BEH's lease of available ramp space.¹⁰³

BEH's evidence includes the RFP for the lease for an area of 13,617 square feet on the DC-3 Apron, where in a solicitation not directed at any one specific entity, the Commission did not demand the personal information it requested of BEH.¹⁰⁴ The DC-3 Apron concerns an area much larger than the 11,786 square foot area requested by BEH. Regarding the RFP for this area on the DC ramp, the record reflects the basic and nonspecific requirements below, from Section D (I)-Specifications in the RFP:¹⁰⁵

⁹⁹ Exhibit 1, Item 1 page 12 exhibit 28.

¹⁰⁰ Exhibit 7, Item 1, Exhibit 174.

¹⁰¹ Exhibit 1, Item 1 page 16.

¹⁰² Exhibit 1, Item 1, Exhibit 37.

¹⁰³ Exhibit 1, Item 1, page 9.

¹⁰⁴ Exhibit 1, Item 1, Exhibit 82.

¹⁰⁵ *Id.*

"Each bidder is required to submit the following:

- Type of business/aviation activity or activities proposed for this location
- Means and mode of conducting the operation
- Professional experience specific to the proposed business/aviation activity or activities
- Financial Plan
- Professional experience specific to the proposed business/aviation activity or activities
- Financial references

Commission's Position - Financial Information

The Commission asserts that the Airport Minimum Standards requires a business plan that includes detailed financial records including, current financial statement, proof of minimum of three month's operating expenses, two-year business plan for the proposed operation, previous history of payment, and, three credit references.¹⁰⁶ The Commission states that the information sought is consistent with prior information requested from prospective FBOs at the airport and consistent with the minimum standard established on or before 1988 by the Airport Commission.¹⁰⁷

The Commission further states that it continues to attempt to work with BEH, notwithstanding the expansion of the original application to include a FBO, an expansion which effectively denied the Town the opportunity to solicit for a second FBO through an RFP.¹⁰⁸

The Commission asserts that on April 30, 2014, the airport manager detailed the minimum information that BEH should provide including: "(1) a balance sheet from BEH's most recent quarter, to include BEH's detailed assets, liabilities, and net worth; (2) an income statement that includes all BEH income and expense accounts for the prior two (2) years; and (3) a cash flow analysis."¹⁰⁹

By July 2014, BEH states that it had provide the requested information. The Commission responded BEH had provided insufficient financial data and it still required meaningful financial information, consistent with the Airport Minimum Standards, and a revised business plan.

The Commission asserts, "the information sought by the Airport Commission is consistent with prior information requests for prospective FBOs at Norwood Airport. To that end, in 1988, through the Town of Norwood's then-airport management company, BMA, the Airport Commission solicited for a second FBO through an RFP. At that time, the Airport Commission required all FBO applicants to submit financial information similar to what BEH is now being required to submit."¹¹⁰

D. Lease Term

Complainant's Position - Lease Term

¹⁰⁶ Exhibit 4, Item 1, page 25 and Exhibit 36.

¹⁰⁷ Exhibit 4, Item 1, page 30 and 31.

¹⁰⁸ Exhibit 4, Item 1, page 28

¹⁰⁹ Exhibit 4, Item 1, page 26.

¹¹⁰ Exhibit 4, Item 1, page 30 and Exhibit 69, 71, and 72.

BEH alleges that the Commission offered an unrealistically short-term lease for a ramp, with no provisions for an extension, and the term violates FAA policy on reasonable lease terms. On July 9, 2014, BEH submitted its third business plan to the Commission with an updated commercial permit application showing FBO operations.¹¹¹ In this business plan, BEH requested a long-term lease and an area of 72,000 square feet on the West Apron to establish its FBO¹¹². In a correspondence, the Commission Vice Chairman, noted that BEH was requesting a long-term lease stated that, "the longest term lease per the FAA is 5 years."¹¹³

Commission's Position - Lease Term

The Commission states that it tabled the request to lease space on the West Apron pending the outcome of the Part 13 complaint filed by BEH, to avoid actions that would be contrary to any findings from the Part 13 complaint. BEH withdrew the complaint on November 4, 2014.¹¹⁴

On November 25, 2014, the Commission began discussion of a new lease offer with BEH. An individual in the meeting became disruptive causing the meeting adjourned early. At its next meeting on January 14, 2015, the Commission approved a lease offer to BEH for part of the West Apron, Parcel A. The Commission notified BEH of the offer, stating Parcel A is 11,786 square feet and almost doubled the size of the previous offer.¹¹⁵ The offer was contingent on BEH providing the requested financial information within 30-days of accepting the offered lease.

The Commission states that as required in the Master Lease for the sublease of Lot F, it directed BEH to send the draft documents to the FAA and MassDot for review, not approval, of the request for a long-term lease. It also directed Flight Level to pursue the same course of action for a sublease review.¹¹⁶

The FAA New England reviewed the proposed sublease, opining that it did not have concerns with most of the terms and conditions but the justification for the 39-year term was insufficient, stating that it would require an amortization schedule with reasonable rates and payments.¹¹⁷ The FAA also suggested that tenant ground leases of 30 to 35 years were sufficient to retire debt.

Based on the opinion from the FAA as well as the finding from a previous a Part 16 regarding a long-term lease, the Commission requested an amortization schedule to justify the long-term sublease. BEH responded that amortization is based on financing and BEH did not intend the finance the project.

The Commission that it continued to work with BEH to approve the Assignment and Assumption of the Sub Lot F lease, granting approval for the long-term lease by letter dated February 22, 2013.¹¹⁸

¹¹¹ Exhibit 1, Item 1, Exhibit 11.

¹¹² Exhibit 1, Item 1, Exhibit 11.

¹¹³ Exhibit 1, Item 1, Exhibit 83.

¹¹⁴ Exhibit 4, page 28.

¹¹⁵ Exhibit 4, page 29.

¹¹⁶ Exhibit 4, page 12.

¹¹⁷ *Id.*

¹¹⁸ Exhibit 4, page 13.

E. Director's Analysis

Preliminary Discussion

It is not productive to recount the back and forth discussions on various allegations not supportive of grant assurance violations, including but not limited to, whether BEH refused the West Apron offer at the April 9, 2014, meeting and BEH helicopter operational issues.¹¹⁹

In addressing allegations of noncompliance, the FAA makes a determination on whether an airport sponsor is *currently* in compliance with the applicable federal obligations. The FAA may consider the successful action by the Airport to cure any alleged or potential past violation of applicable federal obligation to be grounds for dismissal of such allegations. *See Wilson Air Center v. Memphis and Shelby County Airport Authority*, FAA Docket No. 16-99-10, (August 30, 2001) (Final Decision and Order).

Several issues have been resolved and require minimal discussion:

- At the February 13, 2013, meeting (Exhibit 8), the Commission approved BEH's request to assume the Swift Aviation sublease of Lot F, under a long term lease, with a lease extension at the end of the initial term totaling 30,000 square feet, from BMA, Inc.¹²⁰
- The Fire Department issued the necessary permit to operate the Fuel Farm on May 14, 2015.¹²¹
- The required Business Plan is also no longer an outstanding issue.
- The Commission states that it accepted the third party review of the financial evaluation Aviation Management Consulting Group (AMCG) completed on BEH's financial information. The financial information is no longer outstanding as evidenced by the fact that the Commission did not request any additional financial information in the November 1, 2016, letter approving the FBO operating permit.¹²²

Several issues remain unresolved requiring further analysis. The Commission initially approved BEH's FBO commercial permit in its June 15, 2016, meeting with the condition "that there be a resolution of all legal matters between the NAC and BEH."¹²³ By letter dated November 1, 2016, the Commission informed BEH that it reiterated approval of BEH's FBO commercial permit with four conditions. These conditions are:

1. BEH must provide the Commission with an irrevocable line of credit in an amount and under terms acceptable to the Commission;
2. BEH must provide evidence of insurance, to include spill coverage, commensurate with the insurance covered by Flight Level;
3. BEH must submit an updated fueling plan in the form of a scale drawing prepared by a professional engineer registered with the Commonwealth of Massachusetts, with fire protection setbacks acceptable to the Fire Chief and meeting FAA standards;
4. BEH's counsel, along with the NAC's counsel, must enter into negotiations for a lease of lots A and B on the airport's west apron.¹²⁴

¹¹⁹ Item 1, Exhibit 4 page 25.

¹²⁰ Exhibit 1, Item 1, page 6.

¹²¹ Item 1, Exhibit 1, Item 1 exhibit 159.

¹²² Item 11.

¹²³ FAA Item 1, page 33.

¹²⁴ FAA Item 11.

FBO Access

The Director considers the conditions 1 and 2 above to be unduly vague and ambiguous by failing to provide BEH specific information necessary to meet the conditions. While requiring a prospective FBO to obtain a line of credit or liability insurance is not problematic, it is unclear how BEH would ascertain what amount and terms for the line of credit, which would be acceptable to the Commission. The level of "approval" by the Commission into BEH's finances, such as an "irrevocable line of credit in an amount and under terms acceptable to the Commission," is intrusive, unusual, and unreasonable. Similarly, BEH would not have reasonable access to the level of insurance coverage carried by Flight Level or whether the level is reasonable. This level of control as a condition for making the airport available to a commercial entity for aeronautical use is not common. Such vague language gives the Commission the ability to continue to delay issuing the permit citing BEH's failure to meet the requirements. These conditions and actions based thereon constitute a continued the pattern of delay to prevent BEH from completing the FBO permitting process.¹²⁵

Meanwhile, the evidence clearly shows the Commission continued to bestow greater control of airport ramp space to Flight Level, as demonstrated by offering Flight Level a new lease for the A, B, C, ramp for a 5-year term (solely because of FAA's clear direction to adopt shorter lease terms). The Commission simply returned the lease to Flight Level for another term, notwithstanding a pending request by BEH for more area on the Airport for its FBO. Simply awarding the lease to the incumbent because it leases abutting property is not justified nor does it give first rights. In other words, it is camouflaging an exclusive right.

The Director is persuaded that the Commission could have properly exercised its *rights and powers* to facilitate reasonable access for BEH. Flight Level is an established FBO on the airport, with more than adequate leaseholds to continue its operations.¹²⁶ Returning the A, B, C, ramp to Flight Level, devoid of any clear evidence of earnest efforts to accommodate BEH, the Commission chose to ignore the letter, spirit, and tenets of the previously ordered FAA corrective action plan.¹²⁷ In simply returning this apron to Flight Level, devoid of any clear evidence of earnest efforts to situate BEH, the Commission chose to ignore the directives and spirit of the previously ordered FAA corrective action plan.¹²⁸

The Director acknowledges that not all responsibility for the delays to establish the BEH as a FBO reside with the Commission. However, the Commission imposed varying and unduly vague, unclear and ambiguous conditions upon BEH that are unreasonable.

The Town and the Commission are in violation of Title 49 USC §47107(a)(1), and related Federal Grant Assurance 22, *Economic Nondiscrimination*, as the Complainant has been denied

¹²⁵ Previously, the FAA has recognized that unreasonable delay amounts to denial of airport access. See, *Jim Martyn v. Port of Anacortes, Wash.*, FAA Docket No. 16-02-03, at 31 (2003) (Director's Determination), (delay of three years); *U.S. Constr. Corp. v. City of Pompano Beach, Florida*, FAA Docket No. 16-00-14 at 18-19 (2001) (Director's Determination) (delay of over a year); *Centennial Express Airlines v. Arapahoe County Pub. Airport Authority*; *Kehmeier v. Arapahoe County Pub. Airport Auth.*; *Centennial Express Airlines v. Arapahoe County Pub. Airport Authority*, FAA Docket No. 16-98-05, at. 27 (1998) (Director's Determination).

¹²⁶ Exhibit 1, Item 1, Exhibit 5.

¹²⁷ *Boston Air Charter v. Norwood Airport Commission, Norwood Massachusetts*, FAA Director's Determination, Docket No., 16-17-03, (April 11, 2008) page 4 and FAA Final Agency Decision, Docket No. 16-17-03, (August 14, 2008), page 4.

¹²⁸ *Boston Air Charter v. Norwood Airport Commission, Norwood Massachusetts*, FAA Director's Determination, Docket No., 16-17-03, (April 11, 2008) page 4 and FAA Final Agency Decision, Docket No. 16-17-03, (August 14, 2008), page 4.

reasonable access to the Airport on reasonable terms for the purpose of conducting a commercial aeronautical activity. The Town and the Commission's actions constitute an unreasonable denial of access and unjust economic discrimination. The combination of delaying tactics, restrictions, and excessive financial information requests is sufficient to establish a violation of Grant Assurance 22.

Director's Analysis - Ramp Space - DC-3

The Commission issued a RFP for lease of the DC-3 Apron with a restriction limiting the use of the ramp to aircraft parking and ground handling only. BEH asserts the use restriction represents an intentional decision by the Commission to make the DC ramp attractive to all airport users except an FBO and is not consistent with reasonable access.¹²⁹ BEH argues that Flight Level was the only entity that stood to benefit from leasing the DC-3 Apron through its common ownership with Papa Whiskey.

The Commission countered and the record supports that the January 3, 2006, DC-3 Apron as-built drawings submitted to the Airport Commission, the FAA, and MassDOT expressly designated the DC-3 Apron as being used for an aircraft parking apron only.¹³⁰ Commission also specifies that Papa Whiskey accepted the lease with the restrictions listed in the RFP.

Grant Assurance 22, *Economic Nondiscrimination*, obligates the airport sponsor to provide airport access. It does not obligate the airport sponsor to provide specific hangars or hangar types. Nonetheless, the airport sponsor does have an obligation to make available suitable areas or space on reasonable terms to those who are willing and otherwise qualified to offer flight services to the public or support services to aircraft operators. *See Thermco Aviation, Inc., and A-26 Company v. City of Los Angeles, Los Angeles Board of Airport Commissioners, and Los Angeles World Airports*, FAA Docket No. 16-06-07, (June 21, 2007) (Director's Determination).

Grant Assurance 22, *Economic Nondiscrimination* states in part that owner of any airport developed with federal grant assistance is required to operate the airport for the use and benefit of the public and to make it available to all types, kinds, and classes of aeronautical activity on fair and reasonable terms, and without unjust discrimination.

The FAA takes the position that when more than one aeronautical service provider indicates a willingness to provide service, that willingness is sufficient evidence that such a need exists. An airport sponsor may not grant an exclusive right nor deny competition. The assertion that Flight Level has significantly more space is not a violation of Grant Assurance 22, *Economic Nondiscrimination*, and reasonable access under these facts does not mean equal space on the airport.

The Director notes that the record provides that the restricted use for the DC-3 has been in place since January 2006, prior to BEH's request to become an FBO and the RFP. Significantly, BEH did not submit a bid under the RFP for the DC-3 Apron. Papa Whiskey won and accepted the bid with the stated restrictions.¹³¹

¹²⁹ Item 1, Exhibit 7 page 13 and Exhibit 1, Item 1, page 2.

¹³⁰ Item 1, Exhibit, 4 page 34.

¹³¹ Exhibit 1, Item 1, Exhibit 12.

The Director finds that the Commission's enforcement of the restricted use of the DC-3 Apron as listed in the RFP and the awarding the lease to Papa Whiskey LLC is not in violation of *Grant Assurance 22*.

Director's Analysis - Financial Information

BEH alleges the Commission requested more financial information from BEH than required under the Airport's minimum standards in order to prohibit it from establishing a FBO. BEH alleges that the Commission sought to protect Flight Level, the sole established FBO.

The Commission admits the airport manager specifically requested, at a minimum, BEH provide: (1) a balance sheet from BEH's most recent quarter, to include BEH's detailed assets, liabilities, and net worth; (2) an income statement that includes all BEH income and expense accounts for the prior two (2) years; and (3) a cash flow analysis.¹³² The Airport's *General Regulations* list under "Additional Requirements - Initial Application": (a) three (3) months of business bank statements; (b) a balance sheet; (c) an income statement; (d) a cash flow statement/cash on hand/financial reserves; (e) a personal guaranty and financial information from the guarantor (including a credit report); (f) a Dunn and Bradstreet Corporation credit report; (g) a Certificate of Good Standing; and (h) a Proof of Insurance.¹³³ The Commission cites *James Vernon Ricks, Jr. v. Millington Municipal Airport Authority*, FAA Docket No. 16-98-19, Director's Determination (July 1, 1999), to support that its request is consistent with FAA policy.¹³⁴

BEH alleges that the Commission did not request the extensive list of financial information when it acquired Lot F leasehold or when the Commission approved BEH's construction of a \$2-million-dollar hangar and \$500,000 fuel farm on Lot F totaling 30,000 square feet. The Commission only requested the additional financial information after BEH submitted its proposal to become an FBO.

In response, the Commission acknowledges BEH is a long-term tenant with a good payment history with substantial self-financed investments at the airport. Providing the requested financial information became an issue because BEH was unwilling to have all of its business and personal financial information available to the public as required by State law. Additionally, it appears that the specific information in the repeated request for financial information from the Commission was inconsistent, leading to delays.

In the October 19, 2016, the Commission requested the same information from Flight Level as remunerated in the November 1, 2016, letter to BEH.¹³⁵

It is reasonable for an airport sponsor to require entities proposing to provide new aeronautical services on the airport to demonstrate substantial or realistic financial intent in support of their proposed endeavors. This demonstration must go beyond the Complainants' proffer to make the minimum investment or personal assurance that it will succeed. See *Gina Michelle Moore, individually, and d/b/a Warbird Sky Ventures, Inc. v. Sumner County Regional Airport Authority*, FAA Docket No. 16-07-16, (February 27, 2009) (Director's Determination), page 38.

¹³² Exhibit 4, Item 1, page 26.

¹³³ Exhibit 7, Item 1, Exhibit 174.

¹³⁴ Exhibit 4, Item 1, page 27.

¹³⁵ FAA Item 11.

The Director notes that there appears to be inconsistencies between the information requested in writing and request made during the Commission meetings by an individual commissioner. The written requests appear to be consistent with the Airport's General Regulations and the information requested from Flight Level during the same time.

BEH objected to providing certain information because of concerns regarding the confidentiality of the financial information. State law requires that any individual, upon request, can obtain financial information in the Commission's possession and the Commission cannot provide confidentially for sensitive financial information. The Commission is subject to the Massachusetts Public Records Law, Massachusetts General Laws Chapter 66, Section 10, and its exemptions, which are contained in Massachusetts General Laws Chapter 4, Section 7(26). These exemptions are restrictive and stringently interpreted.¹³⁶ BEH offered to provide the financial information for review to an independent third party approved by the Commission, paid for by BEH. Initially the Commission was not receptive.

Ultimately, BEH provide the requested financial information to third-party vendor, AMCG under an agreement with the Commission. During the fall of 2015, AMCG provided the completed financial review to the Commission. The Commission states that it accepted the financial review of BEH financial information completed by AMCG and the financials are no longer outstanding as evidenced by the fact that the Commission did not request any financial information in the November 1, 2016.

The Director notes the Commission provided confusing guidance to BEH regarding the request for and the review of the financial information needed to operate a FBO. It also appears that initially the Commission did not request the same level of financial information from Flight Level.

The Director cautions the Town and the Commission to be clear, transparent, and consistent in its requests. The Commission eventually clearly stated what it required and requested the same financial information from Flight Level. The lack of clear and concise instructions that were in accordance with the Airport's General Regulations lead to a significant delay in completing the process for BEH to become a FBO. However, based on the Commission's acceptance of the financial information, the Commission is not currently in violation of Grant Assurance 22.

Accordingly, the Director finds the issues related to the requested financial information are resolved. The Commission is not in violation of Grant Assurance 22 as it relates to its request for financial information from BEH. However, the Director cautions the Commission to adhere to a transparent and definable process in accordance with its Minimum Standards.

Director's Analysis - Lease Terms

In FAA Order 5190.6B, at 12.3(b) (3), the FAA provides guidance related to the consideration of reasonable lengths for leases to aviation service providers. The Order sets forth:

- Does the term exceed a period of years that is reasonably necessary to amortize a tenant's investment?
- Tenant ground leases of 30 to 35 years are sufficient to retire a tenant's initial financing and provide a reasonable return for the tenant's development of major facilities.

¹³⁶ Id.

- Leases that exceed 50 years may be considered a disposal of the property in that the term of the lease will likely exceed the useful life of the structure erected on the property.

Grant Assurance 22 of the prescribed sponsor assurances implements the provisions of 49 USC § 47107(a) (1) through (6), and requires, in pertinent part:

- a) The airport owner or sponsor] will make the airport available as an airport for public use on reasonable terms, and without unjust discrimination, to all types, kinds, and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.¹³⁷

At the February 13, 2013, meeting, the Commission approved BEH's request to assume the Swift Aviation sublease of Lot F, under a long-term lease, with a lease extension at the end of the initial term totaling 30,000 square feet, from BMA, Inc.¹³⁸ The issue of the lease term for the sublease of Swift Aviation sublease of Lot F is resolved and a decision by the Director on this issued is not required. There is no violation of Grant Assurance 22 as it relates to the lease term.

Director's Conclusion on Issue 1

The Director finds the Town is not in violation of Title 49 USC §47107(a) (1), and related Grant Assurance 22, *Economic Nondiscrimination* with respect to the Ramp Space (DC-3), requested Financial Information, and Lease Term. However, the Director finds the Town is in violation of Title 49 USC §47107(a)(1), and related Grant Assurance 22, *Economic Nondiscrimination* based upon the combined effect of its delaying tactics, unreasonable and unclear restrictions and requirements, along with the varied and intrusive excessive financial information requests. This pattern of conduct has had the effect of denying reasonable access to the Airport on reasonable terms for the purpose of conducting a commercial aeronautical activity (FBO Access). The Town and the Commission's actions in this regard constitute an unreasonable denial of access and unjust economic discrimination.

Issue 2 - Whether the Town and the Commission is in violation of Grant Assurance 22, *Economic Non Discrimination*, by imposing taxi lane and pedestrian access restrictions on BEH.

Complainant's Position - Taxi Lane

BEH alleges the Commission intentionally placed an "unnecessary and inappropriate" "taxi lane to nowhere" just to deprive BEH of the use of the ramp in front of its hangar. BEH further asserts these specific markings in front of their hangar served no aviation purpose and are not required by FAA standards.¹³⁹ According to BEH, the taxiway object free area (TOFA), which extend 57.5 feet on either side of this taxi lane's centerline, renders approximately 5,000 to 6,000 square feet of ramp in front of the hangar practically unusable for aircraft operations (aircraft parking, fueling and other aircraft handling).

BEH also contends the previous tenant, Swift Aviation, was not subject to the same restrictions. According to BEH, the Commission's enforcement of TOFA requirements did not occur until

¹³⁷ Assurance 22(a).

¹³⁸ Exhibit 1, Item 1, Exhibit 8.

¹³⁹ AC 150/5300-13 A.

BEH assumed the Lot F lease. This enforcement of the TOFA effectively denies BEH full practical use of its leasehold. BEH contends no similar requirement is imposed on Flight Level, or was imposed on any other gate lanes prior to BEH submitting its fueling plan.¹⁴⁰ BEH further points to what they consider a similarly situated condition on the airport, in which a taxi lane, in contrast to the situation to which BEH is subjected, ends before reaching the last hangar on that row. BEH's further contends other tenants appear to have full use of the ramp area in front of those hangars and has no taxi lane TOFA restrictions.¹⁴¹ BEH adds it appears there are no significant differences between the Gate 2 ramp and Gate 3 ramp areas, and the Commission does not seem inclined to adjustment the taxi lane designation in order to accommodate BEH's requests for change.¹⁴² BEH asserts the taxi lane restrictions now in place did not exist at any time in the 30-year period preceding BEH's occupation of this property.¹⁴³

Commission's Position - Taxi Lane

The Commission states that months prior to BEH beginning construction adjacent to Security Gate 3, the Commission memorialized the requirement for the taxi-lane object free area (TOFA) and it had concerns about the proposed location of the fuel farm, related to Security Gate 3 taxi-lane object free area. By letter dated December 14, 2012, the Commission specifically stated BEH must, "Comply with all taxi-lane object free area restrictions that apply to the siting of BEH's fueling equipment, per the airport's design standards, and clarifying guidance from the Federal Aviation Administration." The Commission states it expressly identified and communicated to BEH the Security Gate 3 TOFA considerations.¹⁴⁴

The Commission states it consulted with an airport engineering firm that consulted with the FAA and the engineering firm detailed its concerns and those expressed by the FAA. The FAA opined that TOFA standard applies to all new construction, notwithstanding nonstandard, existing construction. The Commission notified BEH of this finding.¹⁴⁵

The Commission states BEH is correct in stating Swift was not subject to the TOFA, but the Assignment, Assumption and Amendment of Lease for Lot F included the language related to FAA requirements for future leases, as contained in the Corrective Action Plan *Boston Air Charter v. Norwood Airport Commission*, FAA Docket Number 16-07-03.¹⁴⁶ The Commission notes that during much of the development of Lot F, BEH stated its plan was to build a facility to service its own aircraft only, which would not be impacted by the restrictions.¹⁴⁷

Complainant's Position - Pedestrian Access

BEH alleges the Commission wrongfully denied BEH's request for reasonable pedestrian access to the BEH Leasehold. BEH claims a pedestrian gate in this area is consistent with the Airport's operational plans; however, despite the option in the Airport's Master Plan to install the gate. BEH points to the Airport Master Plan indicating the intent of the Airport to install a

¹⁴⁰ Exhibit 1, Item 1, Exhibit 102.

¹⁴¹ Exhibit 1, Item 1, Exhibit 89.

¹⁴² Exhibit 1, Item 1, Exhibit 91.

¹⁴³ Exhibit 1, Item 1, page 20.

¹⁴⁴ Exhibit 4 Item 1, page 14 and 15.

¹⁴⁵ Exhibit 4 page 17.

¹⁴⁶ Exhibit 4 page 14 and Exhibit 31.

¹⁴⁷ Exhibit 4, page 16.

pedestrian gate adjacent to the BEH hangar facility.¹⁴⁸ BEH also states the only pedestrian access point to the airport enters adjacent to at Gate 1 vehicle entrance where Flight Level's primary hangar and office facilities are located.¹⁴⁹ BEH contends that the Commission supports Flight Level in a superior manner to accommodate their pedestrian traffic. However, pedestrian customers for BEH must walk approximately a quarter of a mile along and through the flight line, through areas not designed or lighted for pedestrian use, to enter or exit the airport. BEH reiterates they have repeatedly asked the Commission for this "critical" gate, to include any necessary security features to allow customers to access the BEH property, and offered to pay for the gate installation.¹⁵⁰

BEH adds that in an August 23, 2013, letter the Airport manager informed BEH the Commission had discussed BEH's request for a pedestrian gate adjacent to Gate 3, but the board "voted unanimously not to install the gate", with no reason for the decision.¹⁵¹ Finally, on October 1, 2013, BEH again wrote to the Commission offering a plan to remedy the Gate 3 access problem, offering a methodology to advance this effort.¹⁵² On April 16, 2013, BEH met with members of the Commission who stated, "BEH customers could walk the approximately one fourth mile from the Gate 1 pedestrian gate attached to the Flight Level terminal building, through the active Airport ramp, to the BEH property."¹⁵³

Commission's Position - Pedestrian Access

On the issue of the pedestrian gate, the Commission agrees BEH raised the issue of the pedestrian gate on several occasions; however, it explained it saw no reason to install a pedestrian gate at that location.¹⁵⁴ According to the Commission, the Airport installed Security Gate 1, a pedestrian gate, on the south quadrant many years ago because it is adjacent to the municipal parking lot. Security Gate 3, where BEH requested a pedestrian gate, is on the north quadrant and opens only to an access road where there are no sidewalks or municipal parking lot within an easy safe walking distance. The Commission also notes the Airport's Security Gate 3 also has no pedestrian gate for the very same reason.¹⁵⁵

The Commission also notes the Airport previously had two FBO's and one was located on the north quadrant, close the where BEH is located and the other on the south quadrant. During the time, the Airport had one pedestrian gate on the south quadrant adjacent to the municipal lot.¹⁵⁶

Director's Analysis

Taxi Lane

It is undisputed that in 2007, with FAA and MassDOT Airport Improvement Program funds, the area in question was approved for reconstruction and improvement with the taxi-lane designation and relevant markings. Thus, Gate 3 taxi-lane TOFA was established approximately three (3) years prior to BEH obtaining its first commercial permit from the Airport Commission and BEH

¹⁴⁸ Exhibit 1, Item 1, Exhibits 105.

¹⁴⁹ Exhibit 1, Item 1, page 17.

¹⁵⁰ *Id.*

¹⁵¹ Exhibit 1, Item 1, Exhibit 106.

¹⁵² Exhibit 1, Item 1, Exhibit 106.

¹⁵³ Exhibit 1, Item 1, page 18.

¹⁵⁴ Exhibit 4, page 36.

¹⁵⁵ *Id.*

¹⁵⁶ *Id.*

knew about the TOFA restriction.¹⁵⁷ It is reasonable for an airport sponsor to take action to address a TOFA standard. The record contains no information indicating the airport's actions related to BEH or diverged from FAA guidance on the matter.

Pedestrian Access at Gate 3

The Director notes the Airport Master Plan identifies a future need for improvement to Gate 3 area, to include possibly adding "a tenant and customer access gates, to provide a more secure solution." However, the Master Plan is a planning document. A sponsor is not obligated to complete every aspect of its Master Plan. Not adhering to specific item on a Master Plan or making changes outside the Master Plan are not violations of the federal obligations.

Although the Director notes BEH offered to pay for the improvements for pedestrian gate, an airport sponsor is not required to develop any parcels of land in a manner consistent with the wishes of any one party. The sponsor may exercise its proprietary rights and powers to develop and administer the Airport's land in a manner consistent with the public's interest. See *Jim DeVries, et al., v. City of St. Clair, Missouri*, Docket No. 16-12-07 (May 20, 2014), *ALCA, The Cylinder Shop, et al., v. Miami-Dade County, Florida*, Docket No. 16-08-05 (August 31, 2010), and *Santa Monica Airport Association, Krueger Aviation, Inc., et al. v. City of Santa Monica*, FAA Docket No. 16-99-21 (February 4, 2003). The airport would only need to have a reasonable explanation not to develop a particular airport parcel or install a particular airport improvement to deny a tenant's request. The decision not to add a pedestrian gate is based on a lack of related parking, which is reasonable.

Walking one fourth mile from the Gate 1 pedestrian gate through a flight line is not an adequate logistical arrangement, but this limitation existed at the time BEH executed its lease. Although, the Director has some reservations regarding the decision not to install an additional pedestrian access to the Airport, which may add value to the airport and its tenants, the Director will not substitute its airport planning or management decisions for that of the sponsors.

Accordingly, the Director finds the Commission is not in violation of Grant Assurance 22, *Economic Non-Discrimination*, by imposing taxi lane restrictions and deciding not to install the pedestrian access gate. There is sufficient information in the records to show that the Town's actions were not unreasonable.

Issue 3

Whether the Town and the Commission is in violation of Grant Assurance 23, *Exclusive Rights*, by granting an exclusive right to Flight Level to provide FBO services at the airport and use of a federally funded ramp.

Complainant's Position

BEH argues that while the Flight Level lease allows the Commission to remedy any grant assurance violations, it has failed to do so. BEH also alleges that the Commission failed to act to prevent an exclusive right in favor of Flight Level by leasing the A, B, C, ramp to Flight Level.¹⁵⁸

¹⁵⁷ Exhibit 4, page 36.

¹⁵⁸ Exhibit 1, Item 1 page 26.

BEH argues that the Commission "has violated grant assurance 23 by creating an effective exclusive right in one company, Flight Level, to provide FBO services at the airport." BEH cites the arguments presented and discussed in Issue 1 (Grant Assurance 22) as supporting its allegations under Grant Assurance 23. BEH concludes that the Commission "has effectively granted Flight Level an exclusive right to conduct FBO services at the Airport," and that "through unreasonable delays in approving requests, imposition of unreasonable terms on contract approval, and outright favoritism, NAC has continuously taken steps to assure that Flight Level will have no meaningful competition for its FBO business."¹⁵⁹

BEH argues that "NAC's actions and inaction have effectively granted an exclusive right to the single incumbent FBO at the Airport, Flight Level," and "while NAC's leases with Flight Level contain disclaimers of the intent to create an exclusive right, and reserve certain rights to NAC to prevent or remedy an exclusive right, NAC has not once used any of its authority in those leases to actually allow competition to Flight Level. In contrast, even where the NAC could act without amending Flight Level's leases, it has not done so." BEH cites the example that "when the A, B, C ramp lease expired, the NAC was free to allocate it to a new entrant or issue an RFP, but chose to immediately re-lease it to Flight Level."¹⁶⁰

BEH cites the lease to Flight Level for Lots A, B, C, as an illustration of the Commission's willingness to work with Flight Level to support its FBO operations while placing obstacles to prevent BEH from establishing its FBO. The record provides that Lots A, B, C, are adjacent to and previously under lease to Flight Level. The Director acknowledges these facts are presented to represent of pattern of support for Flight Level while denying that same support for BEH, as discussed above under Issue 1.

Commission's Position

The Commission states that it has not granted an exclusive right to Flight Level and it encourages competition, supporting BEH efforts at the Airport, "which includes, but not limited to: (a) allowing BEH to communicate and/or coordinate its sublease interests on a Lot F; (b) accommodating updates about BEH's construction involving a hangar and fuel storage and dispensing facility; (c) working with BEH toward its interest in a full-service FBO commercial permit; and (d) discussing and providing leasehold opportunities on the West Apron. Additionally, Airport management has held meetings with BEH and met with the FAA on BEH's behalf."¹⁶¹

Director's Analysis

The FAA generally does not evaluate an airport sponsor only by the plain language of agreements, airport rules, or minimum standards, since such documents are rarely so perfectly crafted as to avoid all possibilities for inconsistency over time, changing circumstances, and interpretations. Rather, the FAA judges compliance by an airport sponsor's actions or inactions with respect to those agreements, airport rules, or minimum standards. *See Self-Serve Pumps v Chicago Executive Airport*, FAA Docket No. 16-07-02 (Director's Determination) (March 17, 2008) pp. 31-32, (Self-Serve Pumps).

¹⁵⁹ Exhibit 1, Item 1 page 22.

¹⁶⁰ Exhibit 1, Item 1 page 26.

¹⁶¹ Exhibit 4, page 26.

In the prior Director's Determination, the FAA found that leases to the Airport's single FBO resulted in a monopolistic situation. That FBO already held leases for large parts of the airport until 2028 and some extending to the year 2047. The intent of the FAA's corrective action was to prevent expansion of the exclusive right by the incumbent FBO, not to prevent access to new entrants into the airport.

The exclusive rights arguments advanced by BEH are the same as those concerning Grant Assurance 22. Granting an exclusive right is not limited to situations resulting from an express agreement, and in this case, there is no "express" agreement between the Airport and Flight Level to provide the services in question – FBO services. However, an exclusive right may exist when one or many actions, spread over time would appear excusable if viewed alone, but provide a different picture if looked at in unison or in sequence. Also relevant is a review of the Airport's action within the context of the allegations and over the timeframe of the complaint process, both formal and informal.

The Director finds that the Commission considered BEH's requests, and allowed BEH to sublet the Swift leasehold to accommodate BEH's construction involving a hangar and fuel storage and dispensing facility. While it appears that, the Commission worked with BEH toward its interest in a full-service FBO commercial permit, the vague, unclear, and inconsistent request for information to approve the permit served to delay unreasonably issuing a FBO permit to BEH.

The Airport subtly imposed unreasonable restrictions on BEH, as discussed above in Issue 1, which, when combined with the leasing practice with Flight Level, have the overall effect of solidifying Flight Level's position at the Airport to the detriment not just for BEH, but any other entity which would be seeking an opportunity to provide FBO services. The facts show that Flight Level has a significant portion of the available property useful for FBO services, approximately 80%, and rather than curtailing Flight Levels' grasp, the Airport expanded it.¹⁶²

The Commission's denial of any exclusive rights violation and the justifications it provided, such as BEH's "uncertain" business plan, questionable financials, or the "proximity of Flight Levels' existing parcels being adjacent to the new parcel in question (Lots A, B, C), are not defensible. The Commission's responses concerning Lots A, B, C, highlights its determination to award the Lots to Flight Level.¹⁶³

Against this background, the Director concludes that the Commission's action and inaction unreasonably restricted BEH efforts to expand while aiding in the expansion of Flight Levels' already significant footprint at the Airport, the Town and Commission are in violation of Grant Assurance 23 and this violation must be corrected. In this respect, this is similar to the FAA finding in FAA Docket 16-07-03.

Accordingly, the Director concludes that the Town and the Commission are in violation of Title 49 USC §47107(a) (1), and related Federal Grant Assurance 23, *Exclusive Rights*. The combination of the above factors as presented acted as a barrier to access to the Airport for the purpose of conducting a commercial aeronautical activity and a violation of Grant Assurance.

¹⁶² Exhibit 1, Item 1, Exhibit 7.

¹⁶³ Exhibit 1, Item 1, Exhibit 13.

Issue 4

Whether the Town and Commission is in violation of Grant Assurance 29, *Airport Layout Plan*, by leasing airport land to a non-aeronautical tenant without FAA concurrence.

As part of its Complaint, BEH claims the Commission is in violation of Grant Assurance 5, *Rights and Powers* because without contacting the FAA or obtaining a subsequent release, Respondent leased airport land to a non-aeronautical tenant to park commercial vehicles unrelated to any airport or aviation use. Also, that the Respondent has continued to lease almost all usable areas of Airport ramp to a single FBO, notwithstanding the FAA's clear direction to cease that practice in the agency's 2008 Director's Determination in Docket 16-07-03.

BEH alleges that the Commission continues to allow BMA, under an 80-year lease of substantial parts of the airport flight line, to control terms of access for aviation service providers at the airport, and to impose discriminatory terms on various providers. Finally, BEH alleges that the Commission, disposed of airport property for non-airport use without an FAA release, and has entered into lease agreements that seriously impair the Respondent's ability to meet its obligations to provide reasonable access to the Airport, in violation of Grant Assurance 5. BEH points out that all of the above is in violation of the direction in FAA's corrective action in Docket 16-07-03.¹⁶⁴

However, upon review of the arguments presented by Complainant, the Director has determined that the issues are not Grant Assurance 5 issues. Rather, on the issue of leasing airport property to a non-aviation tenant, the core issue is whether the Town and the Commission violated Grant Assurance 29, *Airport Layout Plan*. The discussions under Grant Assurance 22 and 23, respectively, address the other issues. Thus, the analysis concerns only the allegations of leasing airport property to a non-aviation entity without FAA concurrence within the scope of Grant Assurance 29.

Complainant's Position

In 2007, the Commission leased an area of land at the north end of the flight line apron to a developer. The leased property sits partially within the runway 10/28 Runway Protection Zone (RPZ). The lease included restrictions on permanent structures, but did not include a requirement to retain the land, aeronautical property, for aviation use. The Commission later amended the lease to permit pavement and structures, and Verizon leased the land for non-aviation use. The Verizon lease is for 10 years with two 5-year extensions, totaling 20 years.

Commission's Position

The Commission asserts that it sought permission from the FAA to change the designated use for this property. The Commission further asserts that the property occupied by Verizon is not suitable for aeronautical purposes.

¹⁶⁴ BEH alleges that in "Recent applications by the Town for AIP grants do not mention that large areas of the Airport ramp, including the areas that were the subject of each grant, are leased to a private company..." [FAA Exhibit 1, Item 1, Page 24].

Director's Analysis

The allegations regarding the non-aviation of airport property used for Verizon vehicle parking has been under review by the FAA New England Regional office. The Commission requested a release of this property from the FAA in 2010 and 2012, three years after the property was leased under a non-aviation use agreement.¹⁶⁵

On September 8, 2010, the Commission acknowledged that the tenant, Verizon, erected structures in the form of telephone poles on this still Airport property without having received prior permission from the FAA.¹⁶⁶ Further, the Commission discusses the possibility of using the FAA AIP funding to prepare the land for non-aviation use.¹⁶⁷ Such an act would constitute revenue diversion and be a violation of federal grant assurance obligations. While the Director is not persuaded of any systemic noncompliance in the use of airport revenue, the sponsor is advised to be more proactive and consistent in enforcing its rights and powers to honor its federal obligations.

In an email to the president of BEH on April 18, 2013, the Airport's manager asserted that it was his understanding that the FAA had previously approved the release and designation of this Airport land for non-aeronautical use. The Airport manager further explained that after the Airport had formally applied to FAA for the release, it appeared that the Commission "was never required to apply for, or receive a formal release of the property from the FAA."¹⁶⁸

The FAA is responsible for enforcing the grant assurances and any action that is contrary to the sponsor's grant assurances is within the scope of the FAA to review and address. When information contained in the administrative record to a Part 16 complaint leads the agency to review areas of noncompliance — whether or not the complainant alleges them — the agency will, nonetheless, make a finding on those areas.¹⁶⁹ All potential grant assurance violations are within the scope of the FAA to review and address, whether alleged in a Part 16 complaint or identified through any other means.¹⁷⁰

On January 9, 2015, FAA informed the Airport that the FAA denied all requests to change designation of this land from aeronautical to non-aeronautical land use. In denying this request, the FAA stated that it found that "civil aviation will receive no benefit from changing this parcel's designation from aeronautical to non-aeronautical land use." FAA further advised that it expected the Airport to "make every effort to develop this parcel of aeronautical property for the benefit of civil aviation, to address the lack of available ramp space [at the Airport]".¹⁷¹ However, the record reflects that the Airport had already placed the land into a non-aeronautical use.

FAA compliance policy would have properly permitted only a temporary lease of this land, without permanent construction, however, and with a clause allowing this non-aeronautical use

¹⁶⁵ Exhibit 1, Item 1, Exhibits 53 and 54.

¹⁶⁶ Exhibit 1, Item 1, Exhibit 60.

¹⁶⁷ *Id.*

¹⁶⁸ Exhibit 1, Item 1, Exhibit 70.

¹⁶⁹ *M. Daniel Carey and Cliff Davenport v. Afton-Lincoln County Municipal Airport Joint Powers Board*, FAA Director's Determination, Docket No. 16-06-06, (January 19, 2007) Issue 7.

¹⁷⁰ *Boston Air Charter v. Norwood Airport Commission*, Norwood Massachusetts FAA Final Agency Decision, Docket No. 16-17-03, August 14, 2008), page 27.

¹⁷¹ Exhibit 1, Item 1, Exhibit 4, Item 93.

only to the point that an aviation need for the property became necessary.¹⁷² Given the airport's current predicament in claiming inadequate space to accommodate aeronautical demands, it is unlikely that FAA would have approved a request by the Commission for any non-aeronautical disposal of this land even if the Airport had done so properly. This is evidenced by the FAA's January 9, 2015, decision, albeit after the fact, in not releasing this land to non-aeronautical use.¹⁷³

The Director notes that on March 15, 2010, the Airport manager disclosed to the Manager of the FAA's New England Airports Division that this Airport property, "included in the Norwood Airport Exhibit A," had been previously put into a non-aeronautical use status by the Airport.¹⁷⁴ The Airport manager further disclosed that the property had been developed into a vehicle parking lot using municipal funds only. The Airport manager stated in the letter that the FAA requested that the Airport formally request a release of the land for non-aviation purposes. He continued his letter to the FAA saying, "We are moving forward on this now and expect to have the formal request for your review as soon as possible." The Director also notes that the next letter to the FAA from the Airport was manager was not until March 8, 2012, almost 2 years later.¹⁷⁵

The FAA acknowledges that the Airport had previously self-disclosed putting this land into non-aeronautical use. However, the fact remains that having done so without the approval of a FAA amounts to a violation of the grant assurance. Thus, the Director finds the Town in violation of Grant Assurance 29.

VI. FINDINGS AND CONCLUSIONS

Upon consideration of the submissions, responses by the parties, the record herein, applicable law and policy, and for the reasons stated above, the Director of the FAA Office of Airport Compliance and Management Analysis finds that The Town of Norwood is currently in violation of Grant Assurance 23 and Grant Assurance 29 and is not in violation of Grant Assurance 22.

VII. ORDER

ACCORDINGLY, the Director finds that the Town and Commission is in violation of Federal law and its Federal grant obligations. The FAA directs Town and Commission to take immediate steps to, 1) provide BEH any remaining requirements for the FBO permit and promptly complete the permitting process; 2) discontinue leasing practice that provide exclusive rights to a single FBO; and 3) to contact the appropriate FAA Regional office and comply with their direction regarding the Verizon property.

The Authority is hereby directed to submit a Corrective Action Plan to the Director within 30 days of the date of this Determination demonstrating how the Town and Commission will comply with the corrective actions prescribed above.

¹⁷² See FAA Order 5190.6B, paragraph 22.6.

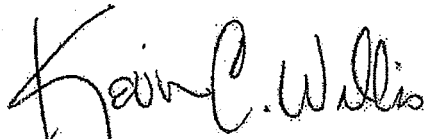
¹⁷³ Exhibit 1, Item 1, Exhibits 55 and 56.

¹⁷⁴ Exhibit 1, Item 1, Exhibit 54.

¹⁷⁵ Exhibit 1, Item 1, Exhibit 55

VIII. RIGHT OF APPEAL

This Director's Determination is an initial agency determination and does not constitute final agency action and order subject to judicial review (14 CFR §16.247(b) (2)). A party to this Complaint adversely affected by the Director's Determination may appeal the initial determination to the FAA Associate Administrator for Airports pursuant to 14 CFR §16.33(c) within thirty (30) days after service of the Director's Determination.



Kevin C. Willis, Director
Office of Airport Compliance
and Management Analysis

10-30-18

Date

Director's Determination

**Index of Administrative Record
Boston Executive Helicopters, LLC.**

v.

**Town of Norwood, Massachusetts and Norwood Airport Commission
Docket No. 16-15-05**

FAA Exhibit 1

Item 1 Part 16 Complaint, dated **March 11, 2015**, alleges that the Respondents violated 49 U.S.C. §47107 (a) (1) and Grant Assurances 5, 22, and 23. Includes exhibits 1-5, 7-8, 10-17, 21-28, 30, 33-34, 37-38, 52-69, 70-72, 76-86, 89, 91, 94, 96, 100-102, 104-107, 109-118, 135, and 157.¹

Exhibit 1: Letter from Donovan to the NAC dated September 1, 2010 in which Donovan asks if there is any town owned land available at Norwood Airport. Donovan makes clear his intentions of developing any available space at Norwood Airport.

Exhibit 2: Email exchange from Donovan to Maguire in which Donovan again asks for space (the DC-3 ramp). 9-27-2010.

Exhibit 3: Email exchange between Donovan and Maguire dated October 13, 2010. Donovan once again asks for any public space available and states his desire to become a full service FBO at Norwood Airport, 10-13-2010.

Exhibit 4: This is a letter from the FAA to the Attorneys for Boston Air Charter outlining the determinations from FAA part 16-07003 in which the FAA found the Sponsor, the Norwood Airport and Town of Norwood in violation of General written assurances regarding Federal Law, Title 49, United States Code 40103(e) and 47107 (a) (1).

Exhibit 5: This chart shows the current lease plan at Norwood Airport to the best knowledge of BEH.

(Exhibit 6 not included by party).

Exhibit 7: This is a representation of BEH's understanding of the AIP status, current leases and rates for Norwood Airport parcels.

Exhibit 8: NAC meeting minutes of February 13, 2013 in which the NAC acknowledges the Fuel license granted by the Norwood Board of Selectmen. As of 3-4-2015, although BEH has complied with all requirements, the NAC has not granted approval for a commercial permit for BEH to operate as an FBO and sell fuel.

(Exhibit 9 not included by party).

¹The gaps in the sequencing of exhibits reflect the Complainants efforts to narrow the myriad factual allegations and their proofs for the benefit of the Agency. (This note was included in the complainant identified above as Item 1)

Exhibit 10: Page 2 of the part 13 response from the NAC. NAC claims BEH has appeared in front of them at least 28 times.

Exhibit 11: BEH Business plan #3. This is the 3rd business plan submitted by BEH since 2010 and the second submitted in 2014 for the operations. This business plan contains copies of certificates and Letters of reference which according to NAC members they do not have time contact. In addition to the business plans BEH submitted Insurance binders, Fuel permits from the Commonwealth of Massachusetts, snap shots of available cash reserves and detailed plans concerning the FBO operations, fueling and equipment purchased.

Exhibit 12: Lease for the DC-3 ramp given to Papa Whiskey Aviation, a company owned in Part by Peter Eichley, who also owns FlightLevel Aviation. This lease by its language prohibits any commercial operations in the area.

Exhibit 13: Series of emails from Maguire to Donovan concerning questions concerning the lease of Lots A,B,C to FlightLevel Aviation. Beginning on May 3, 2014 Donovan asks for the status of the expiring lease of Lots A, B, C. Maguire claims initially that the lease has not been again given to FlightLevel and then changes his mind and states that the lease has been given to FlightLevel for another 5 years. This email exchange shows that Maguire and the NAC, although aware of the pending FBO application and request for ramp space, had not even considered BEH for available space on lots A, B, C.

Exhibit 14: NAC lease offer of February 12, 2015, for 11,786 square feet of available space on the West ramp, which has approximately 75,000 square feet available for operations. The 11,786 square foot area is still well below the 15,295 SF of space on the DC-3 ramp that the NAC claimed was insufficient for a full service FBO.

Exhibit 15: Email from Maguire to Donovan. Maguire is discussing the assumption of a lease by BEH from Swift Aviation. The Town of Norwood is not party to the lease. However, Maguire claims that the lease and assumption would have to be approved by the FAA and Massachusetts Department of Transportation in writing.

Exhibit 16: Letter from Maguire to Norwood Board of Selectmen regarding approval of the BEH hangar and fueling system by the NAC.

Exhibit 17: Email from Donovan to Maguire to put the Lease assumption on the next NAC agenda for December 15, 2011. It would be approximately 14 months before the NAC approved this lease assumption.

(Exhibits 18-20 not included by party).

Exhibit 21: NAC meeting minutes from May 14, 2014. The minutes reflect the fact that BEH had accepted the lease of the West ramp for 6,889 square feet. NAC later claimed that BEH had not accepted the lease, and then withdrew the lease offer. The tape recording of the April 9, 2014, NAC meeting was then destroyed.

Exhibit 22: March 17, 2014, lease offer from the NAC for approximately 6,889 SF of the West ramp to conduct a full service FBO

Exhibit 23: Affidavit from BEH Attorney Joshua Fox regarding the April 9, 2014, meeting and the lease of Lots A, B, C to FlightLevel. The affidavit also discusses statements by commissioners at the April 2014 meeting that FlightLevel would be given preference for ramp space, and the destruction of the audio recording of this meeting in violation of the Commonwealth of Massachusetts open meeting law.

Exhibit 24: Page 32 of the Norwood Airport Minimum standards in part regarding the required information for an "initial application" for a Commercial permit. BEH was not an initial applicant after 2010 when BEH was first granted a Commercial permit to operate at Norwood Airport.

Exhibit 25: Copies of BEH Commercial permit to operate Airport issued by the NAC for 2010, 2011, 2013, and 2014.

Exhibit 26: BEH Business plan #2. This business plan contained detailed information on BEH and our proposed operations. Additionally, the plan listed credit references that have never been contacted to the best of knowledge of BEH.

Exhibit 27: BEH Business plan #1, submitted in May of 2010 to the NAC.

Exhibit 28: NAC meeting minutes from May 14, 2014. NAC requested: Balance sheet, Income statement and Cash flow analysis, Market analysis, 12 months of bank statements, profit/loss statements, feasibility study, 36 month projection, Micro/Macro, competitors analysis, as well as a personal financial statement from Principals (2 years of Tax returns).

(Exhibit 29 not included by party).

Exhibit 30: Addendum #1 to the DC-3 Apron request for proposals, responding to questions posed regarding the availability of the ramp for commercial operations. NAC makes clear that the DC-3 ramp was restricted so that no Commercial activity could take place on this AIP-improved apron.

Exhibit 33: February 22, 2013, email from Donovan to the NAC with detailed factual questions regarding the DC-3 ramp RFP.

Exhibit 34: February 6, 2013, email from Donovan to the Town of Norwood Purchasing Manager with questions on the DC-3 RFP.

(Exhibits 35-36 not included by party).

Exhibit 37: July 28, 2014, letter from BEH Attorney James Hilliard to the Board of Selectmen at their suggestion asking to meet with a member of the BOS and NAC to try and resolve the ongoing denials and issues between BEH and the NAC. August 6, 2014, letter from the Board of

Selectmen approving the request. Proposed terms sheet submitted by Mr. Hilliard based upon two meetings with the Town Manager for the Town of Norwood, Mr. John Carroll, and the Chairman of the Norwood Board of Selectmen, Mr. Michael Lyons. Town officials terminated further discussions with Mr. Hilliard after this email.

Exhibit 38: March 14, 2013, letter from NAC Chairman Wynne to Donovan, with BEH notes and highlighting made at the time it was received. Wynne is responding to the earlier questions regarding the DC-3 ramp lease. Wynne states that Lot F is sufficient to compete with FlightLevel, and states that the DC-3 ramp is too small for FBO operations at 15,295 square feet.

(Exhibits 39-51 not included by party).

Exhibit 52: January 22, 2014, letter from Maguire to Donovan. At the bottom of page 2, foot note 1 states that BEH is restricted from fueling until it can demonstrate to NAC that BEH has rights to the area.

Exhibit 53: Copy of the lease between the NAC and Annex Realty trust dated July 1, 2007, for the Airport property to be used to store automobiles only. There is no recapture clause to make this land subordinate to aviation uses or the AIP grant assurances.

Exhibit 54: Copy of the notice of consent to sublease between the NAC and Spiegel (Annex realty), allowing sublease and structures as well as pavement and light poles which extend into the runway 10/290 RPZ.

Exhibit 55: Letter from Russ Maguire to Laverne Reid, FAA dated March 15, 2010, expressing intent to request a release of the Annex Realty/Spiegel lease property from Federal obligations for aeronautical use.

Exhibit 56: Copy of a letter from Russ Maguire to Barry Hammer, FAA dated March 8, 2012, Norwood Memorial Airport, requesting a release of airport property for non-aeronautical land use. This was years after the land had been leased for 20 years for non-aviation use.

Exhibit 57: Tab G, from FAA FOIA request, "Description of how the sponsor acquired the property" from Russ Maguire, showing the subject property was on the Exhibit A for Norwood Airport and came under the AP-4 agreement.

Exhibit 58: Multiple photos of the Airport land lease property that house Verizon bucket trucks and facilities in the runway 10/28 RPZ.

Exhibit 59: NAC meeting minutes from March 14, 2012, which show the NAC collecting vehicle excise tax from the Verizon vehicles that are housed "on the Airport".

Exhibit 60: NAC meeting minutes from September 8, 2010, which show that the NAC was attempting to use AIP funding to improve the Airport land for non-aviation use and acknowledging that Verizon put up light poles without FAA approval via FAA form 7460.

Exhibit 61: Page 4-24 of the Airport Master plan to support the need for additional parking on the North end of the Norwood Airport.

Exhibit 62: FAA Form 7460 issued 12/5/2011. According to the NAC meeting minutes the light poles for the FAA approval were installed PRIOR to filing and FAA approval. The 7460 shows the structure (light pole) "does exceed obstruction standards."

Exhibit 63: Airport Master plan page 3-11 showing a recommendation to purchase land in the Runway 10 RPZ, in contrast to the actions of the NAC in leasing this property long term to Verizon to park bucket trucks and build a structure in the RPZ.

Exhibit 64: Airport Master Plan page 3-14 and 3-20, which again recommends the purchase upland to include the runway 10 RPZ that is the area that NAC leased to Verizon.

Exhibit 65: Airport Master Plan page 3-19 and 3-20, which discusses acquiring land in the Runway 10 RPZ.

Exhibit 66: Airport Master Plan page 3-21, showing land acquisition is both a short-term, mid-term and long term planning need. This property could have been used for the airport vehicle parking needs or aircraft storage. The overhead of this property clearly shows the old dirt taxi way and the elevation of the taxiway around the surrounding low area outside the wet lands and flood plain.

Exhibit 67: Airport Master Plan pages 4-18, 19, and 20 showing the long-term lease area of land to Verizon and the old taxiway to this area. Note the high ground that allows airside access to the land and the proposed Heliport and hanger facilities recommended in the Master Plan. This also shows the runway protection zone overlay and the access available from the Airport to this property, counter to the claim by Maguire that this property was not accessible from the Airport.

Exhibit 68: Airport Master Plan pages 4-28, 29, and 30. This area discusses the need to acquire additional land in the area of the Verizon leased parcel. The Master plan specifically recommends acquiring more land in the runway 10 RPZ and Verizon lease area for the airport and aviation use as well as future needs. The Master plan also recommends a parking lot on the North end of the Airport for aviation needs and growth.

Exhibit 69: Airport Master plan page 5-2. This discusses the Verizon lease property as it could be used for both additional parking aprons and hangers as well as a helipad.

Exhibit 70: Copies of emails from Maguire to Donovan and Barry Hammer from the FAA in March and April 2014. Maguire claimed that Hammer had approved the conversion of land to non-aviation use. Hammer was emailed several times requesting if this was true and never responded.

Exhibit 71: Pictures showing the Verizon lease property and the access from the north end of the Norwood Airport, including a retaining wall to improve the property.

Exhibit 72: April 18, 2013, email from Maguire to Donovan showing that Maguire was claiming the conversion of property for non-aviation use was "all set" according to Barry Hammer at the FAA, via Maguire.

(Exhibits 73-75 not included by party).

Exhibit 76: January 27, 2014, letter from Donovan to Maguire in which BEH again requests some space on the West apron from the available space.

Exhibit 77: March 4, 2015, affidavit from BMA in support of FlightLevel's attempt to deny use of Lot G.

Exhibit 78: Letter from Mary T. Walsh to Maguire regarding the part 13 complaint by BEH.

Exhibit 79: Copy of page 13 from the NAC part 13 response to the FAA. The NAC states that due to the part 13 complaint the NAC voted to table any further discussion indefinitely on the BEH FBO/Lease interests. This was done solely in light of the part 13 request for assistance BEH had made to the FAA and as retaliation for asking the FAA for assistance.

Exhibit 80: May 13, 2014 letter from BEH Attorney Joshua Fox to NAC Attorney Moss stating BEH would accept the 6,889 square feet of West ramp but it was not sufficient to conduct FBO operations. Attorney Fox asks for more of the available space and also ask the NAC to preserve any evidence regarding the April 9, 2014 NAC meeting where members of the NAC stated they would give preference to FlightLevel on all leases, etc.

Exhibit 81: Copy of the NAC meeting minutes from June 11, 2014, in which the NAC vote to table any further requests and discussion regarding the FBO request as well as the lease for space to operate at Norwood Airport based solely as retaliation for BEH having filed a part 13 complaint and asked the FAA for assistance.

Exhibit 82: Copy of the specifications section for the DC-3 ramp lease. Section 8 lists the requirements for the DC-3 lease.

Exhibit 83: January 12, 2015, memo from Mark Ryan to Donovan concerning multiple questions from the BEH submitted Business plan #3 in July of 2014. NAC had refused to discuss the business plan since July of 2014 due to the BEH filing of part 13 complaint.

Exhibit 84: Listing of the AIP grants at Norwood Airport from the FAA with a map of the Airport.

Exhibit 85: NAC lease to FlightLevel Aviation for Lots A, B, C from October 2009 to October 2014. This lease had no extension or renewal term.

Exhibit 86: New lease to FlightLevel for the Lots A, B, C.

(Exhibits 87-88 not included by party).

Exhibit 89: Aerial picture of Gate 2 and the area in front of the hanger on gate 2. This exact same situation exists in front of Gate #3 but the NAC has marked a taxilane only on the Gate #3 lane.

(Exhibit 90 not included by party)

Exhibit 91: This is a letter from the prior owner of Lot F (Swift Aviation services) to Maguire in which he discusses the "ramp" area in front of his hanger. Maguire claims that Swift was treated the same way as BEH when this is not true.

(Exhibits 92-93 not included by party).

Exhibit 94: 20 photos taken around Norwood Airport, showing various locations used by FlightLevel where restrictions placed on BEH are simply ignored regarding FlightLevel.

(Exhibit 95 not included by party).

Exhibit 96: Figure 2-3 from the Airport Master Plan, showing aprons that abut the old Taxiway B. Aircraft are parked in front of the Lot F (the BEH lease) in numerous pictures.

(Exhibits 97-99 not included by party).

Exhibit 100: This exhibit is a copy of the NAC meeting minutes of February 8, 2-12 in which they discuss removing the striping on Taxiway B to simply make the area a ramp without any TOFA/OFA.

(Exhibit 101 not included by party).

Exhibit 102: December 27, 2013, letter from Donovan to the NAC, requesting the elimination of the taxilane in front of the BEH hangar.

(Exhibit 103 not included by party).

Exhibit 104: September 19, 2014, email from Airport Assistant Manager Mark Raymond to Robert Silva, the Manager of operations at BEH.

Exhibit 105: Master Plan page 4-27, 26 recommending a pedestrian gate at the North end of the Apron (Gate 3).

Exhibit 106: Letter from Maguire dated August 23, 2013, denying the BEH pedestrian gate request.

Exhibit 107: Letter from Donovan to the NAC requesting Gate #3 pedestrian access.

(Exhibit 108 not included by party)

Exhibit 109: Letter from the Commonwealth of Massachusetts, Secretary of State's office regarding the destruction of the audio recording from the April 9, 2014, meeting.

Exhibit 110: March 11, 2014, email from Maguire to Donovan regarding several questions posed by Donovan.

Exhibit 111: Page 5 of 55 of the Part 16 Docket 16-07-03 Director's Determination prior showing land lease and AIP grants, etc. BEH edits added to show the Eastern Air Center leases that have been assumed by FlightLevel, and recent AIP grants for improvement of the leased aprons.

Exhibit 112: Norwood Airport lease plan, as of December 2007.

Exhibit 113: Part II, Section C excerpts from two different AIP applications in which the NAC did not disclose the existence of long term leases or any lease or encumbrance on property which was encumbered under lease

Exhibit 114: Page 13 of the NAC letter responding to the BEH Part 13 complaint, stating that: "At the June 11, 2014, meeting, the NAC voted to table further discussion of the BEH lease/FBO interest in light of BEH's Part 13 Complaint filing".

Exhibit 115: NAC June 11, 2014, meeting minutes in which the NAC voted to table all requests from BEH regarding our FBO application or Lease request.

Exhibit 116: November 4, 2014, letter from Timothy I. McCulloch to Thomas Vick in a further attempt to obtain a permit to operate at Norwood Airport, BEH notified the FAA of BEH's intent to withdraw its part 13 complaint.

Exhibit 117: NAC November 25, 2014 meeting agenda.

Exhibit 118: December 1, 2014, email from Donovan to Maguire regarding November 25, 2014 NAC meeting in which the NAC did not allow BEH to speak or make any requests.

(Exhibits 119-134 not included by party).

Exhibit 135: October 6, 2008, letter from D. Kirk Shaffer and a January 27, 2010, letter from Randall Fiertz regarding the corrective action plan directed in docket 16-07-03.

(Exhibits 136-156 not included by party).

Exhibit 157: Court's Order of March 6, 2015.

Item 2 Copy of Email, dated September 27, 2010, to be included as Exhibit 12 in Respondents' Answer to part 16 Complaint filed by the Complainant, dated May 8, 2015.

Item 3— Letter from Brandon Moss including a DVD to replace Exhibit 12 associated with May 8, 2015 Complaint. Letter is dated May 19, 2015.

FAA Exhibit 2

Item 1 Notice of Docketing, dated March 31, 2015.

FAA Exhibit 3

Item 1— Respondents Motion to Extend the Time to Respond to the part 16 Complaint filed by the Complainant, dated April 13, 2015.

FAA Exhibit 4

Item 1— Respondents Answer to part 16 Complaint filed by the Complainant, dated May 8, 2015. Includes exhibits 1-105.

Exhibit 1: Norwood Police Report by Patrol Officer Daniel J. Kehoe dated November 21, 2007.

Exhibit 2: Decision and Order Dismissing Complaint, Shachtman v. Helicopters, Inc.

Exhibit 3: Letter from Christopher Donovan to Russ Maguire dated April 8, 2010.

Exhibit 4: Letter from Christopher Donovan to Norwood Municipal Airport Commission dated May 12, 2010.

Exhibit 5: BEH Commercial Permit Application and Permit, FY 2010.

Exhibit 6: BEH Commercial Permit Application and Permit, FY 2011.

Exhibit 7: BEH Commercial Permit Application and Permit, FY 2012.

Exhibit 8: BEH Commercial Permit Application and Permit, FY 2013.

Exhibit 9: BEH Commercial Permit Application and Permit, FY 2014.

Exhibit 10: Email exchange between Christopher Donovan and Russ Maguire dated May 12-13, 2010.

Exhibit 11: Email from Russ Maguire to Peter Eichleay dated May 11, 2010.

Exhibit 12: Email exchange between Christopher Donovan and Russ Maguire dated September 24 and 27, 2010.

Exhibit 13: Email exchange between Christopher Donovan and Russ Maguire dated September 27, 2010.

Exhibit 14: Email from Christopher Donovan to Russ Maguire dated September 27, 2010.

Exhibit 15: Email from Christopher Donovan to Russ Maguire dated October 14, 2010.

- Exhibit 16: Email from Donna Witte to Russ Maguire dated December 21, 2010
- Exhibit 17: Letter from Randall Fiertz to Russ Maguire dated January 27, 2010.
- Exhibit 17a: Letter from Russ Maguire to Peter Eichleay dated November 29, 2010.
- Exhibit 18: Email from Russ Maguire to Barry Hammer dated March 2, 2011, with forwarded message from Russ Maguire to Donna Witte dated January 7, 2011.
- Exhibit 19: Letter from Joshua Fox to Russ Maguire dated June 13, 2011.
- Exhibit 20: Letter from Michael Lehane and Brandon Moss to Joshua Fox dated July 2, 2011.
- Exhibit 21: Letter from Russ Maguire to Christopher Donovan dated March 21, 2014.
- Exhibit 21a: Minutes of Norwood Airport Commission Meeting dated August 13, 2014
- Exhibit 21b: Email from Russ Maguire to K. Putnam, Mike DeLaria, Peter Eichleay, and Mark Raymond dated April 25, 2015.
- Exhibit 21c: Letter from Russ Maguire to William Haney dated November 4, 2010
- Exhibit 22: Email exchange between Christopher Donovan and Russ Maguire dated September 24 and 27, 2010.
- Exhibit 23: Lease between Town of Norwood and Boston Metropolitan Airport, Inc. dated December 1967.
- Exhibit 24: Email from Russ Maguire to Barry Hammer dated November 28, 2012.
- Exhibit 25: BEH Loan Amortization Schedule, 2013 through 2043.
- Exhibit 26: Email from Christopher Donovan to Russ Maguire dated August 21, 2012, with forwarded email exchange from Barry Hammer to Christopher Donovan dated August 20, 2012.
- Exhibit 27: Memo to file by Russ Maguire re 1-8-2013 phone conversation with Mary Walsh dated January 8, 2013.
- Exhibit 28: Letter from Russ Maguire to Barry Hammer dated February 12, 2013.
- Exhibit 29: Email from Barry Hammer to Russ Maguire dated February 20, 2013
- Exhibit 30: Letter from Russ Maguire to Christopher Donovan dated February 22, 2013.

Exhibit 31: Assignment, Assumption, and Amendment of Lease dated October 19, 2012 for Lot F.

Exhibit 32: Minutes of Norwood Airport Commission Meeting dated December 12, 2012.

Exhibit 33: Letter from Russ Maguire to Norwood Board of Selectmen dated December 14, 2012.

Exhibit 34: Email from Jeffrey Adler to Russ Maguire dated December 20, 2012.

Exhibit 35: Memo from Russ Maguire to Christopher Donovan dated January 28, 2013.

Exhibit 36: Norwood Airport Minimum Standards.

Exhibit 37: Minutes of Norwood Airport Commission Meeting dated May 14, 2014

Exhibit 38: Minutes of Norwood Airport Commission Meeting dated June 11, 2014.

Exhibit 39: Minutes of Norwood Airport Commission Meeting dated July 30, 2014.

Exhibit 40: FAA Airport Design Document dated January 3, 2008 (AC 150/5300-13 CHG 12).

Exhibit 42: Airport/Facility Director, Northeast U.S., effective May 29, 2014 to July 24, 2014.

Exhibit 43: Norwood Memorial Airport Master Plan Update, Final — Phase II, dated March 2007.

Exhibit 44: Office Agreement between Eastern Air Center, Inc., and HB Holdings Inc. dated June 15, 1996.

Exhibit 45: Notes to personal calendar re BAC TOFA issues dated September 25 through October 2, 2008.

Exhibit 46: Email from Russ Maguire to Airport Businesses, Pilots, ATC re TOFA dated April 11, 2014.

Exhibit 47: Memo from Mike DeLaria to Line Department Personnel dated April 24, 2014

Exhibit 48: Note from Jason Tibbetts to all authorities concerned regarding incident occurring September 4, 2014.

Exhibit 49: Email from Peter Eichleay to Christopher Donovan dated September 9, 2014

Exhibit 50: Letter from Nick Burlingham to Joshua Fox dated December 5, 2013

Exhibit 51: Memo from Russ Maguire to Norwood Airport Commission dated June 17, 2013.

Exhibit 51a: NFPA 407 Standard for Aircraft Fuel Servicing, 2007 Edition.

Exhibit 52: Letter from Russ Maguire to Christopher Donovan dated June 24, 2013.

Exhibit 53: Memo from Russ Maguire to Christopher Donovan dated July 12, 2013.

Exhibit 54: Email from Lisa Lesperance to Russ Maguire dated July 17, 2013.

Exhibit 54a: BEH Proposed Hangar Reconstruction and Fuel Facility at Norwood Municipal Airport, dated June 27, 2013.

Exhibit 55: Letter from Russ Maguire to Christopher Donovan dated July 19, 2013.

Exhibit 56: Letter from Joshua Fox to Michael DeLaria dated November 19, 2013

Exhibit 57: Minutes of Norwood Airport Commission Meeting dated February 12, 2014.

Exhibit 58: Minutes of Norwood Airport Commission Meeting dated March 12, 2014.

Exhibit 59: Letter from Russ Maguire to Christopher Donovan dated March 17, 2014.

Exhibit 60: Minutes of Norwood Airport Commission Meeting dated April 9, 2014.

Exhibit 61: Email from Christopher Donovan to Russ Maguire dated April 8, 2014.

Exhibit 62: Email from Russ Maguire to Christopher Donovan dated April 30, 2014.

Exhibit 63: Letter from Matthew Watsky to Norwood Airport Commission dated April 9, 2014.

Exhibit 64: Minutes of Norwood Airport Commission Meeting dated May 14, 2014.

Exhibit 65: Letter from Mary Walsh to Russ Maguire dated June 5, 2014.

Exhibit 66: Letter from Timothy McCulloch to Thomas Vick dated November 4, 2014

Exhibit 67: Minutes from Norwood Board of Selectmen Meeting dated December 18, 2014

Exhibit 68: Letter from Brandon Moss to Timothy McCulloch dated February 12, 2015.

Exhibit 69: Letter from Allen Bishop to Howard Pendergast dated March 15, 1988.

Exhibit 70: Letter from Allen Bishop to Lawrence Egan dated July 12, 1994.

Exhibit 71: Letter from John Updegraph to Lawrence Egan dated July 28, 1994.

Exhibit 72: Kertzman Inc.'s FBO Proposal dated March 11, 1988.

Exhibit 73: Letter from Donald E. Church to Paul Pazniokas dated May 26, 1999.

Exhibit 74: Lessees of Norwood Airport Land Lease Lots, 1988 through 2013.

Exhibit 75: Letter from Peter Eichleay to Norwood Airport Commission and Russ Maguire dated January 22, 2014.

Exhibit 76: Advertisement for Proposals, Town of Norwood dated December through January 2013.

Exhibit 77: Addendum to Request for Proposal of DC-3 Apron dated January 28, 2013.

Exhibit 78: Letter from Thomas Wynne to Christopher Donovan dated March 14, 2013.

Exhibit 79: Letter from Peter Eichleay to Michael Lyons dated January 20, 2015.

Exhibit 80: Letter from Peter Eichleay to Russ Maguire dated January 29, 2015.

Exhibit 81: Letter from Nick Burlingham to Joshua Fox dated July 29, 2014.

Exhibit 82: Letter from Nick Burlingham to Christopher Donovan dated February 14, 2015.

Exhibit 83: Letter from Peter Eichleay to Norwood Airport Commission dated March 6, 2015.

Exhibit 84: Letter from Nick Burlingham to Joshua Fox dated July 29, 2014.

Exhibit 85: Norwood Police Report by Patrol Officer James Payne dated February 16, 2015.

Exhibit 86: Affidavit of Michael Pendergast dated March 4, 2015.

Exhibit 87: Superior Court Order in BEH v. FlightLevel dated March 6, 2015.

Exhibit 88: Letter from Russ Maguire to Barry Hammer dated March 8, 2012.

Exhibit 89: Email from Barry Hammer to Russ Maguire dated July 26, 2012.

Exhibit 90: Email from Russ Maguire to Barry Hammer dated July 26, 2012.

Exhibit 91: Email from Russ Maguire to Mary Walsh dated June 14, 2013, with forwarded message from Russ Maguire to Barry Hammer dated May 15, 2013.

Exhibit 92: Email from Russ Maguire to Barry Hammer dated April 3, 2014.

Exhibit 93: Letter from Mary Walsh to Russ Maguire dated January 9, 2015.

Exhibit 94: Letter from Mary Walsh to Russ Maguire dated September 16, 2014.

Exhibit 95: Letter from Russ Maguire to Bryon Rakoff dated April 9, 2015.

Exhibit 96: Letter from Mark Ryan to Mary Walsh dated March 6, 2015.

Exhibit 97: Letter from Mary Walsh to Russ Maguire dated January 15, 2015.

Exhibit 98: Letter from Peter Eichleay to Russ Maguire dated May 23, 2014.

Exhibit 99: Incident report by Kevin Putnam dated November 28, 2014.

Exhibit 100: Letter to the Editor, Norwood Record, dated March 26, 2015.

Exhibit 101: Minutes of Norwood Airport Commission Meeting dated January 14, 2015.

Exhibit 102: Miscellaneous Documents related to February 13, 2015, Spill Incident.

Exhibit 103: Email from Kevin Grasso to Russ Maguire and Mark Raymond dated May 6, 2015.

Exhibit 104: Norwood Memorial Airport General Regulations (Revised: October 2008).

Exhibit 105: May 9, 2014, Photographs of Norwood Airport Gate 3 Taxi-Lane C, Showing Christopher Donovan's Personal Vehicle and BEH Aircraft in the TOFA.

FAA Exhibit 5

Item 1— Letter from Russ Maguire, Manager, Norwood Memorial Airport, including 3 photographs (?) of the airport, dated May 14, 2015.

FAA Exhibit 6

Item 1— Complainant's motion to Extend the Time to Respond to the Answer of the Town of Norwood (Town) and the Norwood Airport Commission (NAC), dated May 15, 2015.

FAA Exhibit 7

Item 1 Complainant's Response to the Answer of the Town of Norwood (Town) and the Norwood Airport Commission (NAC), dated June 8, 2015. Includes exhibits 158-176.

Exhibit 158: Norwood Selectmen Agenda May 19, 2015, re fuel restrictions.

Exhibit 159: VJF Fuel Permit

Exhibit 160: Selectmen transcript.

Exhibit 161: March 16, 2015, letter from Moss to McCulloch.

Exhibit 162: May 26, 2015, letter from McCulloch to Moss.

Exhibit 163: Transcript from April 15, 2015 NAC meeting.

Exhibit 164: Email string dated May 6, 2015, email from McCulloch to Moss; and May 11, 2015, email exchange between McCulloch and Moss with draft Confidentiality Agreement.

Exhibit 165: Email string between May 6, 2016; through May 12, 2015, email exchange between McCulloch and Moss.

Exhibit 166: Transcript from May 13, 2015, NAC meeting.

Exhibit 167: Email dated May 21, 2015, from McCulloch to Moss

Exhibit 168: Email dated June 1, 2015, from McCulloch to Moss.

Exhibit 169: Wall Street Journal article dated April 29, 2015.

Exhibit 170: Corporate Records of FlightLevel from Massachusetts Secretary.

Exhibit 171: OWD Gates 2 and 3 2015, (color photos).

Exhibit 172: Email dated August 15, 2012, from Donovan to Donna Witte of the FAA with attachments.

Exhibit 173: Maguire letter dated November 29, 2010, to Eichleay.

Exhibit 174: Norwood Airport Regulations.

Exhibit 175: FAA emails and letters.

Exhibit 176: Reference email dated May 11, 2010, from Eichleay to Maguire.

FAA Exhibit 8

Item 1—Respondents' Rebuttal to Complainant's Reply, dated July 9, 2015, Includes exhibits 106-141.

Exhibit 106: Email from Norwood Fire Chief Anthony Greeley to Russ Maguire, dated February 12, 2014

Exhibit 107: May 19, 2015, Norwood Board of Selectmen Meeting Minutes.

Exhibit 108: Letter from Mark Ryan to Christopher Donovan, dated May 26, 2015.

Exhibit 109: Printouts from Boston Executive Helicopters, LLC Website, dated July 2, 2015.

Exhibit 110: Boston Executive Helicopters, LLC Financial Submission, dated April, 2014.

Exhibit 111: Letter from Attorney Timothy I. McCulloch to Attorney Brandon H. Moss, dated March 12, 2015.

Exhibit 163: Transcript from April 15, 2015 NAC meeting.

Exhibit 164: Email string dated May 6, 2015, email from McCulloch to Moss; and May 11, 2015, email exchange between McCulloch and Moss with draft Confidentiality Agreement.

Exhibit 165: Email string between May 6, 2016, through May 12, 2015, email exchange between McCulloch and Moss.

Exhibit 166: Transcript from May 13, 2015, NAC meeting.

Exhibit 167: Email dated May 21, 2015, from McCulloch to Moss

Exhibit 168: Email dated June 1, 2015, from McCulloch to Moss.

Exhibit 169: Wall Street Journal article dated April 29, 2015.

Exhibit 170: Corporate Records of FlightLevel from Massachusetts Secretary.

Exhibit 171: OWD Gates 2 and 3 2015, (color photos).

Exhibit 172: Email dated August 15, 2012, from Donovan to Donna Witte of the FAA with attachments.

Exhibit 173: Maguire letter dated November 29, 2010, to Eichleay.

Exhibit 174: Norwood Airport Regulations.

Exhibit 175: FAA emails and letters.

Exhibit 176: Reference email dated May 11, 2010, from Eichleay to Maguire.

FAA Exhibit 8

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Exhibit 107: May 19, 2015, Norwood Board of Selectmen Meeting Minutes.

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Exhibit 109: Printouts from Boston Executive Helicopters, LLC Website, dated July 2, 2015.

Exhibit 110: Boston Executive Helicopters, LLC Financial Submission, dated April, 2014.

Exhibit 111: Letter from Attorney Timothy I. McCulloch to Attorney Brandon H. Moss, dated March 12, 2015.

Exhibit 112: Letter from Attorney Timothy I. McCulloch to Attorney Brandon H. Moss, dated March 27, 2015

Exhibit 113: April 15, 2015 Norwood Airport Commission Meeting Minutes

Exhibit 114: Email from Attorney Brandon H. Moss to Attorney Timothy I. McCulloch, dated May 12, 2015.

Exhibit 115: Email from Attorney Brandon H. Moss to Attorney Timothy I. McCulloch, dated May 13, 2015.

Exhibit 116: May 13, 2015 Norwood Airport Commission Meeting Minutes.

Exhibit 117: Letter from Attorney Brandon H. Moss to Attorney Timothy McCulloch, dated June 3, 2015.

Exhibit 118: Email from Attorney Timothy I. McCulloch to Attorney Brandon H. Moss, dated June 4, 2015.

Exhibit 119: Email from Attorney Timothy I. McCulloch to Attorney Brandon H. Moss, dated June 11, 2015.

Exhibit 120: Email from Attorney Brandon H. Moss to Attorney Timothy I. McCulloch, dated June 12, 2015.

Exhibit 121: Email from Attorney Brandon H. Moss to Attorney Timothy I. McCulloch, dated June 15, 2015

Exhibit 122: Email from Attorney Brandon H. Moss to Attorney Timothy I. McCulloch, dated June 18, 2015

Exhibit 123: Email from Attorney Brandon H. Moss to Attorney Timothy I. McCulloch, dated June 22, 2015.

Exhibit 124: Edits to Aviation Management Consulting Group Engagement Letter by Attorney Timothy I. McCulloch.

Exhibit 125: Email from Attorney Brandon H. Moss to Attorney Timothy I. McCulloch, dated June 24, 2015

Exhibit 126: Letter from Attorney Timothy I. McCulloch to Attorney Brandon H. Moss, dated June 25, 2015.

Exhibit 127: Email from Attorney Brandon H. Moss to Attorney Timothy I. McCulloch, dated July 8, 2015.

Exhibit 128: June 10, 2015, Norwood Airport Commission Meeting Minutes.

Exhibit 129: Letter from Attorney Timothy I. McCulloch to Attorney Brandon H. Moss, dated June 17, 2015.

Exhibit 130: Email from Attorney Brandon H. Moss to Attorney Timothy I. McCulloch, dated June 22, 2015.

Exhibit 131: Email from Attorney Timothy I. McCulloch to Attorney Brandon H. Moss, dated June 23, 2015.

Exhibit 132: Letter from FlightLevel Aviation to Norwood Board of Selectmen and Norwood Airport Commission, dated June 8, 2015.

Exhibit 133: Email from Attorney Brandon H. Moss to Attorney Timothy I. McCulloch, dated June 25, 2015.

Exhibit 134: Email from Russ Maguire to Christopher Donovan, dated November 8, 2013.

Exhibit 135: Email from Mark Ryan to Norwood Airport Commission and Christopher Donovan, dated November 8, 2013.

Exhibit 136: Photograph of Gate 3 Taxi-Lane Damage.

Exhibit 137: Email from Christopher Donovan to Norwood Airport Commission, dated November 10, 2013.

Exhibit 138: Email from Russ Maguire to Christopher Donovan, dated September 14, 2014.

Exhibit 139: Taxi-Lane Photographs.

Exhibit 140: Letter from Mark Ryan to Christopher Donovan, dated July 8, 2015.

Exhibit 141: August 13, 2014, Norwood Airport Commission Meeting Minutes.

FAA Exhibit 9

Item 1-Norwood Memorial Airport Form -5010.

Item 2-January 9, 2015, Denial letter from FAA to OWD Airport Manager concerning land release request.

Item 3-July 28, 2009, AIN article, *FBO Profile: FlightLevel Aviation*.

Item 4-July 20, 2016, OWD Grant History Report.

FAA Exhibit 10

September 2, 2016, Respondent's Motion for Leave to File a Third Supplemental Rebuttal

Item 1-Exhibit 145, United States District Court Order

FAA Exhibit 11

November 10, 2016, Respondent's Motion for Leave to File a Fourth Supplemental Rebuttal

Item 1-Exhibit 146, Letter from the NAC to BEH with permit condition dated November 1, 2016
Letter from the NAC to BEH with permit conditions dated July 1, 2016

FAA Exhibit 12

November 29, 2016, Opposition to the Motion to file a Fourth Supplemental rebuttal

FAA Exhibit 13

December 15, 2016, Letter from Complainant with correspondence between the parties

Item 1-Exhibit A, December 12, 2016, letter from Complainant to the NAC regarding permit conditions,

FAA Exhibit 14

January 3, 2016, Respondent's Response to Complainant's Pleadings and Motion to Strike
November 29, 2016, Filing.

FAA Exhibit 15

February 7, 2017, Correspondence update with copy of February 1, 2017, letter responding
December 12, 2016 letter.