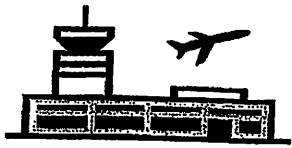


PAID
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3509 6-1-17



Norwood Memorial Airport

FY 2018 Commercial Permit Application

The Norwood Airport Commission (NAC) issues permits for aeronautical operations under six categories, depending on the type of services offered. The applicant must identify each service within a category for which a permit is requested. The permit will identify specific services allowed. A full-service, fixed-base operator's (FBO) permit will be issued only to those companies that offer to supply the full spectrum of services as defined in the Norwood Airport General Regulations.

Check (✓) the applicable categories:

- I. **Full-service, fixed-base operator** (✓) [Office space area ____ Sq. Ft.]

- II. **Flight Operations, including:** [Office space area ____ Sq. Ft.]
 - () Passenger charter (FAR Part 135)
 - () Freight charter

- III. **Flight Operations, including:** [Office space area ____ Sq. Ft.]
 - () Flight instruction
 - () Aircraft rental
 - () Sightseeing flights
 - () Aircraft sales or exchange

- IV. **Ground Operations, including:** [Office space area ____ Sq. Ft.]
 - (✓) Hangar space rental [Hangar space area ____ Sq. Ft.]
 - (✓) Aircraft and avionics maintenance
 - (✓) Line services
 - (✓) Aircraft cleaning

- V. **Fuel Storage and Dispensing** [Office space area ____ Sq. Ft.]

- VI. **Unique Services, including:** [Office space area ____ Sq. Ft.]
 - () Aerial photography
 - () Aerial advertising
 - () Aerial survey
 - (X) Other services Avis/Budget & Taso's Greek Restaurant

Company Name: FlightLevel Norwood, LLC
Address: 0125 Access Rd, Norwood, MA 02062

| | | | | |
|-------------------|-------------|-------------|----------------|-------|
| Check One: | Corporation | Partnership | Proprietorship | Other |
|-------------------|-------------|-------------|----------------|-------|

Company Telephone: 781-769-8680

Company E-Mail Address: _____

Company Officers: Peter Echleay
Mike Delaria
Nick Burlingham

Name/Address of each person holding more than 10% interest in this company:

Parent Company (if any): _____

List days and hours of operations: Days 7 Hours: 6 AM - 8 PM

Type and number of equipment:

Fixed wing, single-engine: _____ Rotary wing: _____
Fixed wing, twin: _____ Other: _____

Hangar and/or tie-down spaces: _____ Hangar(s) Where? _____

_____ Space(s) Where? _____

Will you have spaces available to rent to others? () Yes () No () N/A

All applicants must comply with the Norwood Airport General Regulations/Minimum Standards, and show evidence of the appropriate FAA licenses and certificates required to provide services. An insurance policy, identifying the Town of Norwood, the Norwood Airport Commission, the Airport Manager and Assistant Manager as additionally insured should accompany the application. No commercial operations are allowed without authorization from the NAC. All operators are required to renew the permit by July 1st of each year. The \$30 permit fee must accompany the application.



**FLIGHTLEVEL
AVIATION**

Phone: 781.769.8680
Fax: 781.769.7159 or 781.769.0476
www.flightlevelaviation.com

VIA ELECTRONIC AND PRIORITY OVERNIGHT MAIL

March 13, 2018

Norwood Airport Commission
c/o Russ Maguire, Airport Manager
125 Access Road
Norwood, MA 02062

Re: FlightLevel Norwood, LLC - Corrected 2018 Commercial Permit Application - Membership Interest & Services

Dear Sirs,

On December 31, 2016, FlightLevel Norwood, LLC concluded a re-financing of its corporate debt. As a result, the entities that previously held 10% or more of the membership interest in FlightLevel Norwood, LLC became financiers, and their membership interests were transferred to newly-formed limited liability companies who became obligors on the notes. Consequently, effective January 1, 2017 at 12:01 am, and as of today

ARR Aviation, LLC, a Massachusetts limited liability company, with a place of business at 12 Black Rock Drive, Hingham, MA 02043 ("ARR"), holds 99% of the membership interest of FlightLevel Norwood, LLC.

ARR Aviation II, LLC, a Massachusetts limited liability company, with a place of business at 12 Black Rock Drive, Hingham, MA 02043 ("ARRII") holds the remaining 1% of the membership interest in FlightLevel Norwood, LLC.

The principal and sole member of each LLC (ARR and ARRII), is Alan R. Radlo, also of 12 Black Rock Drive, Hingham, MA 02043.


Peter Eichleay remains President, Secretary, CEO and Manager of FlightLevel Norwood, LLC.

FlightLevel Norwood, LLC's airport agreements were unaffected by the re-financing and membership interest transfers, and as such, prior NAC consent was not required. However, on its 2018 Commercial Permit Application, FlightLevel inadvertently omitted the status change. Mr. Maguire promptly brought this to my attention, and requested this written explanation and supplement. Regrettably, the delay between then and now has been my fault, for which I apologize.

In any event, on behalf of FlightLevel Norwood, LLC, I respectfully request that FlightLevel's 2018 Commercial Permit Application be supplemented and/or amended to reflect the foregoing changes in accordance with the attached substitute document.

As always, if you have any questions or concerns, please don't hesitate to ask.

Respectfully submitted,


Nick Burlingham
General Counsel
860-941-112

125 ACCESS ROAD
NORWOOD MEMORIAL AIRPORT
NORWOOD, MA 02062
781.769.8680 FAX 781.769.0476 OR 781.769.7159



Norwood Memorial Airport

FY 2018 Commercial Permit Application

The Norwood Airport Commission (NAC) issues permits for aeronautical operations under six categories, depending on the type of services offered. The applicant must identify each service within a category for which a permit is requested. The permit will identify specific services allowed. A full-service, fixed-base operator's (FBO) permit will be issued only to those companies that offer to supply the full spectrum of services as defined in the Norwood Airport General Regulations.

Check (✓) the applicable categories:

- I. **Full-service, fixed-base operator** (✓)
- II. **Flight Operations, including:** [Office space area _____ Sq. Ft.]
 () Passenger charter (FAR Part 135)
 () Freight charter
- III. **Flight Operations, including:** [Office space area _____ Sq. Ft.]
 () Flight instruction
 () Aircraft rental
 () Sightseeing flights
 () Aircraft sales or exchange
- IV. **Ground Operations, including:** [Office space area _____ Sq. Ft.]
 (✓) Hangar space rental [Hangar space area _____ Sq. Ft.]
 (✓) Aircraft and avionics maintenance
 (✓) Line services
 (✓) Aircraft cleaning
- V. **Fuel Storage and Dispensing** [Office space area _____ Sq. Ft.]
- VI. **Unique Services, including:** [Office space area _____ Sq. Ft.]
 () Aerial photography
 () Aerial advertising
 () Aerial survey
 (✓) Other services Restaurant & Avis/Budget car rental

Company Name:
Address:

FlightLevel Norwood, LLC
0125 Access Rd, Norwood, MA 02062

| | | | | |
|------------|-------------|-------------|----------------|-------|
| Check One: | Corporation | Partnership | Proprietorship | Other |
|------------|-------------|-------------|----------------|-------|

Company Telephone: 781-769-8680

Company E-Mail Address: custserv@flightlevelaviation.com

Company Officers:
Peter Echleay
Mike Delaria
Nick Burlingham

Name/Address of each person holding more than 10% interest in this company:
ARR Aviation, LLC
17 Black Rock Drive
Hingham, MA 02043
Alan R. Trullo, Manager

Parent Company (if any): _____

List days and hours of operations: Days 7 Hours: 6 AM - 8 PM

Type and number of equipment:
Fixed wing, single-engine: _____ Rotary wing: _____
Fixed wing, twin: _____ Other: _____

Hangar and/or tie-down spaces: _____ Hangar(s) Where? _____
_____ Space(s) Where? _____

Will you have spaces available to rent to others? () Yes () No () N/A

All applicants must comply with the Norwood Airport General Regulations/Minimum Standards, and show evidence of the appropriate FAA licenses and certificates required to provide services. An insurance policy, identifying the Town of Norwood, the Norwood Airport Commission, the Airport Manager and Assistant Manager as additionally insured should accompany the application. No commercial operations are allowed without authorization from the NAC. All operators are required to renew the permit by July 1st of each year. The \$30 permit fee must accompany the application.

Zimbra

rmaguire@norwoodma.gov

RE: Flight Level, Corporate Re-Financing and Membership Interest Changes

From : Peter Eichleay <peter@flightlevelaviation.com> Mon, Apr 02, 2018 12:57 PM**Subject :** RE: Flight Level, Corporate Re-Financing and Membership Interest Changes**To :** Russ Maguire <rmaguire@norwoodma.gov>, Peter Eichleay <peichleay@gmail.com>**Cc :** Nicholas W. Burlingham <nburlingham@flightlevelaviation.com>, Jeffrey Corbett <jeff@epsteindrookscpas.com>

Thanks, Russ. We would like to go the 3rd party review route in order to keep our financials confidential. We would like to use Epstein and Dooks CPAs of Peabody, MA (<http://www.epsteindrookscpas.com/>). Please let me know if this is satisfactory to the NAC.

Thank you.

Peter

-----Original Message-----

From: Russ Maguire [mailto:rmaguire@norwoodma.gov]
Sent: Monday, April 02, 2018 11:30 AM
To: Peter Eichleay <peichleay@gmail.com>; Peter Eichleay <peter@flightlevelaviation.com>
Subject: Flight Level, Corporate Re-Financing and Membership Interest Changes

Good morning Peter,
Please see the attached letter.

Russ

--

Russ Maguire, Manager
Norwood Memorial Airport



The TOWN OF NORWOOD

Commonwealth of Massachusetts

Norwood Memorial Airport

Russ Maguire, A.A.E., ACE, Airport Manager

OFFICE ADDRESS

125 Access Road
Norwood, MA 02062

MAILING ADDRESS

125 Access Road
Norwood, MA 02062

BY E-MAIL

April 2, 2018

FlightLevel Norwood, LLC

Attn: Peter Eichleay, President, Secretary, CEO and Manager

125 Access Road

Norwood, MA 02062

RE: Re-Financing, Membership Interest Changes

Dear Peter:

On March 23, 2018, the Norwood Airport Commission (NAC) and my office were notified that *FlightLevel Norwood, LLC (Flight Level)* had re-financed its corporate debt, which became effective on January 1, 2017. This, in turn, resulted in membership interest changes as described by your company's General Counsel, Nick Burlingham, in *Attachment A*; and these were not reflected in *Flight Levels'* FY 2018 commercial permit application.

The NAC is now requiring that your company update its financial information as part of its current FBO permit. Specifically, the NAC is requiring that the following be submitted:

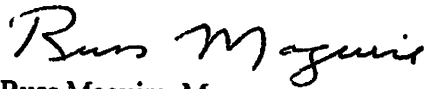
1. Three months' worth of business statements
2. A balance sheet
3. An income statement
4. Cash flow statements, cash on hand and financial reserves

If *Flight Level* would prefer to keep this information confidential, to be reviewed by a third party, your company will need to finance said review. However, *Flight Level* and the NAC must agree beforehand on the third party which will conduct the review.

Please advise at your earliest convenience.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Russ Maguire".

Russ Maguire, Manager
Norwood Memorial Airport

Cc: Norwood Airport Commission