



Gilroy Garlic Festival 2025
Arts & Crafts Vendor Application
July 25, 26 and 27, 2025
South County Grove at Gilroy Gardens Family Theme Park

We are so excited for the Gilroy Garlic Festival 2025! Please read this entire application before submitting your application. A signed application with a \$25 fee and required pictures must be received by May 5, 2025. Applications can be submitted by email to vendors@gilroygarlicfestival.com or by mail to Gilroy Garlic Festival, PO Box 2311, Gilroy, CA 95021.

Booth size and fees:

10x10 - \$500

10x15 - \$750

10x20 - \$1,000

Deposit – Refundable: \$200

- May be applied to cleaning, damages, violation of policy, or additional fees incurred during the Festival.

Applications must include color photographs of the product(s) and one (1) photo or sketch of the booth display with the application. The image may be specific to each item or include multiple items/designs. Acceptable image formats include jpeg, gif, bitmap or pdf when submitting through email. Provide printed pictures for applications submitted through the mail.

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| Item #1 Detailed Description | | |
| Price <i>(w/ sales tax)</i> | | |

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| Item #2 Detailed Description | | |
| Price <i>(w/ sales tax)</i> | | |

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| Item #3 Detailed Description | | |
| Price <i>(w/ sales tax)</i> | | |
| Item #4 Detailed Description | | |
| Price <i>(w/ sales tax)</i> | | |
| Item #5 Detailed Description | | |
| Price <i>(w/ sales tax)</i> | | |
| Item #6 Detailed Description | | |
| Price <i>(w/ sales tax)</i> | | |
| Item #7 Detailed Description | | |
| Price <i>(w/ sales tax)</i> | | |
| Insert Image of your booth | | |

Gilroy Garlic Festival 2025

Arts & Crafts Vendor Information

Our Festival this year will be located at the South County Grove at the Gilroy Gardens Family Theme Park. Daily attendance will be limited to 3000 people. Approximately 40 Arts & Crafts vendors will be accepted, with preference given to hand crafted items.

General Application Rules

1. Completed application and \$25.00 non-refundable application fee must be submitted no later than 4:00pm PDT, May 5, 2025. Make checks payable to: Gilroy Garlic Festival Association. Checks must be received at PO Box 2311, Gilroy, CA 95021 by May 5, 2025.
2. Applications can be submitted by email to vendors@gilroygarlicfestival.com or by mail to: Gilroy Garlic Festival, PO Box 2311, Gilroy, CA 95021.
3. Applicants must submit color photographs of their product(s) and one (1) photo or sketch of their booth display with the application.
4. The Vendor Committee will screen applicants based on information and photos submitted. The Committee will select vendors based on quality and diversity of products. Preference will be given to applications from an artist with hand crafted items.
5. Past participation in the Festival does not guarantee acceptance.
6. Due to the amount of applications each year, the Festival must limit (1) one booth per vendor, unless specifically approved by the Board of Directors.
7. The Festival reserves the right to locate/relocate vendor booths according to the needs of the Festival.
8. Vehicles longer than (20) twenty feet will not be allowed on the festival grounds without written pre-authorization from the Gilroy Garlic Festival.
9. Vendors must provide a \$1,000,000.00 Certificate of Insurance naming the Gilroy Garlic Festival Association, Inc. as an additional insured. If approved, you must submit the valid Certificate to the Garlic Festival office no later than July 1, 2025.
10. Applicants will be notified via e-mail and/or phone by May 30, 2025 as to whether they are accepted or not. Those accepted will receive additional information, such as location assignment, parking, location maps, etc. in early July.

If you have any questions, please email vendors@gilroygarlicfestival.com.

Dates to Remember

May 5: Completed application and a \$25.00 non-refundable application fee must be submitted no later than 4:00pm PDT, May 5, 2025.

June 20: For accepted vendors, booth fee and deposit payments are due. No exceptions. Unpaid space will be reassigned. Vendor's fees will not be refunded if you decide not to participate.

July 1: All accepted vendors must submit a copy of a valid California State Sales Permit and Certificate of Insurance to the Garlic Festival, via email to vendors@gilroygarlicfestival.com or by mail to Gilroy Garlic Festival, PO Box 2311, Gilroy, CA 95021.

July 3: Vendor packets with instructions for parking, booth location, setup times, etc will be sent to the mailing address provided on the application.

Policies and Procedures for Accepted Applications

1. Vendors are to supply their own booth that matches the picture submitted with the application. All booths must meet the standards set by the Gilroy Garlic Festival Association. Booth size and appearance must be pre-approved. Pre-printed booth signs required – No handwritten signs.
2. Vendors are to provide their own displays, tables, racks, etc. We ask that displays be orderly and aesthetically pleasing. Displays and items must be set up and ready for sales no later than 9:30 a.m. on Friday, Saturday and Sunday.
3. There is no electricity in the Arts & Crafts Booth area. The use of amplified music is prohibited in this area. Battery-operated fans are allowed.
4. Merchandise must not be removed from the booth until the Festival is closed to the public. Vendor agrees to remove all booth material and clean up vendor space by 9pm on Sunday, July 27, 2025.
5. Vendor agrees to accept responsibility for all materials and goods furnished by them and used or displayed in the booth area. The vendor accepts full responsibility for their personal property. Security will not allow you to stay on the grounds after dark.
6. If you decide not to participate, kindly notify the Gilroy Garlic Festival immediately.

7. Payment for the booth fee and deposit is due Friday, June 20, 2025. No exceptions. Unpaid space will be reassigned. Once notified of accepted payment, Vendor's fees will not be refunded.
8. If a vendor fails to open their display in the space assigned by 9:30 am Friday, July 25, 2025, the committee reserves the right to assign that space to someone else.
9. No animals allowed on Festival grounds.
10. Vendors must comply with all applicable Federal, State and local statutes and ordinances, and agree to assume full responsibility for the payment of all sales taxes occasioned by use of booth space.
11. All accepted vendors must have a valid California State sales permit, collect taxes and be responsible for the reporting of same. Vendors must provide a valid California State Resale Permit Number no later than July 1, 2025. Vendors may obtain their Seller's Permit from the California State Board of Equalization, 250 S. Second Street, San Jose, CA 93113. Online: www.boe.ca.gov Telephone: (408) 277-1807.
12. Be sure to bring enough inventory for three (3) days. If you leave the Festival early, you will not be allowed to participate the following year.
13. Prices must be inclusive of sales tax. Prices must be posted and visible to customers.
14. Since the Garlic Festival is a themed event, vendors are encouraged to incorporate garlic as a design component or feature of their product line, but it is not a requirement.
15. Only items of the type submitted on the application may be sold. Items not included in the application are not appropriate for sale and will be removed from booth.
16. Umbrellas in front/side of the booths are strictly prohibited. The walkways must be kept clear of tables, chairs, etc. Please apply for a space that fits your needs, no exceptions.
17. The Festival reserves the right to select alternate vendors.
18. The Festival reserves the right to reject any applicant if they feel the quality or nature of the display does not complement the Festival or is significantly different from representative images submitted.

19. The Festival reserves the right to locate/relocate vendor booths according to the needs of the Festival.
20. Vehicles longer than (20) twenty feet will not be allowed on the festival grounds without written pre-authorization from the Gilroy Garlic Festival.
21. Participants are responsible for their own merchandise and equipment, its protection and insurance.
22. No open flames, generators, weapons, drugs, or smoking allowed in or around booth. Aggressive behavior to Festival attendees, Festival staff, volunteers or Security will not be tolerated.

If you have any questions, please email vendors@gilroygarlicfestival.com.

IMPORTANT

The "Gilroy Garlic Festival" name and "Logo" are protected by trademark and copyright laws. As such, the Gilroy Garlic Festival Association requires that approved vendors agree not to use the name "Gilroy Garlic Festival" or the Festival Logo, or anything similar to the name Gilroy Garlic Festival or the Festival Logo on any product the vendor will sell which has not been produced under an approved License Agreement.

Pending approval of your application, if you wish to use the name Gilroy Garlic Festival or the Festival Logo, please contact the Festival office (408) 842-1625 for a Logo License Application.

Application Rejection and Cancellation Policy

The Gilroy Garlic Festival Association, Inc. reserves the right to waive any and all irregularities, and reject any and/or all applications.

All applications will remain on file in the event of a cancellation. Assignment of any available space(s) through cancellation will be left to the discretion of the Festival Committee.

Hold Harmless Agreement

Booth Vendor shall be solely responsible for any and all injuries to persons or damages to property or any other injury, claim, damage or loss of whatever nature, arising from or

related to the Festival. Booth Vendor shall indemnify, save and hold harmless Gilroy Garlic Festival Association, Inc., and its employees, agents and volunteers from and against all liability, loss, damages, claims, costs, and expenses (including reasonable attorney's fees) arising out of injury to person (including death) or damage to property or any other injury, claim, damage, loss, cost or expense arising from the Festival performed by vendor including, but not limited to, any negligence, act or omission of vendor.

Memorandum of Understanding

I understand that the Gilroy Garlic Festival Association, its Board of Directors, staff and the City of Gilroy will not be responsible for any lost, stolen, or damaged materials and/or merchandise. **I have read and fully understand and agree to comply with the policies and procedures included in this application. My submission of this application constitutes full agreement.** I understand that violation of the rules and procedures will result in my removal from the Festival without refund.

I have read and understand the Vendor Policies, Procedures & Requirements. If accepted, I agree to comply with the Policies, Procedures & Requirements and wish to submit an application as a vendor for the Gilroy Garlic Festival 2025.

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| Company | |
| Authorized Signer | |
| Signature / Date | |
| Street Address | |
| City, State, Zip | |
| Phone | |
| Email | |