

APPLICATION FOR ARCHITECTURAL REVIEW COMMITTEE APPROVAL

SUBDIVISION: SWEETWOOD ESTATES	LOT/UNIT NUMBER:	APPLICATION DATE:	PHONE NUMBER:
HOMEOWNER'S NAME:			
LOT ADDRESS:			
MAILING ADDRESS (IF DIFFERENT FROM LOT ADDRESS):			
CITY:		STATE:	ZIP CODE:
TYPE OF APPROVAL DESIRED: (CHECK ALL THAT APPLY) <input type="checkbox"/> PAINTING <input type="checkbox"/> FENCE <input type="checkbox"/> WALL <input type="checkbox"/> ROOF <input type="checkbox"/> LANDSCAPING <input type="checkbox"/> SCREEN PORCH OR PATIO <input type="checkbox"/> CHANGE IN ELEVATION OR ADDITION TO HOME <input type="checkbox"/> OTHER _____		<input type="checkbox"/> IF REQUIRED, HAVE YOU APPLIED FOR THE PROPER PERMITS FROM BREVARD COUNTY? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> IF REQUIRED, HAVE YOU APPLIED FOR THE PROPER PERMITS FROM THE CITY OF MELBOURNE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> PERMITS ATTACHED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	
DESCRIBE IN DETAIL THE IMPROVEMENT(S) TO BE MADE: (PLEASE ATTACH COPY OF LOT SURVEY, ELEVATION PLAN, SITE CLEARING PLAN, COLOR SWATCHES, SPECIFICATIONS, ETC. IF APPLICABLE). USE ADDITIONAL SHEETS OF PAPER IF NECESSARY.			
HOMEOWNER'S SIGNATURE:		DATE:	
ARTICLE VI- ARCHITECTURAL CONTROL Section 1: Review by Architectural Review Committee. No building, fence, wall, or other structure shall be commenced, erected or maintained upon any Lot unless it is in compliance with the zoning code of the City of Melbourne, Florida and other applicable regulations and unless and until the plans and specifications showing the nature, kind, shape, height, materials, colors and location of the same shall have been submitted to and approved in writing as to harmony of external design and location in relation to surrounding structures and topography by Sweetwood Estates Architectural Review Committee hereinafter known as ARC. Section 2: Procedure for Review. Any homeowner needing the approval of the ARC shall deliver an application or request together with floor plan, elevation plan, landscaping plan, color swatches, site clearing plan and abbreviated specifications, including external material and colors. As soon as reasonably possible but not later than thirty (30) days after receipt, the ARC shall indicate its approval or disapproval of the matters required to be acted upon by them by a written instrument, and served personally or by certified mail upon the Homeowner and all interested parties, identifying the proposed building or structure and either stating approval or giving and making recommendations for changes to gain approval. In the event the ARC takes no action on the application or request within a (30) day period, then the application or request shall be deemed to be accepted.			
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	DATE RECEIVED:	DATE PROCESSED:	DATE RETURNED:
Signature of ARC Member		Signature of ARC Member	
SWEETWOOD ESTATES HOMEOWNER'S ASSOCIATION P.O. BOX 360484 MELBOURNE, FL 32936-0484		CONTACT ARC COMMITTEE MEMBERS: (321) 536-5420 - MIKE VANCE BOARDMEMBERS@SWEETWOODESTATESHOA.COM	