

## By registering for T.E.A.C.H. you are agreeing to all Policies, Procedures and Waivers

COMMUNICATION:

www.trinityhomeschoolacademy.com

com

Browse, Click, Spend time finding all you need!

JOIN THE TEACH WIDE GROUPME FOR TEXT NOTIFICATIONS: [https://web.groupme.com/join\\_group/103663928/NocseN5I](https://web.groupme.com/join_group/103663928/NocseN5I)

YOUR CLASSES/INSTRUCTORS:

T.E.A.C.H. uses a portal system - MyTEACH - for registration, class management and communication. Students will automatically be enrolled into their courses according to registration. MyTEACH will open each year on 7/1.

PLEASE USE THE MyTEACH SYSTEM TO COMMUNICATE WITH YOUR INSTRUCTORS AND ADMINISTRATION.

YOUR STUDENT SCHEDULES:

Go to [www.trinityhomeschoolacademy.com](http://www.trinityhomeschoolacademy.com)

25/26 Information

PRINT the schedules for the days your student will be attending

HIGHLIGHT their classes on the schedule

WRITE THEIR NAME at the top of the schedule

PLACE THIS IN THEIR BACKPACK

(THIS WILL HELP US TO QUICKLY VIEW WHAT CLASSES THEY ARE IN DURING THOSE FIRST FEW WEEKS. IT TAKES TIME TO LOG ON TO COMPUTER AND FIND YOUR STUDENT'S SCHEDULE!)

**RELEASE OF LIABILITY:** Trinity Education Academy of Christian Homeschoolers -- This is a legally binding Consent Form and Release of Liability made voluntarily by me, the undersigned Releaser, on my own behalf, and on the behalf of my heirs, executors, administrators, legal representatives and assigns to Trinity Education Academy of Christian Homeschoolers. By the execution of this waiver of liability form, I acknowledge that the student listed above is capable of participating in the activities. I also assume all risks of the student participating in the activities, whether such risks are known or unknown to me at this time. I release and hold harmless this organization, leaders, volunteers, and any agents from any claim the student or I may have due to the result of any injury or illness incurred during participation in the Trinity Education Academy of Christian Homeschoolers. I accept and assume full responsibility for any and all injuries, damages, and losses that may occur to the student from any participation in the school activities. In an emergency, I acknowledge that I am solely responsible for all medical and other costs arising out of bodily injury or any loss sustained through participation in this activity. I authorize program staff to secure any licensed hospital, physician and/or medical personnel for any treatment deemed necessary for the participant's immediate care.

**RELEASE OF LIABILITY FOR OFF CAMPUS FIELD TRIPS AND EVENTS:** I hereby acknowledge that my child(ren) will be participating in activities under the arrangement of Trinity Education Academy of Christian Homeschoolers, and that certain risks and dangers, inherent or otherwise, may occur, including, but not limited to accident or illness. In consideration of, and as part payment for the right to participate in the homeschool program and its activities, I have and do hereby assume all risks on behalf of the above named child(ren). I will hold Oakwood Community Church and any of its representatives harmless from any and all causes of action, debts, claims, demands, damages, judgment executions, cost, loss of services, expenses, compensations, and any and all other claims of damages whatsoever, including, but not limited to, any acts or omissions of Oakwood Community Church, or, any other person in connection with Oakwood Community Church.

**OAKWOOD COMMUNITY CHURCH RELEASE OF LIABILITY:** I hereby acknowledge that my child(ren) will be participating in activities under the arrangement of Trinity Education Academy of Christian Homeschoolers, and that certain risks and dangers, inherent or otherwise, may occur, including, but not limited to accident or illness. In consideration of, and as part payment for the right to participate in the homeschool program and its activities, I have and do hereby assume all risks on behalf of the above named child(ren). I will hold Oakwood Community Church and any of its representatives harmless from any and all causes of action, debts, claims, demands, damages, judgment executions, cost, loss of services, expenses, compensations, and any and all other claims of damages whatsoever, including, but not limited to, any acts or omissions of Oakwood Community Church, or, any other person in connection with Oakwood Community Church.

I understand that I am signing my child up for an annual class and that any tuition, curriculum, supply fees, drop fees and transfer fees I am responsible for.

**TUITION FEES EXPLAINED**

All class registrations will be completed through our online portal -available on 2/1.

All students through Kindergarten must have a guardian on campus at all times.

All students must be registered for classes while on campus and are allowed a ONE HOUR break. If you are registering for classes with multiple hour breaks you must add a study hall fee for all but one of those hours.

Due upon registration - 10% of total tuition (*Tuition includes instructor fees, rent, insurance, cleaning, security, portal fees, credit card fees, special event cost, TEACH wide supplies and business expenses, and in some cases, curriculum is included*)

9 monthly payments will be scheduled according to your payment method beginning July 1st through March 1st.

I understand that there are fees associated with dropping and transferring a class as stated below and that I am responsible for those payments. I UNDERSTAND THAT A CLASS WILL NOT BE DROPPED/TRANSFERRED UNTIL AN EMAIL IS SENT FROM THE REQUESTING FAMILY TO THE INSTRUCTOR WITH TEACHCOREYMKCEOWN@GMAIL.COM COPIED. Drops WILL NOT be processed directly through Corey McKeown. It is up to the family to inform the instructor BEFORE.

**TRANSFER FROM ONE CLASS TO ANOTHER:**

A class can be transferred to another class with the same instructor. Fees for the original class will not be reimbursed and the prorated amount for the new class will be charged.

A class being transferred to a different instructor will follow the DROP fee schedule for the class dropping. All due payments are nonrefundable (and will be charged if not up to date) and the new class will be charged at a prorated amount according to start date.

100% OF CURRICULUM FEE IS NON REFUNDABLE.

**DROP POLICY - CHARGED FOR ALL PAYMENTS THROUGH DATE OF DROP PLUS ONE MONTH.**

100% OF CURRICULUM FEE IS NON REFUNDABLE.

THERE WILL BE NO REFUNDS ON ANY SERVICES COMPLETED FOR ANY REASON INCLUDING EXPULSION FROM CLASS/TEACH.

## Policy on Class Cancellations Due to Natural Disasters

### Class Cancellation Due to Natural Disasters

Effective Date: 8/1/2025

#### *Purpose*

To establish a clear protocol regarding class cancellations resulting from natural disasters and to communicate the policy on makeup classes.

#### *Policy Statement*

In the event that classes are canceled due to natural disasters, including but not limited to hurricanes, floods, earthquakes, and severe storms, those classes will **\*\*not\*\*** be rescheduled or made up.

#### *Guidelines*

1. **Notification:** Students and staff will be promptly notified of any class cancellations via the established communication channels (e.g., email, text alerts, school website).
2. **No Makeup Classes:** Canceled classes due to natural disasters will not be made up. This decision is based on the understanding that the safety and well-being of students and staff are the top priority.
3. **Academic Continuity:** Instructors will provide alternative learning resources and assignments when possible to help students stay on track with their coursework.
4. **Support Services:** Students who require additional support due to missed classes are encouraged to reach out to their instructors or academic advisors.
5. **Review and Adaptation:** This policy will be reviewed annually and adapted as necessary to ensure its effectiveness and relevance.

#### *Conclusion*

This policy aims to prioritize safety while maintaining academic integrity. Thank you for your understanding and cooperation during these challenging circumstances.

#### **BOUNDARIES ON CAMPUS (See image at bottom of page)**

##### **DROP OFF AND PICK UP**

Any students who are 1st grade and older are allowed to be dropped off on campus IF they are able to manage themselves and maintain appropriate behavior. (See discipline policy). All students on campus must be registered IN CLASS and are allowed a ONE HOUR break. Students younger than 1st grade, or who are special needs, must have an adult on campus at all times - if the parent is not able to stay, there is a drop off fee that will assign an adult to your student while they are on campus. See Corey McKeown for more detail.

##### **ALL ADULTS ON CAMPUS ARE ASKED TO HELP MAINTAIN BEHAVIOR POLICIES**

Any student who is not in a class must be in the gym OR in the back yard area of the church (playground). ONLY high school students and adults are allowed on the balcony.

NO ONE is allowed to sit or roam in the halls during class times - halls are to be silent so that classrooms are not disrupted by outside noise.

DOORS - there is only ONE door unlocked to the gym entry - all other doors may be used as EXITS and should NEVER be propped open or opened for someone to enter.

#### **BEHAVIOR & DISCIPLINE @ TEACH**

At T.E.A.C.H, we uphold high standards of conduct and behavior. Our Discipline Policy is designed to ensure the well-being and safety of all individuals on campus. Please review the following guidelines with your child:

##### **General Rules:**

- Dress Code: See image at bottom of page
- Respect yourself, others, and property.
- Treat each person with gentleness and respect.
- Obey the authority of administration, instructors, and parents.
- Use polite language and courtesies.
- Wear modest and appropriate clothing.
- No inappropriate messages, pictures, or symbols on clothing.
- Appropriate use of electronics - no sending inappropriate messages, pictures or watching/playing inappropriate games

##### **Serious Incidents:**

- Bullying, physical harm, self-harm threats, sexual misconduct, inappropriate language, possession of weapons, drugs, alcohol, smoking, vaping, property damage, or any behavior that endangers others will result in immediate removal from the campus.
- SPEEDING IN PARKING LOT - THIS PERTAINS TO PARENTS ALSO! Drivers should go no more than 10mph in the parking lot. If we have complaints regarding your vehicle, we will follow the below "Behavior Policy Implementation"

##### **Behavior Policy Implementation:**

- "One Time Grace" with Ms. Corey: Every student will receive a "One Time Grace with Ms. Corey" for day-to-day behavior infractions. This grace period allows us to address concerns promptly and support students in making positive choices.
- Continued Behavior Concerns: Any behavior that continues after the initial grace period will be discussed with parents. If the behavior continues it will result in dismissal from T.E.A.C.H. We take this step seriously to uphold the integrity of our educational environment and the safety of all students and staff.

We believe in the importance of accountability and the opportunity for growth. Our goal is to work collaboratively with students and families to address behavior concerns proactively and constructively.

Please take some time to discuss our behavior and discipline policies with your child. Should you have any questions or concerns, feel free to reach out to me directly at teachcoreymckeown@gmail.com.

Thank you for your continued support in upholding the values and standards of T.E.A.C.H. Together, we can ensure a successful and enriching academic year for every student.

THE DAILY AT AND AROUND T.E.A.C.H.

**TRASH AND BATHROOMS:**

THROW AWAY YOUR OWN TRASH...IN THE TRASH CANS...AND THEN TAKE THE TRASH OUT IF IT IS OVERFLOWING...WE'RE ALL IN THIS TOGETHER AND KEEPING THE TRASH TO A MINIMUM KEEPS Corey SMILING.

**FLUSH THE TOILET...**AND ACTUALLY GET THE TOILET PAPER IN THE TOILET BEFORE FLUSHING

**WEATHER:**

T.E.A.C.H. does NOT follow the county school weather plan. T.E.A.C.H. will make decisions regarding weather delays or cancellations and will notify families via TEXT MESSAGE if classes will be postponed or canceled

**GYM/BREAK ROOM:**

Tables will be set up in the gym. First-come-first-serve. Please do not leave your stuff on a table if you are not going to be there for an extended time. There is plenty of floor space to put bags and other items. Leave the tables for those who need them to work/eat/etc.

Chairs are available for use in the gym. If you get a chair out, please put it away before you leave.

**CURRICULUM CART:**

Used curriculum cart located in the gym - please place any donation on the cart - this should ONLY be curriculum that is used at T.E.A.C.H. or in "like new" condition. All curriculum on the cart is free.

**LOST AND FOUND:**

We will keep a lost and found bin in the gym. We will empty it at the end of each month and donate any left items. Be sure to check the bin each week.

**FOOD:** T.E.A.C.H. is not considered "allergy friendly" - anyone with allergies is responsible for themselves. It is suggested that students with Epipens let each instructor know where the epipen is located in the student's bag.

Students must provide their own snacks, beverages and lunch while on campus. All should be packed in a COOLER style lunch box as we do not have a refrigerator with space for lunches. **PACK WHAT YOUR STUDENT NEEDS - UTENSILS, NAPKINS, PLATES, ETC.**

We DO have microwaves!

On Monday and Wednesday we will have Nina's Cafe on campus. You are able to text Nina your order and request a time for it to be ready! This helps to be sure your student's lunch is ready during the time they have to eat!

Students/Parents are allowed to schedule food delivery to the school. If using a food delivery service please put in delivery notes:

11209 Casey Road

Tampa, FL 33618

OAKWOOD CHURCH

DRIVER - Please come to the far back of the parking lot and enter the doors that have "TEEN CENTER" sign. Walk to the left and leave food on the counter.

## NEW IN 2025

As TEACH continues to grow, we are implementing some important upgrades to better serve you. Starting next year, you will notice a slight price increase for all classes, and I want to be fully transparent about why these changes are necessary.

Currently, our class fees cover instructor tuition, rent, utilities, insurance, supplies, software, and credit card fees. Moving forward, we will also include small fees for security, additional cleaning, event-related expenses, upgraded registration and class management system (MYTEACH), and administrative fees. Below, I've provided a detailed explanation of what to expect from these upgrades.

Please take a moment to review the new processes and offerings coming your way! I'm confident these changes will enhance your experience with TEACH, and I sincerely appreciate your understanding and continued support.

## SECURITY UPGRADES

TEACH will be launching a new security app beginning January 2025.

This system will allow for all instructors/admin on campus to be alerted immediately.

Alerts will be used for:

Lock Down - all instructors will lock down their classrooms according to protocol and move any students out of view of door/windows.

Hold - alert will go out to ask instructors if their room is safe or needs attention

Secure - alert will go out when there is a situation on campus that is not emergent but we want our instructors to be aware of.

Evacuate - all instructors will escort students in classes to field at end of parking lot

Shelter In Place - all instructors will move students to safe part of building due to inclement weather

Another part of this system will allow for all instructors to ping Corey from their class if they have a non-emergent issue.

Oakwood Church will be working to update all door locks in the facility and add a magnetic/automatic locking feature on the main doors. This will be completed in the coming months.

## CLEANING

A deep clean of all bathrooms and common areas was completed in December. A monthly cleaning of all bathrooms and common areas will be completed by a professional cleaning company (over and above the current daily cleaner) January through May.

Beginning August 2025, there will be weekly deep cleaning by a professional cleaning company.

## MyTEACH PORTAL

As you are aware, we are moving all class management and communication to MyTEACH portal. ALL classes and instructors will be using this system beginning in 2025/2026. Currently, all are using it as their form of communication to get used to the system throughout this year. This will allow for all class information to be housed in one location. We will be providing more information on this as we move into the new school year. Please continue to get used to this system between now and May 2025.

## NEW CORE OPTION

The Principle Approach to Homeschooling - TEACH will be adding a CORE PA on Fridays. In the coming months, we will be having guest speakers and seminars on this new offering. The Principle Approach is a Biblical manner of teaching and learning which places the Truths of God's Word at the heart of education. This approach takes on the whole view of the subject, unifies all subjects, studies God's providence in the subject as it contributes to the history of liberty and focuses on christian character development. Be on the lookout for more details!

**T.E.A.C.H. BELIEF STATEMENT**

**PLEASE UNDERSTAND THAT ALL ATTENDEES AT REGISTRATION AGREE THAT THEY UNDERSTAND TEACH HAS A BELIEF STATEMENT (BELOW), AND THAT ALL ARE WELCOME, BUT ARE REQUIRED TO RESPECT THE BELIEF STATEMENT WHILE ON CAMPUS. T.E.A.C.H. IS A BIBLICALLY BASED ORGANIZATION AND WILL UPHOLD AND MAINTAIN BIBLICAL BELIEFS AND STANDARDS.**

Trinity Homeschool Academy (T.E.A.C.H) is committed to teaching a Biblical worldview. It is our hope to develop Christ-centered children, youth, and adults who will impact the world through the Gospel of Jesus Christ. Though all are welcome, it is expected that everyone (including instructors, students, and families) will respect our Christian beliefs. We will not tolerate attempts to indoctrinate others on beliefs that do not adhere to Biblical teachings.

I believe in God the Father Almighty, maker of heaven and earth; and in Jesus Christ his only Son our Lord; who was conceived by the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, dead, and buried; the third day he rose from the dead; he ascended into heaven, and sitteth at the right hand of God the Father Almighty; from thence he shall come to judge the quick and the dead. I believe in the Holy Spirit, the holy catholic church, the communion of saints, the forgiveness of sins, the resurrection of the body and the life everlasting. Amen.

Although we believe in the practice of the Golden Rule, treating others as we would wish to be treated, we encourage believers to love others as Jesus loves us. (John 13:34-36)

We believe that this principle can effectively guide our social and business relationships, helping us to cultivate the mind of Christ and a heart for others (Matthew 7:12, Romans 12:1-2).

We believe that followers of God have been called to exercise self-control and holiness in their personal lives, generosity and kindness in their relations with others, and grace in all matters of life (Romans 12:9-21, Galatians 5:22-23).

We believe that all people, irrespective of their station or circumstances in life, have been made in the image of God and must be treated with dignity, justice, and respect. We denounce as sin racism, sexism, and other expressions that unjustly discriminate against any person (Genesis 1-2, Deuteronomy 16:19-20, Luke 11:42, 19:9, Colossians 3:11).

We believe that life is a holy gift of God whose beginnings and endings are set by God, and that it is the particular duty of believers to protect those who may be powerless to protect themselves, including the unborn, those with disabilities or serious illness, and the aged (Genesis 2:7, Leviticus 19:32, Jeremiah 1:5, Luke 1:41-44).

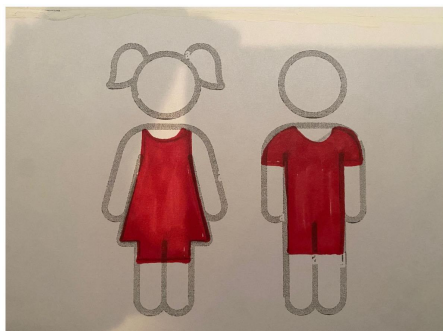
We believe that human sexuality is a gift of God that is to be affirmed as it is exercised within the legal and spiritual covenant of a loving and monogamous marriage between one man born a man and one woman born a woman (Exodus 20:14, Matthew 19:3-9, Ephesians 5:22-33).

We believe in the final triumph of righteousness when the kingdoms of this world shall become the kingdom of Christ, and we accept our calling to work towards that end as Christ's light and the salt of the earth (Matthew 5:13-16, Revelation 11:15-17, Revelation 21-22).

I have read and understand this is the belief statement of T.E.A.C.H. and agree that I, and my family, will respect the beliefs while on campus: (Please note that we understand each family may choose their own way of communicating these beliefs with their children, as we have students from age 4-18.)

**DRESS:**

If it is **RED** - cover it up!  
EVERYONE on campus should adhere to this dress code -  
Students, parents, teachers, visitors...



\*NOTHING should be too tight  
\*NOTHING should have offensive language on it  
BUT IN TRUE HOMESCHOOL FASHION...  
SHOES OPTIONAL

