OCFS- 6002 (Rev. 08/2019)

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES

QUALIFICATIONS

Child Day Care Programs

PROGRAM NAME:	FACILITY ID NUMBER:
NAME OF PERSON WITH PENDING ROLE:	DATE OF BIRTH (mm/dd/yyyy): / /

The New York State Office of Children and Family Services (OCFS) child day care regulations identify qualifications and minimum requirements for caregiving staff in child day care programs. The information is included in section **.13** of the regulations. Regulations can be obtained at ocfs.ny.gov/main/childcare/default.asp and from your licensor/registrar.

Instructions:

- Consult OCFS regulations for qualification and minimum requirements for your role.
- Complete sections that apply to your role in the program. You may attach a resume.
- You may be asked to submit additional documentation to demonstrate education, training, or child care experience.
- Please **PRINT** clearly

TYPE OF PROGRAM:	**Family Day Care, Group Family Day Care and Small Day Care Centers**	**Day Care Center and School-Age Child Care**
ROLE IN PROGRAM	Provider Volunteer Assistant Substitute	Director Volunteer Group Teacher Assistant Teacher

Education/Training (if applicable for pending role)

Date Range	**Degree, Major, Name of Credential, or Training**	**Institution**	**Number of Credits** (if applicable)

Child Care Experience

Date Range	**Description**	**Location**	**Age of Children**

Supervisory Experience (applicable for pending role of Director at Day Care Center/School-Age Child Care program)

Date Range	**Description**	**Location**