

San Mirage at Bonita Springs Condominium Hurricane Plan

Purpose: To prepare the community and residents from any locally announced hurricane level storms.

1. Notify all residents and owners to:

- A. Secure their Vehicles, Bicycles and Lanai Furniture.
- B. Close their Windows and lock all of them.
- C. Close their Sliding Doors and lock them.
- D. Roll up or remove their Lanai shades.
- E. Remove and secure all items and plants from their lanais. Place them their storage rooms or inside their unit.
- F. Not to attach any materials to the outside structure in order to cover the windows or doors.
- G. Communicate with local people and/or family if they are staying.
- H. Listen closely to local authorities for further guidance and/or mandatory evacuation orders.
- I. Contact their local electrical power, telephone, internet and cable companies if their services have stopped working.
- J. Turn off their water if evacuating. Leave air conditioning system on.
- K. Designate someone to check their unit once the storm has passed.
- L. Report any damages to the property management company.

2. Property Management Company or current Maintenance Technician will ensure:

- A. That all Trash Cans and BBQ utensils are placed inside the kitchen room.
- B. That all Pool Furniture, (chairs, tables, umbrellas) are stacked under the clubhouse roof. Roped them together and secure to a fixed object. Place everything in front of the clubhouse windows to protect them.
- C. The removal of canopy covers, umbrellas and chair cushions are placed inside the clubhouse.

- D. The removal of the Cabana TV and the US Flag and to place them inside the clubhouse.
- E. That all unlocked bicycles are removed and placed inside the car wash storage room or secure under the car wash roof.
- F. That all bicycle racks are secured with rope and tie them to a fixed/solid object.
- G. That all blue recycle containers are secured with rope and secured to any available step railings.
- H. The removal the large potted plants at the clubhouse further underneath the roof of the clubhouse to avoid any possible wind damage.
- I. That all of the doors and windows are secured in the Clubhouse, Gym, Kitchen and breezeway Utility Rooms.
- J. That the Maintenance Shop area is kept clear for use after the storm.

3. Supplies for maintenance shop (Lantern w/battery, AA/AAA/D size batteries, flashlight, head harness light, wet weather gear, tape, roll of plastic sheeting, rope, tie downs, pongee cords, gloves, rakes, orange cones, yellow caution tape, extra gas for the leaf blower and pressure washer, bottled water, first aid kit.)

4. Also before the Storm arrives. The Property Management Company will:

A. Contact the Gate Service vendor for staging all vehicular and pedestrian gates to stay open. They will remove the east side swing gate arms to keep those gates securing open.

B. Ensure that the swimming pool pumps are turned off to prevent damage from possible lightning strikes, etc.

5. After the Storm has passed and it's safe to be outside. The Property Management Company or current Maintenance Technician will check for:

- A. Electrical power outages. Wires hanging or laying on the ground.
- B. Water pipes broken or leaking throughout the property.
- C. Flooded buildings or flooded low ground areas.
- D. Structural and/or Roof damages.
- E. Damages at the Clubhouse, Gym, Kitchen, Pool and Pool Filter Cage.

- F. Impassable sidewalks, parking lots, etc.
 - G. Fallen or leaning Trees.
 - H. Operation of the telephone lines/ local internet services. Pool WIFI service.
 - I. Operation of the local cable service.
 - J. Operation of both Electrical Trash Compactors.
 - K. Operation of Swimming Pool Pumps, Filters and Water Fountain Pumps.
 - L. Hallway Emergency or Exit lights damages.
 - M. Notify Tony's Custom Lawncare and Landscaping for cleanup efforts after the storm has passed.
6. This hurricane plan can be utilized by the Board of Directors and/or the property management company to prepare the community.

Board of Directors,
San Mirage Condominium Association