

November 2023

Dear WI Secretary

**Subscriptions 2024/25** - The NFWI Board of Trustees has set the membership subscription for the 2024/25 membership year at £48. Full details of the distribution and pro-rata figures are attached.

November is a busy WI month when we pass on a lot of information about both our own ACM and the NFWI AGM.

**LFWI Annual Council Meeting, Saturday 13<sup>th</sup> April, Lytham Pavilion Theatre**

Delegate tickets have now been allocated to those WIs who have reserved their space and a preliminary agenda and flyer for observer tickets is included with this mailing. Observer tickets will be available to purchase on our website from Monday 8<sup>th</sup> January 2024 at a cost of £10. Tickets can be purchased individually, in groups or by the WI Secretary, but the Board ask that WIs don't exceed the limit of 10 tickets. It's advisable to liaise with your membership prior to January, as you may need to conduct an internal ballot. Both delegate tickets and observer tickets will be sent out at the same time.

At the time of writing, we have one place available for our 'Makers Market' which will be held in the room adjacent to the auditorium. So far, we have upcycled sewn items, bags, aprons, beanies, preserves, knits, bee themed products, cards and even pet accessories. If you would like more information or would like to reserve the spot, please contact me at the LFWI office.

**NFWI Annual Meeting, The Royal Albert Hall, 5<sup>th</sup> June 2024**

I've attached a revised link delegate list, as the allocation has been reduced by one. This doesn't affect any WI who has already applied for their link delegate ticket. Link WIs have been emailed separately, but I have still to hear back from many. If you are a link WI and you haven't let me know, please could you do so by the end of the month at the latest.

**NFWI AGM observer tickets** – These are available on the website at a cost of £28 each. In order to meet our deadline to National, the closing date to purchase is 8<sup>th</sup> January 2024.

**NFWI AGM virtual tickets** – These are free of charge and can be reserved up to 30<sup>th</sup> May 2024. Here's the link again to book your place.

<https://forms.office.com/e/wme4AFmCad>

**NFWI Stationery** – All official stationery is available to purchase from the NFWI shop. We currently have a low stock of subscription receipt books, attendance registers, poster pads and writing pads in the office. Once these are sold, we ask that you purchase your stationery from the NFWI online store. For information, only the sub/general receipt book and accounts books are mandatory, other records can be kept using stationery of your choice.

The shop also stocks an extensive range of gifts, books and clothing so is well worth a visit, especially at this time of year. I've included the link below.

<https://shop.thewi.org.uk/collections/official-stationery>

### **200+ Club November Draw**

1 x £30 – Number 116 – Liz Rowntree – Grindleton WI

3 x £25

Number 59 – Chris Dalziel – Maghull WI

Number 101 – Joan Cutler – Heath Charnock

Number 78 – Kathy Haywood – Little Thornton WI

### **Enclosures**

Subscription Renewal Notice

ACM Preliminary Agenda

Flyer – ACM

Additions to approved speaker list

Flyer – International Day

Flyer – Food Hygiene

Flyer – Lace Making

Flyer – Learn how to play Whist

Link Delegate List

Best Wishes

*Diane Jenkins*

**Federation Secretary**



**LANCASHIRE FEDERATION OF WOMEN'S INSTITUTES  
ANNUAL COUNCIL MEETING**

**SATURDAY 13th APRIL 2024**

**1pm – 4.30pm (doors open 11.30am)**

**The Lowther Pavilion Theatre, Lowther Terrace, Lytham**

**AGENDA**

- Jerusalem
- Chairman's Welcome and Introduction of Guests
- Apologies for Absence
- Adoption of Standing Orders
- Minutes of the previous Council Meeting
- Chairman's Address
- Adoption of Annual Report
- Presentation and Adoption of 2022/2023 Accounts
- 200+ Club Draw
- ACWW
- Meet the Members
- Forthcoming Events
- Bursary Draw
- Meet the Members
- Short Interval
- Presentations
- Meet the Members
- Speaker: Jan Larkin (CEO of the Charity Nightsafe)
- Raffle Winners
- Expression of Thanks
- Any Other Business (by leave only)



- Music with Pink Vintage – (followed by National Anthem)

THE BOARD OF TRUSTEES RESERVE THE RIGHT TO ALTER THIS AGENDA



## LFWI ANNUAL COUNCIL MEETING

**Saturday 13<sup>th</sup> April 2024 at the Lowther Pavilion Theatre,  
Lytham FY8 5QQ**

**1pm – 4.30pm (Doors open at 11.30am)**

**Observer Tickets £10**

Our ACM will once again be held in Lytham and follow a similar format to last year. Prior to the meeting start, there will be an opportunity to browse our first 'Makers Market' which will be held in the room adjacent to the auditorium.



Our main speaker will be Jan Larkin, CEO of the Charity Nightsafe. Nightsafe operate in Blackburn, Darwen and surrounding areas, working with young people who are homeless or at risk of homelessness. They provide accommodation, advice and guidance, and they empower young people to play a positive part in their local community. They believe that every young person has a right to a roof over their head, to live in a safe environment and be treated with kindness, dignity and respect. Jan has been CEO for ten years and prior to this sat on their Board of Trustees for many years.



Alongside the business of the meeting, you will hear more from our talented members, and we will also be joined by Pink Vintage, a vocal duo who will take us back to some unforgettable musical eras.



**All delegate tickets have now been allocated and will be issued with observer tickets.** Observer tickets will be available to purchase from our website from Monday 8<sup>th</sup> January and there is a limit of 10 tickets per WI. You may wish to purchase in groups or individually, but we would be grateful if your WI could ensure numbers do not exceed the limit. Closing date for bookings will be 26<sup>th</sup> February.

[www.lancashirewi.org.uk](http://www.lancashirewi.org.uk)



Lancashire Federation Of  
Women's Institutes  
Public Affairs Team



## International Day New Zealand

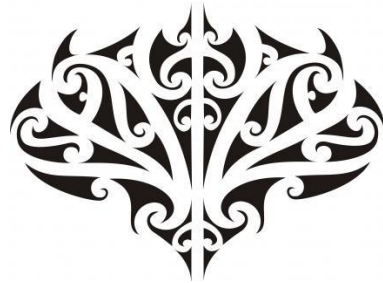
Salmesbury Memorial Hall

The hall is just off the M6 Sat Nav PR5 OUY  
What three words - inches.evolved.rant

Monday 11<sup>th</sup> March 2024 – 10am – 3.30pm  
£20

Join us for an inspirational International Day. Our country this year is New Zealand and there will be a variety of activities.

Quiz  
Wine tasting  
Story telling  
Maori art  
Picture gallery  
Food tasting

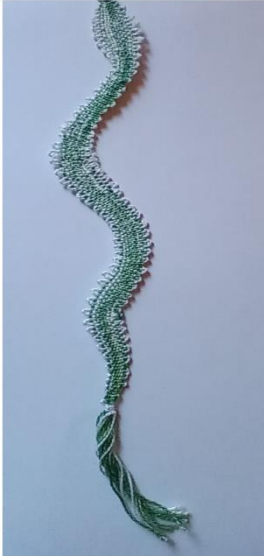


Tea/coffee/biscuits on arrival and a picnic lunch will be provided.  
All packaging will be eco-friendly and biodegradable.

We would love to see you there for this packed day of fun and information.  
Bring scissors and felt tip pens.

Available to book on the LFWI website from Monday 27<sup>th</sup> November 2023.  
Closing date for bookings Monday 26<sup>th</sup> February 2024.

[www.lancashirewi.org.uk](http://www.lancashirewi.org.uk)



## LANCASHIRE FEDERATION OF WOMEN'S INSTITUTES

### COOKERY AND CRAFT TEAM

### LACE MAKING WORKSHOP SATURDAY 16<sup>th</sup> March 2024

LFWI Offices, Croston House, Leyland, PR26 6TU, 10am – 3.30pm

£20 plus £12 payable on the day for materials (listed below)

Join Dawn Threlfall for this workshop suitable for beginners, who should be able to complete this lace snake within the time allocated.

There is an additional fee of £12 payable to the tutor on the day. This includes a pricking (pattern) and instruction to take home. All material and equipment will be provided and all bobbins, bar one, will be pre wound ready for use.

The morning will start with a brief talk about equipment, how to set up a pillow and how to wind a bobbin.

**This workshop will be available to book on the LFWI website from  
Monday 27<sup>th</sup> November. Closing date for bookings is  
Monday 4<sup>th</sup> March 2024.**

[www.lancashirewi.org.uk](http://www.lancashirewi.org.uk)

## LANCASHIRE FEDERATION OF WOMEN'S INSTITUTES

### Cookery and Craft Team

#### Food Hygiene and Safety

#### Leading to Level 2 Food Hygiene and Safety for Catering Certificate

**Date:** Friday 22<sup>nd</sup> March 2024

**Time:** 10am-12.30pm

**Venue:** LFWI Office, Croston House, Leyland, PR26 6TU

**Cost:** This Course is **free**, but you will need to pass the certificate online.

The certificate cost is £20 using [www.highspeedtraining.co.uk/foodhygiene](http://www.highspeedtraining.co.uk/foodhygiene)

There are other providers – the choice of which one you use is up to you.

This course is designed to teach you the content of the Food Hygiene and Safety certificate for you to then go online to sit the exam, either at the office or to go home and do it in your own time.

If you wish to complete the exam on the same day, bring your laptop and some earphones and log on at the office to take the exam. You will need to pay for the exam online. Certificates can be printed immediately or be sent to your home address by the training company.

If your WI provides home made cakes for meetings or caters for events for your own members or the public, you are advised to have at least one member who holds this certificate so that they can then pass on advice to others. It is important that your WI feels confident that food is produced in hygienic and safe conditions.

We recommend your WI pays for one member to get this Certificate – why not put it to your committee?

This class will be available to book online from Monday 27<sup>th</sup> November. Closing date for bookings will be Monday 4<sup>th</sup> March 2024.

[www.lancashirewi.org.uk](http://www.lancashirewi.org.uk)



**Lancashire Federation of Women's Institutes**

**The Lifestyle Team – Learn how to Play Whist**

**Thursday 14<sup>th</sup> March 2024 - LFWI Offices, Leyland from 10am –  
12.30pm**

**£5 (includes light refreshments)**



This event will be hosted by Joan Randall and Jane Jackson from the Lifestyle Team.

This session is intended to be fun as well as learning how to play whist. We aim to give you the basic rules which are not at all complicated.

Come along and learn how much fun you can have by playing with a pack of cards, with other like-minded WI members.

This event will be available to book on the LFWI website from Monday 27<sup>th</sup> November. Closing date for bookings will be Thursday 29<sup>th</sup> February 2024.

[www.lancashirewi.org.uk](http://www.lancashirewi.org.uk)

