

# LANCASHIRE FEDERATION OF WOMEN'S INSTITUTES

## MCS (Membership Communication System)

### WORKSHOP



**Date:** Saturday 30<sup>th</sup> November 2019

**Time:** 10.00 until 12.00

**Venue:** The WI Office at Leyland, PR26 6TU

**Price:** £5.00 per member

**Are you puzzled about what is involved in keeping your WI's records up to date? Do you know what information you can pass on?**

**A workshop to help and encourage existing MCS Reps and those considering taking on the role will be held on the above date.**

**Tea/coffee and biscuits will be provided.**

Please complete the form and return to LFWI Offices, Croston House, Lancashire Business Park, Centurion Way, Leyland PR26 6TU

**Closing Date: Thursday 8th November 2019**

September 2019

### MCS WORKSHOP

**Name of WI** .....

**Secretary (or contact)** .....

**Address** ..... **Postcode** .....

**Tel. No.** ..... **Email** .....

**Number of Members wishing to attend at £5.00 per person** .....

By providing this information, you are giving permission for your data to be used for WI/Federation purposes.

**Closing Date: Thursday 8th November 2019**