

# MEMORANDUM OF UNDERSTANDING

Between  
Alum Rock Union School District  
And  
Alum Rock Educators Association

## Sheppard Middle School 2023-2024

### Article 9.5 Report Card Preparation

1. Sheppard Middle School shall deviate from the AREA and ARUSD approved calendar by operating on a trimester (three terms per year) rather than a quarter (four terms a year) system thus changing the dates of minimum days.
2. Sheppard Middle School shall have the ability to schedule the dates of the 12 (twelve) minimum days used for report card preparation and parent-teacher conferencing to accommodate a trimester system.
3. The remaining minimum day for an Association meeting shall be held on the day that is scheduled by AREA.

### Article 9.9.1 Preparation Time: Middle School Level

1. Two (2) days a week, Sheppard Middle School will have a block schedule where the school day will be divided into 3 periods instead of 6 (Tuesday=3 periods, Wednesday=3 periods). Prep time on these days will deviate but no prep time will be lost.

### Article 9.9.1 Preparation Time: Middle School Level

2. Sheppard Middle School will create an advisory period of approximately 34 minutes per day 2 times per week.

This will account for an approximate, and not to exceed, loss of 12 minutes of prep time per week per teacher. Teachers who teach advisory will be compensated for loss of prep time based on our hourly rate.


Due to the uncertainty of school closures resulting from Covid-19 or the likelihood of Alum Rock Union School District's need to repurpose or consolidate school sites, Alum Rock Educators Association will hold another site election regarding this MOU if there is a change of more than 20% of the AREA members assigned to the site for the 2023-24 school year. If, in that event, the MOU is not approved by at least 80% of the 2023-24 staff, this MOU shall be become void.

If such an election is warranted, the vote shall take place prior to the first day of instruction of the 2023-24 school year.

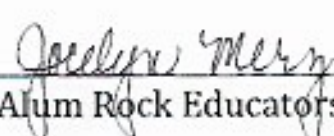
The purpose of this language is to protect the terms of the Collective Bargaining Agreement, and to ensure that any changes to the CBA resulting from a site MOU will have at least 80% support of the staff who will be affected by a deviation to the CBA.

All other aspects of the Collective Bargaining Agreement shall be adhered to.

This MOU will end on the last day of instruction, June 2024.

  
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Alum Rock Union School District

5-25-23  
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Date

  
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Alum Rock Educators Association

5/25/23  
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Date