

Ferndown Forest Golf Club Ladies Section

Amalgamated Committee Minutes - 2023

Condensed and ordered by meeting date

Note: the uploaded "Dec 22" document is included first because its internal meeting date is 22 November 2022 and it forms part of the 2023 committee cycle.

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22 November 2022 - Committee Meeting

Present: Anne Somerville, Irene Stephens, Joan McCutcheon, Hilary Barnett and Penny Hamilton

Apologies / attendance: None recorded

Condensed minutes

- Previous minutes from 4 November 2022 were agreed as correct.
- Forest Holme was agreed as the charity for the coming year, with Christmas auction proceeds and Christmas tree donations to be donated.
- Treasurer reported £608.13 cash and £400 in the Lloyds account. Christmas lunch and prizes would be funded from cash in hand.
- Birdie Tree was up to date. Trophies had been handed out at the AGM; damaged or missing items to be replaced by Penny and a trophy holder list maintained.
- A draft committee responsibilities list was prepared for the notice board once confirmed.
- Shop vouchers for trophy winners were resolved during the meeting and correct vouchers were provided by the shop.
- Christmas lunch agreed at £16 per head, subsidised by £4 for ladies, with a 15-hole Waltz/Stableford competition beforehand and team prizes arranged.
- Winter Knockout would not be played this year, as voted at the AGM. Competition envelopes and associated paperwork to be retained for three years.
- Hilary Clark's proposed new trophy to be discussed with her, including format, date and inscription. A second day for the Ladies Club Championship was agreed for 2 July 2023.
- Hilary Barnett to provide Vasek with Woods home match dates and food requirements before leaving for Portugal. Fixture list work to transfer from Jo Shiels to Jennie Simpson.
- The £200 donated by Leigh's sister for the cancelled 2022 memorial day would be used for the 2023 Ladies Annual Celebration Day.

Actions / follow-up

- Confirm committee responsibilities and publish them.
- Ask Hilary Clark to confirm details for her donated trophy.
- Prepare Christmas lunch and charity arrangements.

Next meeting: 27 January 2023

27 January 2023 - Committee Meeting

Present: Anne Somerville, Irene Stephens, Joan McCutcheon and Penny Hamilton

Apologies / attendance: Hilary Barnett. Jenny Simpson attended for the calendar item.

Condensed minutes

- Previous minutes were accepted as a true record.
- The Christmas lunch auction and Christmas tree collection raised £200 for Forest Holme. The auction was noted as a successful addition to the lunch.
- Penny to liaise with Hilary Clark on the proposed trophy date and birthday celebration details.
- Treasurer reported cash of £193.88 and £400 in the treasurer's account as at 1 January 2023.
- Trophies, mementoes and Birdie Tree were up to date.
- Jennie Simpson agreed to prepare the 2024 event schedule. Belinda Queirolo would provide the working template via Irene. A draft was expected by summer and final version for the November AGM.
- Hilary Barnett agreed to organise Daily Mail and Woods competitions. Joan to liaise with Hilary regarding Daily Mail timings.
- MasterScoreboard implementation was progressing well, although further support may be needed as more members play competitions in spring and summer.
- WhatsApp tone was considered improved. Messaging curfew remains 8.00am to 10.00pm, with members free to mute notifications.
- Irene and Penny to continue hostess duties for Wednesday competitions, to be reviewed in April.
- Penny to update the new member information pack and remain the contact for ladies wishing to join.
- Anne to prepare a committee responsibilities schedule for discussion in February.
- Information on the English Champion Club Competition and recent rule changes to be displayed or reported. Anne to attend the next County meeting by Zoom.

Actions / follow-up

- Anne: draft committee responsibilities list.
- Irene: liaise with Bee on diary template for Jennie Simpson.
- Penny: liaise with Hilary Clark and update new member pack.
- Joan: liaise with Hilary Barnett and send friendly match details to Jennie Simpson.

Next meeting: 24 February 2023

24 February 2023 - Committee Meeting

Present: Anne Somerville, Irene Stephens, Penny Hamilton and Joan McCutcheon

Apologies / attendance: Hilary Barnett. John Mitchell attended.

Condensed minutes

- Previous minutes were agreed as a true record.
- John Mitchell updated the committee on course layout changes, including proposed new bunkers on the 7th and 8th holes.
- John to arrange club computer access for Irene and update committee names and contact details on the club website.
- Feedback on spurk mats was positive and the club reported benefits to course condition. From 1 April 2023, spurk mats would no longer be used in ladies competitions.
- Irene had sent the diary template to Jennie Simpson.

- Hilary Clark's donated trophy had been ordered. The competition would be Three Clubs and a Putter on 21 June 2023.
- Penny to prepare an updated welcome pack for new members for summer.
- 2023 friendly match dates were confirmed and Vasek agreed to keep match refreshments at £7.
- Treasurer reported £177.39 cash at the end of January and £400 in the bank.
- Trophy holders from 2022 to return trophies one week before the 2023 competition, so trophies can be displayed on competition day. No recent birdies.
- Committee responsibility changes agreed, including deputy/back-up roles for County liaison, weekly forms, national competitions, friendly matches and digital communications.
- AGM scheduled for 6 November 2023. MasterScoreboard implementation planned from April 2023.

Actions / follow-up

- Penny: Anniversary Shield, hostess role and welcome pack.
- Irene: update calendar to include Hilary Clark Trophy and embed 9-hole competition.
- Anne: confirm annual task timings and update responsibilities.
- Joan: prepare friendly match paperwork.

Next meeting: 20 March 2023

20 March 2023 - Committee Meeting

Present: Anne Somerville, Penny Hamilton, Irene Stephens and Joan McCutcheon

Apologies / attendance: Hilary Barnett

Condensed minutes

- Previous minutes were accepted as a true record.
- Anniversary Shield renewal was in hand. Current hostess arrangements were working well and would be reviewed after the start of the summer season.
- The 9-hole competition was now embedded. The calendar had been updated, including the Hilary Clark Trophy on 21 June using a Three Clubs and a Putter format.
- Anne reviewed committee roles and responsibilities in detail, including back-ups and annual timings.
- 2024 friendly match dates had been allocated and shared with Jennie Simpson. Members were asked to sign up for the first three friendly matches. Bee offered IT support.
- Treasurer reported £295.39 in funds, £400 savings and a charitable donation.
- Penny to renew the Anniversary Shield. Irene agreed to create a Roll of Honour recognising the overall EG Medal winner.
- Updated committee responsibilities were agreed. Woods and Parkin Cup teams had been selected.
- Leigh Clark memorial competition options were discussed, including nearest the pin, longest drive and post-match afternoon tea. Prize money had been donated by Leigh's sisters.
- MasterScoreboard implementation continued to progress well. Annual points would be awarded for 9-hole matches.
- Broadstone celebration match invitation was noted.

Actions / follow-up

- Irene: design Roll of Honour for annual EG Medal winner.

Next meeting: 14 April 2023

14 April 2023 - Committee Meeting

Present: Anne Somerville, Penny Hamilton, Irene Stephens and Joan McCutcheon

Apologies / attendance: None recorded. Steve Pockneall attended for part of the meeting.

Condensed minutes

- Steve Pockneall encouraged greater participation by lady members in Ladies Section competitions, including possible Wednesday afternoon competition slots for those unable to play mornings.

- Steve said he would prefer more Stableford competitions and fewer Medals, and requested Ladies Section contributions for the club newsletter.
- The committee confirmed that ladies are welcome in Wednesday competitions. Any afternoon extension would need comparable playing conditions to morning competitors.
- Based on analysis from Hilary Barnett, relatively few ladies outside competitions regularly play on Wednesdays. The committee agreed to provide newsletter updates on Ladies Section events.
- Committee responsibilities were reviewed by Anne and agreed.
- Leigh Clark Trophy on 24 May to be a team Bowmaker, considered best suited to a shotgun start. Prizes to include nearest the pin on holes 2 and 17 and longest drive on holes 4 and 15.
- Penny to contact Leigh's sisters to confirm format and discuss catering with Vasek. Lady members currently unable to play would be invited to the buffet after the competition.
- No further MasterScoreboard update. Winners of 9-hole competitions to receive fun points.
- Joan McCutcheon and Hilary Barnett to attend the Broadstone celebration event.
- First 2023 friendly match was scheduled for 20 April at home to Sturminster Marshall. First Woods match scheduled for 11 May away to Came Down.

Actions / follow-up

- Penny: contact members, Vasek and Leigh's sisters about Leigh Clark event.
- Joan: provide Ladies Section update to Steve for newsletter.

Next meeting: 12 May 2023

12 May 2023 - Committee Meeting

Present: Anne Somerville, Irene Stephens, Penny Hamilton and Joan McCutcheon

Apologies / attendance: None recorded. Jennie Simpson attended.

Condensed minutes

- Previous minutes were accepted as a true record.
- Leigh Clark Memorial Match confirmed as a Bowmaker in teams of three with longest drive and nearest the pin prizes. A shotgun start was not possible. Buffet lunch to follow.
- Jennie Simpson reported that the 2024 calendar was nearly complete. Leigh Clark Memorial Match to be played on 29 May 2024, with a Stableford on 22 May. Three friendly match dates remained unconfirmed.
- Irene had completed the Roll of Honour and was thanked by the committee.
- Treasurer figures were recorded as cash £393.39 and savings £400, with later cash in hand noted at £467.70 and £400 savings. Significant expenditure was expected over the following weeks.
- The golfer trophy had been refurbished. Anniversary Shield and May Trophy to be engraved.
- Birdie Tree was up to date.
- Bronze County Meeting on 23 May was discussed. Additional spotters were initially considered, but later deemed unnecessary after discussion with club staff.
- Final points for 9-hole competitions were agreed. The 17 May fun game would be Three Clubs and a Putter.

Actions / follow-up

- Joan: confirm 2024 friendly match dates.
- Penny: confirm Leigh Clark Memorial Match arrangements.

Next meeting: 12 June 2023

12 June 2023 - Committee Meeting

Present: Anne Somerville, Penny Hamilton, Irene Stephens and Joan McCutcheon

Apologies / attendance: None recorded

Condensed minutes

- Previous minutes were agreed as a true record.
- Treasurer reported £110 cash and £100 savings up to 5 June. Funds were diminishing because several Wednesday competitions had been cancelled due to adverse weather and recent costs included annual points and Leigh Clark's celebration lunch.
- May Trophy to be engraved. Birdie Tree was up to date.
- For the 2024 schedule, confirmation was still awaited from Christchurch Golf Club. Anne to contact Highcliffe Golf Club regarding a 2024 date.
- Hilary Clark's birthday celebration and competition would be Three Clubs and a Putter, with both 9-hole and 18-hole competitions. Irene to buy cakes, card and candles.
- Prize money would not be paid where there were five or fewer competitors.
- Joan to remain on the committee pro tem. Recruitment of additional committee members was discussed.
- Joan to forward a Ladies Section update to Steve for the club newsletter.

Actions / follow-up

- Anne: contact Highcliffe Golf Club for 2024 date.
- Irene: purchase cakes, card and candles for Hilary Clark celebration.
- Joan: send newsletter update to Steve.

Next meeting: 12 July 2023

12 July 2023 - Committee Meeting

Present: Anne Somerville, Penny Hamilton, Irene Stephens and Joan McCutcheon

Apologies / attendance: None recorded

Condensed minutes

- Previous minutes were accepted with an amendment clarifying that eight Wednesday competitions had been cancelled due to adverse weather and that recent expenses included annual points and Leigh Clark's celebration lunch.
- Treasurer reported £79.24 cash and £100 savings.
- Trophies, mementoes and Birdie Tree were up to date.
- For 2024, Christchurch friendly to be one home match on 15 August. Woods matches to be reorganised as three fixtures had been planned for June 2024.
- Points requiring clarification: home friendly handicaps to be capped at 36; maximum of 18 shots to be given in Summer Knockout; pro shop to be informed of all match schedule changes.
- Woods competition had been difficult in 2023 due to limited availability of key players and refreshment costs. Ferndown Forest ladies remained committed for another year.
- The committee to formally thank Hilary Barnett for organising the 2023 Woods matches.
- Discussion held about seeking a volunteer to organise Woods matches for 2024.

Actions / follow-up

- Committee: thank Hilary Barnett for organising Woods matches.
- Seek volunteer to organise 2024 Woods matches.

Next meeting: 3 August 2023

3 August 2023 - Committee Meeting

Present: Anne Somerville, Penny Hamilton, Irene Stephens and Joan McCutcheon

Apologies / attendance: None recorded

Condensed minutes

- Previous minutes were accepted as a true record.

- Action points confirmed: Joan to contact clubs about 2024 home friendly matches with handicap capped at 36; Irene to rename WhatsApp group Ladies FFGC Chat Room; Penny to arrange trophy engraving.
- Treasurer reported £100 cash and £100 savings. Financial position was stabilising.
- Trophy engraving was in hand and Birdie Tree was up to date.
- 2024 schedule was finalised and Woods matches were rescheduled.
- Club Championship result was confirmed. The second day had been seriously affected by rain and results were to be posted on WhatsApp.
- Members were reminded to use WhatsApp groups only between 8.00am and 10.00pm.
- Woods competition participation to be reviewed at the end of the 2024/2025 cycle.
- Following confusion about a cancelled home match, Joan agreed to confirm each home match with the pro shop and catering staff.
- Points for winners and runners-up in Stableford matches coinciding with away friendly matches were discussed and agreed.

Actions / follow-up

- Joan: confirm each home match with pro shop and catering staff.
- Penny: arrange trophy engraving.
- Irene: rename WhatsApp group.

Next meeting: 1 September 2023

1 September 2023 - Committee Meeting

Present: Anne Somerville, Penny Hamilton, Irene Stephens and Joan McCutcheon

Apologies / attendance: None recorded

Condensed minutes

- Previous minutes were accepted as a true record.
- Funds were very depleted due to significant expenses, reduced competition income, fewer Wednesday players and earlier weather cancellations.
- It was proposed that competition entry fees increase from £2 to £3 for 18-hole competitions and from £1 to £1.50 for 9-hole competitions. This to be discussed at the November AGM.
- Trophy book and Birdie Tree were up to date. A trophy would be provided for the 9-hole competition.
- Penny and Joan would be away during September and early October, increasing the committee workload for Irene and Anne.
- AGM scheduled for 6 November at 7.00pm for 7.30pm at Ferndown Forest. Anne to ask members via WhatsApp for agenda items and volunteers for committee roles, particularly Woods match organisation.

Actions / follow-up

- Anne: request AGM agenda items and committee volunteers via WhatsApp.
- Committee: prepare AGM discussion on increased entry fees.

Next meeting: 13 October 2023

13 October 2023 - Committee Meeting

Present: Anne Somerville, Irene Stephens, Penny Hamilton and Joan McCutcheon

Apologies / attendance: None recorded

Condensed minutes

- Previous minutes were accepted as an accurate record.
- Treasurer reported £450 cash and £100 savings.
- Trophies had been engraved and awaited collection. Birdie Tree stood at 57 birdies to date.
- AGM preparation: refreshments agreed with Vasek for the Legg Bowl match; 2022 AGM minutes circulated to committee by Anne; proposed increase in Wednesday playing fees to be discussed at the AGM.

- A gift would be given to Bee and Hilary Barnett in thanks for their contribution in 2023.
- Championship to be a two-day competition with a £5 entry fee. A Stableford competition would be arranged for those not wishing to play in the Championship.
- Christmas lunch costs were expected to be higher. Due to financial constraints, the committee was unlikely to provide a subsidy.
- 2024 schedule was noted.

Actions / follow-up

- Committee: finalise AGM papers and fee proposal.
- Arrange gifts for Bee and Hilary Barnett.
- Confirm Championship and Christmas lunch arrangements.

Next meeting: AGM on 6 November 2023