



Guil-Rand Fire Department Operational Permit Application Covered and Open Mall Buildings



This application for an Operational Permit is required for the construction, use, and operation of Covered and Open Mall Buildings regulated by the North Carolina Fire Code (NCFC), applicable NFPA standards, and all applicable State, Federal, and Local Laws and Ordinances.

Section 1 – Permit Type

Permit Type (check all that apply):

- ☐ New Permit
- ☐ Renewal
- ☐ Modification / Change of Use
- ☐ Temporary Operation

Description of Operation (include processes, activities, and purpose):

Section 2- Applicant Information

Owner / Responsible Party Name: _____

Business / Entity Name: _____

Mailing Address: _____

City: _____ **State:** _____ **ZIP:** _____

Phone Number: _____

Email Address: _____

Authorized On-Site Representative (if different):

Name: _____

Phone: _____

Email: _____

Section 3- Facility Information

Mall Name: _____

Physical Address: _____

City: _____ **State:** NC **ZIP:** _____

County: _____

☐ Covered Mall Building

☐ Open Mall Building (as defined by NC Fire Code Section 402)

Year Constructed: _____

Total Mall Square Footage: _____ sq. ft.

Number of Tenant Spaces: _____

Number of Floors: _____

Section 4- Occupancy Classification

Primary Occupancy Group(s):

☐ Group M (Mercantile)

☐ Group A (Assembly)

☐ Group B (Business)

☐ Group R (Residential – specify type): _____

☐ Other (specify): _____

Section 5- Operational Details

Normal Hours of Operation:

Days: _____

Hours: _____

Maximum Occupant Load (per approved plans): _____

Food Courts / Cooking Operations Present?

☐ No

☐ Yes – Number of vendors: _____

Seasonal Displays / Kiosks Used?

☐ No

☐ Yes (subject to separate approval)

Special Events / Exhibits Planned?

☐ No

☐ Yes (requires separate permit/approval)

Section 6- Fire Protection Systems

(Check all that apply)

☐ Automatic Sprinkler System (NFPA 13 / 13R / 13D)

☐ Fire Alarm System (NFPA 72)

☐ Smoke Control System (NFPA 92)

☐ Standpipe System (NFPA 14)

☐ Emergency Voice/Alarm Communication System

☐ Emergency Lighting (NFPA 101)

☐ Portable Fire Extinguishers (NFPA 10)

Last Inspection Dates:

Sprinkler System: _____

Fire Alarm System: _____

Fire Extinguishers: _____

Section 7- Life Safety & Egress Compliance

- ☐ Exit access corridors maintained free of obstructions
 - ☐ Exit doors unlocked and operable during business hours
 - ☐ Exit signage illuminated and visible
 - ☐ Aisle widths maintained per approved plans
 - ☐ Interior finish complies with flame spread requirements
 - ☐ Fire lanes maintained and properly marked
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Section 8- Housekeeping & Hazardous Materials

- ☐ Combustible storage limited and controlled
- ☐ Trash and waste removed daily
- ☐ No hazardous materials stored beyond exempt quantities
- ☐ Flammable/combustible liquids stored per code (if applicable)

If hazardous materials are present, list type and quantity:

Section 9- Required Attachments

(Submit with application)

- ☐ Site Plan / Floor Plan (tenant layout, exits, fire protection systems)
 - ☐ Current Fire Protection System Inspection Reports
 - ☐ Emergency Evacuation Plan
 - ☐ Smoke Control Rational Analysis (if applicable)
 - ☐ Certificate of Insurance (if required by AHJ)
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Section 10- Applicant Certification

I certify that the above information is true and correct to the best of my knowledge. I understand that this Operational Permit is subject to inspection and approval by the Guil-Rand Fire Department Fire Marshal's Office and that failure to comply with the North Carolina Fire Code, applicable NFPA standards, and all applicable State, Federal, and Local Laws and Ordinances may result in permit denial, suspension, or revocation.

Applicant Name (Print): _____

Signature: _____ **Date:** _____

APPLICABLE CODES & STANDARDS (REFERENCE)

This permit application is governed by, but not limited to, the following:

- **North Carolina Fire Code (NCFC)** – current adopted edition
 - Chapter 4 – Special Detailed Requirements Based on Use and Occupancy
 - Section 402 – Covered and Open Mall Buildings
 - **NFPA 101 – Life Safety Code**
 - **NFPA 13 – Installation of Sprinkler Systems**
 - **NFPA 72 – National Fire Alarm and Signaling Code**
 - **NFPA 92 – Smoke Control Systems**
 - **North Carolina General Statutes (GS 143, GS 160D)**
 - **OSHA Regulations (29 CFR 1910)** where applicable
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Permit approval does not relieve the permit holder from compliance with all applicable codes, standards, laws, and ordinances, nor does it authorize unsafe or hazardous conditions.