



# **Guil-Rand Fire Department**

## **Operational Permit Application**

### **Private Fire Hydrant Systems**

**This application for an Operational Permit is required for the installation, use and maintenance of Private Fire Hydrant Systems regulated by the North Carolina Fire Code (NCFC), applicable NFPA standards, and all applicable State, Federal, and Local Laws and Ordinances.**

## Section 1 – Permit Type

**Permit Type (check all that apply):**

- New Permit
- Renewal
- Modification / Change of Use
- Temporary Operation

**Description of Operation (include processes, activities, and purpose):**

## Section 2- Applicant Information

Applicant Name: \_\_\_\_\_

Company / Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

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## Section 3- Property / Facility Information

Property Owner Name: \_\_\_\_\_

Facility / Business Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Parcel / Tax ID (if applicable): \_\_\_\_\_

### Primary Use / Occupancy Classification (NC Fire Code):

- Assembly
- Business
- Educational
- Industrial
- Institutional
- Mercantile
- Residential
- Storage
- Other: \_\_\_\_\_

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## Section 4- Private Fire hydrant System Details

- New Installation
- Existing System
- Modification / Alteration
- Annual Operational Permit

**Number of Private Fire Hydrants on Site:** \_\_\_\_\_

**Water Supply Type (check all that apply):**

- Public Water Main
- Private Water Main
- Fire Pump Supplied
- Storage Tank / Cistern
- Pond / Drafting Source
- Other: \_\_\_\_\_

**Hydrant Manufacturer / Model (if known):** \_\_\_\_\_

**Main Size (inches):** \_\_\_\_\_

**System Installation Date (if known):** \_\_\_\_\_

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## Section 5- Inspection, Testing & Maintenance (ITM)

**Inspection, Testing, and Maintenance Provider:**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

- ITM performed in accordance with **NFPA 25**
- Flow testing conducted annually
- Records maintained on site and available to AHJ

**Date of Last Hydrant Flow Test:** \_\_\_\_\_

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## Section 6- Required Documentation

- Site plan showing hydrant locations and access roads
- Water supply and distribution layout
- Most recent hydrant inspection and flow test reports
- Fire pump test report (if applicable)
- Written maintenance contract or ITM agreement
- Emergency contact information
- Other documentation required by AHJ: \_\_\_\_\_

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## Section 7- Access, Clearance & Identification Compliance

The applicant certifies the following (check all that apply):

- Hydrants are unobstructed and accessible at all times
- Minimum clearance of **3 feet** maintained around hydrants
- Hydrants are visible, properly marked, and protected from damage
- Fire department connections and hydrants are color-coded per **NFPA 291** (if applicable)
- Access roads meet NC Fire Code requirements for fire apparatus

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## Section 8- Owner / Applicant Certification

I hereby certify that the information provided in this application is true and correct to the best of my knowledge. I understand that:

- This permit is issued under the authority of the **North Carolina Fire Code, NFPA standards**, and all applicable **state, federal, and local laws and ordinances**.
- Private fire hydrants shall be installed, inspected, tested, and maintained in accordance with **NFPA 24** and **NFPA 25**.
- Failure to maintain the private fire hydrant system in an operable condition may result in permit revocation, enforcement action, or penalties as allowed by law.
- This permit does not replace any other required permits or approvals.

Applicant / Owner Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Permit approval does not relieve the permit holder from compliance with all applicable codes, standards, laws, and ordinances, nor does it authorize unsafe or hazardous conditions.**