

**Bi-State Literacy Council  
Funding Request**

The Bi-State Literacy Council supports and encourages the development of supportive services for people with literacy needs. The Council provides funding within the following considerations:

- Applications are restricted to non-profit programs within Henry, Mercer, and Rock Island counties in Illinois, and Clinton, Muscatine, and Scott counties in Iowa.
- Funding cycles end March 31 and October 31. Requests will be responded to within 30 days of the close of each cycle.
- Requests may range from \$100 to \$500. Total amount awarded per cycle is dependent upon availability of fund and quality of requests.
- Selection criteria includes evidence of need, anticipated benefits, and extent of impact. Greater consideration will be given to organizations not funded by us during the previous two years. The Council will seek a balance of funding between Illinois and Iowa. School requests should not supplant their current curricular funding. We generally do not fund book giveaways, but consideration may be given during critical periods.
- Requests must meet deadline and include all information requested.
- Requests may be submitted through any of the current board members, mailed to Bi-State Literacy Council, PO Box 1602, Bettendorf, Iowa, or emailed to [bslc1988@gmail.com](mailto:bslc1988@gmail.com).

Please submit the following along with this signed application:

1. Name of Organization
2. Description of Organization
3. Contact person name and phone number (to whom the check will be mailed)
4. Description of activity, event, project, or service for which funds are requested
5. Estimated cost from businesses or providers for purchases to be made
6. A budget for the activity or event
7. Evidence of need
8. Anticipated benefits
9. How Bi-State Literacy Council will be recognized for their contribution

**Please note: The contact person and/or the organization agrees to present a written report and receipts to the Bi-State Literacy Council immediately following the use of funds. Someone representing the organization may also be asked to make a brief presentation about the grant project at the Council's annual Recognition Breakfast.**

**Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Committee Action: _____	Date: _____
Board Action: _____	Date: _____