

**A HIGHER WAY OF LEARNING ACADEMY (AHWOL)
JOB POSTING**

Early Childhood Teachers – Infants, Pre-K, & After School

We are seeking Teachers for Infants (2 -23 months), Preschool (2-5 years) and After School (5 -12 years) for the 2021-22 school year who are innovative and able to motivate and inspire our learners to achieve long term literacy and academic success!

A Higher Way of Learning Academy's purpose is:

- To provide a comprehensive educational developmental program for children within a Christian environment.
- To help each child build self-confidence, literacy proficiency, a positive attitude, while coming to know and celebrate his/her cultural uniqueness.
- To prepare each child for their next level of education by evaluating and assuring their readiness for their next educational step.

Position Title: Early Childhood Teachers for Infants (2 -23 months), Preschool (2-5 years) and After School (5 -12 years)

Reports Directly To: Academy Director

Position Summary: Serve as a member of AHWOL ministry team to provide excellence in early childhood education in keeping with the mission of Jones Memorial United Methodist Church. "We Follow Jesus and Do What Jesus Did: Love, Serve, Reach, Teach, and Pray."

The ideal candidate will demonstrate the following qualities:

- A love for Christ, children, and the community we serve.
- A mature, compassionate, and grace-filled style of leadership.
- A team player who will work with other staff and volunteers to serve our students.

Qualifications:

- A minimum of two years of verifiable Pre-K teaching experience or the educational equivalent.
- A demonstrated interest in working with students from diverse economic and cultural backgrounds.
- CPR/First Aid certified or able to obtain it within 30 days of offer.
- Compliance with all Covid-19/communicable disease recommendations by the CDC.

Responsibilities and Duties

- Implementing AHWOL policies (*as outlined in the employee handbook*) in accordance with applicable accreditation guidelines.
- Interact with children in appropriate ways, assuring their welfare, health, and safety at all times.
- Make sure the approved parent (pick-up/drop-off person) signs in and out each day. *In no case shall a child be released without absolute certainty that the person picking up the child is authorized to do so.*
- Complete formal and informal (anecdotal records) assessments for each child.
- Plan and execute formal parent/teacher conferences.
- Eat with the children at snack and mealtimes, modeling appropriate behaviors.
- Post snacks on monthly calendar and turn calendar into the office at the end of the month.
- Maintain open, on-going communication with the parents to promote mutual understanding.

- Clean and sanitize work area at the end of the day. Report any repairs, additions, or needed equipment.
- Attend staff meetings, in-service trainings, professional workshops/conferences, Back-to-School Night, and Open House.
- Maintain 24 clock hours of training per year.
- Maintain positive relationships with students, families, prospective students, administration, staff members, professionals from other agencies, and the community.
- Arrive on time to work (as determined by administration) and maintain good attendance.
- Communicate with the associate teacher to coordinate classroom requirements and enhance the learning environment.
- Dress appropriately for the classroom as described in the teacher handbook.
- Abide by the bylaws and personnel policies of AHWOL, maintain Minimum Standards outlined by the Texas Department of Family and Protective Services including childcare licensing, and follow the guidelines for developmentally appropriate practices established by NAEYC.
- Understand the procedures for emergency evacuation (fire, tornado, chemical spill) and making sure that a copy of the procedure, along with a flashlight, are hanging in the classroom.

Please send resumes to AHWOLAcademy@gmail.com. For more information please call (713) 733-4630.