

1. CHILD & FAMILY INFORMATION

CHILD'S FULL NAME	DATE OF BIRTH	ENROLLMENT DATE
PARENT / GUARDIAN NAME(S)	PRIMARY PHONE	SECONDARY PHONE
HOME / PICKUP ADDRESS	EMERGENCY CONTACT PHONE	

2. TRANSPORTATION SCHEDULE & ROUTE DETAILS

SERVICE TYPE REQUESTED	SCHOOL / DESTINATION NAME	GRADE / CLASSROOM / SCHEDULE
☐ Round Trip ☐ AM Only ☐ PM Only		
Days Required:	☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday	

3. VEHICLE SAFETY & BOOSTER SEAT REQUIREMENTS

CHILD HEIGHT & WEIGHT	RESTRAINT SYSTEM REQUIRED
	☐ Rear-Facing Car Seat ☐ Forward-Facing Car Seat ☐ High-Back Booster
	☐ Standard Seat Belt

4. TERMS, CONDITIONS & AUTHORIZATION AGREEMENT

- **Authorization:** I give full permission for Brightly Daycare staff to transport my child in vehicle(s) operated by certified drivers for scheduled daily pickups, drop-offs, and field trips.
- **Safety & Restraints:** I confirm that Brightly Daycare will secure my child in an age- and weight-appropriate safety seat complying with state child passenger safety regulations.
- **Promptness & Pickup:** Children must be ready at the scheduled time. Drivers will wait up to 5 minutes before proceeding on the route to prevent delays for other families.
- **Absentee Notice:** Parents must notify Brightly Daycare at least 1 hour prior to scheduled pickup if the child will not require
- **Fee Schedule & Attendance:** The transportation fee is charged weekly to reserve your child's transportation spot and remains due regardless of absences, school holidays, or days transportation is not used. The spot is reserved for your child whether or not they are present. If Brightly Daycare is unable to provide transportation on a scheduled day due to circumstances on the provider's side, the applicable amount will be reimbursed or credited toward the next transportation payment.

5. CLIENT ACKNOWLEDGMENT & SIGNATURES

By signing below, I acknowledge that I have read, understood, and agree to the terms of the Transportation Service Agreement and grant authorization for services as described.

PARENT / LEGAL GUARDIAN SIGNATURE	PRINTED NAME	DATE
DAYCARE DIRECTOR / PROVIDER SIGNATURE	PRINTED NAME	DATE