**Parktown Food Hub Policies**

**Thursdays (Community distribution – no appointment needed)**

1. Thursday community food distributions are on the second Thursday of each month. There *may* also be distributions on the fourth Thursday of each month.
2. Distribution starts at 4 pm. We give out numbers as families arrive based on the amount of food that comes on that day’s truck. We do not know what will be on the truck until it arrives; we usually have plenty for everyone who arrives but if we run out you will know right away and will not have to wait in line if there will be no food for you.
3. You can pick up food for the number of families represented in your vehicle plus one. If you are by yourself in the car you can get food for two households. If there are three households represented you can get food for four households, etc.
4. Cars line up in the large parking lot across the street from the hub, next to the baseball field. Jamaat Ibad Ar-Rahman, the masjid that owns the lot, is generous in allowing us to use their space so please be generous and kind to them and the other people in line.
5. If you turn into the driveway and do not have your ticket for any reason, the volunteers on the porch will direct you to go to the back of the line in the masjid parking lot.
6. We stop serving food at 5:30 pm even if we have not reached 150 families. Our volunteers work hard and we try to honor the times for which they have signed up to volunteer.
7. We prefer to put your food in a trunk. Please have a large space in your vehicle cleared out so the volunteers have a place to put the food.

**If you have questions, please ask a volunteer to direct you to**

**Pastor Sharon Schulze or Aja Purnell-Mitchell.**