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**2018 Extension Request**

***Important Note: An Extension will extend your time to file. It does not extend your time to pay. If you owe taxes, penalties and interest it will begin accruing after April 19th 2019 on the amount you owe.***

You must complete the personal information, amount paid and filing status sections of this form. Incomplete forms cannot be filed. It is your responsibility to set an appointment to have your tax return completed before the extended deadline of October 18th, 2019.

The extension filing fee is $25. This fee will be applied to your 2018 filing fee when you come in to have your taxes prepared.

|  |  |
| --- | --- |
| Tax Payer | Spouse |
| First name | First name |
| Last name | Last name |
| Social Security # | Social Security # |

|  |
| --- |
| Address |
| City State Zip |
| Phone: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Filing Status – Please circle one: | | | | |
| Single | Married Filing Joint | Married Filing Separate | Head of Household | Qualified Widow(er) w/dep. child |

In order to complete an extension, we must know the total amount of money you have already paid to the IRS through withholding amount or quarterly estimated payments. It is necessary for you to indicate the amounts from all W2’s (box 2) and all 1099-R (box 4) that has been withheld. Add any quarterly estimated payments sent to the IRS and enter the amount paid in 2018 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

An online invoice will be sent via email for our services. Once paid online and a completed request has been received, we will file the extension on your behalf and email a confirmation.