

10 1028/10-2352

प्रेषक,

गो० सुसुफ.  
साहायक निबंधन महानिरीक्षक,  
झारखण्ड, राँची ।

संज्ञा, दिनांक 22/02/09

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[illegible]

विषय : स्मृति - पत्र एवं नियमावली की अशिप्रमाणित प्रति निर्गत करने के संबंध में

महाशय,

आपके आवेदन के आलोक में निबंधित संस्था के स्मृति-पत्र एवं नियमावली की छाया-प्रति की अभिप्राणित प्रति इस पत्र के साथ संलग्न है ।

अनु०-यथोक्त ।

विश्वासभाजन,

म. री  
(मो० घुसुफ)

सहायक निबंधन गहानिरीक्षक ।



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## YUVA ( YOUTHS UNION FOR VOLUNTARY ACTION )

### PART - I

#### MEMORANDUM OF THE ASSOCIATION

1. NAME OF THE SOCIETY : YUVA (YOUTHS UNION  
FOR VOLUNTARY ACTION)
2. REGISTERED OFFICE OF THE  
SOCIETY : House No. : 66  
Road - Rabindra Path  
HurHuru West  
Po. - Hazaribag, Ps. - Sadar  
Hazaribag - 82531,  
Jharkhand
3. AREA OF OPERATION : WHOLE JHARKHAND STATE
4. OBJECTIVES OF THE SOCIETY:
  - i. To work for the optimal utilization of the available human, natural and institutional resources for uplifting deprived communities ensuring gender equity and Justice.
  - ii. To undertake Micro Finance Activities for promotion of small income generation activities of the deprived communities for their economic self-reliance.
  - iii. To strengthen the livelihood Options of the marginalized groups especially the BPL, Tribals, Physically and mentally challenged sections of the society in rural and urban areas.
  - iv. To promote / organize / maintain School / College / dispensaries / hospitals / Vocational Training institutes / Training centers for promotion of modern techniques, sharing of knowledge and experience, improved health status through multi stakeholders' Partnership with special focus on deprived communities.

*Paras parafr...*

एवम् एवम् अतिप्रधान प्रतिनिधि है।  
एवम्, निम्नलिखित महानिदेशक, भारत सरकार

*is*



*Paras parafr...*



- v. To undertake research studies to for improved developmental initiatives and provide support services to grass roots level voluntary organizations aimed at promoting the similar objectives.
- vi. To promote & use "YUVA SHAKTI" (Energy of Youths) in the developmental process for "SARVAJANA HITAYA, SARVAJANA SUKHAYA" and Nationalism to uplift Indian Heritage and Culture.

#### MISSION :

To work for integrated development of the community through the optimum utilization of the locally available human, natural & institutional resources using the youth force; so that the gulf between the haves and have-nots be bridged without any distinction of caste, creed and religion.

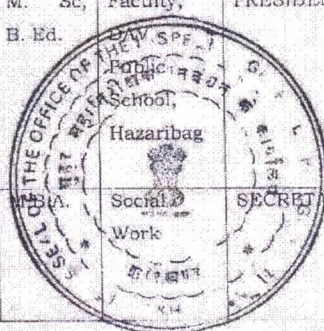
#### VISION:

A Caring and Sharing Society based on equality and brotherhood without any distinction of caste, creed, religion and Nationality for equitable, socially just, educated & egalitarian society.

#### 5. DETAILS OF THE MEMBERS OF THE GOVERNING BODY:

The following persons whose (Name, Fathers Name, Full Address, Qualification, Occupation, Designation in the Society & Self attested photograph) are mentioned here below is the present Governing body members.

| SL | NAME                                             | FATHER / HUSBAND NAME & ADDRESS                               | AGE    | QUALIFICATION | OCCUPATION                        | DESIGNATION IN THE SOCIETY | SELF ATTESTED PHOTO                                                                   |
|----|--------------------------------------------------|---------------------------------------------------------------|--------|---------------|-----------------------------------|----------------------------|---------------------------------------------------------------------------------------|
| 1  | Miss Nikita Kumari, D/o Shri Shyam Nandan Prasad | Shyam Nandan Prasad, House No. 102 K, Ashrama Road, Hazaribag | 36 yrs | M. Sc. B. Ed. | Faculty, Public School, Hazaribag | PRESIDENT                  |  |
| 2  | Rakesh Narayan, S/o Late Radhika                 | S/o - Late Prof. R.R. Prasad, Rabindra Path, Hazaribag,       | 35 yrs | M.B.A.        | Social Work                       | SECRETARY                  |  |





|   |                                                        |                                                                                             |        |             |                |           |                                                                                       |
|---|--------------------------------------------------------|---------------------------------------------------------------------------------------------|--------|-------------|----------------|-----------|---------------------------------------------------------------------------------------|
|   | Raman Prasad                                           | Jharkhand, 825301                                                                           |        |             |                |           |                                                                                       |
| 3 | Biswajit Chakraborty, S/o - Sri Monoranjan Chakraborty | S/o - Sri Monoranjan Chakraborty, Anand Puri Colony, Hazaribag, Jharkhand                   | 44 yrs | B.COM       | Social Work    | TREASURER |    |
| 4 | Samsad Alam, S/o Md. Mustaque Ahmad                    | S/O - Mustaque Ahmad, Road no. - 5, Pugmil, 525 Mandai Kala Hazaribag, Jharkhand            | 35 yrs | M.A (ECON.) | Social Work    | MEMBER    |    |
| 5 | Miss Sudha Kumari, D/o Shri Sarda Prasad.              | D/o Sarda Prasad, Post-Barhi, Thana-Barhi, Barhi, Hazaribag                                 | 29 Yrs | M.A         | Social Work    | MEMBER    |   |
| 6 | Miss Sangita Kumari, D/o Sri Mahendra Kr. Paswan.      | D/o- Sri Mahendra Kr. Paswan, Village - Ramua, Post-Bishnugarh, Dist.- Hazaribag, Jharkhand | 19 Yrs |             | Social Work    | MEMBER    |  |
| 7 | Mrs. Kalyani Tigga, D/o Sri Emanuel Tigga.             | D/o - Emanuel Tigga, At - Dhamansaria, Po - Churchu, Hazaribag, Jharkhand                   | 25 yrs | M.A         | School Teacher | MEMBER    |  |

The Following are the names of the persons whose complete details along with their addresses are furnished below express their desire for the registration of the society

*Raman Prasad*

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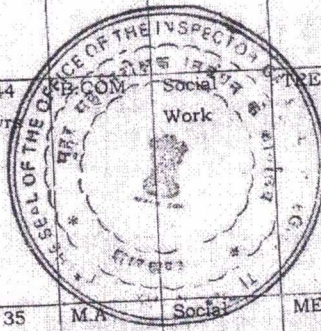




"Desirous Persons" of the Society

(YOUTHS UNION FOR VOLUNTARY ACTION) at IG, Registration Office, under the Societies Registration Act XX1, 1860 in the newly formed state of Jharkhand at Ranchi.

| SL | NAME                                                   | FATHER / HUSBAND NAME & ADDRESS                                                      | AGE    | QUALIFICATION | OCCUPATION                                   | DESIGNATION IN THE SOCIETY | SELF ATTESTED PHOTO                                                                   |
|----|--------------------------------------------------------|--------------------------------------------------------------------------------------|--------|---------------|----------------------------------------------|----------------------------|---------------------------------------------------------------------------------------|
| 1. | Miss Nikita Kumari, D/o Shri Shyam Nandan Prasad       | Shyam Nandan Prasad, House No. 102 K, Ashrama Road, Hazaribag                        | 26 yrs | M. Sc, B. Ed. | Faculty Member, DAV Public School, Hazaribag | PRESIDENT                  |    |
| 2  | Rakesh Narayan, S/o Late Radhika Raman Prasad          | S/o - Late Prof. R.R. Prasad, Rabindra Path, Hazaribag, Jharkhand, 825301            | 35 yrs | M.B.A.        | Social Work                                  | SECRETARY                  |    |
| 3  | Biswajit Chakraborty, S/o - Sri Monoranjan Chakraborty | S/o - Sri Monoranjan Chakraborty, Anand Puri Colony, Hazaribag, Jharkhand            | 44 yrs | M.B.A.        | Social Work                                  | TREASURER                  |  |
| 4  | Samsad Alam, S/o Md. Mustaque Ahmad                    | S/o - Sri Mustaque Ahmad, Road no. - 5, Pugmil, 525 Mandai Kala Hazaribag, Jharkhand | 35 yrs | M.A (ECON.)   | Social Work                                  | MEMBER                     |  |



*Ramesh Singh*

*inm*



|   |                                                   |                                                                                            |        |        |                |        |
|---|---------------------------------------------------|--------------------------------------------------------------------------------------------|--------|--------|----------------|--------|
| 5 | Miss Sudha Kumari, D/o Shri Sarda Prasad.         | D/o Sarda Prasad, Post-Barhi, Thana-Barhi, Barhi, Hazaribag                                | 29     | MARD   | Social Work    | MEMBER |
| 6 | Miss Sangita Kumari, D/o Sri Mahendra Kr. Paswan. | D/o- Sri Mahendra Kr. Paswan, Village - Ramua, Post-Bishnugarh, Dist. Hazaribag, Jharkhand | 19 Yrs | INTER  | Social Work    | MEMBER |
| 7 | Miss Kalyani Tigga, D/o Sri Emanuel Tigga.        | D/o - Sri Emanuel Tigga, At Dhamansaria, Po - Churchu, Hazaribag, Jharkhand                | 25 Yrs | MATRIC | School Teacher | MEMBER |



Certified that the attestation of the above pasted photographs has been done in front of me by the persons mentioned above.



**CERTIFIED & ATTESTED**  
13/12/18  
NOTARY HAZARIBAG

बहु संखी अधिकप्रमूर्तक प्रतिलिपि  
हस्त, निबन्धन एवं नोटोसक, 16/12/18



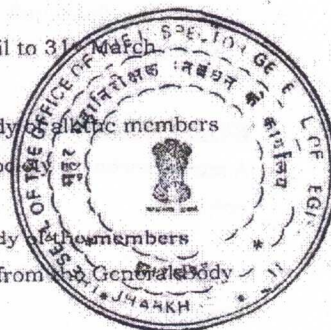


**PART - 2**

**BYE-LAWS OF THE ASSOCIATION**

**A : DEFFINATION:**

1. **ORGANIZATION MEANS** : YUVA ( YOUTHS  
UNION FOR VOLUNTARY  
ACTION )
2. **ORGANIZATION BODY MEANS** :Members of the General  
Body & Members of the  
Governing Body
3. **FINANCIAL YEAR MEANS** : 1<sup>st</sup>. April to 31<sup>st</sup> March
4. **GENERAL BODY MEANS** :The body of all the members  
of the soc
5. **GOVERNING BODY MEANS** :The body of the members  
elected from the General Body
6. **OFFICE BEARERS MEANS** : PRESIDENT, SECRETARY,  
TREASURER
7. **ACT MEANS** : Societies Registration Act,  
Rule - XX1, 1860



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**RULES REGARDING MEMBERSHIP OF THE SOCIETY :**

1. Membership shall be open to all irrespective of caste, creed and religion who is in agreement with and subscribes to the aims & objectives of the society.
2. A person intending to be a member shall submit an application to the Secretary duly proposed by a member of the Governing Body.
3. The application thereupon be considered at the next general body meeting with at least 50% + 1 majority of the presented members.
4. The members of the Governing Body has to pay a sum of Rs. 100.00 per month as membership fees
5. One time Subscription of Rs. 100.00 for the other members of the society

**C : RULES REGARDING DISMISSAL OF THE MEMBERSHIP**

1. A member who resigned from his membership and the resignation being accepted.
2. A member who has not paid his / her membership fees for two consecutive years.
3. A member whose behavior / activities are against interest of the society.
4. A member whose behavior / activities does not match with the aims & objectives of the organization
5. On his / her death
6. In the case of mental disabilities.





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D. : **FORMATION OF THE GOVERNING BODY :**

1. The governing body will be elected from the general body members in annual General meeting.
2. The Numbers of Governing Body Members would not be less than seven and not be more than 11.
3. The Governing body will be act for a minimum period of 03.
4. The governing body will be elected unanimously or by election by casting votes or by raising hand with a majority of 50% +1 of the presented members of the general body meeting.

E. : **ROLES & RESPONSIBILITIES OF THE GENERAL BODY :**

1. To Elect Governing Body
2. To take decision regarding any new membership of the organization
3. To take decision regarding dismissal and membership of any member with positive cause
4. To receive / consider / pass the annual report / annual audit report of the organization.
5. To make such bye-laws as may be considered necessary in the interest of the society.
6. To make any addition / alteration in the rules of the society if considered necessary.



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**ROLES & RESPONSIBILITIES OF THE GOVERNING BODY:**

1. To comply with the laws of the land and regulations.
2. To act as a representative of the General body for the betterment of the society to meet its aims and objectives.
3. To take decision in day to day work of the society
4. To nominate members in different sub committees like Purchase committee, advisory committee etc.
5. To make different institutional policies like HR policy, Gender policy etc.
6. Any other as per the need of the institution.
7. Liasoning with the various Govt. / Non Govt. / donor organization
8. Safe custody of funds
9. To decide upon the investment
10. To appoint an Auditor
10. To review and plan Budget and plan for the forthcoming year.



**G: ROLES & RESPONSIBILITIES OF THE OFFICE BEARERS :**

**PRESIDENT :**

1. The President will preside over all the meetings of the society both General body & Governing Body. In case of absence of president any members will preside over the meeting acting as president for the particular meeting.

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**TREASURER :**

1. The treasurer shall be in charge of the institutions funds & assets created for the institution.
2. Sign all checks jointly with the secretary
3. Hold safe custody of funds/ check books / vouchers / and other books of accounts of the institution.
4. Submit accounts to the respective persons / authorities
5. Complete the accounts of the institution and have them audited by a CA appointed by the Governing body and submit the same in the General Body & Governing Body meeting.
6. To develop and plan investment policies for the organization in consultation with the Board and submit modifications in the existing policies.

**II MEETING OF THE GENERAL BODY & GOVERNING BODY:**

**GENERAL BODY MEETING:**

1. The General Body Meeting will be held once in a year. The special meeting of the General Body may call at any time giving prior notice
2. To fulfill the Quorum of the meeting at least 50% +1 members of the General Body should be present.
3. The President will preside over the meeting. In absence of the president any member of the General body will preside over the meeting as and acting president for the particular meeting.





4. 15 days notice of the meeting to the members will be given specifying the place, date, time of the meeting by in written / through messenger / or by telephone / e.mail

**GOVERNING BODY MEETING :**

1. Meeting will be held on quarterly basis and under no circumstances there would be less than three meetings per annum.
2. If necessary a special meeting can be called in any time with prior information to all the members.
3. To fulfill the Quorum of the meeting at least 50% +1 members of the Governing Body should be present.
4. 10 days notice of the meeting to the members will be given specifying the place, date, time of the meeting by in written / through messenger / or by telephone / e.mail

**Board Rotation Policy:-**

There would be the practice of rotation of the board members. The first G.B will act for a period of Three Years after which the election would be undertaken by the General Body members. On the basis of the results of the election the new G.B would be elected and the same process will go on in future.



**Election Procedure for Members:-**

After three years of completion of the Governing Body there would be election in the General Body meeting in which the Body would be elected by the members of General Body casting their votes by secret Ballot or/and raising their hands.

**Quorum:-**

To Quorum would be at least 50% +1 members of the Governing Body/ General Body attending the meeting.



U

- MANAGEMENT OF FUND & OPERATION OF BANK ACCOUNTS:**

- ### AUDIT OF ACCOUNTS :

1. The books of accounts of the organization will be maintain in a regular basis. An annual external audit will be conducted by a CA at the end of the Financial Year
2. if Inspector General of Registration desires to audit the account of the society, he can appoint any recognized auditor and the fee for the same will be borne by the society.

For any rectification / amendment in the byc laws of the organization the general body of the organization will be responsible and the same will be informed to the Register of the Societies, Govt. of Jharkhand.

All the cases if any would be under the Jurisdiction of Hazaribag District,  
Jharkhand





### DISSOLUTION:-

If at any point of Time there is felt the need for dissolution of the society a resolution needs to be passed by the Governing Board and such a resolution would be placed before the general body specially called for the above mentioned purpose. Once the resolution is passed by 3/5<sup>th</sup> of the strength of the General Body members present in the meeting the society would be dissolved.

On such an event the properties, assets, infrastructure created by the institution and the responsibilities of it would be given away to the similar organization formed to serve similar objectives or to the Govt of the State as per the decisions of the General Body.

Certified that this is the true copy of the Memorandum of Association and Rules and regulations of (YOUTHS UNION FOR VOLUNTARY ACTION)



*Nikita Kumari*

President  
President  
YUVA  
(Youths Union for Voluntary Action)  
Hazaribag, Jharkhand

*Pooja Singh*

Secretary  
Secretary  
YUVA  
(Youths Union for Voluntary Action)  
Hazaribag, Jharkhand

*Binit Choudhary*

Treasurer  
Treasurer  
YUVA  
(Youths Union for Voluntary Action)  
Hazaribag, Jharkhand

बहु संघीय सनिप्रकाश प्रतिनिधि है  
है, निबंधन महानिरीक्षक, झारखण्ड

- I बालेन संख्या 3
- II निबंधन संख्या 5.24/10-87
- III संख्या का नाम 304 (24.23/10/87) को 14/12/87
- IV संघ संघ, निबंधन संघ संख्या: को प्रति



*Pooja Singh*





झारखण्ड JHARKHAND

01AA 253084



महानिरीक्षक, झारखण्ड  
महानिरीक्षक, झारखण्ड







झारखण्ड JHARKHAND

01AA 253083



बहु लक्ष्मी कनिष्ठमालिन प्रतिकल्पि है।

बस्ते, निबंशम-महानिरोलक, झारखण्ड

