

## Application for Minor Exterior Modification to Existing Home or Structure

Keowee Harbours Architectural Control Committee (ACC)

This form is for minor exterior modifications — projects that would not alter the footprint or structure of the home nor involve heavy construction traffic on community roads. If you are uncertain as to the scope of your proposed project, please consult with the ACC prior to submitting your application. The ACC has authority to determine under which category your proposed project should be placed.

Name: \_\_\_\_\_ Lot #: \_\_\_\_\_ Date: \_\_\_\_\_

Home Tel#: \_\_\_\_\_ Cell Phone # \_\_\_\_\_

### Type of Modification:

☐ Painting      ☐ New roofing      ☐ New siding      ☐ Other \_\_\_\_\_

Briefly describe proposed project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Include With Your Application:

- If painting, attach color sample
- If replacing roof, attach sample of roof shingle in chosen color
- If changing the siding, attach sample of siding in chosen color

### Owner Obligations:

- If construction has not commenced within six (6) months of the ACC's application approval date, a new application must be submitted if you still desire to make the modifications. ACC approval for an extension is required if construction has not been completed within one year of the actual construction commencement date.
- As the owner, you are responsible for any damage to community property and must comply with the *KHCSA Covenants and Restrictions* and any ACC-generated guidelines and/or restrictions.

Your application/permit will be reviewed at the next ACC monthly meeting (normally the 2<sup>nd</sup> Monday of each month) at which time the ACC will assign two committee members to serve as your liaison. If a county building permit is required, the approved permit must be conspicuously posted during the project construction.

**Signatures:**

Builder: \_\_\_\_\_

Date \_\_\_\_\_

Owner: \_\_\_\_\_

Date \_\_\_\_\_

Application Approved ☐

Disapproved ☐

**ACC Comments:**

**Keowee Harbours Architectural Control Committee:**

Member \_\_\_\_\_

Date \_\_\_\_\_

Member \_\_\_\_\_

Date \_\_\_\_\_

Member \_\_\_\_\_

Date \_\_\_\_\_

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Member \_\_\_\_\_

Date \_\_\_\_\_

Please email the completed document to ACC Chair (Ron Tolley) at khron35@gmail.com. If you are unable to email the documents to him, please email him to make arrangements to get the documents to him. His phone number is also in the neighborhood directory.