

Heatherwood Homes Association Minutes February 20th, 2024

The meeting was called to order at 6:05 PM by Greg Hunter. Those in attendance were Rich Collins, Greg Hunter, Cindy Hunter, Steve Glary and Dave Blunt. Ajit Sathe, Harish Kumar and Mike Cox were absent. Mark Allred was present as a guest.

Officer/Chairman Reports

President- The minutes of the January 23rd meeting were approved unanimously. Greg reviewed the book set up for Board member job descriptions. Dave submitted the Secretary position description. Members were reminded to submit their job descriptions. Greg asked if the "Executive Session Form" he located was needed. Dave stated he didn't see that it was necessary. It was noted that the approved regular minutes are posted on our web site by Susan English. Minutes of the Executive Sessions are maintained by the Secretary.

Vice President- Cindy reported that she had purchased \$20 gift cards for the welcome packages. She also gave one to Audrey Martin for her work on our holiday wreaths. Cindy then recommended that the Spring Mixer be held at Pinstripes. Their appetizer selection was \$3,000 for unlimited or \$1,400 for 16 trays. It was noted that the \$1,400 was well within the Social Activities budget. A motion was made, 2nded, and unanimously approved to have the Spring Mixer at Pinstripes and purchase the \$1,400 appetizers. The date was set for Wed., April 17th. It was decided that Cindy and Rosemary will handle all new resident contacts and pass the information on to the Board.

Secretary: A discussion was held on getting new mailboxes. Dave presented a preliminary bid from an online company, Budget Mailboxes. For 18 standard 16 slot mailboxes: \$33,481 For the decorative model: \$43,296. Installation charge: \$15,750. Dave noted that we might save money by finding a local contractor to install them. It was decided to continue to explore the mailbox replacement. A discussion was held and several questions were raised. 1.) Can we buy and/or ship a few at a time? 2.) How would PO approval and changing over the keys work with residents and the post office? 3.) Can we paint the old ones? 4.) Can we get an HOA address for one of the slots? Dave will continue to investigate the replacement procedures.

Old Business- Mark Allred discussed a resident who in the past has not maintained the exterior property of their vacant condo. Work was done to clean up their condo and replace rotten patio steps. The owner was billed last year but has not paid. No lien has been filed. Mark also placed a lien on another resident who was behind in dues. They have been paid in full and the lien has been released. Mark then left the meeting.

Architecture- No report.

Painting- No report. Paul Potter sent an e-mail suggesting a paint start date between March 15th and April 1st.

Lawn & Grounds Rich Collins reported that Invoices for snow removal on 1/9 and repair of sprinklers at 147th St have been paid. The holiday lights have been taken down and stored by Horizon. On Feb. 29th Rich and Greg will meet with Horizon to determine the following.

- a. Their work plan for Heatherwood
- b. Their work schedules
- c. Contact information
- d. Billing procedure

Treasurer- Steve handed out an income and expense report for January. Net income for January was \$13,365.53, \$11,584.53 over budget. This is largely due to the fact that the snow removal invoice was paid in February. It was agreed that the report format was good for the rest of the year. A CD is coming due and will require Steve and Greg to sign the authorization cards currently signed by Mark Allred and Rick Shewmake.

New Business- Discussion of updating the rental information and ongoing acceptance was tabled to next month. (It was noted that Hoda Sleem, 14814 Floyd, has rented her condo while out of the country.)

Staggering Board replacement so only 2 leave each year was again discussed. It seems it can't be done with 7 Board members. Right now it's 3 or 4 leaving each year. The discussion was tabled to a future meeting.

The next Board meeting will be on March 19th at Steve Glary's, 14809 Conser. 6:00PM.

A motion was made, seconded, and approved to adjourn. The meeting was adjourned at 7:55 PM.

Respectfully submitted,

Dave Blunt
Secretary