

**Minutes**  
**Heatherwood Homes Association**  
**September 14, 2021**

The meeting was called to order by Joe Bage, Vice President, at 7:00 PM. All members of the Board were present except for MaryAnn Adams. This was a ZOOM teleconference meeting with five homeowners present at the beginning.

Joe notified the residents present there is a section of the meeting when everyone will be unmuted and can ask questions. Until that time, they will remain muted.

The first order of business was the approval of tonight's agenda. A motion was made to approve and seconded. Next was the approval of the minutes from the August meeting. A motion was made to approve and seconded.

**Officer Reports**

**Vice President** – Joe had nothing to report.

**Secretary** – Susan has sent out the first of three emails she plans on sending to solicit volunteers to run for the board in the Fall election. She has been in contact with the printing company about sending out ballots to the residents. They indicated they need 3 to 4 business days lead time, so if everything is sent to them by October 4, they will have time to get the mailings out by October 8. Residents should have enough time then to get their ballots mailed in by the beginning of November.

**Treasurer** – There was no report due to the fact MaryAnn was not present. No one had any questions about the reports she sent out ahead of the meeting. Financial statements are available to residents by request.

**Lawn & Grounds** – Phil stated TLC has requested residents refrain from watering on Wednesdays, the day before mowing is to take place. They have found some areas to be too wet to mow, so have had to skip some lawns as they don't want to leave ruts. This has been at times when it has not rained recently. Phil asked Susan to send out an email to all residents with this request.

**Architecture** – Mike indicated he received notification of a new roof being installed. It is being replaced with the same material.

**Painting** – Mark indicated he would like to send out emails about painting next year earlier than was done last year. He would like to start in November. He will be in touch with Michelle soon to help put together the email to send out. There have been no follow-up concerns about additional charges for color changes.

**Old Business**

Regarding the sign replacement at 149<sup>th</sup> & Metcalf, Joe received a message from the company doing the work indicating the project is going well and is expected to be completed on 9/28/21. Installation will follow shortly thereafter. They will let him know the exact installation date as completion nears.

**New Business**

The November election is coming up. Voting will be by mail again this year. No decision has been made yet as to whether the annual meeting will be via Zoom or in person. Although most board members present all indicated they prefer Zoom, a decision will be made for sure at the meeting in October. Three seats on the board will be open.

A resident sent an email to the board volunteering to do a quarterly newsletter. Discussion followed including: a board member would need to be willing to work with the resident on this; the newsletter will be sent to all residents, not just a few; would the newsletter be a real newsletter or just a quarterly update; the newsletter would be sent to the printer for mailing out; the board would have to have editorial rights; a real newsletter takes a lot of work. Joe will get in touch with the resident to find out more about what they are looking for. This will be discussed again next month.

The fall garage sale will be September 23-25 from 8 to 4. An email has been sent out to the residents. Mark volunteered to put up the signs this Sunday.

**Questions from the residents in attendance:**

One resident asked who is responsible for repairing sidewalks.

Board response: The city is responsible so the resident should contact the city engineer.

Joe closed out the public meeting and the Board moved to Executive Session.

NOTE: During Executive Session, a resident continued to try and join the meeting. The resident was not allowed in as this part of the meeting is closed to residents.

The next meeting will be held October 12<sup>th</sup> at 7:00 PM. The meeting adjourned at 8:15 PM.

Respectfully submitted,

Susan English