

Board Meeting Minutes

Heatherwood Homes Association

January 12, 2021

The meeting was called to order by Vice President Joe Bage at 7:00 PM. A quorum of the Board of Directors was present. Roberta Proctor and Mark Hahn were not present. This was a ZOOM teleconference meeting with 5 homeowners present.

The first order of business was the approval of tonight's agenda. Approval was received and seconded. Next was the approval of the minutes from the December meeting. A motion was made to approve and seconded.

Officer Reports

President – There was no report due to Roberta's absence. Joe reported that we will move forward with the sign on Floyd St later in the year but there are no updates at this point.

Vice President – Joe reported that the switch to KC Disposal went successfully. Waste Management has collected the old cans. We have received our first bill from KC Disposal. MaryAnn verified it was for the correct amount and has taken care of getting it paid. One more email will be sent out towards the end of the month. The last Friday of the month will be our bulk item pick-up. The guidelines are not very specific about what you can put out, but they are specific about what can't be put out – no refrigerators, freezers, microwaves, stoves or other similar items. Residents with specific questions about what can be picked up will be directed to KC Disposal.

Treasurer – Maryann will get the financial statements out the Friday before the 2nd Tuesday of the month – the meeting date – in order to have time for everyone to review them.

One of the items MaryAnn sent was all the bills paid in the month of December. The largest expense was TLC. The Profit & Loss report shows a loss in net income for the month of December which is attributable in part to the large TLC bill. The P&L year to date comparison shows that even though there was a loss in December, the other months compensated for it.

The Balance Sheet shows the assets with the Certificates of Deposits, two of which were recently renewed; however, the rates and maturity dates are not correct, and MaryAnn has asked for the sheet to be updated. Financial reports are available to residents by request.

At the end of December, one person had not paid their dues which puts them three months behind. Dues were not owed in December and for those people who inadvertently paid them anyway, their checks were voided, and MaryAnn contacted them to let them know.

MaryAnn stated she received a call from Dave Martin who said TLC wanted to know if they could store the Christmas lights like they always do. Since Dave was not able to get ahold of Phil, MaryAnn made the decision to let them take the lights down.

If anyone has any questions after having a chance to look at the reports MaryAnn sent out, please give her a call.

Lawn & Grounds – Phil reported the first snow removal went well. A couple of residents had questions as to why their driveways were not cleared of the ice. Phil explained the ice came first with the snow on top of it. He will communicate with TLC to let them know of the reported issues. TLC came quickly once the snow stopped. We have been lucky with only one snowfall they have had to work out so far. In February, depending upon the weather, they might put down the first application of the lawn treatment in late February, but TLC will not decide that until the middle of February.

Architecture – Mike had nothing of issue to report. A fence is going in and a request for some landscaping that TLC will be doing, which he needs to review.

Painting – There was no report due to Mark’s absence. Joe stated that we are going to try and figure out a way to even out the number of homes we are painting this year versus next year. There are a lot of homes to be done next year and not as many this year. Roberta, Joe, Mark and Paul Potter will get together to discuss this to see if it makes sense or not.

New Business

There was no new business to discuss.

Questions from the residents in attendance:

No one had any questions.

No Executive Session was necessary.

In conclusion, the next meeting will be held on February 9th at 7:00 PM. The meeting was adjourned at 7:28 PM.

Respectfully submitted,

Susan English
Secretary