

Minutes
Heatherwood Homes Association
July 7, 2020

The zoom meeting was called to order by President Roberta Proctor at 7:04 p.m. A quorum of the Board of Directors was present. This was a ZOOM teleconference meeting with no association members present.

A motion was made to approve the meeting minutes from the June 1, 2020 board meeting and approved. A motion was made to approve the meeting agenda for this meeting, July 7th, 2020 that was approved.

Officer Reports:

President - several residents have contacted Roberta regarding lawn care and Phil will address with TLC. Roberta also drove the neighborhood and will be sending out a few friendly reminders to residents regarding the upkeep of their landscaping.

VP - Joe and Roberta have met with Kevin an attorney that has 20+ years of HOA experience and they both feel is a good fit for Heatherwood. Kevin will review the Waste Management contract and provide feedback to Joe and Roberta. Joe has reviewed other waste companies and there is one that is a good option if we can't come to terms with WM. This has been an ongoing topic and hopefully with the help of Kevin we can finalize our options.

Treasurer - Filed KS annual report with the State of Kansas which is a yearly report and contains the names of the board of directors. Two tax notifications have been received from KS and our Federal Tax Return showing corrections. We renewed the two CD's that came due and are now with Central Bank. There is also a \$10K CD that wasn't showing on the balance sheet, and that has been corrected.

5 residents are late with their HOA monthly payments. 3 are a month late, 1 is 4 months and 1 is 5 months. The resident that is 5 months is to be making the payment. HOA checks should be sent to the PO Box or directly to Bukaty (Supporting Strategies). Never should a HOA check be provided to a board member or brought directly to the bank.

The attorney that Joe and Roberta met with (Kevin) has provided 3 names for HOA management for us to review and determine if staying with Bukaty is the right choice or we need to make a change for the benefit of the whole community. More research and follow up will be done.

Chair Reports:

Lawn & Grounds - There have been a few complaints regarding TLC that Phil will address. The fungicide and weed control. TLC has come out and addressed the situations. TLC's contract ends on 9/30/2020 and an RFB will be done and sent out.

Roberta and Phil will be working on this and hope to send by the end of July. It will be a sealed bid.

There are 6 yards that need landscaping clean up in the front as well as the back yards. Roberta to send a letter while being mindful of the current uncertainty we are experiencing.

Painting - Painting for 2020 is wrapped up. All payments are done and final punch lists are being finalized. Looking at repainting the house numbers on the street. More info to follow.

Architecture - nothing to report

Social - Garage sale will be held on September 10, 11, 12. We have asked the neighboring communities to join on those dates, but no response yet.

The directory is GREAT!! Thank you Roberta for all your hard work.

Mark Ferguson is looking into new signs to place in the three locations to announce meetings, garage sales etc. Hope to have these in by year end.

Roberta is looking to see if we can find a “cloud service” to place all files into one location. Mike Cox is researching and will report back.

The next ZOOM HOA meeting will be on August 3rd, 2020 at 7 p.m. Looking into the residents being able to “observe” the meeting if coordination can be done.

With no further business, the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,
Amy B. Both, Secretary