

## **Minutes**

### **Heatherwood Homes Association**

**May 4<sup>th</sup>, 2020**

The meeting was called to order by President, Roberta Proctor at 7:02 p.m. A quorum of the Board of Directors was present. This was a ZOOM teleconference meeting with no association members present.

A motion was made to approve the meeting minutes from the March 3, 2020 board meeting and approved and a motion was made to approve the meeting agenda for this meeting, May 4<sup>th</sup>, 2020 that was approved. There was no HOA Board meeting held in April, 2020 due to the lock down/stay at home measures for COVID19.

One piece of priority business was discussed to issue Paul Potter, painting contractor the initial 5% payment on Tuesday, May 5<sup>th</sup> so that painting may start.

#### **Officer Reports:**

President – working on cleaning up the directory excel spreadsheets to make it work correctly and formatted right. The board will assist in calling all residents to ensure the accuracy of the information and then get a directory printed.

VP – Trash contract with Waste Management is still good as it auto rolls over. Checking on bulk item pickup and reviewing other like companies to determine if we are good for now or make a change in 2021. Joe does have bids and will verify if the companies are still in the same position with their fees. Joe will also run this by the attorney to ensure that any contract is reviewed. If we were to make a change from Bukaty to an HOA management company, they would help with the bids and review of them. More information will be forth coming in the coming months.

We will not be hosting public meetings at this time, agendas and minutes will be posted. We will alert the HOA members when we return to public meetings but at this time with COVID19 we will refrain. We will revisit this topic after June. If the members have questions for the board, we ask that they submit them via email to any board member with a good phone number and email address included.

The board has also decided to push off all social events and garage sales until further notice and this topic will be revisited again after June or later.

Treasurer – Balance sheets, P&L and bill payment sheets were sent to all board members and reviewed during the ZOOM meeting. We are paying Bukaty approximately \$850/mth. Seven (7) members have not

paid for April dues, with 3 members 2+ months in arrears and invoices have been sent. Understandably some could have lost a job or been furloughed.

The board will be looking at moving money to another financial institution to ensure we are federally insured by the FDIC on all money. We most likely not will not be moving the funds to a CD, just a savings account. There will be some evaluation done on banks before a move is made. The board will revisit the findings at the June meeting.

#### Reports of Chairs:

Lawn & Grounds – The pine trees in the common areas will be sprayed with fungicide weather permitting in the next few weeks. Ash trees will also be looked at to see if treatment is required.

TLC to provide a bid on mulching the street trees, this will be paid by the HOA.

No date on street resurfacing, will reach out to the city to get more info.

TLC replacing sprinkler heads at no charge to the HOA in the common areas.

Looking at tree removal in the common areas

Architecture – Disputes with neighbors need to be resolved with each other as adults. The role of the HOA is to abide by the regulations of the HOA and the deeds and restrictions. We hope any neighbor disputes can be resolved in a neighborly fashion.

Painting – Painting will be starting tomorrow, May 5<sup>th</sup>. Good feedback regarding the PPG color coordinator that members have worked with in regards to color matching from the SW paint to PPG. All homeowners whose homes are being painted this year have been contacted, know the schedule and have completed their paperwork.

Welcome to our six new neighbors in Heatherwood!

The next ZOOM HOA meeting will be June 1, 2020 at 7 p.m.

With no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Amy B. Both, Secretary