



Cambridge Springs First Church of God Activity Center Use Guidelines

Our philosophy:

All of our buildings and facilities were constructed by sacrifices of God's people and are dedicated to be used for God's glory to meet the needs of our congregation and to share the Gospel of Christ with our community. Therefore, every facility is to be treated respectfully at all times. At no time are the buildings of Cambridge Springs First Church of God (CSFCOG) to be used by person or groups for any questionable activity or for any purpose that could possibly bring reproach upon the name of Jesus Christ. At no time should the use of the buildings be in conflict with the ministries and purposes of this church. It is our desire that all things done on our grounds be decent and in a Biblical, Christ-honoring way.

Gym Use Guidelines:

All persons in charge are responsible to see that these policies are observed by all when using the gym or the use of the gym may be forfeited.

1. Scheduling of the gym is to be done through the gym coordinator, Chuck Karcher. He can be reached at (814) 580-4961. The gym is not available for use during and church services, including special services. A church service or church activity takes precedence over the use of the gym.
2. There is to be use of tobacco, drugs or alcohol in or on church property.
3. Dress should be modest, appropriate for the activity and not offensive to Christian values.
4. Improper language will not be tolerated.
5. There is to be no climbing or hanging on the net or rim. Dunking the ball off chairs, tables, etc. is not permitted.
6. Damage to the church property will be the responsibility of the group or individual using the facility.
7. The gym will not stay open later than 10 p.m. on weekdays and 11 p.m. on weekends unless it has been pre-approved.
8. The equipment room is to be kept locked at all times.
9. Do NOT unplug the Bunn coffee machine.

10. After the activity the gym should be left as good as or better than you found it.
- All lights must be turned off
 - Heat must be turned back to 55 degrees
 - Dispose of garbage (cans are located on the side of the church)
 - Tables and chairs must be put away
 - Check all bathrooms for cleanliness and running water

NOTE: It is the responsibility of the person making the request to use the gym to ensure it is left clean and in good condition. It is not the responsibility of the janitor to clean the facility after each use.

11. The gym doors are to be kept locked when not in use. All doors should be securely locked after each use.
12. Report and problems to the gym coordinator immediately.
13. The church will in no way be held responsible for any personal items left in the gym.

In addition to the above guidelines the following apply for non church members:

1. Each group must have a responsible person who is 21 years old or above present during the duration of the rental period. Further, this person will be responsible to make certain the gym use policy is carried out.
2. Each group must provide a certificate of insurance prior to the use of the gym.
3. Each group must cooperate around scheduled church functions; this includes but is not limited to waiting until church groups are finished or leaving prior to church activities beginning.
4. A non refundable event fee of \$150 will be charged to cover operating costs. This fee is due and payable prior to the scheduled event. In addition, a \$25 refundable fee is required prior to the scheduled event. This fee may be returned if there is no damage to the CSFCOG property and no additional clean up is required.
5. Each group must provide their own supplies, i.e. cups, plates, napkins, etc.
6. CSFCOG Board of Trustees reserves the right to decline any request for the use of the facility or revoke prior permission if it is determined that those activities hinder in any way the testimony, ministry, or purpose of the church.

These policies are to be observed in order that the facility might be properly maintained for everyone's use. Any group or individual not observing these policies may be denied the use of the facility. Thank you for your cooperation.

Signature of Requestor

Date