This agreement ("Agreement") is made this ____ day of _____ , _____ , between AKCare Staffing LLC., a staffing agency henceforth known as "Agency," and _____ , a prospective temporary employee henceforth known as "Employee."

Agreement is made to establish a relationship between Agency and Employee, with regard to the Agency's efforts to secure employment for Employee.

Agency agrees to:

- Maintain updated résumé and/or contact information for Employee, and to provide said information to any interested companies.
- Allow Employee access to job schedules Agency provides, whether on a job website, Agency website, newsletter, etc.
- Contact Employee with regards to any job availability.
- Pay Employee biweekly via check.

Employee agrees to:

- Acknowledge that he/she is a representative of Agency and is expected to act accordingly while on any job and/or in any capacity in which Agency is involved.
- Provide Agency with updated résumé and/or contact info.
- Authorize Agency to perform criminal background check and provide necessary information to complete such check.
- Provide necessary certification to show qualification for job roles and responsibilities.
- Maintain confidentiality about any information related to Agency and any company that may hire Employee.
- Inform Agency if he/she will be late, is unable to attend work, intends to quit a job, receives an offer of promotion, etc.
- Turn in completed timesheets weekly.
- Accept that any hiring company will pay Agency directly, and that Agency will pay Employer accordingly, less any applicable taxes.
- Use personal automobile as part of duties in the care of assigned patients, and not to hold Agency responsible in the event of an accident resulting in damage to car or injury to its occupants.

Either party may terminate this Agreement at any time, without penalty.

_____   _____
Employee Name   Agency Representative Name

_____   _____
Employee Signature   Agency Representative Signature