



SpreadWiseCoTM

Spreadsheets Reimagined

STUDENT GRADEBOOK GUIDE

5.4 - 8/31/2025

BUILT WITH
MICROSOFT
EXCEL



PRODUCT FEATURES & LEARNING TIME

PRODUCT FEATURES

1 CLASS, 40 STUDENTS PER WORKBOOK.
MAKE COPIES AS NEEDED FOR EACH CLASS YOU HAVE

- ✓ COMPREHENSIVE **CLASS GRADEBOOK** SYSTEM
- ✓ DETAILED **ASSIGNMENT LOG** WITH **CURVE** FEATURE
- ✓ SIGNATURE **COURSE LINK / UNLINK** FEATURE
- ✓ FULLY **AUTOMATED GRADING** CALCULATIONS
- ✓ AUTOMATED **ASSIGNMENT CALENDAR** WITH **DATE SHIFTING**
- ✓ BUILT IN **GUIDANCE NOTES**
- ✓ BUILT-IN **PROGRESS REPORTS** AND STUDENT TRACKING
- ✓ COMPREHENSIVE CLASS & STUDENT **GRADE ANALYTICS**



DASHBOARD LEARNING & SETUP CURVE

THIS IS OUR **BEST ESTIMATE** OF HOW MUCH TIME IT
WILL TAKE THE AVERAGE PERSON TO **LEARN** AND
COMPLETE THE **INITIAL SETUP** OF THEIR DASHBOARD



COMPATIBILITY

SOFTWARE APPLICATION

MICROSOFT EXCEL



GOOGLE SHEETS



APPLE NUMBERS



OPERATING
SYSTEMS



MICROSOFT
WINDOWS



MAC OS PRODUCT WAS BUILT WITH
MS EXCEL 365 FOR MAC

DESKTOP OR
LAPTOP



RECOMMENDED: OUR PRODUCTS ARE OPTIMIZED
FOR DESKTOP / LAPTOP USE

MOBILE



MICROSOFT 365
SHAREPOINT / ONE DRIVE



PHONE OR TABLET
WITH EXCEL APP

- SOME FONTS MAY SHOW UP DIFFERENTLY
- BUILT IN GUIDE NOTES
 - LOSE SOME OF THEIR FORMATTING THAT HELPS EMPHASIZE KEY POINTS
 - NOTE BOXES MAY LOOK SMALL, AND HARD TO READ WITHOUT ZOOMING IN
- SOME CELL TEXT MAY APPEAR TO NOT FIT THE CELL WIDTH

TABS & GUIDES

TABS & GUIDES

- ✓ GRADEBOOK SCALE
- ✓ ASSIGNMENT & CURVE LOG
- ✓ STUDENT TABS (*X5)
- ✓ ASSIGNMENT CALENDAR
- ✓ CLASS ROSTER & PERFORMANCE DATA TABLE
- ✓ PERFORMANCE DASHBOARD
- ✓ PDF GUIDE

***Includes (5) Student tabs. By simply making a copy of the tab, you can add up to (40).*

LEARN MORE



ETSY LIMITS PRODUCT PHOTOS. LEARN MORE ABOUT THESE ITEMS & FEATURES @ [HTTPS://SPREADWISECO.COM](https://spreadwise.co)

*Enjoy Your
Dashboard!*

ABOUT THIS GUIDE

GUIDE POINTERS

NEED TO
KNOW

NICE TO
KNOW

FOR THOSE READY TO JUMP IN QUICKLY



YOU CAN SKIP
AND COME BACK



DON'T SKIP!

**PASSWORD

- THE FILE PASSWORD IS INCLUDED IN THE FIRST TAB OF YOUR WORKBOOK.
- USE WITH DISCRETION. FORMULAS AND SETUPS CAN BE EXTREMELY COMPLEX, EVEN FOR THE MOST SAVVY SPREADSHEET USERS.

YOUTUBE TUTORIALS

IF THERE ARE YOUTUBE TUTORIALS AVAILABLE FOR THIS PRODUCT, YOU CAN ACCESS THEM BY CLICKING ON THE YOUTUBE LOGO.



DOWNLOAD THIS GUIDE ANYTIME AT [HTTPS://SPREADWISECO.COM](https://spreadwise.co.com)

FREQUENTLY ASKED QUESTIONS

YOUTUBE TUTORIALS

CLICK THE LOGO TO WATCH OUR SHORT TUTORIALS



Using the Provided Passcode to Unlock Tabs In Your Dashboard



Edit Your Tab Names Without Impacting Workbook Function



Correcting "#####" & Other Text Visibility With Column Width Adjustments



Adding Tabs That Will Link to Your Data Table & Dashboard



Using the Signature Link Feature to Link & Unlink Tabs In Your Workbook

IN YOUR PRODUCT 'ABOUT' TAB

DSK

THERE IS AN ABOUT TAB IN EVERY WORKBOOK THAT INCLUDES IMPORTANT INFORMATION ABOUT YOUR DASHBOARD, AND USEFUL LINKS.

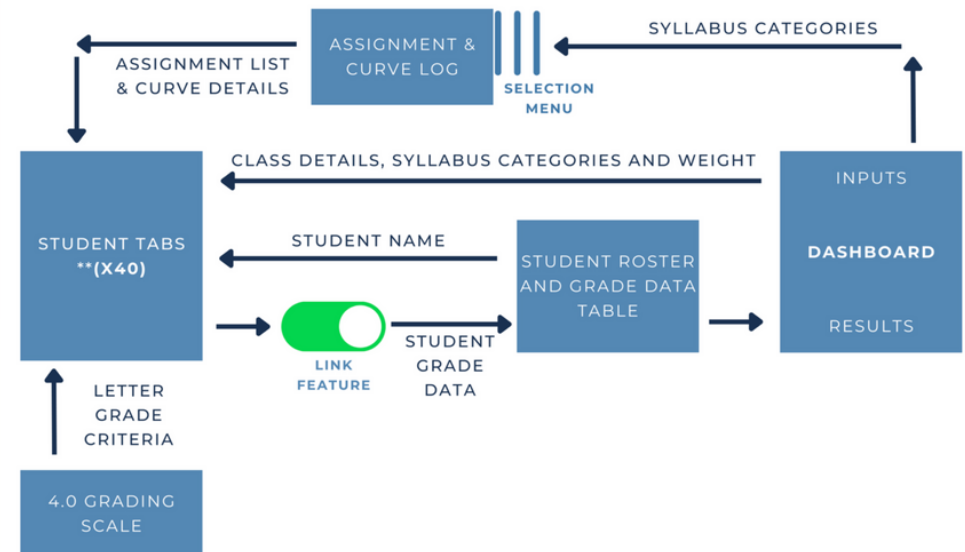
WE PROVIDE A HIGH LEVEL FLOW CHART FOR EVERY TOOL FOR A QUICK REFERENCE OF HOW IT ALL WORKS!

STUDENT GRADEBOOK AND ASSIGNMENT DASHBOARD

REVISION: 4.5

1	Password	Tabs are locked to prevent accidental errors to formulas: Password Key: "swc"
2	Tool Inputs	Your Inputs are the White Boxes With A Border!
3	Tool Inputs	Peach boxes are drop down menus
4	PDF Guide	**Use the downloaded guides to help you through the tool. You can Also visit our website anytime to view & download the
5	Site Link	https://spreadwiseco.com/
6	Google Sheets	This Dashboard is Not optimized for use with Google Sheets.
7	Support	**For support, message us on Etsy directly from your order, or send an email to Sales@SpreadWiseCo.com. Pictures are
8	Review	LOVE IT? CLICK & LEAVE US A REVIEW!

TOOL FLOW CHART



**DASHBOARD IS PRESET WITH (5) STUDENT TABS. BY SIMPLY MAKING A COPY OF THE TAB, YOU CAN QUICKLY LINK UP TO (40)

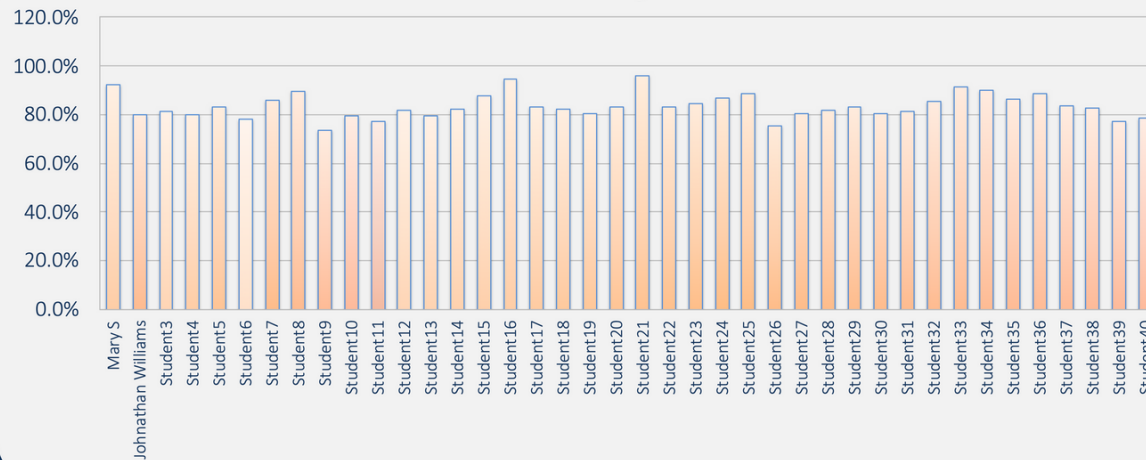
1 - GETTING STARTED

DSK

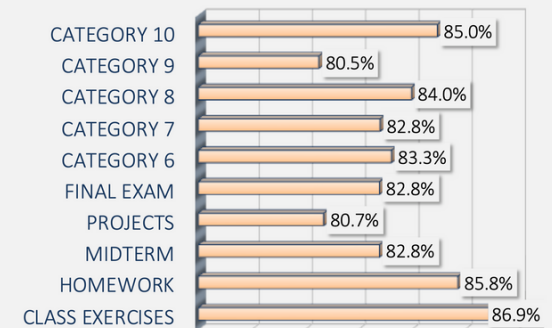
THIS JOURNEY BEGINS BY SETTING UP THE DASHBOARD FOR YOUR PARTICULAR CLASS

STUDENT GRADEBOOK & ASSIGNMENT DASHBOARD

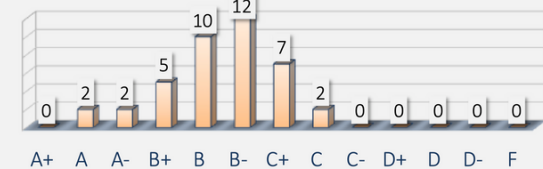
Overall Grade By Student



Grades By Syllabus Category



Count By Grade Letter



Gradebook Setup

SET CLASS CODE

SET SEMESTER / BLOCK

HIDE CURVES IN STUDENT REPORTS

Freshman English

1.0

No

Syllabus Setup

CATEGORIES

CLASS EXERCISES

HOMEWORK

MIDTERM

PROJECTS

FINAL EXAM

CATEGORY 6

CATEGORY 7

CATEGORY 8

CATEGORY 9

CATEGORY 10

% WEIGHT

10.00%

10.00%

25.00%

20.00%

35.00%

0.00%

0.00%

0.00%

0.00%

0.00%

Gradebook Outputs

CATEGORY GRADE

86.9%

85.8%

82.8%

80.7%

82.8%

83.3%

82.8%

84.0%

80.5%

85.0%

OVERALL CLASS GRADE

83.46%

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2 - CLASS SETUP

DSK

1.) SET THE CLASS THAT YOU ARE TEACHING

2.) SET YOUR SEMESTER / BLOCK CODE

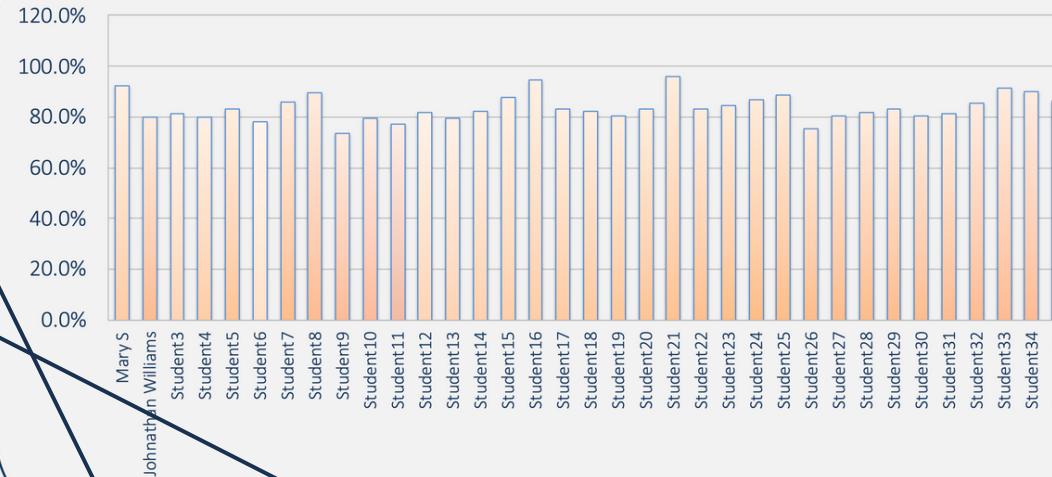
- THIS IS MADE UP BY YOU
- IF YOU ARE TEACHING THE SAME COURSE TO 4 CLASSES, THIS IS HOW YOU WILL DIFFERENTIATE BETWEEN THE 4.
 - THE GRADEBOOK SUPPORTS 1 CLASS. YOU WILL NEED TO MAKE COPIES FOR EACH CLASS YOU TEACH.

3.) CHOOSE THE SYLLABUS CATEGORIES THAT YOUR STUDENTS WILL HAVE ASSIGNMENTS IN. YOU CAN CHOOSE UP TO 10.

4.) SET YOUR % WEIGHT FOR EACH CATEGORY

STUDENT GRADEBOOK & ASS

Overall Grade By Student



Gradebook Setup	SET CLASS CODE	SET SEMESTER / BLOCK				HIDE CURVES REPO	
	Freshman English	1.0				No	

Syllabus Setup	CATEGORIES	CLASS EXERCISES	HOMEWORK	MIDTERM	PROJECTS	FINAL EXAM
	% WEIGHT	10.00%	10.00%	25.00%	20.00%	35.00%

Gradebook Outputs	CATEGORY GRADE	86.9%	85.8%	82.8%	80.7%	82.8%
	OVERALL CLASS GRADE	83.46%				

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3 - STUDENT ROSTER

1.) SET YOUR STUDENT ROSTER

- THE TABLE IS PRE-SET FOR UP TO 40 STUDENTS

2.) THE DASHBOARD COMES WITH 5 STUDENT TABS. YOU WILL NEED TO CREATE MORE FOR HOWEVER MANY STUDENTS YOU NEED.

- YOU CAN DO THIS AT ANY TIME.
- THERE ARE DIRECTIONS LATER IN THIS GUIDE THAT EXPLAIN HOW TO DO SO.

STUDENT ROSTER

TAB NAME	STUDENT NAME	CLASS GRADE	LETTER GRADE	CATEGORY
Student1	Mary S	80.9%	B-	83.8%
Student2	Johnathan Williams	80.9%	B-	83.8%
Student3	Student3	80.9%	B-	83.8%
Student4	Student4	80.9%	B-	83.8%
Student5	Student5	80.9%	B-	83.8%
Student6	Student6	Add New StudentTab		Add New StudentTab
Student7	Student7	Add New StudentTab		Add New StudentTab
Student8	Student8	Add New StudentTab		Add New StudentTab
Student9	Student9	Add New StudentTab		Add New StudentTab
Student10	Student10	Add New StudentTab		Add New StudentTab
Student11	Student11	Add New StudentTab		Add New StudentTab
Student12	Student12	Add New StudentTab		Add New StudentTab
Student13	Student13	Add New StudentTab		Add New StudentTab
Student14	Student14	Add New StudentTab		Add New StudentTab
Student15	Student15	Add New StudentTab		Add New StudentTab
Student16	Student16	Add New StudentTab		Add New StudentTab
Student17	Student17	Add New StudentTab		Add New StudentTab
Student18	Student18	Add New StudentTab		Add New StudentTab
Student19	Student19	Add New StudentTab		Add New StudentTab
Student20	Student20	Add New StudentTab		Add New StudentTab
Student21	Student21	Add New StudentTab		Add New StudentTab
Student22	Student22	Add New StudentTab		Add New StudentTab
Student23	Student23	Add New StudentTab		Add New StudentTab
Student24	Student24	Add New StudentTab		Add New StudentTab
Student25	Student25	Add New StudentTab		Add New StudentTab
Student26	Student26	Add New StudentTab		Add New StudentTab
Student27	Student27	Add New StudentTab		Add New StudentTab
Student28	Student28	Add New StudentTab		Add New StudentTab
Student29	Student29	Add New StudentTab		Add New StudentTab
Student30	Student30	Add New StudentTab		Add New StudentTab
Student31	Student31	Add New StudentTab		Add New StudentTab
Student32	Student32	Add New StudentTab		Add New StudentTab
Student33	Student33	Add New StudentTab		Add New StudentTab
Student34	Student34	Add New StudentTab		Add New StudentTab
Student35	Student35	Add New StudentTab		Add New StudentTab
Student36	Student36	Add New StudentTab		Add New StudentTab
Student37	Student37	Add New StudentTab		Add New StudentTab
Student38	Student38	Add New StudentTab		Add New StudentTab
Student39	Student39	Add New StudentTab		Add New StudentTab
Student40	Student40	Add New StudentTab		Add New StudentTab
		80.9%		83.8%

4 - STUDENT TABS

DSK

CURRICULUM CATEGORIES	
Category	Grade % Weight
CLASS EXERCISES	10.0%
HOMEWORK	10.0%
MIDTERM	25.0%
PROJECTS	20.0%
FINAL EXAM	35.0%
CATEGORY 6	0.0%
CATEGORY 7	0.0%
CATEGORY 8	0.0%
CATEGORY 9	0.0%
CATEGORY 10	0.0%
	100.0%

YOUR SYLLABUS CATEGORIES & WEIGHTING WILL BE AUTO SET FROM YOUR DASHBOARD INPUTS.

- THE CLASS CODE AND BLOCK CODE WILL BE AUTO SET FROM YOUR DASHBOARD INPUTS
- STUDENT FOR EACH TAB IS SET AUTOMATICALLY BASED ON THE STUDENT ROSTER SETUP
- ALL INPUTS WILL GIVE YOU A NICE HEADER, GREAT FOR PROGRESS REPORTS LATER!

Student	Mary S
Class Code	Freshman English
Semester / Block Code	1.0
Student Tab Name	Student1

DESKTOP - STUDENT TAB NAME WILL POPULATE AUTOMATICALLY

MOBILE - UPDATE THE STUDENT TAB NAME MANUALLY

Mary S- Freshman English - 1 Grade: A-

5 - STUDENT PROGRESS TRACKING

THE TABLE ALLOWS FOR LOGGING EACH ASSIGNMENT / TEST & GRADE.

- CATEGORY AND ASSIGNMENT ARE AUTOMATIC BASED ON THE ASSIGNMENT LOG

HAVE A STUDENT CUTTING IT CLOSE?

- THERE IS AN ACTUAL / HYPOTHETICAL GRADE SELECTION COLUMN TO SHARE REPORTS WITH STUDENTS / PARENTS ABOUT WHAT GRADES ARE NEEDED FOR THE STUDENT TO PASS THE CLASS.

ALL ASSIGNMENTS ARE ACCOUNTED FOR AUTOMATICALLY, AND PULLED TOGETHER TO PROVIDE A PROPERLY WEIGHTED GRADE FOR EACH STUDENT.

ACTUAL ASSIGNMENT / CATEGORY SCORE LOG			
Category	Assignment Name	Actual / Hypothetical	Actual Grade
CLASS EXERCISES	Class Exercise 1	Actual	90.0%
CLASS EXERCISES	Class Exercise 2	Actual	90.0%
CLASS EXERCISES	Class Exercise 3	Actual	90.0%
CLASS EXERCISES	Class Exercise 4	Actual	90.0%
HOMEWORK	Homework 1	Actual	90.0%
HOMEWORK	Homework 2	Actual	90.0%
HOMEWORK	Homework 3	Actual	90.0%
HOMEWORK	Homework 4	Actual	90.0%
HOMEWORK	Homework 5	Actual	90.0%
		Hypothetical	75.0%
		Hypothetical	88.0%
PROJECTS	1st Essay	Actual	90.0%

OVERALL SCORING			
Category	Count	Category Grade %	Category Weighted %
CLASS EXERCISES	4	90.0%	9.0%
HOMEWORK	5	90.0%	9.0%
MIDTERM			
PROJECTS	1	90.0%	18.0%
FINAL EXAM			
CATEGORY 6			
CATEGORY 7			
CATEGORY 8			
CATEGORY 9			
CATEGORY 10			
	10		90.0%

6 - STUDENT TAB LINK

DSK

ONCE YOU HAVE THE STUDENT TAB SET UP, TURN ON THE LINK SO THE DATA PULLS INTO THE STUDENT ROSTER TABLE AND YOUR DASHBOARD

Mary S - Freshman English - 1

Grade: B-

TOTALS	
Class Grade	80.9%
	B-

Student	Mary S
Class Code	Freshman English
Semester / Block Code	1.0
Student Tab Name	Student1

LINK TO DASHBOARD
Yes

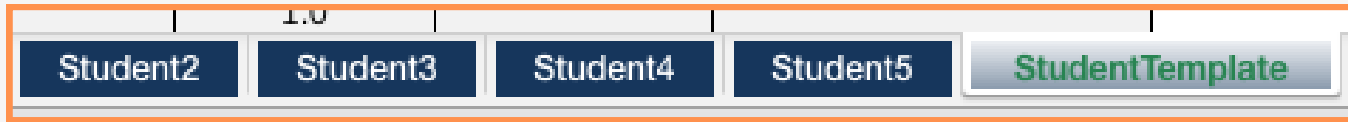
CURRICULUM CATEGORIES	
Category	Grade % Weight
EXERCISES	10.0%
HOMEWORK	10.0%
MIDTERM	25.0%
PROJECTS	20.0%
FINAL EXAM	35.0%
CATEGORY 6	0.0%
CATEGORY 7	0.0%
CATEGORY 8	0.0%
CATEGORY 9	0.0%
CATEGORY 10	0.0%
	100.0%

OVERALL SCORING			
Category	Count	Category Grade %	Category Weighted %
CLASS EXERCISES	4	83.8%	8.4%
HOMEWORK	5	80.0%	8.0%
MIDTERM			
PROJECTS	1	80.0%	16.0%
FINAL EXAM			
CATEGORY 6			
CATEGORY 7			
CATEGORY 8			
CATEGORY 9			
CATEGORY 10			
	10		80.9%
			Grade

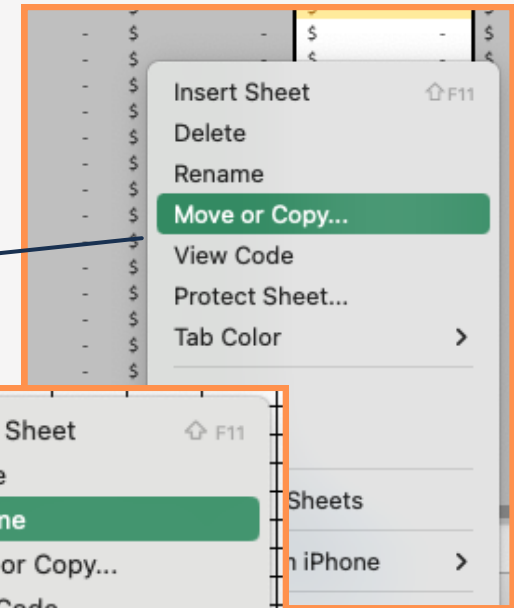
WHY A LINK FEATURE?

- THIS ALLOWS YOU TO EASILY ADD OR REMOVE STUDENTS FROM EACH CLASS IN THE EVENT THAT OCCURS.
- ADDS FLEXIBILITY AS YOU MOVE THROUGH EACH SEMESTER.

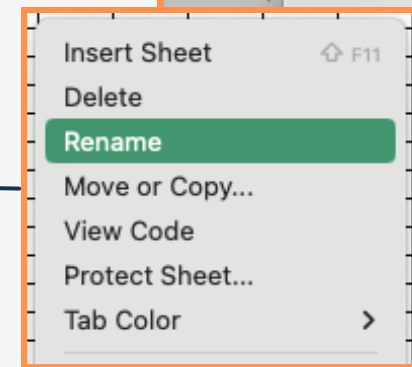
7 - ADDING STUDENT TABS



1.) RIGHT CLICK ON THE TEMPLATE & MAKE A COPY, OR HOWEVER MANY COPIES YOU NEED.



2.) RIGHT CLICK ON THE NEW TAB TO CHANGE THE NAME OF THE TAB.



3.) SET THE TAB NAME TO MATCH THE NEXT SEQUENTIAL STUDENT TAB NUMBER FROM THE STUDENT ROSTER EXACTLY.

- ONCE THE TAB IS ADDED AND RENAMED, IT WILL AUTO-LINK TO YOUR DASHBOARD AND STUDENT ROSTER

TAB NAME	STUDENT NAME
Student1	Mary S
Student2	John W
Student3	Student3
Student4	Student4
Student5	Student5
Student6	Student6
Student7	Student7
Student8	Student8
Student9	Student9
Student10	Student10
Student11	Student11
Student12	Student12

8 - ASSIGNMENT LOG

DSK

USE THE ASSIGNMENT LOG TO INPUT EACH ASSIGNMENT AS YOU GO THROUGH THE CLASS

- THESE INPUTS AUTO-PULL INTO EACH STUDENT TAB SO ALL YOU HAVE TO DO IS LOG THE GRADE.
- YOU CAN EVEN PRE-POPULATE THE ASSIGNMENT PLAN FOR THE CLASS. IT WILL NOT AFFECT THE STUDENT GRADES UNTIL EACH GRADE HAS BEEN ADDED IN THE STUDENT TABS.

- 1.) SELECT THE CATEGORY USING THE DROP DOWN MENU
- 2.) NOTATE DETAILS OF THE ASSIGNMENT INCLUDING THE DATE
- 3.) SET THE CURVE VALUE
- 4.) DONE!

ASSIGNMENT & CURVE LOG

CATEGORY & ASSIGNMENT			Assignment Date			POINTS	CURVE
#	Category	Assignment Name	Assignment Date	Date Shift	Actual Assignment Date	Max Points	Assignment Curve
1	CLASS EXERCISES	Class Exercise 1	8/10/25	0	8/10/25	100.00	1.00
2	CLASS EXERCISES	Class Exercise 2	8/11/25	0	8/11/25	100.00	1.00
3	CLASS EXERCISES	Class Exercise 3	8/12/25	0	8/12/25	100.00	1.00
4	CLASS EXERCISES	Class Exercise 4	8/13/25	0	8/13/25	100.00	1.00
5	HOMEWORK	Homework 1	8/10/25	0	8/10/25	100.00	1.00
6	HOMEWORK	Homework 2	8/11/25	0	8/11/25	100.00	1.00
7	HOMEWORK	Homework 3	8/12/25	0	8/12/25	100.00	1.00
8	HOMEWORK	Homework 4	8/13/25	0	8/13/25	100.00	1.00
9	HOMEWORK	Homework 5	8/14/25	0	8/14/25	100.00	1.00
10				0		100.00	1.00
11				0		100.00	1.00
12	PROJECTS	1st Essay	9/15/25	0	9/15/25	100.00	1.00
13				0		100.00	1.00
14				0		100.00	1.00
15				0		100.00	1.00
16				0		100.00	1.00

DSK

UNPLANNED SCHOOL SHUTDOWN DAYS? USE THE DATE SHIFT FEATURE TO QUICKLY ADJUST EACH ASSIGNMENT DATE.

Assignment Date			
	Assignment Date	Date Shift	Actual Assignment Date
	8/10/25	0	8/10/25
	8/11/25	0	8/11/25
	8/12/25	0	8/12/25
	8/13/25	0	8/13/25
	8/10/25	0	8/10/25
	8/11/25	0	8/11/25
	8/12/25	0	8/12/25
		0	8/13/25
		0	8/14/25
		0	
		0	
		0	
		0	9/15/25
		0	
		0	
		0	
		0	

AUGUST 2025

CALENDAR MONTH

AUGUST

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
-	-	-	-	-	-	01	02
1							
2							
3							
4							
03	04	05	06	07	08	09	
1							
2							
3							
4							
10	11	12	13	14	15	16	
1	Class Exercise 1	Class Exercise 2	Class Exercise 3	Class Exercise 4	Homework 5		
2	Homework 1	Homework 2	Homework 3	Homework 4			
3							
4							
17	18	19	20	21	22	23	
1							
2							
3							

10 - ASSIGNMENT CALENDAR

DSK

SELECT THE CALENDAR MONTH AND YEAR, THEN
PRINT FOR ON THE GO TRACKING!

EVERYTHING IN THE CALENDAR IS AUTOMATIC.

ASSIGNMENT CALENDAR				AUGUST 2025			
CALENDAR YEAR		CALENDAR MONTH					
2025		AUGUST					
	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	-	-	-	-	-	01	02
1							
2							
3							
4							
	03	04	05	06	07	08	09
1							
2							
3							
4							
	10	11	12	13	14	15	16
1	Class Exercise 1	Class Exercise 2	Class Exercise 3	Class Exercise 4	Homework 5		
2	Homework 1	Homework 2	Homework 3	Homework 4			
3							
4							
	17	18	19	20	21	22	23
1							
2							
3							

DSK

LOG

	POINTS	CURVE
Assignment Date	Max Points	Assignment Curve
10/25	100.00	1.00
11/25	100.00	1.00
12/25	100.00	1.00
13/25	100.00	1.00
10/25	100.00	1.00
11/25	100.00	1.00
12/25	100.00	1.00
		1.00
%	Grade	1.00
		1.00
CURVE DETAILS		1.00
Assignment	Adjusted Grade	1.00
	90.0%	1.00
	85.0%	1.00
	80.0%	1.00
	80.0%	1.00
	80.0%	1.00

10			80.9%	Grade
			CURVE DETAILS	
Total Points Earned	Actual Grade		Assignment Curve	Adjusted Grade
90.0	90.0%		1.0	90.0%
85.0	85.0%		1.0	85.0%
80.0	80.0%		1.0	80.0%
80.0	80.0%		1.0	80.0%
80.0	80.0%		1.0	80.0%
80.0	80.0%		1.0	80.0%
80.0	80.0%		1.0	80.0%
80.0	80.0%		1.0	80.0%
80.0	80.0%		1.0	80.0%
80.0	80.0%		1.0	80.0%
80.0	80.0%		1.0	80.0%
			1.0	
			1.0	
			1.0	

12 - HIDE ASSIGNMENT CURVE FEATURE

DSK

EACH STUDENT TAB HAS AN ASSIGNMENT CURVE COLUMN.

THAT CURVE COLUMN CAN BE HIDDEN ANYTIME USING THE SELECTION BOX LOCATED IN YOUR DASHBOARD.

- THIS DOES NOT TURN THE CURVE OFF.
- THIS ONLY HIDES THE COLUMN IN THE EVENT YOU WOULD LIKE TO USE EACH STUDENT TAB FOR A PROGRESS REPORT, AND DON'T WANT TO SHARE THE CURVE INFORMATION.

HIDE CURVES IN STUDENT REPORTS

No

		100.0%		10		80.9%	Grade
ACTUAL ASSIGNMENT / CATEGORY SCORE LOG						CURVE DETAILS	
Category	Assignment Name	Max Points	Actual / Hypothetical	Actual Points Earned	Actual Grade	Assignment Curve	Adjusted Grade
CLASS EXERCISES	Class Exercise 1	100.0	Actual	90.0	90.0%	1.0	90.0%
CLASS EXERCISES	Class Exercise 2	100.0	Actual	85.0	85.0%	1.0	85.0%
CLASS EXERCISES	Class Exercise 3	100.0	Actual	80.0	80.0%	1.0	80.0%
CLASS EXERCISES	Class Exercise 4	100.0	Actual	80.0	80.0%	1.0	80.0%
HOMEWORK	Homework 1	100.0	Actual	80.0	80.0%	1.0	80.0%
HOMEWORK	Homework 2	100.0	Actual	80.0	80.0%	1.0	80.0%
HOMEWORK	Homework 3	100.0	Actual	80.0	80.0%	1.0	80.0%
HOMEWORK	Homework 4	100.0	Actual	80.0	80.0%	1.0	80.0%
HOMEWORK	Homework 5	100.0	Actual	80.0	80.0%	1.0	80.0%
		100.0	Hypothetical	80.0	80.0%	1.0	80.0%
		100.0	Hypothetical	80.0	80.0%	1.0	80.0%
PROJECTS	1st Essay	100.0	Actual	80.0	80.0%	1.0	80.0%
		100.0				1.0	
		100.0				1.0	
		100.0				1.0	

13 - ASSIGNMENT CURVE - IMPORTANT

DSK

IMPORTANT!!

THE OVERALL SCORING IS BASED ON THE ADJUSTED GRADE COLUMN, NOT THE ACTUAL GRADE COLUMN. MAKE SURE THE ASSIGNMENT CURVE VALUES ARE SET PROPERLY **(1.0 = NO CURVE)**

OVERALL SCORING			
Category	Count	Category Grade %	Category Weighted %
CLASS EXERCISES	4	90.0%	9.0%
HOMEWORK	5	90.0%	9.0%
MIDTERM			
PROJECTS	1	90.0%	18.0%
FINAL EXAM			
CATEGORY 6			
CATEGORY 7			
CATEGORY 8			
CATEGORY 9			
CATEGORY 10			
	10		90.0%

CATEGORY 10	0.0%		CATEGORY 10	10		80.9%	Grade
	100.0%						
ACTUAL ASSIGNMENT / CATEGORY SCORE LOG						CURVE DETAILS	
Category	Assignment Name	Max Points	Actual / Hypothetical	Actual Points Earned	Actual Grade	Assignment Curve	Adjusted Grade
CLASS EXERCISES	Class Exercise 1	100.0	Actual	90.0	90.0%	1.0	90.0%
CLASS EXERCISES	Class Exercise 2	100.0	Actual	85.0	85.0%	1.0	85.0%
CLASS EXERCISES	Class Exercise 3	100.0	Actual	80.0	80.0%	1.0	80.0%
CLASS EXERCISES	Class Exercise 4	100.0	Actual	80.0	80.0%	1.0	80.0%
HOMEWORK	Homework 1	100.0	Actual	80.0	80.0%	1.0	80.0%
HOMEWORK	Homework 2	100.0	Actual	80.0	80.0%	1.0	80.0%
HOMEWORK	Homework 3	100.0	Actual	80.0	80.0%	1.0	80.0%
HOMEWORK	Homework 4	100.0	Actual	80.0	80.0%	1.0	80.0%
HOMEWORK	Homework 5	100.0	Actual	80.0	80.0%	1.0	80.0%
		100.0	Hypothetical	80.0	80.0%	1.0	80.0%
		100.0	Hypothetical	80.0	80.0%	1.0	80.0%
PROJECTS	1st Essay	100.0	Actual	80.0	80.0%	1.0	80.0%
		100.0				1.0	
		100.0				1.0	
		100.0				1.0	

14 - GRADING SCALE

DSK

THIS SIMPLE TABLE ALLOWS YOU TO SET THE LETTER GRADE SCALE, WHICH IS WHAT EACH STUDENT LETTER GRADE IS BASED ON

THE GRADES DETERMINED TO BE AN F WILL BE NOTED IN RED THROUGHOUT THE WORKBOOK

Grade: F

4.0 GRADE SCALE		
Grade	Grade Min	Grade Max
A+	97.0%	100.0%
A	93.0%	97.0%
A-	90.0%	93.0%
B+	87.0%	90.0%
B	83.0%	87.0%
B-	80.0%	83.0%
C+	77.0%	80.0%
C	73.0%	77.0%
C-	70.0%	73.0%
D+	67.0%	70.0%
D	63.0%	67.0%
D-	60.0%	63.0%
F	0.0%	60.0%

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