SpreadWiseCo™

Spreadsheets Reimagined

HOMESCHOOL GRADEBOOK GUIDE

5.3 - 8/3/2025

BUILT WITH MICROSOFT EXCEL

GUIDE POINTERS

NEED TO KNOW

NICE TO KNOW

FOR THOSE READY TO JUMP IN QUICKLY

SK YOU CAN SKIP AND COME BACK

DSK DON'T SKIP!

**PASSWORD

- THE FILE PASSWORD IS INCLUDED IN THE FIRST TAB OF YOUR WORKBOOK.
- USE WITH DISCRETION. FORMULAS AND SETUPS CAN BE EXTREMELY COMPLEX, EVEN FOR THE MOST SAVVY SPREADSHEET USERS.

YOUTUBE TUTORIALS

IF THERE ARE YOUTUBE TUTORIALS AVAILABLE FOR THIS PRODUCT, YOU CAN ACCESS THEM BY CLICKING ON THE YOUTUBE LOGO.
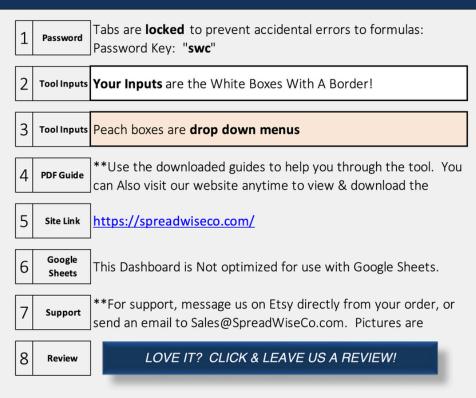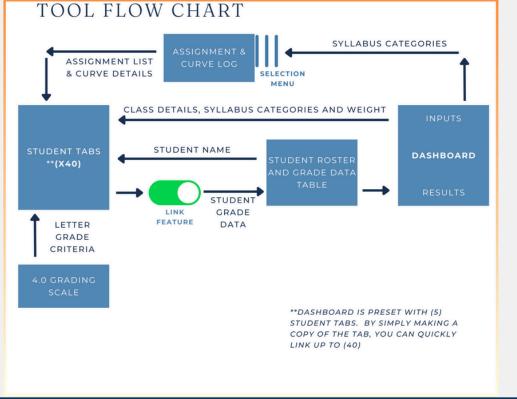
IN YOUR PRODUCT 'ABOUT' TAB

DSK

THERE IS AN ABOUT TAB IN EVERY WORKBOOK THAT INCLUDES IMPORTANT INFORMATION ABOUT YOUR DASHBOARD, AND USEFUL LINKS.

WE PROVIDE A HIGH LEVEL FLOW CHART FOR EVERY TOOL FOR A QUICK REFERENCE OF HOW IT ALL WORKS!

STUDENT GRADEBOOK AND ASSIGNMENT DASHBOARD — REVISION: 4.5

1	Password	Tabs are **locked** to prevent accidental errors to formulas: Password Key: "**swc**"
2	Tool Inputs	**Your Inputs** are the White Boxes With A Border!
3	Tool Inputs	Peach boxes are **drop down menus**
4	PDF Guide	**Use the downloaded guides to help you through the tool. You can Also visit our website anytime to view & download the
5	Site Link	https://spreadwiseco.com/
6	Google Sheets	This Dashboard is Not optimized for use with Google Sheets.
7	Support	**For support, message us on Etsy directly from your order, or send an email to Sales@SpreadWiseCo.com. Pictures are
8	Review	**LOVE IT? CLICK & LEAVE US A REVIEW!**

TOOL FLOW CHART

SYLLABUS CATEGORIES

ASSIGNMENT & CURVE LOG

ASSIGNMENT LIST & CURVE DETAILS

SELECTION MENU

CLASS DETAILS, SYLLABUS CATEGORIES AND WEIGHT

INPUTS

STUDENT TABS **(X40)

STUDENT NAME

STUDENT ROSTER AND GRADE DATA TABLE

DASHBOARD

LINK FEATURE

STUDENT GRADE DATA

RESULTS

LETTER GRADE CRITERIA

4.0 GRADING SCALE

**DASHBOARD IS PRESET WITH (5) STUDENT TABS. BY SIMPLY MAKING A COPY OF THE TAB, YOU CAN QUICKLY LINK UP TO (40)

PRODUCT FEATURES & LEARNING TIME

PRODUCT FEATURES

- ✓ **1** STUDENT, **32** COURSES
- ✓ **250** ASSIGNMENTS, TESTS, ETC, PER COURSE
- ✓ **10** CUSTOMIZEABLE SYLLABUS CATEGORIES
- ✓ **AUTOMATIC GRADES** BASED ON A CUSTOMIZABLE **4.0 GRADE** SCALE

- ✓ DETAILED, PRINTABLE COURSE **PROGRESS REPORTS**
- ✓ AUTOMATED, PRINTABLE **TRANSCRIPT** FOR HIGH SCHOOLERS
- ✓ FULLY AUTOMATED, PRINTABLE **ASSIGNMENT CALENDAR**
- ✓ STREAMLINED FEATURE TO EASILY **SHIFT** ALL **ASSIGNMENT DATES**!

- ✓ BUILT IN **ASSIGNMENT CURVE** FEATURE
- ✓ **INSIGHT** INTO STUDENT COURSE AND SYLLABUS **STRUGGLE** POINTS
- ✓ BUILT IN **GUIDE NOTES**
- ✓ MAKE **COPIES** AS NEEDED FOR **EACH STUDENT** YOU HAVE

LEARNING & SETUP TIME

THIS IS OUR BEST ESTIMATE OF HOW MUCH TIME IT WILL TAKE THE AVERAGE PERSON TO LEARN AND COMPLETE THE INITIAL SETUP OF THEIR DASHBOARD

| 15MIN | 30MIN | 45MIN | 1HR | 1.5HR | 2HR |

PRODUCT COMPATIBILITY

SOFTWARE APPLICATION

MICROSOFT EXCEL	GOOGLE SHEETS	APPLE NUMBERS
✓	✗	✗

OPERATING SYSTEMS

☑ MICROSOFT WINDOWS

☑ MAC OS *PRODUCT WAS BUILT WITH MS EXCEL 365 FOR MAC*

MOBILE USE OF MS EXCEL

☑ MICROSOFT 365 SHAREPOINT / ONE DRIVE

☑ PHONE OR TABLET WITH EXCEL APP

**PRODUCT WILL FUNCTION IN MOBILE APPLICATION USES, BUT BE AWARE OF THE FOLLOWING
- *SOME FONTS MAY SHOW UP DIFFERENTLY*
- *BUILT IN GUIDE NOTES*
  - *LOSE SOME OF THEIR FORMATTING THAT HELPS EMPHASIZE KEY POINTS*
  - *NOTE BOXES MAY LOOK SMALL, AND HARD TO READ WITHOUT ZOOMING IN*
- *SOME CELL TEXT MAY APPEAR TO NOT FIT THE CELL WIDTH*

Spreadsheets Reimagined — EXPERIENCE THE SPREADWISECO DIFFERENCE

TABS & GUIDES

- ✓ GRADEBOOK SCALE
- ✓ COURSE TABS **(*X5)**
- ✓ AUTOMATED TRANSCRIPT
- ✓ AUTOMATED ASSIGNMENT CALENDAR
- ✓ COURSE LIST & PERFORMANCE TABLE
- ✓ PERFORMANCE DASHBOARD
- ✓ ASSIGMENT SUMMARY & SNAPSHOT
- ✓ PDF GUIDE
- ✓ TOOL FLOW CHART

**Includes (5) Course tabs. By simply making a copy of the tab, you can add up to (32).

LEARN MORE ✓ » ETSY LIMITS PRODUCT PHOTOS. LEARN MORE ABOUT THESE ITEMS & FEATURES @ **HTTPS://SPREADWISECO.COM**
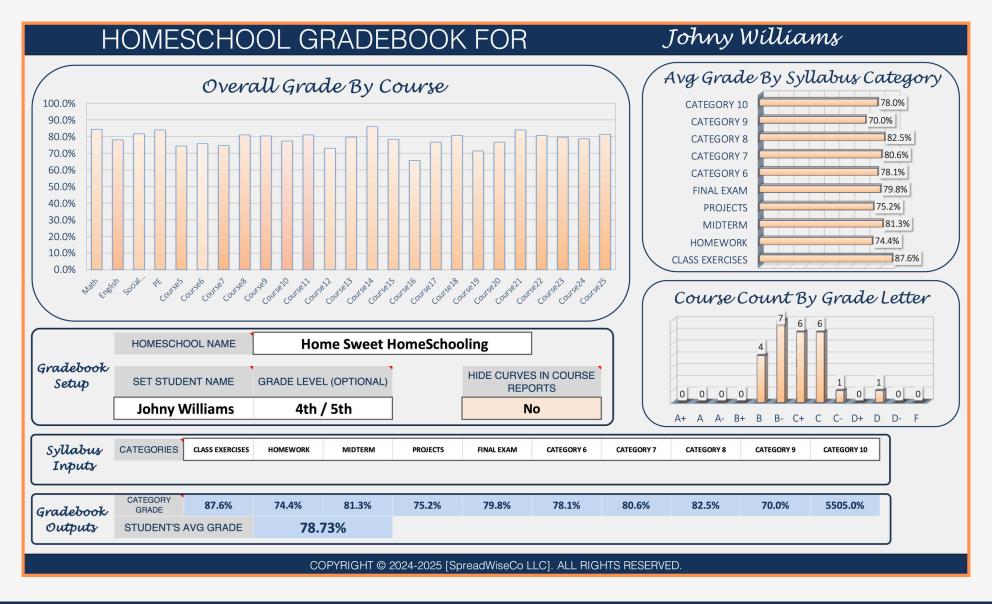
Enjoy Your Dashboard!

DSK

THIS JOURNEY BEGINS BY SETTING UP THE DASHBOARD FOR YOUR PARTICULAR STUDENT

HOMESCHOOL GRADEBOOK FOR *Johny Williams*

Overall Grade By Course

Avg Grade By Syllabus Category

Category	%
CATEGORY 10	78.0%
CATEGORY 9	70.0%
CATEGORY 8	82.5%
CATEGORY 7	80.6%
CATEGORY 6	78.1%
FINAL EXAM	79.8%
PROJECTS	75.2%
MIDTERM	81.3%
HOMEWORK	74.4%
CLASS EXERCISES	87.6%

Gradebook Setup

HOMESCHOOL NAME	Home Sweet HomeSchooling		
SET STUDENT NAME	GRADE LEVEL (OPTIONAL)		HIDE CURVES IN COURSE REPORTS
Johny Williams	4th / 5th		No

Course Count By Grade Letter

A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
0	0	0	0	4	7	6	6	1	0	1	0	0

Syllabus Inputs

CATEGORIES	CLASS EXERCISES	HOMEWORK	MIDTERM	PROJECTS	FINAL EXAM	CATEGORY 6	CATEGORY 7	CATEGORY 8	CATEGORY 9	CATEGORY 10

Gradebook Outputs

CATEGORY GRADE	87.6%	74.4%	81.3%	75.2%	79.8%	78.1%	80.6%	82.5%	70.0%	5505.0%
STUDENT'S AVG GRADE	78.73%									

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SET THE NAME OF THE HOMESCHOOL

SET THE GRADE LEVEL. THIS IS OPTIONAL.

SET THE STUDENT THAT YOU ARE TEACHING

- CHOOSE THE SYLLABUS CATEGORIES THAT YOUR STUDENT WILL HAVE ASSIGNMENTS IN. YOU CAN CHOOSE UP TO 10.
- YOU'LL BE ABLE TO SET YOUR % WEIGHT FOR EACH CATEGORY WITHIN EACH COURSE TAB

HOMESCHOOL GRADEBOOK FOR

Overall Grade By Course

(bar chart showing grades by course: Math, English, Social..., PE, Course5, Course6, Course7, Course8, Course9, Course10, Course11, Course12, Course13, Course14, Course15, Course16, Course17, Course18, Course19, Course20, Course21, Cours...; vertical axis 0.0% to 100.0%)

Gradebook Setup

HOMESCHOOL NAME	Home Sweet HomeSchooling	
SET STUDENT NAME	GRADE LEVEL (OPTIONAL)	HIDE CURVES REPO...
Johny Williams	4th / 5th	N...

Syllabus Inputs

CATEGORIES	CLASS EXERCISES	HOMEWORK	MIDTERM	PROJECTS	FINAL EXAM

Gradebook Outputs

CATEGORY GRADE	87.6%	74.4%	81.3%	75.2%	79.8%
STUDENT'S AVG GRADE	78.73%				

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COURSE L

TAB NAME	COURSE NAME	COURSE GRADE	LETTER GRADE	CATEGORY1	CATEGORY2	CATEGORY3
Course1	Math	90.0%	A-	90.0%	90.0%	Update Course Tab
Course2	English	90.0%	A-	90.0%	90.0%	Update Course Tab
Course3	Social Studies	90.0%	A-	90.0%	90.0%	Update Course Tab
Course4	PE	90.0%	A-	90.0%	90.0%	Update Course Tab
Course5	Course5	90.0%	A-	90.0%	90.0%	Update Course Tab
Course6	Course6	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course7	Course7	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course8	Course8	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course9	Course9	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course10	Course10	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course11	Course11	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course12	Course12	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course13	Course13	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course14	Course14	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course15	Course15	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course16	Course16	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course17	Course17	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course18	Course18	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course19	Course19	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course20	Course20	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course21	Course21	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course22	Course22	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course23	Course23	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course24	Course24	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course25	Course25	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course26	Course26	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course27	Course27	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course28	Course28	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course29	Course29	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course30	Course30	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course31	Course31	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
Course32	Course32	Add New CourseTab		Add New CourseTab	Add New CourseTab	Add New CourseTab
		90.0%		90.0%	90.0%	#DIV/0!
CLASS EXERCISES	90.0%		A+	0		OVERALL GPA
HOMEWORK	90.0%		A	0		

SET YOUR COURSE LIST
- THE TABLE IS PRE-SET FOR UP TO 32 COURSES

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CURRICULUM CATEGORIES

Category	Grade % Weight
CLASS EXERCISES	10.0%
HOMEWORK	10.0%
MIDTERM	25.0%
PROJECTS	20.0%
FINAL EXAM	35.0%
CATEGORY 6	0.0%
CATEGORY 7	0.0%
CATEGORY 8	0.0%
CATEGORY 9	0.0%
CATEGORY 10	0.0%
	100.0%

YOUR SYLLABUS CATEGORIES WILL BE AUTO SET FROM YOUR DASHBOARD INPUTS.

- THE COURSE CODE AND GRADE LEVEL WILL BE AUTO SET FROM YOUR DASHBOARD INPUTS
- COURSE FOR EACH TAB IS SET AUTOMATICALLY BASED ON THE COURSE LIST SETUP
- ALL INPUTS WILL GIVE YOU A NICE HEADER, GREAT FOR PROGRESS REPORTS LATER!

Course	Math
Student	Johny Williams
Grade Level	4th / 5th
Course Tab Name	Course1
Course Credit Value	3.0

DESKTOP - COUSRE TAB NAME WILL POPULATE AUTOMATICALLY

MOBILE - UPDATE THE COURSE TAB NAME MANUALLY

GPA CALCULATING FOR THE TRANSCRIPT - SET A CREDIT WEIGTH VALUE (GENERALLY 1,2,3 OR 4)

Mary S- Freshman English - 1   Grade: A-

THE TABLE ALLOWS FOR LOGGING EACH ASSIGNMENT / TEST & GRADE.
- SYLLABUS CATEGORY IS A DROP DOWN MENU BASED ON YOUR DASHBOARD SETUP

THE ASSIGNMENT DETAILS WILL PULL INTO THE ASSIGNMENT SUMMARY AND CALENDAR BASED ON THE ASSIGNED DATE

HAVE A COURSE NOT GOING SO WELL?
- THERE IS AN ACTUAL / HYPOTHETICAL GRADE SELECTION COLUMN TO SHARE REPORTS WITH STUDENTS / PARENTS ABOUT WHAT GRADES ARE NEEDED FOR THE STUDENT TO PASS THAT COURSE.

ALL ASSIGNMENTS ARE ACCOUNTED FOR AUTOMATICALLY, AND PULLED TOGETHER TO PROVIDE A PROPERLY WEIGHTED GRADE FOR EACH COURSE.

ACTUAL ASSIGNMENT / CATEGORY SCORE LOG

Category	Assignment Name	Assigned Date	Actual / Hypothetical	Actual Grade
CLASS EXERCISES	Class Exercise 1	8/1/25	Actual	90.0%
CLASS EXERCISES	Class Exercise 2	8/5/25	Actual	90.0%
CLASS EXERCISES	Class Exercise 3	8/6/25	Actual	90.0%
CLASS EXERCISES	Class Exercise 4	8/7/25	Actual	90.0%
HOMEWORK	Homework 1	8/8/25	Actual	90.0%
HOMEWORK	Homework 2	8/9/25	Actual	90.0%
HOMEWORK	Homework 3	8/10/25	Actual	90.0%
HOMEWORK	Homework 4	8/11/25	Actual	90.0%
HOMEWORK	Homework 5	8/12/25	Actual	90.0%
			Hypothetical	75.0%
			Hypothetical	88.0%
PROJECTS	1st Essay	8/14/25	Actual	90.0%
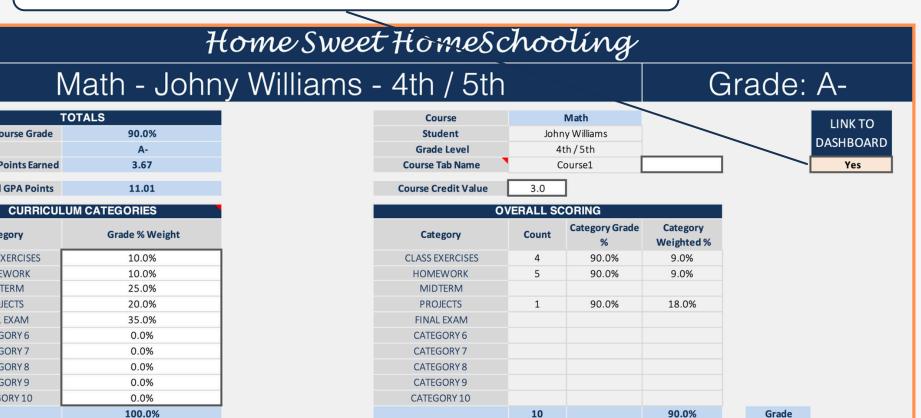
OVERALL SCORING

Category	Count	Category Grade %	Category Weighted %
CLASS EXERCISES	4	90.0%	9.0%
HOMEWORK	5	90.0%	9.0%
MIDTERM			
PROJECTS	1	90.0%	18.0%
FINAL EXAM			
CATEGORY 6			
CATEGORY 7			
CATEGORY 8			
CATEGORY 9			
CATEGORY 10			
	10		90.0%

DSK

ONCE YOU HAVE THE COURSE TAB SET UP, TURN ON THE LINK SO THE DATA PULLS INTO THE COURSE LIST TABLE AND STUDENT'S DASHBOARD

Home Sweet HomeSchooling
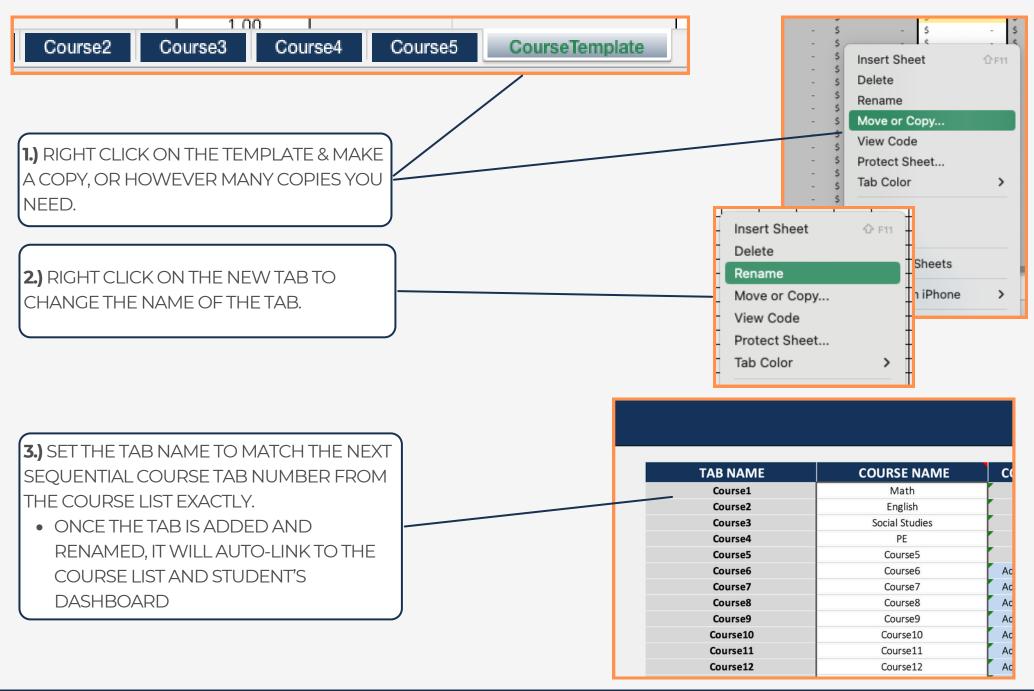
Math - Johny Williams - 4th / 5th   Grade: A-

TOTALS	
ourse Grade	90.0%
	A-
Points Earned	3.67
l GPA Points	11.01

Course	Math
Student	Johny Williams
Grade Level	4th / 5th
Course Tab Name	Course1
Course Credit Value	3.0

LINK TO DASHBOARD

Yes

CURRICULUM CATEGORIES	
egory	Grade % Weight
XERCISES	10.0%
EWORK	10.0%
TERM	25.0%
JECTS	20.0%
EXAM	35.0%
GORY 6	0.0%
GORY 7	0.0%
GORY 8	0.0%
GORY 9	0.0%
GORY 10	0.0%
	100.0%

OVERALL SCORING			
Category	Count	Category Grade %	Category Weighted %
CLASS EXERCISES	4	90.0%	9.0%
HOMEWORK	5	90.0%	9.0%
MIDTERM			
PROJECTS	1	90.0%	18.0%
FINAL EXAM			
CATEGORY 6			
CATEGORY 7			
CATEGORY 8			
CATEGORY 9			
CATEGORY 10			
	10	90.0%	Grade

WHY A LINK FEATURE?
- THIS ALLOWS YOU TO EASILY ADD OR REMOVE COURSES FROM THE STUDENT'S WORKBOOK AS NEEDED
- ADDS FLEXIBILITY AS YOU MOVE THROUGH TEACHING MULTIPLE CURRICULUMS.

1.00

| Course2 | Course3 | Course4 | Course5 | CourseTemplate |

1.) RIGHT CLICK ON THE TEMPLATE & MAKE A COPY, OR HOWEVER MANY COPIES YOU NEED.

Insert Sheet ⇧ F11
Delete
Rename
Move or Copy...
View Code
Protect Sheet...
Tab Color >

2.) RIGHT CLICK ON THE NEW TAB TO CHANGE THE NAME OF THE TAB.

Insert Sheet ⇧ F11
Delete
Rename
Move or Copy...
View Code
Protect Sheet...
Tab Color >

3.) SET THE TAB NAME TO MATCH THE NEXT SEQUENTIAL COURSE TAB NUMBER FROM THE COURSE LIST EXACTLY.
- ONCE THE TAB IS ADDED AND RENAMED, IT WILL AUTO-LINK TO THE COURSE LIST AND STUDENT'S DASHBOARD

TAB NAME	COURSE NAME	C
Course1	Math	
Course2	English	
Course3	Social Studies	
Course4	PE	
Course5	Course5	
Course6	Course6	Ac
Course7	Course7	Ac
Course8	Course8	Ac
Course9	Course9	Ac
Course10	Course10	Ac
Course11	Course11	Ac
Course12	Course12	Ac

EACH COURSE TAB HAS AN ASSIGNMENT CURVE COLUMN, WHICH WE'LL GET TO.

THAT CURVE COLUMN CAN BE HIDDEN ANYTIME USING THE SELECTION BOX LOCATED IN THE DASHBOARD.
- THIS DOES NOT TURN THE CURVE OFF.
- THIS ONLY HIDES THE COLUMN IN THE EVENT YOU WOULD LIKE TO USE EACH COURSE TAB FOR A PROGRESS REPORT, AND DON'T WANT TO SHARE THE CURVE INFORMATION.

HIDE CURVES IN STUDENT REPORTS

No

A CURVE VALUE CAN GE ADDED TO ANY GIVE ASSIGNMENT / TEST/ ETC.
- GREAT FOR SITUATIONS WHERE AN ASSIGNMENT ENDED UP BEING A LITTLE MORE CHALLENGING THAN ANTICIPATED.
- BEST PART IS, YOU DON'T HAVE TO SHARE THOSE ADJUSTMENT DETAILS IF YOU CHOOSE NOT TO.

| | ACTUAL ASSIGNMENT / CATEGORY SCORE LOG | | | | | CURVE DETAILS | | ASSIGNMENT DATE SHIFT | |
Category	Assignment Name	Assigned Date	Actual / Hypothetical	Actual Grade		Assignment Curve	Adjusted Grade	Shif by # of Days	Actual Assigned Date
CLASS EXERCISES	Class Exercise 1	8/1/25	Actual	90.0%		1.00	90.0%	0	8/1/25
CLASS EXERCISES	Class Exercise 2	8/5/25	Actual	90.0%		1.00	90.0%	0	8/5/25
CLASS EXERCISES	Class Exercise 3	8/6/25	Actual	90.0%		1.00	90.0%	0	8/6/25
CLASS EXERCISES	Class Exercise 4	8/7/25	Actual	90.0%		1.00	90.0%	0	8/7/25
HOMEWORK	Homework 1	8/8/25	Actual	90.0%		1.00	90.0%	0	8/8/25
HOMEWORK	Homework 2	8/9/25	Actual	90.0%		1.00	90.0%	0	8/9/25
HOMEWORK	Homework 3	8/10/25	Actual	90.0%		1.00	90.0%	0	8/10/25
HOMEWORK	Homework 4	8/11/25	Actual	90.0%		1.00	90.0%	0	8/11/25
HOMEWORK	Homework 5	8/12/25	Actual	90.0%		1.00	90.0%	0	8/12/25
			Hypothetical	75.0%		1.00	75.0%	0	
			Hypothetical	88.0%		1.00	88.0%	0	
PROJECTS	1st Essay	8/14/25	Actual	90.0%		1.00	90.0%	0	8/14/25
						1.00		0	
						1.00		0	
						1.00		0	

IMPORTANT!!

THE OVERALL SCORING IS BASED ON THE ADJUSTED GRADE COLUMN, NOT THE ACTUAL GRADE COLUMN. MAKE SURE THE ASSIGNMENT CURVE VALUES ARE SET PROPERLY **(1.0 = NO CURVE)**

OVERALL SCORING			
Category	Count	Category Grade %	Category Weighted %
CLASS EXERCISES	4	90.0%	9.0%
HOMEWORK	5	90.0%	9.0%
MIDTERM			
PROJECTS	1	90.0%	18.0%
FINAL EXAM			
CATEGORY 6			
CATEGORY 7			
CATEGORY 8			
CATEGORY 9			
CATEGORY 10			
	10		90.0%

ACTUAL ASSIGNMENT / CATEGORY SCORE LOG					CURVE DETAIL		ASSIGNMENT DATE SHIFT	
Category	Assignment Name	Assigned Date	Actual / Hypothetical	Actual Grade	Assignment Curve	Adjusted Grade	Shif by # of Days	Actual Assigned Date
CLASS EXERCISES	Class Exercise 1	8/1/25	Actual	90.0%	1.00	90.0%	0	8/1/25
CLASS EXERCISES	Class Exercise 2	8/5/25	Actual	90.0%	1.00	90.0%	0	8/5/25
CLASS EXERCISES	Class Exercise 3	8/6/25	Actual	90.0%	1.00	90.0%	0	8/6/25
CLASS EXERCISES	Class Exercise 4	8/7/25	Actual	90.0%	1.00	90.0%	0	8/7/25
HOMEWORK	Homework 1	8/8/25	Actual	90.0%	1.00	90.0%	0	8/8/25
HOMEWORK	Homework 2	8/9/25	Actual	90.0%	1.00	90.0%	0	8/9/25
HOMEWORK	Homework 3	8/10/25	Actual	90.0%	1.00	90.0%	0	8/10/25
HOMEWORK	Homework 4	8/11/25	Actual	90.0%	1.00	90.0%	0	8/11/25
HOMEWORK	Homework 5	8/12/25	Actual	90.0%	1.00	90.0%	0	8/12/25
			Hypothetical	75.0%	1.00	75.0%	0	
			Hypothetical	88.0%	1.00	88.0%	0	
PROJECTS	1st Essay	8/14/25	Actual	90.0%	1.00	90.0%	0	8/14/25
					1.00		0	
					1.00		0	
					1.00		0	

USE THE ASSIGNMENT LOG TO INPUT EACH ASSIGNMENT AS YOU GO THROUGH THE COURSE WITH YOUR STUDENT
- SELECT THE CATEGORY USING THE DROP DOWN MENU
- NOTATE DETAILS OF THE ASSIGNMENT
- LOG THE GRADE
- SET THE CURVE VALUE IF NEEDED

| ACTUAL ASSIGNMENT / CATEGORY SCORE LOG | | | | | CURVE DETAILS | | ASSIGNMENT DATE SHIFT | |
Category	Assignment Name	Assigned Date	Actual / Hypothetical	Actual Grade	Assignment Curve	Adjusted Grade	Shif by # of Days	Actual Assigned Date
CLASS EXERCISES	Class Exercise 1	8/1/25	Actual	90.0%	1.00	90.0%	0	8/1/25
CLASS EXERCISES	Class Exercise 2	8/5/25	Actual	90.0%	1.00	90.0%	0	8/5/25
CLASS EXERCISES	Class Exercise 3	8/6/25	Actual	90.0%	1.00	90.0%	0	8/6/25
CLASS EXERCISES	Class Exercise 4	8/7/25	Actual	90.0%	1.00	90.0%	0	8/7/25
HOMEWORK	Homework 1	8/8/25	Actual	90.0%	1.00	90.0%	0	8/8/25
HOMEWORK	Homework 2	8/9/25	Actual	90.0%	1.00	90.0%	0	8/9/25
HOMEWORK	Homework 3	8/10/25	Actual	90.0%	1.00	90.0%	0	8/10/25
HOMEWORK	Homework 4	8/11/25	Actual	90.0%	1.00	90.0%	0	8/11/25
HOMEWORK	Homework 5	8/12/25	Actual	90.0%	1.00	90.0%	0	8/12/25
			Hypothetical	75.0%	1.00	75.0%	0	
			Hypothetical	88.0%	1.00	88.0%	0	
PROJECTS	1st Essay	8/14/25	Actual	90.0%	1.00	90.0%	0	8/14/25
					1.00		0	
					1.00		0	
					1.00		0	

THIS SIMPLE TABLE ALLOWS YOU TO SET THE LETTER GRADE SCALE, WHICH IS WHAT EACH COURSE LETTER GRADE IS BASED ON.

4.0 GRADE SCALE		
Grade	Grade Min	Grade Max
A+	97.0%	100.0%
A	93.0%	97.0%
A-	90.0%	93.0%
B+	87.0%	90.0%
B	83.0%	87.0%
B-	80.0%	83.0%
C+	77.0%	80.0%
C	73.0%	77.0%
C-	70.0%	73.0%
D+	67.0%	70.0%
D	63.0%	67.0%
D-	60.0%	63.0%
F	0.0%	60.0%
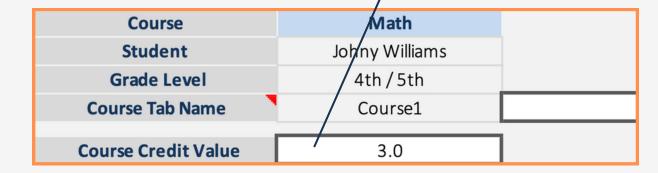
IF YOU'RE HOMESCHOOLING HIGH SCHOOLERS, YOU CAN USE THE GPA SETUP TO AUTO GENERATE A TRANSCRIPT FOR EACH YEAR

THE GPA POINTS TABLE IS PRE-SET BASED ON THE STANDARD MOST USE TO MEASURE & WEIGHT GPA.

SET THE COURSE WEIGHT WITHIN EACH GPA TAB (GENERALLY 1,2,3, OR 4)

GPA POINTS FOR TRANSCRIPT
Points Earned
4.00
4.00
3.67
3.33
3.00
2.67
2.33
2.00
1.67
1.33
1.00
0.67
0.00

Course	Math	
Student	Johny Williams	
Grade Level	4th / 5th	
Course Tab Name	Course1	
Course Credit Value	3.0	

Home Sweet Homeschooling

STUDENT TRANSCRIPT FOR — Johny Williams

COURSE	GRADE	LETTER GRADE	EARNED GPA POINTS	WEIGHTED GPA POINTS		
Course	90.0%	A-	12.0	11.0		
Course	90.0%	A-	12.0	11.0		
Course	90.0%	A-	12.0	11.0		
Course	90.0%	A-	12.0	11.0		
Course	90.0%	A-	12.0	11.0		
	90.0%		60.0	55.1	GPA	3.67
			0.0	0.0	GPA	
			0.0	0.0	GPA	
			0.0	0.0	GPA	
	90.0%		60.0	55.1	OVERALL	3.67

THE TRANSCRIPT IS FULLY AUTOMATED, AND WILL POPULATE AS YOU USE THE GPA INPUTS WITHIN EACH COURSE TAB

4.0 GRADE SCALE			GPA POINT SCALE
Grade	Grade Min	Grade Max	Points Earned
A+	97.0%	100.0%	4.00
A	93.0%	97.0%	4.00
A-	90.0%	93.0%	3.67
B+	87.0%	90.0%	3.33
B	83.0%	87.0%	3.00
B-	80.0%	83.0%	2.67
C+	77.0%	80.0%	2.33
C	73.0%	77.0%	2.00
C-	70.0%	73.0%	1.67
D+	67.0%	70.0%	1.33
D	63.0%	67.0%	1.00
D-	60.0%	63.0%	0.67
F	0.0%	60.0%	0.00

DSK

YOU CAN **PRE-FILL** ALL OF THE **ASSIGNMENTS** AND **DATES** WITHIN EACH COURSE. THEN, YOU CAN GET A FULL ASSIGNMENT SUMMARY AND SNAPSHOT WITHIN THE COURSE ASSIGNMENT SUMMARY TAB.

ACTUAL ASSIGNMENT / CATEGORY SCORE LOG

Category	Assignment Name	Assigned Date	Actual / Hypothetical	Actual Grade
CLASS EXERCISES	Class Exercise 1	8/1/25	Actual	90.0%
CLASS EXERCISES	Class Exercise 2	8/5/25	Actual	90.0%
CLASS EXERCISES	Class Exercise 3	8/6/25	Actual	90.0%
CLASS EXERCISES	Class Exercise 4	8/7/25	Actual	90.0%
HOMEWORK	Homework 1	8/8/25	Actual	90.0%
HOMEWORK	Homework 2	8/9/25		
HOMEWORK	Homework 3	8/10/25		
HOMEWORK	Homework 4	8/11/25		
HOMEWORK	Homework 5	8/12/25		
PROJECTS	1st Essay	8/14/25		

COURSE ASSIGNMENT SUMMARY

	CALENDAR SELECTION		COURSE SELECTION							
	Course1		Course2		Course3		Course4		Course5	
			English		Social Studies		PE		Course5	
	ASSIGNMENT 1	DUE DATE 1	ASSIGNMENT 2	DUE DATE 2	ASSIGNMENT 3	DUE DATE 3	ASSIGNMENT 4	DUE DATE 4	ASSIGNMENT 5	DUE DATE 5
1	Class Exercise 1	8/1/25	Class Exercise 1	8/1/25	Class Exercise 1	8/1/25	Class Exercise 1	8/1/25	Class Exercise 1	8/1/25
2	Class Exercise 2	8/5/25	Class Exercise 2	8/5/25	Class Exercise 2	8/5/25	Class Exercise 2	8/5/25	Class Exercise 2	8/5/25
3	Class Exercise 3	8/6/25	Class Exercise 3	8/5/25	Class Exercise 3	8/6/25	Class Exercise 3	8/6/25	Class Exercise 3	8/6/25
4	Class Exercise 4	8/7/25	Class Exercise 4	8/7/25	Class Exercise 4	8/7/25	Class Exercise 4	8/7/25	Class Exercise 4	8/7/25
5	Homework 1	8/8/25	Homework 1	8/8/25	Homework 1	8/8/25	Homework 1	8/8/25	Homework 1	8/8/25
6	Homework 2	8/9/25	Homework 2	8/9/25	Homework 2	8/9/25	Homework 2	8/9/25	Homework 2	8/9/25
7	Homework 3	8/10/25	Homework 3	8/10/25	Homework 3	8/10/25	Homework 3	8/10/25	Homework 3	8/10/25
8	Homework 4	8/11/25	Homework 4	8/11/25	Homework 4	8/11/25	Homework 4	8/11/25	Homework 4	8/11/25
9	Homework 5	8/12/25	Homework 5	8/12/25	Homework 5	8/12/25	Homework 5	8/12/25	Homework 5	8/12/25
10	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab
11	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab
12	1st Essay	8/14/25	1st Essay	8/14/25	1st Essay	8/14/25	1st Essay	8/14/25	1st Essay	8/14/25
13	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab
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37	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab	Update Course Tab

DSK

YOU CAN **PRE-FILL** ALL OF THE **ASSIGNMENTS** AND **DATES** WITHIN EACH COURSE. THEN, SELECT THE COURSE WITHIN THE CALENDAR FROM THE DROP DOWN MENU, THEN PRINT FOR ON-THE-GO TRACKING!

ASSIGNMENT CALENDAR			AUGUST 2025			

CALENDAR YEAR	CALENDAR MONTH	COURSE				
2025	AUGUST	Course1		Math		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
-	-	-	-	-	01	02
					Class Exercise 1	
03	04	05	06	07	08	09
		Class Exercise 2	Class Exercise 3	Class Exercise 4	Homework 1	Homework 2
10	11	12	13	14	15	16
Homework 3	Homework 4	Homework 5		1st Essay		
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	-	-	-	-	-	-
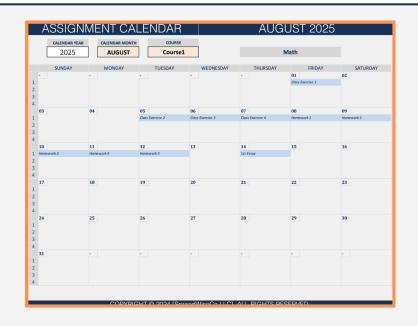
IMAGINE YOU **PRE-FILL** ALL OF THE **ASSIGNMENTS** AND **DATES** WITHIN EACH COURSE.   THEN, RUN INTO WHERE SOMETHING CAME UP AND YOU NEED TO SHIFT ALL OF THE DATES FOR ALL COURSES… WHAT DO YOU DO?

USE THE DATE SHIFT COLUMN WITHIN EACH COURSE.

LET'S SAY SOMETHING CAME UP ON 8/15 & 8/16, AND YOU NEED TO PUSH EVERYTHING BACK BY TWO DAYS.

FIND THE 1ST ASSIGNMENT FOR 8/15, ADD IN A "2" WITHIN THE DATE SHIFT COLUMN FOR THAT ROW, THEN DRAG THE 2 DOWN FOR ALL OTHER DATES. DONE! THE NEW DATES WILL NOW BE REFLECTED IN THE CALENDAR :)

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