

# Minutes of the Board Meeting

June 15th, 2023 / called to order at 9AM, adjourned at 12PM

## Attendees

President Ginny Zimmerman, Vice President Brigitte Parra, Treasurer Janet Snyder, myself; Primary Secretary Allison Sabel, Secondary Secretary Bette Mitchell, Director At Large Patricia Welch.

Thank you to Ginny for hosting.

## Agenda

**Dues, Collections, and Treasurers Report**

**Website Access and maintenance**

**HOA neighborhood sign status**

**Strategy to address violations**

**Meeting format**

**Garage Sale**

## Notes

- Opened the meeting with a discussion on how we should structure our meetings and make proposals. Previously the Roberts Rule of Order was used. **All in attendance came to the consensus that we would use the consensus process during board meetings instead.** We also discussed alternative ways to communicate with each other besides email. During the next meeting we will try out microsoft teams, zoom, and whatsapp if they are free. For now we are sticking with email but email threads will be started only when a new topic is introduced.
- Treasurer's report showed that in June we started with 2823.53 dollars. We spent 20 dollars on checks, and 21.48 dollars on office supplies. Our balance is now at 2782.05 dollars. The treasurer also went into detail about how some people are saying that we can only go back a certain amount of time to collect dues. Those that handled the business of the HOA before us have not provided any proof that this was voted on. We decided that we can only go by the bylaws and cc and r's that were provided to us. These documents state nothing about how far back we can collect dues. **And so the proposal is that we may collect dues as far back as 2018. We will also be updating the bylaws and cc and r's as both**

record and proof. All in attendance agreed and so we came to a consensus. As far as implementation goes the president will update the appropriate documents.

- We discussed the purchasing of a sign for the neighborhood so that we can communicate things like garage sales, meetings and reminders to check the website if we have added a newsletter or made any significant updates. The proposal to buy a sign for a total of 200 dollars was agreed on by all, so we have reached a consensus. At the next meeting we will discuss placement of the sign and Ginny will also be working with the county to try and get a permit to make the sign permanent. Brigitte will buy the sign using money from our account.
- The ads on our website are supposed to be paid. We have not received any money from the owners of the ads so we proposed that we send them a letter asking them to pay 150/year. If they do not want to pay we will be taking the ads down.
- There are multiple home owners who have an unmaintained lot. The proposal was to send them a letter requesting them to have their lot maintained within the next 30 days. This is in accordance with our cc and r's. It was also agreed on by all in attendance.
- Betty and Patricia are on the welcome committee. They will be keeping an eye out for new neighbors so that they can give them a welcome committee gift. Together we all agreed there would be a maximum budget of 20 dollars for the gift per household.

## Action Items

I will find research options other than email to be able to have discussions with each other and find out if they cost money and how much. At the next meeting we will all bring our laptops and try out some options like whatsapp, zoom, and microsoft teams (if they are free of course)

Janet will continue to send out notices to those who owe dues since 2018. But she will not be going back further than that.

Brigitte will buy the sign using HOA funds.

Ginny will reach out to whatcom county permitting and get the details on how to have a permanent sign in the neighborhood.

Bette will send a note to Ginny about firework laws in Whatcom County so that we can remind home owners what the laws are on the website.

## Next Meeting Agenda

Bring your laptops yall!

We also would like to have a review sessions of our CC and R's and bylaws.