



## Frequently Asked Vendor Questions

### What time does setup/takedown begin for vendors?

**SET UP: 7:00am - 8:30am**

We ask all vendors be completely set up no later than 8:30am. The event will begin at 9am.

**TEAR DOWN: 1:00pm**

We ask all vendors do not begin tear down until 1pm unless otherwise approved.

### How does set up work for all vendors?

Before setting up, EACH vendor MUST check with designated Farmers Market staff to be assigned a spot. If you setup without being assigned a spot you will be asked to pack back up and move to whatever spot is assigned. We try to work with each vendor on the spot preference but hold final say over who sets up where.

### Can I choose my location within the market?

No, new vendors are placed in available locations. Requests can be made, but no vendor can be moved unless special arrangements or a booth location opens.

### Are there covered Booths available?

There are no covered Booths available. Vendors are responsible to bring their own staging which includes tents, tables, chairs, etc.

### **Are Bathroom Facilities available at the Scottsdale Living Farmers Market?**

Yes, there are 2 bathrooms nearby (optional outdoor bathroom). 2 in the STORAGEexperts building and one possible outdoor Porta Potty

### **Are Tents and Tables provided?**

No, tent(s) and table(s) are each vendors responsibility.

### **Do I need Insurance?**

All food producers must have at least a \$1,000,000 insurance policy and the City of Scottsdale as additionally insured. We recommend that all businesses have insurance!

### **Does the Scottsdale Living Farmers Market accept Craft Vendors?**

Yes. We try to have a diverse array of vendors and recognize the contribution that craft vendors make.

### **Does the Scottsdale Living Farmers Market give exclusivity to Vendors?**

The Scottsdale Living Farmers Market does not offer exclusivity now, but we try to limit the amount of a particular product sold.

### **How many customers usually visit the Scottsdale Living Farmers Market?**

The Scottsdale Living Farmers Market has an average of 500 – 1000 customers per market.

### **How many Vendors usually participate at the Scottsdale Living Farmers Market?**

The Scottsdale Living Farmers Market averages between 20-40 vendors for each market.

### **How do I become a Vendor at the Scottsdale Living Farmers Market?**

Please find the Vendor Application link on our website. [www.riseanddreamfoundation.com](http://www.riseanddreamfoundation.com)

### **Is the Scottsdale Living Farmers Market held rain or shine?**

The Scottsdale Living Farmers Market will operate with weather permitting only. The organizer will decide the day before and post that on Facebook, website, and email all registered vendors.

### **Is there power at the Scottsdale Living Farmers Market?**

No, there is no power available at the Scottsdale Living Farmers Market. If a vendor requires power, it is up to the vendor to supply a generator.

### **Is there vehicle access to the booth?**

No. All unloading takes place in the parking lot adjacent to the market. It is recommended that each vendor have a dolly or cart to assist with transport, if necessary.

### **Is there water at the Scottsdale Living Farmers Market?**

Yes, in the STORAGEexperts office.

### **What are the operating hours of the Scottsdale Living Farmers Market?**

Sundays from 9 AM to 1 PM for the months of February through April.

### **What is the cost for a Booth at the Scottsdale Living Farmers Market?**

The Scottsdale Living Farmers Market charges all vendors who utilize a 10×10 space a flat fee of - **\$30 per event.**

All food trucks and trailers pay - **\$65 per event.**

### **What size Booths are Available at the Scottsdale Living Farmers Market?**

**Booths are 10×10 (for a tent setup).** If requested, available and paid for, vendors can request an additional booth space on the vendor application.

### **What type of licenses are required to participate in the Scottsdale Living Farmers Market?**

Food vendors are required to have a Maricopa County License.

All vendors must have a Transaction Privilege Tax License from the State of Arizona.

Some cities require additional licensing; Scottsdale businesses, for example, must have a City of Scottsdale Business License. It is each vendor's responsibility to be fully licensed.

### **What type of Vendors are allowed at the Scottsdale Living Farmers Market?**

Food products, arts & crafts, produce, clothing and more. Participants without a tangible product will need to be approved by staff.

### **What is the process to become a Vendor at the Scottsdale Living Farmers Market?**

Fill out the application that is under the vendors link. [www.riseanddreamfoundation.com](http://www.riseanddreamfoundation.com)

### **Where do Vendors park?**

Either in the parking lot adjacent to the market or in the parking lot directly across the street, west of the market.

### **What type of surface is this event held on?**

All booths are set up on a concrete surface, like a parking lot.