# Bylaws of the South Carolina Federation of Music Clubs



# Article I. Name

This organization shall be known as the South Carolina Federation of Music Clubs.

# Article II. Object

The object of this organization shall be to stimulate and broaden interest in the musical activities in South Carolina; to participate in the work of the National Federation of Music Clubs; to bring into working relations with one another music clubs and other musical organizations; to aid and encourage musical education and to develop and maintain high musical standards in the state.

# Article III. Membership

Section 1. The South Carolina Federation of Music Clubs is a member of the National Federation of Music Clubs operating under its regulations and therefore all members of the South Carolina Federation of Music Clubs are also members of the National Federation of Music Clubs.

Section 2. Membership in the South Carolina Federation of Music Clubs shall be either organization membership consisting of music clubs and kindred organizations or individual membership consisting of individuals directly or indirectly interested in the promotion of musical activities. Both classifications must be qualified by the payment of required dues. State and national federation dues must be paid for every member of an active club in all categories in the local club structure with the exception of honorary members and individual members whose state and national dues have been paid in a special category. (Life, Special Contribution, etc.)

Section 3. The membership shall be in the following divisions: The Senior Division, the Student Division (ages 19 through 25); the Junior Division (not over 18 years of age), Individual and Cradle Roll.

Section 4. The membership in these divisions may be active or associate.

#### Article IV. Dues

Section 1. All dues in these divisions are payable in advance, by the date determined by NFMC and SCFMC.

A. Senior organizations joining the Federation for the first time after April 1 shall have their dues credited to the following year.

Section 2. The dues schedule for the South Carolina Federation of Music Clubs shall consist of the National Federation of Music Clubs dues plus additional state dues as authorized by the South Carolina Federation of Music Clubs for its own use.

Section 3. All group and individual dues must be sent to the state treasurer who shall forward the required amount to the national treasurer and retain the remainder in the state treasury. Checks must be made payable to the South Carolina Federation of Music Clubs.

Section 4. Junior organizations shall have at least one subscription to JUNIOR KEYNOTES.

# Article V. Meetings

## Section 1. Conventions and Conferences

A. The regular annual business session of the South Carolina Federation of Music Clubs shall be held in the spring of each year and shall be termed the annual Convention or Conference.

- 1. The dates shall be acceptable to the President and the Executive Committee.
- 2. The convention chair shall be appointed by the President with the approval of the Executive Committee.
- 3. Necessary business of the Federation shall be conducted at the annual convention or conference and reports shall be submitted.
- 4. All persons attending the annual convention or conference shall pay a registration fee as determined by the Board of Directors.
- 5. The Federation shall make an appropriation from the state treasury to assist with convention or conference expenses. The amount shall be established by the Budget Committee and approved by the Board of Directors.
- B. Student Division may be allotted time on the senior convention or conference program or a separate convention may be held for the Student Division.
- C. The Annual Junior Convention shall be held on the last day of the SCFMC Senior Convention or Conference.

Section 2. Special Sessions. For the purpose of electing officers and acting on other matters needing the attention of the voting body of the South Carolina Federation of Music Clubs, a special business session of the South Carolina Federation of Music Clubs shall be held in conjunction with the Fall Meeting of the Board of Directors in the year preceding the Biennial Convention at which time the officers will be installed.

# Section 3. Voting Body

A. The Voting Body of the South Carolina Federation of Music Clubs shall be composed of the members of the Board of Directors; delegates from each organization holding active membership in the Senior and Student Divisions; one counselor to represent each active organization in the Junior Division; and all Senior Individual Members.

# B. Delegate apportionment

- 1. Each active senior organization shall be entitled to delegate representation based on its paid membership on record in the office of the State Treasurer twenty days before the opening of the convention or conference figured as follows: organizations of 50 members or less -the President or her appointee and one delegate; organizations in excess of 50 members -the President or her appointee and two delegates.
- 2. Each active student organization shall be entitled to one delegate.
- 3. Each active junior organization shall be entitled to representation by one adult counselor who shall be a member of an active club or an Individual Member.
- C. No one shall be permitted to vote in a dual capacity and no absentee or proxy voting shall be permitted.

Section 4. Quorum. Twenty-five (25) qualified voters shall constitute a quorum for the transaction of business at meetings of the South Carolina Federation of Music Clubs in regular or special session.

# Article VI. Officers

Section 1. The officers of the South Carolina Federation of Music Clubs shall be in two classifications: elective and appointive.

Section 2. The elective officers shall be a President, a Vice President, regional Vice Presidents from each of the geographical regions of the state, a Recording Secretary and a Treasurer.

Section 3. The appointive officers shall be the Historian, the Corresponding Secretary, Festivals Financial Chairman, Festivals Director, Junior Counselor, Investments Chairman, the Parliamentarian and the Chaplain. The appointive officers shall be appointed by the State President.

Section 4. The term of office shall be two years.

Section 5. No elective officer shall serve in the same office for more than two consecutive terms except the Treasurer whose services shall not be limited.

Section 6. Appointive officers are eligible for reappointment for more than two consecutive terms.

# Article VII. Board of Directors

Section 1. The Board of Directors of the South Carolina Federation of Music Clubs shall consist of elective and appointive officers of the State Federation, Past Presidents, Chairs of Departments, Chairs of Standing Committees, Chairs of the Special Committees, the Chair of the Club Presidents Council, the State Student Advisor, the State Junior Counselor, the National Board Member representing South Carolina, any other National Board Members from the South Carolina Federation, the State Chair of Junior festivals, the Senior District Directors, Executive Committee Members-at-large and one elected representative from each senior club in the State Federation.

Section 2. Each Board Member representing a club shall be elected by the club for a two-year term to coincide with the two year term of the State President. Names and addresses of these Board Members must be reported to the State President by June 1.

Section 3. The Board of Directors shall meet at the call of the State President in the fall of the year and in the spring at a pre-convention or –conference meeting. The Board of Directors may also meet in Special Session at the call of the State President.

Section 4. The Board of Directors shall transact all necessary business of the State Federation between conventions.

Section 5. Quorum. Fifteen members shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.

## **Article VIII.** Executive Committee

Section 1. The Executive Committee of the South Carolina Federation of Music Clubs "shall be composed of the State President, the Vice President, the Regional Vice Presidents, the Recording Secretary, the State Treasurer, the Active Past State Presidents, the Junior Festival Director, the Junior counselor, the Investments Chairman, the Festivals Finance Chair, the Parliamentarian, and three members-at-large to be elected for a two year term by the Board of Directors at its meeting immediately preceding the State Convention at which officers are installed." Active Past State Presidents are those who are listed on the State Roster in some service capacity.

Section 2. The Executive Committee shall meet on the call of the State President or upon written call by five of its members.

Section 3. The Executive Committee may act upon any required unfinished business of the Board of Directors and on any emergency business needing immediate attention.

Section 4. Any action and recommendations by the Executive Committee shall be reported by the Recording Secretary to the Board of Directors at the Board's next meeting following the Executive Committee meeting.

Section 5. A majority of the members of the Executive Committee, exclusive of the Past State Presidents, shall constitute a quorum for the transaction of business except that if a bare quorum is present, a unanimous vote shall be required for a decision.

# Article IX. Club Presidents' Council

Section 1. The Club Presidents' Council shall be comprised of the Presidents of the local music clubs affiliated with the Senior Division of the South Carolina Federation of Music Clubs.

Section 2. The purpose of the Club Presidents' Council shall be to discuss local and state music club work and activities, thereby correlating the local and state work.

Section 3. The immediate Past President of the South Carolina Federation of Music Clubs shall serve as Chair: If the immediate Past President is unable to serve, then the President of the South Carolina Federation shall appoint another Past President to serve as Chair. The Vice Chair and the Secretary shall be elected by and from the membership of the Council.

Section 4. The Club Presidents' Council may attend special designated meetings of the Board of Directors with voice but without vote.

Section 5. Meetings of the Council may be called as determined by the Chair of the Council after consultation with the State President.

## **Article X.** Duties of Officers

Section 1. All officers shall make a complete written report of their work at the annual Convention or Conference of the South Carolina Federation of Music Clubs and at meetings of the Board of Directors.

# Section 2. The President shall:

A. preside at all meetings of the South Carolina Federation of Music Clubs, of the Board of Directors and of the Executive Committee.

B. approve bills before payment is made.

C. serve as an ex-officio member of all committees except the Nominating Committee.

D. represent the State Federation at meetings of the National Federation of Music Clubs or be represented by her duly elected alternate.

E. enforce the Bylaws of the South Carolina Federation of Music Clubs, require proper procedure and perform such other duties as pertain to the office.

# Section 3. The Vice President shall:

A. perform all duties of the office of the President in the absence or disability of the President and such other duties as may be assigned by the Board of Directors.

B. assist the President in the planning and execution of statewide duties in which the President may need her help.

C. represent the President, upon request, at State and National meetings as speaker on club programs.

# Section 4. The Regional Vice Presidents shall:

A. be responsible for interpreting the Federation program within their respective Regions and shall perform such other duties as may be assigned by the Board of Directors.

B. aid the State Chairman of Membership Extension in organizing Senior, Student and Junior Clubs within their respective Regions and in attempting to interest already organized clubs in joining the Federation.

C. assist the Chairmen of Departments in promoting each Department's work in their respective Regions.

D. visit music clubs in their Regions to further the work of the Federation.

E. prior to the time on a convention agenda scheduled for the convention invitation, set a time and place for a meeting of representatives from clubs within their Regions.

# Section 5. The Recording Secretary shall:

A. prepare minutes of all business sessions of the Federation, of the Board of Directors and of the Executive Committee, submit the minutes for approval to a reading committee appointed by the President, keep a file of all minutes and be ready to read the appropriate minutes to the proper body when requested.

B. be the custodian of all official papers and documents not properly in the custody of any other officer and perform any other duties pertaining to the office.

C. send all property of the South Carolina Federation of Music Clubs in her possession to her successor in office within thirty (30) days following expiration of her term of office.

# Section 6. The Corresponding Secretary shall:

A. attend to such official correspondence as shall be assigned by the State President or by the Board of Directors.

#### Section 7. The Treasurer shall:

A. have custody of the funds and securities of the South Carolina Federation of Music Clubs and shall deposit all monies received to the account of the South Carolina Federation of Music Clubs except contributions designated to specific separate accounts.

B..collect, receive and disburse funds, paying all bills which are approved by the State President.

C. be bonded in an amount determined by the Board of Directors. The South Carolina Federation of Music Clubs shall pay the cost of the Bond.

D. report annually to the Board of Directors at the Convention or Conference.

E. within thirty (30) days after the end of the term of office, deliver to the successor all books, papers, and

properties belonging to the South Carolina Federation of Music Clubs.

# Section 8. The Historian shall:

A. collect and preserve all printed matter pertaining to the history of the South Carolina Federation of Music Clubs and be responsible for all historical material which may come into the possession of the Federation.

B. be custodian of the state Archives, including Achievement Record Books for permanent preservation. Archives housed in the Caroliniana Library, University of South Carolina]

#### Section 9. The Parliamentarian shall:

- A. attend all sessions of the Board of Directors and all sessions of the State Federation.
- B. interpret, when necessary, the Bylaws.
- C. advise the presiding officer on points of parliamentary law.
- D. render to the Federation and to the Board of Directors an opinion whenever requested.

# **Article XI:** Departments and Committees

Section 1. The work of the South Carolina Federation of Music Clubs shall be divided into departments as established by the National Federation of Music Clubs.

Section 2. The work shall be carried on by committees grouped under the department according to their work. These committees shall be termed the Standing Committee.

Section 3. A separate chairman for each Department shall be appointed by the State President. A Department Chairman shall give guidance to the committee chairmen within her department and assistance as requested or required.

Section 4. Chairmen of committees within a Department shall be appointed by the State President. These committee chairmen shall conduct their work according to the directives of the National Federation of Music Clubs.

Section 5. Other committees as desired may be established by the Board of Directors of the South Carolina Federation of Music Clubs under the listing of "South Carolina Specialized Activities". These committees shall be termed Special Committees and the chairman of each shall be appointed by the State President.

Section 6. A list of these Departments, Standing Committees and Special Committees shall be published with the rules and procedures of the South Carolina Federation of Music Clubs.

## Section 7.

- A. A chair may serve in the same position for more than two consecutive terms
- B. The chair shall prepare a Plan of Work for the SCFMC Manual, and shall distribute to the clubs during the year any other materials needed for the promotion of the work. Chairs of Departments and Committees established by the National Federation of Music Clubs shall base their Plans of Work on the Plans of Work of their national counterparts.
- C. Each chair shall present, at the Fall Board Meeting, the objectives for the year. At the annual convention or conference in the Spring, the chair shall report the activities and accomplishments of Federation work by the clubs. At the annual convention or conference, two (2) copies of the report shall be submitted to the Secretary for filing.
- D. Requests by chairs for reimbursement of expenditures for Federation work, within the limits set by the Budget Committee, shall be sent to the State President at least two weeks prior to the annual convention and conference.

Section 8. A majority of the members of any Standing or Special Committee shall constitute a quorum for the transaction of business.

#### Article XII. Finance

Section 1.

A The Finance Department of the South Carolina Federation of Music Clubs shall consider and implement plans for increasing the organization's General Fund in order to aid the activities supported by that Fund.

- B. A Finance Chair shall be appointed by the State President and shall supervise the raising of funds through dues from organizations and individual gifts.
- C. The Chair of Individual Members shall assist in raising funds by stimulating the obtaining of members in all categories of Individual Membership. The portion of dues retained by the State Federation shall be applied to the General Fund.
- D. The Scholarship Department shall assist committees in raising funds for scholarships.
- E. The Chair of the Past Presidents' Assembly shall assist in raising funds by urging eligible Federation members to become members of the Past Presidents' Assembly, to charter new chapters and to meet the financial requirements of membership.

# Section 2. Budget/Finance Committee

A. The Budget/Finance Committee shall be composed of three members: The State Treasurer, the Immediate Past President, and one member appointed by the State President.

- B. The Budget/Finance Committee shall prepare an annual budget which shall include specific items of Federation expense. This proposed budget shall be presented to the Board of Directors for adoption at its Fall Meeting.
- C. The Budget/Finance Committee shall set amounts for the following:
  - 1 Expense allowance for the State President
  - 2 Expense allowance for the member of the National Board of Directors representing South Carolina
  - 3 Expense allowance for Department and Committee Chairs
  - 4 Contribution toward expense for the Convention or Conference
  - 5 Allowance for Convention performing Artist
  - 6 Appropriation for National Guest at Convention
  - 7 Contribution toward. expense for Junior Day of Convention or Conference
  - 8 Cost of annual audit for the Treasurer's records
  - 9 Expense allowance for the State Student Advisor
  - 10 Expense allowance for the State Junior Counselor
  - 11 All other regular expenses of Federation business

## Section 3. Fiscal Year

A The fiscal year of the South Carolina Federation of Music Clubs shall be from the first day of July of each year to the thirtieth day of June of the following year.

B. The books of the State Treasurer shall close on the thirtieth day of June each year. A Public Accountant shall audit the records of the State Treasurer after the close of the fiscal year and prior to the preparation of the following year.

# Section 4. Delinquent Groups

- A. Groups whose dues are unpaid by June thirtieth shall be regarded as delinquent and shall be so notified by the Treasurer.
- B. Membership in the Federation is forfeited by any group delinquent for one or more years. Delinquent groups may be reinstated in the Federation by payment of dues for the past year and the current year.

# **Article XIII. Past Presidents' Assembly**

#### Section 1.

A. To be eligible for membership in the Past Presidents' Assembly, a person must be a Past President of the National Federation of Music Clubs, of a State Federation or of any federated music club or music organization.

B. Dues for membership in the Past Presidents' Assembly shall be as determined by NFMC . This amount shall be equally divided between the National Federation where it is used for the Young Artist

Award Fund and the State Federation where it may be used for awards or travel expense for State winners of the Young Artist and Student Auditions as directed by the Board of Directors.

#### Section 2.

- A. Three or more Past Presidents of any federated music club may apply for a Past Presidents' Assembly Charter.
- B. A charter may be issued by the National Chairman of the Past Presidents' Assembly to a local chapter when it meets the requirements and pays the charter fee as determined by NFMC.
- C. In a town or community having more than one federated music club, Past Presidents may join together into one chapter.

# Article XIV. Geographical Divisions

## Section 1.

- A. The clubs of the South Carolina Federation of Music Clubs shall be grouped into three geographical sections known as regions. Each region shall be divided into two districts.
- B. Regions and Districts shall be as follows:
  - 1. The Central Region composed of the Capital and Southwestern Districts.
- 2. The Eastern Region composed of the Southern and Northeastern Districts.
  - 3. The Western Region composed of the Northern and Northwestern Districts.

#### Section 2.

- A. The affairs of each Region shall be under the direction of a Regional Vice President as provided in Article VI, Section 2 and Article X, Section 4.
- B. Six Senior District Directors, one from each District, two in each Region, appointed by the State President, shall serve under the direction of the appropriate Regional Vice President.

#### Section 3.

The territory of the Regions and Districts shall be determined by the State President and the Vice President, subject to confirmation by the Board of Directors.

# **Article XV.** Nominations

Section 1. At the Fall Meeting of the Board of Directors following the installation of officers a Nominating Committee of three members, one whom shall be a past president shall be appointed by the President of the South Carolina Federation of Music Clubs, subject to approval by the Board of Directors.

## Section 2.

- A. The Nominating Committee shall nominate one person for each elective office. These nominees shall be presented to the voting body of the South Carolina Federation of Music Clubs at a special business session held in conjunction with the Fall Meeting of the Board of Directors for election to serve a term of two years each.
- B. After the report of the Nominating Committee is read at the special business session, further nominations may be made from the floor.
- C. Elections shall then take place according to Article XVI.

#### Section 3.

- A. The South Carolina Representative on the National Board of Directors shall be nominated by the Board of Directors of the South Carolina Federation of Music Clubs.
- B. The name of this nominee, together with qualifications and assurance of the nominee's willingness to serve, shall be sent to the National organization in the manner and by the date set forth by the National Federation of Music Clubs
- C. No person shall hold the position of National Board Member Representing South Carolina for more than two consecutive terms of two years each with these exceptions:
  - 1. If, at the end of the second term, the National Board Member Representing South Carolina is an elected officer of the National Federation of Music Clubs, is eligible for a second term in that office and desires to continue in that office, then that person may be nominated for one additional two-year term as the National Board Member Representing South Carolina.
  - 2. If, at the time of nominating the National Board Member Representing South Carolina, the current National Board Member representing the state is serving a second two-year term but plans to be a candidate for national office at the next national election, then that person may be nominated for an additional two-year term, and if elected to national office, may be nominated for one more two-year term as National Board Member Representing the state in order to be candidate for a second term in that national office.

#### Section 4.

- A. Suggestions for nominations for Members- at-Large on the National Board of Directors may be made by the Board of Directors of the South Carolina Federation of Music Clubs in the fall preceding NFMC Biennial Convention.
- B. These suggestions shall be handled in the manner and by the date set forth by the National Federation of Music Clubs.

# Article XVI. Elections and Terms of Office

#### Section 1.

A The election of officers for the South Carolina Federation of Music Clubs shall be held at a special meeting of the voting body of the Federation, called for the purpose of electing officers, at that time of the Fall Board Meeting in even numbered years, so that the installation of officers will coincide with the Biennial Year of the National Federation of Music Clubs.

- B. Should a vacancy occur in an elective office after the election has been held and before the Nominating Committee for the new administration has been appointed, the vacancy shall be filled by the Executive Committee of the new administration except that if a vacancy occurs in the presidency, the Vice President shall assume the office of President.
- C. Vacancies occurring after the appointment of the Nominating Committee and before the next regularly scheduled election of officers shall be filled by the Nominating Committee subject to ratification by the Executive Committee.

#### Section 2.

- A. All officers shall assume their respective duties at the close of the Biennial Convention at which they are installed except the Treasurer who shall continue in office until the end of the fiscal year on the following June 30.
- B. Immediately 'after the installation of officers is held at the time of the Biennial Convention, the name of the newly installed State President shall be sent, by the Presiding President to the President of the National Federation of Music Clubs and to the National Headquarters Office.
- C. The names and addresses of the new President and new Treasurer of local clubs shall be sent to the State President and the State Treasurer for compiling the Bulletin-Directory not later than 30 days after their election. Club elections shall be held in the month of February.

## Article XVII. Student Division

Section 1. The Student Division shall consist of Active and Associate groups and of Student Special Members. All persons having membership in the Student Division shall be between the ages of 19 and 25 years inclusive, and shall pay annual dues as determined by NFMC and SCFMC.

- A. Active membership shall include student musician groups, college groups, and other similar musical organizations.
- B. Associate Membership shall include college groups, church choirs, church bands, church orchestras and other similar groups.

Section 2. The State President shall appoint a Student Adviser who shall preside over the Student Division, outline the student program and supervise its implementation.

- A The State Student Adviser shall assist the State President in obtaining Senior Club members to head committees for the Student Division when needed.
- B. The State Student Adviser shall be the coordinator for the materials prepared for the Student Division.
- C. The State Student Adviser shall automatically become a member of the Board of Directors of the South Carolina Federation of Music Clubs.
- D. The State Student Adviser shall have annual expense allowances as established by the Budget Committee and approved by the Board of Directors.

# **Article XVIII.** Junior Division

Section 1. The Junior Division shall consist of Active and Associate groups and of Junior Special members. Persons having membership in the Junior Division must not be over 18 years of age and shall pay annual dues as determined by NFMC and SCFMC.

- A. The Active membership shall include Junior clubs, bands, orchestras, choruses and other Junior organizations.
- B. The Associate membership shall include similar groups to those named above who do not wish to be actively federated.

Section 2. The State President shall appoint a state Junior Counselor who shall preside over the Junior Division, promote its objectives, both National and State, outline the program and supervise its implementation.

- A. The State Junior Counselor shall automatically become a member of the Board of Directors of the South Carolina Federation of Music Clubs.
- B. The State Junior Counselor shall assist the State President in obtaining Senior Club members who will head the committee for the Junior Division.
- C. The expense of the State Junior Day of Convention/Conference shall be met in part by an appropriation as established by the Budget Committee and approved by the Board of Directors.
- D. The State Junior Counselor shall have an annual expense allowance as determined by the Budget Committee and approved by the Board of Directors.

## Section 3. Junior Festivals

- A. A Junior Festival shall be held in each district of the State during February or March of each year.
- B. A State Junior Festival Chairman, who shall supervise the preparation for the annual Junior Festivals, shall be appointed by the President.
- C. The State Junior Festival Chairman shall select a Festival Director in each District.
- D. The District Festival Director shall name the place for this event in her District and shall select the rating monitors.
- E. The Junior Festival entrant must be a member of a Federated Junior Club or Junior Special Member whose dues were paid prior to the time the application to participate in the Junior Festivals was submitted.
- F. The entrant's application must be sent to the District Festival Director not later than the Festival application deadline.

# Article XIX. Scholarships

Section 1. There shall be at least two scholarships promoted by the South Carolina Federation of Music Clubs and such others as may be authorized by the Board of Directors to give financial aid to talented young musicians and to encourage them to further study.

Section 2. The two required scholarships shall be the South Carolina Brevard Music Center Scholarship and the Cornelia G. Walker Scholarship.

#### Section 3.

- A The South Carolina Brevard Music Center Scholarship shall be administered by a summer scholarship chairman appointed by the State President. This chair may also administer other South Carolina Summer Scholarships as directed by the Board of Directors.
- B. The South Carolina Brevard Music Center Scholarship shall provide funds to assist with the cost of summer music study at Brevard Music Center, Brevard, North Carolina, for students of band or orchestral instruments, ages within the Junior Division as accepted by Brevard Music Center.
- C. The scholarship winner or winners shall be determined by competitive auditions administered by the Summer Scholarship Chairman and Brevard Music Center.
- D. The South Carolina Brevard Music Center Scholarship shall be funded through club contributions and other gifts designated for the purpose and supplemented from undesignated funds of the South Carolina Federation of Music Clubs if needed.
- E. To assist with the funding of the South Carolina Brevard Music Scholarship, the South Carolina Federation of Music Clubs shall maintain an interest earning account called the Brevard Music Center Endowment Fund from which only the interest may be used at the direction of the Board of Directors of the South Carolina Federation of Music Clubs.

# Section 4.

- A. The Cornelia G. Walker Scholarship shall be administered by a chair appointed by the State President. Recipients are chosen through competitive auditions.
- B. The Cornelia G. Walker Fund of the South Carolina Federation of Music Clubs is an interest earning account from which the interest is used to provide a scholarship or scholarships for students who are residents of the state of South Carolina, who are entering college as freshmen and who will be studying music at any recognized college or school of music located in South Carolina.

Section 5. *Rules and Procedures of the South Carolina Federation of Music Clubs* shall contain specific instructions relative to the administering of these and other scholarships of the South Carolina Federation of Music Clubs.

# **Article XX.** Dissolution

Rule governing possible dissolution of the South Carolina Federation of Music Clubs: "In the event of dissolution, residual assets of this organization shall be turned over to one or more organizations which themselves are exempt from Federal Income Tax as organizations described in Section 501 (c) (3) of Internal Revenue Code of 1954 or corresponding provision of any prior or future Revenue Code or to Federal, State or Local Government for exclusively public purposes."

# **Article XXI. Amendments**

Section 1. These Bylaws may be amended by a two-thirds vote of the qualified voters present and voting at the regular annual Convention or Conference of the South Carolina Federation of Music Clubs, or at any special business session called for that purpose, provided that the proposed changes have been approved by a majority vote of the Board of Directors in a regular or special session.

#### Section 2.

A. Proposed amendments to the Bylaws of this organization must be submitted to a meeting of the Board of Directors in writing or electronic mail; the number of the Article and the section affected must be listed and the exact wording of the portion to be changed along with the exact wording of the proposed amendments must be stated.

B. After the proposed amendment is approved by the Board of Directors, it must be submitted in writing or electronic mail to all local clubs at least 30 days before the date of the business session of the Federation at which a vote on the amendment will be taken.

# Article XXII. Parliamentary Authority

Robert's Rules or Order. Newly Revised, shall govern this organization in all cases not covered by its Bylaws and Rules and Procedures.

## **Revisions and Amendments**

October 17, 1981 April 21, 1983 May 8, 1987 November 4, 1989 April 26, 1991 September 30, 1995 April 27, 2001 May 2, 2003 September 26, 2015 April 26, 2019