

South Carolina Federation of Music Clubs

**Manual
2025 – 2027**



**Sarah G. Spigner
President**

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*“Music is enough for a lifetime,
but a lifetime is not enough for music.”*

~

attributed to
Sergei Rachmaninoff

PRELUDE

Collect and Insignia

NFMC Officers

SCFMC Officers

SCFMC Members Serving in NFMC Positions

SCFMC Club Officers

SCFMC Clubs by District

SCFMC District Directors

Council of Club Presidents

NFMC Collect

We praise and thank Thee, Father,
for the gift of Music.

Through us, as channels of Thy grace,
may this blessed legacy be shared with all mankind.

Grant that we may exemplify in our own lives
the harmony of Thy great purpose for us.

Give us magnitude of soul and such understanding hearts
that we who make music may be as players
upon rightly tuned instruments responding to Thy leading.

Let us with renewed consecration dedicate ourselves
to the purpose of our Federation:
to bring the spiritualizing force of music to the inner life of our nation.

Open our minds that divine knowledge and wisdom
may teach us how best to execute our pledge.
Amen.

May Belle Cole (Mrs. Thomas J. Cole)

Excerpts taken from "The Musical Ritual" written in 1927 by Mrs. Frank A. Seiberling



NFMC Insignia

The encircling band of blue is the loyalty that holds us together.
It is tipped with gold that is enduring in our friendship and our music.
The eagle of supremacy, with outstretched wings, stands guard above us.
Across all rests our symbol, notes reading "My Country 'Tis of Thee."
It is with faith in friendship, country, and God
that we stand secure within the bonds of our Federation through music.

**NATIONAL FEDERATION OF MUSIC CLUBS
OFFICERS**

President Deborah Freeman

First Vice-President Heidi O. Hong

Regional Vice Presidents

North Central Mary Wescott

South Central Christine Vitt

Southeastern Joel Adams

Northeastern Linda Maurhoff

Western Wilma Hawkins

Secretary Jeanne Hryniewicki

Treasurer Suzanne Carpenter

**Southeastern Region Summer Music Centers
with NFMC Awards**

Brevard Music Center, North Carolina
Eastern Festival of Music, North Carolina
Sewanee Music Center, Tennessee
Stephen Collins Foster Music Camp, Kentucky

SCFMC MEMBERS SERVING IN NFMC POSITIONS

Jane Bauer	Elizabeth Paris French Horn Award Chair
Gilda Bocock	Yearbooks Chair
Dana Boney	Bluhm Flute Award Chair
Dale Clark	Board Member-at-Large, Rose Fay Thomas Fellows Chair
Harriet Coker	Coordinator of Divisional Activities (CODA)
Stephanie Davis	Arts Advocacy Committee
Janice Flinte	Board of Directors
Deborah Freeman	President, Executive Committee (Administrative Division)
Ann Guest	Senior Orientation and Leadership Training Chair
Karen Herndon	Protocol Committee, Sacred Music Chair
Sara Kellar	State Representative to Board of Directors, Fund for Outgoing National President Chair
Elizabeth Guest Martin	Course of Study/Program Planning Chair
Ruth McDaniel	Folk Music Chair
Helena Meetze	Celebrate Strings Chair
Ruth Morrow	American Music Division Chair
Claudia Sandifer	American Women Composers Chair
Sarah Spigner	Council of State Presidents, Ellis Competition for Duo-Pianists Committee
Susan Von Nessen	Bullock and Robertson Music Therapy Awards Chair

**SOUTH CAROLINA FEDERATION OF MUSIC CLUBS
OFFICERS 2025 – 2027**



President

Sarah Spigner

Vice-President

Kay Maddox

Treasurer

William Cooper

Recording Secretary

Dale Clark

Central and Eastern Regions Vice-President

Brenda Dean

Western Region Vice-President

Sara Kellar

Liability Insurance Chair

Mary Barbara Ruschkofski

Executive Board Members-at-Large

Robert Mitchell

Mary Barbara Ruschkofski

Julie Stephens

Chaplain

Judy Doudoukjian

Historian

Ann Guest

Parliamentarian

Deborah Freeman

SCFMC CLUB OFFICERS**Apollo Music Club**

Contact Karen Herndon

Charleston Music Club

President Dan McCurry
Vice-President Dr. Terri Thomas
Corresponding Secretary Patrick Boyle
Treasurer Dr. Irina Pevzner
Webmaster Dr. Alex Kent

Columbia Afternoon Music Club

Co-Presidents Cynthia Creech
Ina Gottlieb
Gray Hansberry
Vice-President Ann Steed
Recording Secretary Beth Donelan
Corresponding Secretary Linda Murphey
Treasurer Mary Kay Nolan
SCFMC Board Representative Helena Meetze

Crescent Music Club

Co-Presidents Sandra Beckham
Pam Dunbar
First Vice-President Patricia Hunt Fisher
Second Vice-President Susan Spitzer
Recording Secretary Betty Ward
Corresponding Secretary Iva Boerma
Treasurer Frances Beam
Scholarship Treasurer Pat Fuller
Junior Music Clubs Coordinator Joanie Pegram
SCFMC Board Representative Sara Kellar
Immediate Past President Sarah Gentry

Easley Piano Teachers' Forum

Contact Tiffany Short

Eau Claire Music Club

Co-Presidents Gilda Bocock
Mary Barbara Ruschkofski
Vice-President Helena Meetze
Secretary Vicki Cooke
Treasurer Mary Beth McSwain
SCFMC Board Representative Susan Von Nessen

Fountain Inn Music Club

President Tonya Cary

Furman University Faculty Club

Contact Kelly Herd

Greenville Woman's Music Club

President	Melanie Baughman
Vice-President of Membership	Miriam Martin
Vice-President of Programs	Stephanie Davis
Secretary	Dorothy Kelly
Treasurer	Karen Wilson
Coordinator of Junior Clubs	Deborah Freeman
SCFMC Board Representative	Ann Guest

Music Club of Greenville

President	Dana Boney
First Vice-President	Ellen Martin
Second Vice-President	Rosemary Cureton
Recording Secretary	Andrea Riddle
Corresponding Secretary	Eva Price
Treasurer	Barbara Gulley

Music Club of Spartanburg

President	Dr. Sharon Doyle
President-Elect	Richard Cribb
First Vice-President	Susan Baier
Second Vice-President	Kelly Moore
Secretary	Johanna Wilson
Treasurer	Sarah Spigner
SCFMC Board Representative	Jackie George

Ouida Eich Music Club

President Dr. Cherisse Miller

Orangeburg Music Club

Contact Dale Clark

Piano Central Music Club

Contact Theresa Case

Rock Hill Music Club

President	Dr. Don Rogers
First Vice-President	Wendy Wingard-Gay
Second Vice-President	Linwood Little
Recording Secretary	Myra Roulette
Corresponding Secretary	Connie McQuinn
Treasurer	Linda Walker

Spartanburg Philharmonic Music Club

President	Paula Joye
First Vice-President	Lisa Cunningham
Second Vice-President	Nancy Hughes
Recording Secretary	Janet Duley
Corresponding Secretary	April Preston
Treasurer	Jane Patterson

SOUTH CAROLINA FEDERATION OF MUSIC CLUBS BY DISTRICT

Northern District

Rock Hill Music Club
Spartanburg Philharmonic Music Club
The Music Club of Spartanburg

Northwestern District

Crescent Music Club
Easley Piano Teachers' Forum
Fountain Inn Music Club
Furman University Faculty Club
Greenville Chamber Singers
Greenville Woman's Music Club
The Music Club of Greenville
Piano Central Music Club

Capital District/Northeastern District

Columbia Afternoon Music Club
Eau Claire Music Club
Ouida Eich Music Club

Southwestern District

Apollo Music Club
Orangeburg Music Club

Southern District

Charleston Music Club

See Appendix A — SCFMC Districts and Regions Map — Page 128

SCFMC DISTRICT DIRECTORS

Northern District	TBA
Northwestern District	Tiffany Short Emma Talley
Capital District	Brenda Dean
Northeastern District	Brenda Dean
Southwestern District	Karen Herndon
Southern District	Dr. Terri Thomas

COUNCIL OF CLUB PRESIDENTS

NFMC Council of State Presidents Chair: Starla Blair
SC Council of Club Presidents Chair: Sara Kellar

PLAN OF WORK 2025 – 2027

GOAL AND METHODS

Goal:

The council is “organized for the purpose of discussing state activities and the correlation of state and national work.” (*NFMC Standing Rules*)

Methods:

1. Serve as the liaison between the NFMC Executive Committee, NFMC Board of Directors and the state presidents.
2. Serve the state presidents as an educator of NFMC activities in order to help the presidents fulfill the needs and requirements of their leadership roles.
3. Serve as a resource contact for state presidents.

State President’s Responsibilities:

It is the duty of each member of the council to attend the annual national meeting of the NFMC (unless excused for valid reasons). This is the only opportunity for the council to meet for discussions and dissemination of information.

At the NFMC meetings, council members work together through group discussions, reports of state presidents and workshops. Additional interaction will be through newsletters, emails, the NFMC Manual, orientation/leadership materials and any other format needed.

Additional Responsibilities:

1. Bring “the music clubs and musical organizations within the state to closer working relations and cooperate with the NFMC in its specific plans for the advancement of music.”
2. Send all state publications to the NFMC president, first vice president, vice presidents in charge of regions, and the council chair.
3. Complete the roster of state chairs in a timely manner and mail it directly to NFMC Headquarters for national compilation and distribution.
4. Submit a one-page report to the Council of State Presidents chair by May 1. The reports will be forwarded to NFMC Headquarters for posting on the NFMC website.
5. Participation at the NFMC annual meetings: workshops, regional meetings, general sessions, elections, etc.

ADMINISTRATIVE DIVISION

Protocol

Chaplain

Historian

SCFMC Past Presidents

PROTOCOL

NFMC Chair: Marcia Chaplin
NFMC Vice Chair: Debra Hughes
SCFMC Chair: Harriet Coker

GOALS AND METHODS

Committee: Harriet Coker, Dr. Janie Gilliam, Margarita Harvey, Karen Herndon, Barbara Hildebrand

Goals:

1. Maintain the protocol necessary for the proper operation of the National Federation of Music Clubs.
2. Emphasize the customs, traditions, rules and regulations of the National Federation of Music Clubs, while stressing etiquette and courtesy.
3. Strive for harmony among all people in the organization.

Methods:

1. Work closely with the president to maintain an efficient organization.
2. Observe correct procedure in all conventions and meetings.
3. Exercise diplomacy and courtesy with any conflict that may arise.
4. Recognize protocol as a tool for creating good public relations for the Federation.

Other Information:

State Level: The state president and each local club president should have a copy of Protocol at a Glance (AD 4-1). This informative booklet offers guidance for hosting a national guest, planning head table seating, receiving lines and many other essential guidelines to good protocol.

Protocol Concerning Officers: Current national officers and past national presidents should be properly introduced at meetings. The ideal way to recognize the officers is to have them seated at the head table when meals are involved. Two head tables may be used when there are numerous guests. Honors tables may also be used to include attendees who should be recognized.

The appointment of a protocol Chair in each club would support good basic protocol throughout the Federation.

CHAPLAIN

NFMC Chaplain: Gloria Lien

SCFMC Chaplain: Judy Doudoukjian

GOALS AND METHODS

Goals:

1. Seek the guidance and blessing of God in our endeavors.
2. Promote love, kindness, unity of purpose and harmony within the organization.
3. Provide opportunities for meditation, prayer and expression of gratitude.

Methods:

1. Offer prayers at appropriate functions.
2. Prepare and deliver short messages of inspiration, motivation and guidance.
3. Participate in services to honor the contributions of past and present leaders of NFMC.
4. Conduct the memorial service at national meetings.

In consideration:

Although the NFMC is not a religious organization, it is appropriate to express our gratitude to God for the gift of music, and to ask for inspiration and wisdom in nurturing and sharing that gift, working together in harmony and unity of purpose.

HISTORIAN

NFMC Historian: Marcia Chaplin

SCFMC Historian: Ann Guest

GOAL AND METHODS

Goal:

Preserve the history of the National Federation of Music Clubs at all levels — national, state and local.

Methods:

1. Each state is encouraged to appoint an active historian.
2. The state historian and/or the state president should send a short history of their state federation to the national historian.
3. The state historian and/or the state president should send the following to the national historian: a copy of the program, newspaper write-ups, and a photograph of national and state federation officers present concerning very significant 50th, 60th, 75th, etc. anniversary celebrations of their state federation.
4. Each state historian should collect and preserve all historical materials of the state federation and arrange and catalogue them as directed by their state board of directors.
5. All organizations should keep a more personal, and total record of their meetings in addition to the official minutes. These historical accounts are often kept in albums and displayed in the meeting place. Such accounts become a valuable part of the organization's heritage.
6. The state files and records may contain:
 - official state publications
 - annual convention program
 - a list of state composers
 - pictures and/or newspaper accounts describing any state federation activities
 - a list of persons in the State federation who served as NFMC Officers, board members or national chairs.

The National Federation of Music Clubs celebrated its 100th Anniversary in 1998. *A Musical Legacy of 100 Years* may be found on the NFMC website (NFMC-music.org) under About Us (Archives). All state historians joined to preserve their state's illustrious record. The publication "Important Events in the History of the Federation" (1893 – 2011) (AD 9-1) may be downloaded from the website (www.nfmc- music.org). It is located in the publications section under Administrative Division.

Committee: Carolyn Nelson, Julie Watson, Valerie Harris, George Keck, Christy Smith

SOUTH CAROLINA FEDERATION OF MUSIC CLUBS**Past Presidents**

*Mrs. Cora Cox Lucas, Laurens	1920-1923
*Mrs. Robert I. Woodside, Greenville.....	1923-1926
*Mrs. H. M. Stuckey, Sumter	1926-1930
*Mrs. Williams Egleston, Hartsville.....	1930-1932
*Mrs. Carol Summer, Columbia.....	1932-1934
*Mrs. John Bateman, Greenville	1934-1936
*Mrs. R. B. McKorrell, Hartsville	1936-1938
*Mrs. J. Frost Walker, Union.....	1938-1940
*Mrs. LaFayette Strasburger, Columbia.....	1940-1942
*Mrs. M. L. Reynolds, Hartsville	1942-1944
*Mrs. Robert A. Dean, Belton	1944-1946
*Mrs. Charles D. Lee, Greenville	1946-1948
*Mrs. Asher P. Brown, Columbia.....	1948-1950
*Mrs. Walter T. Swink, Woodruff.....	1950-1952
*Mrs. Curran L. Jones, Columbia.....	1952-1954
*Mrs. W. R. Riley, Greenville	1954-1956
*Mrs. Josephine Shuler, Orangeburg.....	1956-1959
*Mrs. Jack C. Ward, Greenville.....	1959-1963
*Mrs. J. Turner Davis, Sumter.....	1963-1965
*Mrs. R. E. L. Freeman, Columbia.....	1965-1967
*Mrs. Conway J. Jones, Jr., Fountain Inn	1967-1969
*Mrs. Kenneth Cribb, Spartanburg.....	1969-1971
*Mrs. Derrell E. Schumpert, Union	1971-1975
*Mrs. James E. Tindal, Holly Hill	1975-1977
Mrs. J. Henry Tindal, Greenville	1977-1979
*Mrs. Bryan L. Blackwell, Hartsville.....	1979-1983
*Mrs. William G. Kissell, Spartanburg	1983-1985
*Mrs. Guy Pitts, Columbia	1985-1987
*Mrs. James A. Cannon, Fountain Inn	1987-1989
*Miss Margaret Beth Williamson, Columbia	1989-1993
*Mrs. R. Ligon King, Fountain Inn	1993-1997
Mrs. Paul Whitaker, Bamberg	1997-2001
*Mrs. W.E. Avant, Columbia	2001-2003
*Mrs. F. Marion Dwight, Bamberg	2003-2007
*Mrs. M. Gordon Howle, Greenville.....	2007-2011
Mrs. Ralph Meetze, Columbia	2011-2015
Mrs. Jon Guest, Greenville	2015-2017
Mrs. Ralph Kellar, Greenville.....	2017-2019
Mrs. Philip Hendricks, Easley	2019-2021
Mrs. Dianne Williamson, Greenville.....	2021-2023
Mrs. Ralph Kellar, Greenville.....	2023-2025

AMERICAN MUSIC DIVISION

Parade of American Music

Professor Rudolf R. A. Schramm Award

Parade of American Music

NFMC Award for Year-Round

Promotion by Clubs

Educational Institutions

Annual Awards Program

Awards Program for Summer Festivals

The American Festival Chorus

American Women Composers

Folk Music

Just JAZZ!

SCFMC Musician of the Year

AMERICAN MUSIC DIVISION

NFMC Chair: Ruth Morrow
SER Chair: Dr. Mira Kruja

**Forms online AM 1-1, AM 1-2, AM 1-2a,
AM 2-AM 8**

“American Music is the heart of the National Federation of Music Clubs.”

GOALS AND METHODS

Goals:

1. Promote American music throughout our nation.
2. Create interest in American music.
3. Provide opportunities for people to experience American music.
4. Stimulate American musicians to compose music.

Methods:

The promotion of American music has been the Federation’s primary goal since its founding in 1898. Many methods have been used since its inception, including opportunities for music clubs, educational institutions, individuals and summer music centers to participate in American music.

1. Professor Rudolf R. A. Schramm Parade of American Music — Senior Club Award

November is the month for clubs to program and promote American music. An annual award of \$500 (\$300 first place, \$125 second place, and \$75 third place) honoring Professor Rudolf R.A. Schramm will be awarded to the clubs that best fulfill the entry requirements (AM 1-1, AM 1-2, AM 1-2a). Current forms must be used.

2. NFMC Award

These annual awards are given to local senior music clubs that best promote and program American music throughout a club year. (Form AM 2) Current forms must be used.

3. Educational Institution Awards

- Colleges and Universities: One annual award to colleges and universities (private and public) for the best year-round American music entries. (Form AM 3)
 - High School Award: One annual award to the high school with the best programs and promotions of American music. (Form AM 3)
- NFMC clubs are asked to distribute these forms to area high schools.

4. Summer Festivals Awards

One annual award for American music promotion at summer music festival centers and camps. (Form AM 4)

(continued)

5. The American Festival Chorus

Members are invited to sing in the American Festival Chorus, which performs at conventions and conferences. Music is distributed at the first rehearsal, and rehearsals are scheduled during the meeting.

6. American Music Award for Junior Clubs

This annual award is for a junior club that best performs and studies American music. (Form AM 5)

7. American Women Composers

Local music clubs are encouraged to promote American women composers annually and in special programs. There are ten annual awards given for the best programs. (Form AM-6)

8. Folk Music

NFMC members are encouraged to use and enjoy all forms of American folk music whenever possible. There are ten monetary awards. (AM 7)

9. NFMC Just Jazz!

NFMC junior and senior clubs are encouraged to show appreciation and share knowledge of American jazz music during the month of April. There are ten monetary awards for senior clubs and ten monetary awards for junior clubs. (AM 8-1)

**PROFESSOR RUDOLF R.A. SCHRAMM
PARADE OF AMERICAN MUSIC CLUB AWARD**
Suggested Publicity for American Music Month

Forms online AM 1-1, AM 1-2, AM 1-2a

Note: Information in underlined passages is required. The wording may be rephrased.

In February 1955, founder Ada Holding Miller, the 17th NFMC president, established the NFMC American Music Department along with the Parade of American Music. Its purpose was to create a time for special emphases on all types of American Music.

In 1987, New York Federation Life Member and widow of Professor Rudolf R. A. Schramm, along with friends, established the **Professor Rudolf R. A. Schramm Award for the Parade of American Music**. Mrs. Schramm and friends donated the funds to endow this annual monetary award to the NFMC music club presenting the most outstanding American music program during the month of November. In 2006, the endowment was increased substantially by Mrs. Schramm and friends.

Professor Schramm was a distinguished composer, conductor, musicologist and arranger, first Music Director of the US Office of Education; conductor of over 15,000 TV and radio programs, including President Roosevelt's "Fireside Chats" and Mrs. Roosevelt's "My Day"; composer of over eighty film scores, including the documentary "Nanook of the North"; one of the founders of the National Symphony Orchestra in DC; first music scientist to develop the Total Rhythm Families. Dr. Marion Richter and Dr. Merle Montgomery were his students.

By action of the NFMC Board of Directors in August 1998, American Music Month was changed to the month of November beginning in 1999. This was done at the request of the Sonneck Society for American Music, which was founded in 1975 and named for Oscar Sonneck, early Chief of the Music Division of the Library of Congress and a pioneer scholar in the study of American music. The Society was incorporated in 1975. It seeks to stimulate the appreciation, creation, performance, and study of American music in all its historical and contemporary styles and contexts, including art, popular music, the music of ethnic groups, minorities, and the full range of activities associated with music in North America, including Central America and the Caribbean. In 1998, the Sonneck Society voted to change its name to the Society of American Music.

AMERICAN MUSIC NFMC JUNIOR CLUBS AWARD

NFMC Chair: Ruth Morrow
SCFMC Chair: Deborah T. Freeman

Form online AM 5

GOAL

Goal:

To encourage the interest of NFMC junior club members in performing, promoting and studying American music under the supervision of an NFMC junior counselor. Junior clubs must be federated and all dues current.

AWARD: A monetary award will be presented. Clubs may not receive the award in successive years.

RULES:

1. A minimum of four American music programs presented during the club year (club meetings, churches, schools, community centers, recitals, nursing homes). A printed program, each using the words "In support of the efforts of the National Federation of Music clubs to promote American music" or similar wording, must be printed on the programs.
_____ Number of Programs
2. Programs may contain non-American music, but credit is only given for American music. Highlight or underline all American music selections.
_____ Number of AM selections
3. A history of American Music should be read or printed in at least one of the programs. The Parade of American Music history is acceptable (AM 1-6).
_____ History read/printed
4. Publicity: Enclose with entry all publicity of American music outside the club. Include pictures of displays or newspaper and magazine articles about American music.
_____ Displays/Articles
5. Essays: Study specific periods of American Music or focus on American composers. Include essays – should be 75 words or more.
_____ Number of Essays
6. Presentation: Presentation of the entry will be considered in grading criteria. Folders and notebooks with detailed information and photos are encouraged.

HOW TO ENTER:

1. Send this completed entry and all related materials to the chair.
2. *Entry to be postmarked no later than May 15.* Return postage **must** be included if materials are to be returned.

ENTRY FORM

Junior Club Name _____

Junior Club Counselor _____

Address _____

Telephone _____ # Active Members _____

Junior Club Counselor E-mail _____

AMERICAN WOMEN COMPOSERS PROGRAMS AWARDS

NFMC and SCFMC Chair: Claudia Sandifer

Form online AM 6-1

REPORT DATE: May 15 to Claudia Sandifer

GOALS AND METHODS

Goals:

1. Promote the work of American women composers in multiple ways.
2. Local music clubs can contribute significantly in this work as they share the music of American women composers in clubs and communities across our nation.
3. This competition is open to all NFMC Senior Clubs and State Federations.

Methods:

1. Present a monetary award to ten clubs that present the best program featuring women composers exclusively.
2. Encourage clubs to report the programs on Form AM 6 to be considered for this award.
3. Proceed with adjudication to determine the winners.
4. Announce winners at the NFMC annual meeting and in *Music Clubs Magazine*.

Other Information:

The following criteria are used in judging the entries:

1. Programs must be based on American women composers, living or dead. There may be one program, or the study may be yearlong. Some groups combine AWC with the November NFMC American Music Month programming.
2. Printed programs must include the following:
 - a) indication that it is an NFMC project with logo
 - b) composition titles, composer's name and biography.
3. Entries should include all promotional materials (advertising, publicity, pictures, etc.).
4. Form AM 6 must be included.
5. Entries must be postmarked to the national Chair by May 15 each year.
6. Neatness and presentation are important!

For more information, please contact the NFMC Chair.

This competition is exciting for everyone — both the performers and the audience.

LET US HEAR FROM YOU!

FOLK MUSIC

NFMC and SCFMC Chair: Ruth McDaniel

Form online AM 7

GOAL AND METHODS

Goal:

Increase an awareness of the importance of folk music as a unifying entity in America, connecting the nation's cultures, occupations, philosophies, and emphases from colonial days to the multi-cultural present.

Methods:

1. Present ten monetary awards to clubs that present the best programs featuring folk music.
2. Adopt the theme, "We Need to Sing!"
3. Sing a folk song at every NFMC meeting.
 - Sing it together. Have a grand old sing-along time.
 - Sing old favorites. Learn new favorites.
 - Be broad in the definition of folk music.
4. Make enthusiasm a prime priority in the choice of song leader and/or accompanist. Be ready to teach "the old standards" to younger members, some of whom grew up being listeners rather than participants. Do not assume everyone knows the words of the patriotic songs.
5. Don't take more than a few minutes for the singing part of the meeting. Reviewing lyrics and/or teaching the melody does not take much time.
6. Be sure song sheets comply with copyright laws.
7. Continue to schedule programs with special guests and performers for folk music programs.
8. Clubs should report their activities to the Chair each year.

Connect the Links:

1. Each club needs reminders that folk music is an important element of NFMC.
2. Each region and state shall appoint a Folk Music Chair.
3. Reports and entries are due to the national Chair by May 15.

Folk Music: *Music that is significant because of its person-to-person connection, reflecting concepts of heritage, history, humor, heartaches, and all aspects of everyday living. Folk songs are passed from generation to generation. They may be traceable to a composer/writer, or they may have sprung anonymously.*

See the NFMC manual, p. 37, for sources of Folk Music information.

Just JAZZ!

NFMC Chair: Wendell Anderson
SCFMC Chair:

Form online AM 8-1

GOAL

To show appreciation for and share knowledge of the works of American jazz music and American jazz composers; to create interest and enthusiasm through performance and reports regarding American jazz music and composers.

Senior Clubs Award Requirements

10 Awards

1. Include at least one musical program with the major focus on American jazz music. The program should be typed or printed; contain a complete list of compositions, biographies, composers, date, name and location of club. Include any news articles and/or advertising of your program. Programs must have the NFMC logo and similar wording: "In support of the efforts of the National Federation of Music Clubs to promote American music."
2. Include at least one report on an American jazz composer.
3. Include at least one report on the history of jazz music.
4. Include information about your club's participation or sponsorship of other jazz music activities in your community (such as with schools, libraries, workshops, study groups, community concerts) and display JAM posters.
5. Set and include one new goal for how your club will continue to learn and experience more American jazz music in the next year.
6. Send completed form and all related material to the chair postmarked no later than May 15.

Junior Clubs Award Requirements

10 Awards

Include at least one musical program with the major focus on American jazz music. The program should be typed or printed; contain a complete list of compositions, biographies, composers, date, name and location of club.

Musician of the Year Application

Local Form

Each Club in the SCFMC can submit one application for Musician of the Year each year to be considered for the award at the Conference/Convention in the spring. Please submit the following information for the candidate.

Name _____

Address _____

Telephone _____

Email address _____

Club _____

Club Activities _____

Personal Information

History of Music Activities _____

Why should this person be considered? _____

Name of Club Submitting Application _____

Contact Person for the Club _____

Name _____

Address _____

Telephone _____

Email address _____

Send Application by March 1 to:

Ruth Morrow

(see SCFMC Directory for contact information)

ARTS DIVISION

Chamber Music

Celebrate Strings

Ethnic Performance

Music in Poetry

Music in Education

Choral Music

Music in Song

Music Outreach

Sacred Music

National Music Week

National Music Week Essay Contest

Opera

ARTS DIVISION

NFMC Chair: Ellen Leapaltdt

GOALS AND METHODS

Goals:

1. Emphasize the goals of the Federation through activities for the promotion and performance of the creative arts. Chairs may recognize achievements through prizes established by the NFMC Board of Directors.
2. Assist and coordinate the activities of the division. The chair encourages members of this division to perform the duties of their office in accordance with current protocol and make reports as required, thus facilitating and providing a channel of responsibility and accountability.

Methods:

1. Chairs of awards perform the duties of conducting the award competitions, authorizing payment of prizes, and reporting to the division chair. NFMC policy states that no award checks are to be written unless the correct forms are used. No out-of-date forms will be considered for the judging process for any competition.
2. Program chairs coordinate the work of the committees, chair team and committee meetings, and report to the Arts Division chair: Chamber Music, Celebrate Strings, Ethnic Performance, Music in Poetry, Music in Education, Choral Music, Music in Song, Music Outreach, Sacred Music, National Music Week and Essay Contest, and Opera. Please use current forms for reporting.
3. The Arts Division has established the following timeline for all departments with the exception of National Music Week:
Local chairs to state chair – postmark date April 1 State to regional – postmark date April 15 Regional to national – postmark date May 1 National to division chair – postmark date May 15
4. The Arts Division chair presides over division meetings; reviews the goals and methods and submits them to the coordinator of divisional activities; receives reports from chairs and is accountable to the NFMC president and board of directors. The division chair will receive and compile department/committee reports to present at national meetings.

State presidents are encouraged to appoint a state chair for each of the groups in the Arts Division. Ask state chairs to send reports, on time, to the regional chairs, if applicable, or to the national chair. National chairs report to the division chair by the designated date. Share your ideas. Others may benefit from learning of your activities, and your club and/or state may be eligible for awards. Encourage your club members to follow the same format to appoint local club chairs.

CHAMBER MUSIC

NFMC Chair: Lorraine Peery Long
SCFMC Chair: Mary Ann Whiten

Forms online AR 2-1, AR 2-2

REPORT DATE: April 1

GOAL AND METHODS

Goal:

Promote the performance of chamber music through the Federation and in schools and communities. Chamber music may range from trios to small groups of instrumentalists.

Methods:

1. Encourage each state president to appoint a Chamber Music Chair who will distribute report forms to junior and senior federated clubs and other federated organizations in the state. This Chair should receive and evaluate reports from the clubs and report the information to the division Chair. State federations are encouraged to recognize non-federated groups for quality performances and to urge such groups to federate.
2. Receive annual chamber music reports from the state chairs and process Awards of Merit to junior and senior federated clubs and other federated organizations.
3. These reports should cover activities *from April 1 to March 31* of the following year and must include substantiating materials such as programs and publicity.

Local and State Chairs:

1. Local chairs should send report (AR 2-1) to the state Chair *postmarked on or before April 1*.
2. State Chair should send report (AR 2-2) to the national Chair *postmarked on or before May 1*.
3. Forms may be downloaded from the website.

Suggested Activities:

- Clubs: Include a complete program of chamber music and/or use chamber music on several programs.
- Organize chamber music subgroups within the club.
- Sponsor public performance of area chamber music groups and/or give monetary support to them.
- Encourage student groups to perform. Schools and music camps often develop fine ensembles.
- Organize chamber music festivals and workshops.
- Promote chamber music organizations which use new and ancient instruments in performance.
- Promote the use of non-traditional combinations of instruments.
- Perform contemporary works; perform works of women composers.
- Commission new works.

CELEBRATE STRINGS

NFMC Chair: Helena Meetze
SCFMC Chair: Ellen Martin

Forms online AR 3-1, AR 3-2

State Report Date: April 1

GOALS AND METHODS

Goals:

1. Encourage performance and appreciation of string music among the members of NFMC and in their communities
2. Have a performing string ensemble or orchestra in every community in every state.

Methods:

1. Have an active state chair to urge local organizations to have a Celebrate Strings chair.
2. Ask each state to include string programs — speakers, workshops, or performers — at all state and district meetings.
3. Seek outstanding students and give them information regarding NFMC auditions and awards.
4. Have well-qualified string teachers as judges for string entries at all levels in junior festivals and all other federation auditions.
5. Receive and judge the reports received from the state chairs.

Reports:

1. Reporting for Celebrate Strings activity is annual and covers the period from *April 1 to March 31*.
2. Reports are to be on official forms (AR 3-1 and AR 3-2). Forms may be downloaded from the website. Publicity and programs regarding string activity should be sent with the reports. *Do not include yearbooks*. The material will not be returned unless requested and return postage enclosed.
3. Awards of merit to be given are based on the information supplied on the official report forms and any substantiating data. Include *only the club activity* regarding strings.
4. Certificates of participation are given to all who report but do not have enough activity for an award of merit.
5. NFMC will present monetary awards endowed by *Agnes Fowler* to active organizations with the most outstanding string programs and projects in both the senior and junior divisions.
6. Send reports to the state chair who should forward them for national judging. Reports to the state chairs are *to be postmarked on or before April 1*; reports to the national chair are *to be postmarked on or before May 1*.

**ETHNIC PERFORMANCE
SENIOR AND JUNIOR CLUBS**

NFMC Chair: Elaine Knight
SCFMC Chair:

Forms online AR 5-1, JR 1-1

GOALS AND METHODS

Goals:

1. Develop international understanding by listening and performing the music of other ethnicities.
2. Encourage the performance of American music in other countries.
3. Establish contacts in other ethnic groups for possible cultural exchanges.

Methods:

1. Inform state presidents of monetary awards for ethnic performance programs.
2. Encourage state presidents to appoint an enthusiastic ethnic performance chair who will encourage senior and junior clubs to plan a program of ethnic music.
3. Encourage senior and junior clubs to use reporting form AR 5-1.
4. Encourage senior clubs to report ethnic music programs on the Senior Club and Reporting Form ME 7-1 and the Club Yearbook Requirement Form ME 5-2, and junior clubs to report on Form JR 1-1.

Resource Information

- The music department of a university may have a professor of ethnomusicology or have students who enjoy sharing their culture.
- Your club members
- Music teachers – public, private, college, and university
- Concert performers in your community
- Local or state newspapers
- Internet
 - Folk Arts Center of New England – <http://www.facone.org>
 - Use your search engine for ethnomusicology.

AWARD CERTIFICATES AND CASH AWARDS

Awards will be presented to the senior and junior clubs or individual for the most outstanding ethnic programming. A certificate will be given for all unique or outstanding programs on international music. A certificate of appreciation will be presented to an individual sponsored by a club who has done outstanding work in ethnic music or programming.

A vitae sheet and short biographical resume should accompany each entry for the individual award. Club applications should include programs, news clippings, and pictures. A short summary or narrative including special circumstances which initiated interest in the program will be welcomed. There is no entry fee.

Entries must be sent to the state chair *postmarked on or before April 1* and to the national chair *postmarked on or before May 1*.

MUSIC IN POETRY

NFMC Chair: Karen Grilk Noorani
SER Chair: Susie Cook
SCFMC Chair: Eleanor Bean

Forms online AR 6-1, AR 6-2, AR 6-3

GOAL AND METHODS

Goal:

Increase activity in poetry by making Music in Poetry a part of NFMC arts program.

Methods:

1. Each club and state federation should have a Music in Poetry Chair.
2. Reports are needed to evaluate the club's and the state's progress.
3. Personal contact by the Music in Poetry chairs will be an integral part of our program.

Suggested Activities:

- Invite a guest poet to read his/her poems.
- Emphasize American poetry.
- Develop a brief program focusing on a poet, style, or theme.
- Make Music in Poetry an integral part of each meeting by choosing a seasonal poet and/or reading a poem a month from the NFMC *Music in Poetry and Song* book or book of choice.
- Have a member read the lyrics to a song before it is sung, share a favorite poem, contribute words, lines, ideas and/or images to a collective poem.
- Help a new poet receive recognition through scholarship and/or public performance.
- Celebrate National Poetry Month in April.

Awards:

There are 5 awards for \$50, one for each region. The active use of poetry in meetings. The quality of programming, as well as the support of poets and poetry in the community will be used to determine the granting of an award. Reporting procedures are outlined on the AR 6-1, AR 6-2, and AR 6-3 forms.

MUSIC IN EDUCATION

NFMC Chair: Gloria Febro Grilk
SER Chair: Cassandra Lacey
SCFMC Chair: Elizabeth Guest Martin

Form online AR 7-1

REPORT DATE: April 1

GOALS AND METHODS

Goals:

1. Promote music as core curriculum in schools.
2. Integrate music into other curriculum disciplines in NFMC.
3. Increase school and college membership in NFMC.
4. Help young people to realize their potential through NFMC competitions and awards.

Methods:

1. Develop a good public relations plan to help accomplish the stated goals.
2. Work effectively with other NFMC departments to achieve the goals of NFMC.
3. Correlate with other local, state and national organizations of similar purpose to advance the cause of music education throughout America.
4. Work with state Chair to accomplish the stated goals in each state.

Club Chairs

- Investigate the music program in area schools and colleges. VISIT your local elementary school music instructor (or music supervisor) to see if he/she is satisfied with the present music program.
- Pursue one or more items selected from the list of "options" on Form AR 7-1.
- Send your report to your state Chair postmarked no later than April 1.
- This is not a contest; no prizes are awarded. The only prize is knowing that your area school(s) are a bit better off with your help. The goal for the required project is to canvas and eventually have a report on every school within your school district. Then when you know exactly what is needed, you can go to work on it.

State Chairs

- Study available literature pertaining to departmental work.
- Promote the objectives of the Music in Schools and Colleges Department.
- Maintain close contact with the work of club chairs. Update them on any pertinent activity, such as legislations or correlations with other organizations.
- Attend state and national meetings and participate in workshops and oral reports.
- Serve in other local/state national organizations that advance the cause of music in schools and colleges.

Regional Chair

Place your address, email and phone information on Form AR 7-1 and send a copy to the state chairs in your region by postmark date December 1. Compile all of the information you receive from the state chairs and mail your report to the national Chair postmarked no later than May 1.

CHORAL MUSIC

NFMC Chair: Dr. Penny Draper
SCFMC Chair: Dr. Patti Foy

Forms online AR 8-1, AR 8-2

REPORT DATE: April 1

GOAL AND METHODS

Goal:

Bring joy and inspiration to both performer and listener through the avenue of choral music.

Methods:

1. Work through the state chairs to increase and improve the choral activities in their states.
2. Encourage state chairs to develop a state plan that will emphasize the importance of choral music in all towns and cities in their states.
3. Encourage state chairs to consider a state chorus or small vocal ensemble to perform at state conventions with emphasis on American music.
4. Ask state chairs to encourage local clubs to:
 - organize at least one vocal group or ensemble, such as a madrigal group, and use the group(s) on a club program.
 - present an entire choral music program during the year.
 - stimulate creativity by commissioning new choral works for local performances.
 - participate in church choirs and choir festivals.
 - promote singing in civic clubs and school assemblies.
 - participate in and support local choral groups.
 - offer support and help to the school choral music programs.
 - assist the schools and chorus directors in sponsoring visiting choral groups.
 - use local school choruses on club programs.
 - supply local news media with items to keep the focus on choral music.
 - help federate church choirs and local choral groups.
5. The NFMC choral chair may recognize 10 clubs yearly with NFMC incentive awards of \$100. Clubs may not receive a monetary recognition award in consecutive years. The NFMC choral chair determines which clubs will receive awards based on the recommendations and forms submitted by the state choral chairs or state presidents if there is not a state choral chair (see #2 under reports below).

(continued)

6. When incentive awards have been determined, the NFMC choral chair:
 - sends a congratulatory email announcing the award to the state president or state choral chair and the club president.
 - sends an email to the NFMC Treasurer with a completed CS-20-2 form for each club receiving an award.
 - orders certificates, ribbons, and seals from NFMC Headquarters.
 - prepares certificates and mails each with a congratulatory letter to the recognized clubs.

Reports:

1. Local clubs should send annual choral music reports (AR 8-2) to the state chair by email no later than April 1 or by mail *postmarked on or before April 1*.
2. The state chair should recommend and rank the best club reports in his/her state for outstanding participation in choral music and submit these rankings for national recognition to the NFMC choral music chair by email no later than May 1 or by mail *postmarked on or before May 1*.
3. The state chair should send an annual comprehensive report of clubs' Choral Music Report (AR 8-1) to the national chair by email no later than May 1 or by mail *postmarked on or before May 1*.
4. The NFMC choral chair should submit an annual comprehensive report of clubs' Choral Music Report (AR 8-1) to the national chair by email *no later than May 10*.

MUSIC IN SONG
Monthly Songs for Music Clubs

NFMC Chair: Barbara Murray
SCFMC Chair:

Forms online AR 9-1, AR 9-2 AR 9-3, AR 9-4

REPORT DATE: April 1

GOAL AND METHODS

Goal:

Provide NFMC members a structured, unified, enjoyable way *to connect vocally with our heritage* through singing a specific American song at monthly meetings, thus ensuring that our country's songs will not be lost or forgotten, but will continue to connect us with our historical and cultural roots.

Methods:

The book for 2025-2027 has a new name—*Music in Poetry and Song*. It unites the books *A Year in Verse* and *Together We Sing*. Background information is provided for each song. The Federation Collect, the Federation Hymn, *The Gift of Song*, and *The Star-Spangled Banner* have been placed in the book for easy access. Spiral-bound copies of *Music in Poetry and Song* are available for \$5.00.

Additional suggestions:

- The songs are in chronological order for each year. The introductions are included for each month.
- Please use the summer songs—June, July, and August—anytime!
- A song or two at your board meetings will get you started in a positive way!

Connect the organizational links:

Each state should have a Music in Song chair who feels strongly that it is an important element of the overall goals of NFMC, the promotion of American music.

Clubs should send the report, AR 9-3, to the state chair *postmarked on or before April 15*. State chairs should send to the national chair, AR 9-4, *on or before May 1*.

MUSIC OUTREACH

NFMC Chair: Dr. Cheryl Davis
SCFMC Chair: Patricia Fuller

Forms online AR 10-1, AR 10-2

REPORT DATE: April 1

GOAL AND METHODS

Goal:

Take the gift of music to those in their own homes, hospitals, nursing homes, retirement homes, prisons, retirement centers, schools for the disabled and other places where people are totally or partially confined.

Methods:

1. Use activities such as choral and instrumental programs, dance programs, sing-a-longs, rhythm bands, and provide music materials that would promote enjoyment of music.
2. Encourage state presidents to appoint a state chair for Music Outreach and to follow the guidelines listed below.

State Presidents:

1. Appoint a state Chair who will promote Music Outreach in junior, student/collegiate and senior clubs.
2. Stress that only the hours given to the confined may be counted including rehearsal and travel time.
3. Provide the state chair a copy of these goals and methods and copies of Forms AR 10-1 and AR 10-2.

State Chairs:

1. Obtain a list of your state's current club presidents with addresses.
2. Write a letter to club presidents during the summer or early fall; give them the objectives stated above and any other information that would encourage active participation by the club in this project.
3. Suggest to the club presidents that appointing a Music Outreach Chair is helpful.
4. Include with the letter to club presidents a copy of AR 10-1 for reporting their club's activities. This must be *postmarked on or before April 1*.
5. Send a copy of AR 10-2 (use current form). This must be *sent to the national chair postmarked on or before May 1*.
6. Stress that only the hours given to the confined are counted including rehearsal and travel time.

(continued)

Awards:

A monetary award will be given annually to an individual volunteer who has given the most hours of music-related services to people in their homes, nursing homes, hospitals, retirement homes, schools for the disabled, prisons, etc. A monetary award will also be given to the club with the highest number of hours. Recognition of any individuals who gave 100 hours or more and to the clubs that gave 1000 hours or more of music-related services will be printed in our reports at the convention.

MUSIC OUTREACH TO DISABLED CHILDREN:

Statistics indicate that Federation members have reached out with music to the elderly, often in nursing or retirement homes. However, disabled and confined children, from birth through seventeen years of age, enjoy music also. The Federation is encouraging members to reach these children by adding the category "Disabled and Confined Children."

Suggestions for reaching Disabled/Confined Children (birth through 17):

Before attempting these suggestions or any of your own, get permission from the person with authority over these children. This is not only necessary, but can also be very helpful. A good relationship with administrators, staff employees, and parents/guardians can enable a volunteer to obtain valuable information about the best way to reach these children with musical activities.

General Hospitals:

- Supply music materials to the children's floor of the hospital.
- Relieve a tired parent/guardian by playing music or reading a book about music to the child.
- Send or present musical get-well or holiday cards to hospitalized children.
- Donate musical items to hospitalized children.

Children's Hospitals:

Usually groups are allowed to present programs at certain times in the hospitals. Musical programs are appreciated by the children, their parents/guardians, and the hospital staff. Since children are typically hospitalized for longer periods of time, it may be possible for a club to "adopt" one child (or more) for members to visit and share musical activities.

Special Olympics for Music:

Perhaps you can organize this in your city or state for children who are included in the special education category.

Homebound Disabled Children:

Many cities have these children who would enjoy being reached musically. A club or even some of its members could "adopt" one or more of these homebound disabled children.

Juvenile Justice Centers:

- Provide musical programs.
- Provide spiritual music for religious services or individual use.
- Donate musical tapes/CDs, videos, books, etc.

Sometimes children who are not violators of the law are housed at these centers because they have been abandoned by their parents. These children usually attend regular school but have to return to the center where they are partially confined. Musical activity offered to them would make their lives more enjoyable while they are living at the center.

Clubs volunteering a total of 1000 hours or more and individuals who volunteer 100 hours or more are honored by publishing their names in *Music Clubs Magazine*.

SACRED MUSIC

NFMC Chair: Karen Herndon
SCFMC Chair: Dale Clark

Forms online AR 11-1, AR 11-2

REPORT DATE: April 1

GOAL AND METHODS

Goal:

Promote performing and listening to sacred music as a focal point for the enrichment of club and community life.

Methods:

1. Ask state presidents to appoint a Sacred Music Chair who would have as their goals:
 - Encourage clubs to include sacred music in their club programs and activities. Contact club program chairs, giving suggestions for including sacred music selections (or entire program) during year's activities. Include hymns which refer to music and song in the text.
 - Distribute report forms to the local organizations. Send report forms with letter to each state president or Sacred Music Chair, as early as February or March; stress the report deadlines.
 - Collect and review materials and report to the national chair. Include as much material as possible (programs and publicity) for the national chair. This will make a more meaningful report and will help in making awards.
2. Receive Sacred Music Club Reports (AR 11-2) from the state chairs.
3. Give awards of merit each year in this department to clubs and states reporting outstanding programs. Consideration for awards: reports must include substantiating materials such as programs and/or publicity. NFMC should be noted on the material.

Suggested Activities

- Include a complete program of sacred music in each local club.
- Present sacred music programs in hospitals and nursing homes.
- Sponsor workshops to encourage the use of the best sacred music for worship services — including weddings.
- Organize choir festivals, using choirs and ensembles of all ages.
- Support and participate in church music programs.
- Provide scholarships for young people pursuing careers in sacred music.

Reports (covering activities from July 1 to June 30):

Sacred Music Clubs Report (AR 11- 1) should be sent to the state chair *postmarked on or before April 1*. State Chair Report (AR 11-2) should be sent to the national chair *postmarked on or before May 1*.

NATIONAL MUSIC WEEK

NFMC Chair: Kathie White
SER Chair: Bobette Spear
SCFMC Chair: Helena Meetze

**Forms online AR 12-2, AR 12-3, AR 12-5,
AR 12-6, AR 12-9, AR 12-11, AR 13-1**

REPORT DATE: June 1

Theme for May 3 – 10, 2026: *Music...is our constant companion*

Theme for May 2-9, 2027: *Music...is a never-ending tale*

GOALS AND METHODS

Goals:

1. Celebrate National Music Week annually, beginning the first Sunday of May and continuing through the second Sunday of May.
2. The purpose of this observance is to focus attention on the value and enjoyment of MUSIC throughout our nation.
3. Make the public aware of the importance of all forms of music in our lives, and to encourage the participation of both the performer and the “listener.”

Methods:

1. Contact middle, junior high, and senior high teachers in early fall to publicize the **NMW Essay Competition** for students in grades 7-12. The first-place winner in each NFMC state will receive a monetary award.
2. Upload NMW essay (no longer than 500 words), and completed application as stated on AR 13-1, plus a **JPG photo** of student. Deadline: **uploaded** to NFMC website by January 10, and an email to the essay regional chair of the entrant’s state with teacher’s telephone number or contact number included.
3. Plan concerts, recitals, special presentations in schools, churches, malls, hospitals, retirement homes, etc. during NMW.
4. Put announcements of NMW on radio and TV, in symphony and musical programs.
5. Present proclamations to mayors and the governor in late April. Place picture in newspaper.
6. Publicize by using NMW poster and conducting poster competitions in schools. Display posters in schools, malls, restaurants, libraries, banks, etc. Use the coloring sheet for pre-school and early elementary children.
7. Plan recitals or programs for all ages.
8. Order supplies: pens, posters, seals, etc., early in December from NFMC Headquarters.
9. Order NMW posters for display in, libraries, schools, banks, etc.
10. Inform arts councils and chambers of commerce of NMW dates and themes.
11. Invite churches to announce NFMC Hymn or the NFMC Collect in their services.

(continued)

All federated clubs and cooperating organizations are invited to coordinate their plans and observances with the NMW 2026-2027 Goals and Methods. Watch for news about NMW in the *Junior Keynotes* and *Music Clubs Magazine*.

Awards: NMW club awards granted are Outstanding, Excellent, Good and Honorable Mention. To receive awards, the name “National Federation of Music Clubs” and “National Music Week” must be printed on the program. Awards granted are based upon leadership, amount of community involvement, and the quality and number of programs.

NATIONAL MUSIC WEEK REPORTING PROCEDURE

Local Clubs: Mail to the state Chair *postmarked by June 1* the completed AR 12-1 NMW Report and Entry Form. Include programs, pictures, news articles, and church bulletins. Identify all with names, cities and call letters. All activities must occur during National Music Week.

State Chairs: On form AR 12-5 (2 pages) list alphabetically the reporting organizations of the state, rate them according to the awards listed, and mail to the regional chair *postmarked by June 10*. State chairs are the judges for awards granted to each region by the national chair.

Regional Chairs: Mail form AR 12-6 (2 pages) to the national chair *postmarked by June 30*.

Check Calendar of Report Due Dates in this manual. All deadlines must be observed. All reports not postmarked by the stated date will be disqualified. Be sure your report goes to the correct chair. State presidents should present the certificates to the state recipients at the fall meetings. If you do not have a fall meeting, mail award certificates to the club presidents.

NATIONAL MUSIC WEEK ESSAY CONTEST

NFMC Chair: Kathie White
SER Chair: Nathalie Steinbach
SCFMC Chair: Helena Meetze

Form online AR 13-1

National Music Week May 3 – 9, 2026
Theme: *Music...Is Our Constant Companion*

GOAL AND METHODS

Goal:

Provide incentive for students in grades 7-12 to become knowledgeable of and more interested in music and National Music Week.

May 3-10, 2026	Theme: <i>Music...is our constant companion</i>
May 2-9, 2027	Theme: <i>Music...is a never-ending tale</i>

Methods: Publicize the essay contest in all schools in grades 7-12. Obtain rules for entering the contest (form AR 13-1). The essay and jpg photo of student must be uploaded to the NFMC website and the online form must be complete with grade level and teacher's name and address by the deadline of January 10. Also email the regional chair for the entrant's state contact information for student's teacher.

- Length of essay — 500 words maximum
- All essays must be typed. Entrant's name and the current year's theme must be typed at the top of the first page.
- Essays will be judged on relation to these: continuity of thought, completeness of application.
- Include a jpg photo of student with application form.
- Award from the Agnes Fowler Endowment is presented to the winner in each state that a winner is declared.
- An award of merit certificate is presented to the winner of each state.
- An award of merit certificate will go to each winner's teacher.

Winners will be announced and notification will be sent to the winners and to the winners' state presidents.

OPERA

NFMC Chair: Dr. Carolyn Copeland
SER Chair: Joel Adams
SCFMC Chair: Mary Kay Nolan

Forms online AR 14-1, AR 14-3

REPORT DATE: April 1

GOALS AND METHODS

Each federated club:

1. Appoint an opera Chair.
2. Focus on opera/opera/operetta for youth/musical theater for one program each year. If live or video performance isn't possible, present a program about opera.
3. Support and promote opera companies in the community through funding, volunteering, public relations, attendance, etc.
4. Urge local school music teachers to include an introduction to opera in their school year.
5. Include in the annual budget a contribution or an award in the field of opera to help an individual, school or opera company.
6. Include a brief spotlight on opera in at least one club meeting.
7. Work closely with the state opera Chair.
8. Report any opera activity yearly to the regional opera Chair *on or before postmarked date April 1.*

State Presidents:

1. Appoint an opera chair who will communicate closely with each club opera chair/club president and the regional opera chair.
2. Include in the yearly budget a contribution or an award in the field of opera to an individual, school or opera company.
3. Include a brief spotlight on opera in at least one state meeting.
4. Report club and state opera activity yearly to the regional opera Chair *postmarked on or before April 15.*

Regional Opera Chairs:

1. Keep in close contact with the NFMC National Opera Chair throughout the year.
2. Report regional opera activity at the annual regional meeting and assist the regional vice president in any requested opera presentation.
3. Provide the national opera department Chair an annual report of regional activity on or before postmark date May 1.
4. Attend the opera department planning session and the NFMC Arts Division meeting at all national meetings.

COMPETITIONS AND AWARDS

Summer Music Centers Awards

South Carolina Summer Scholarships

Cornelia G. Freeman Awards

Elizabeth Crudup Lee Piano Scholarship

Floride S. Dean Music Scholarship

Cornelia G. Walker Scholarship

COMPETITIONS AND AWARDS DIVISION

NFMC Chair: Lucinda Lear

GOAL AND METHODS

Goal:

Offer biennial and annual competitions and awards to talented junior, student/collegiate and senior applicants.

Methods:

1. List requirements in the NFMC Competitions and Awards Chart available from NFMC Headquarters or on the NFMC website.
2. Encourage state presidents to appoint a competitions and awards Chair who will promote and distribute the Competitions and Awards Chart, and materials for all scholarships and awards to interested teachers, students, schools, colleges, universities and conservatories.
3. Ensure that all entrants or applicants for competitions and awards are members of the National Federation of Music Clubs. (Exceptions: Young Artists, Ellis, Summer Music Centers, Ruth Morse Wilson Handbell, three Armed Forces Awards and Centennial Chamber Music Award).
4. Ensure that all entrants or applicants are citizens of the United States. (Exceptions: International Music Camp Award where 50 percent must be U. S. citizens, Ruth Morse Wilson Handbell, Lynn Freeman Olson Composition Competition and Lynn Freeman Olson Piano Pedagogy Award)
5. Inform applicants that no first-place winner of any competition is eligible to compete for that same award again. (Exception: Veterans awards can be given more than once, but not in consecutive years, Jr. Composers first-place winners can compete in a different category but not the same category again. First-place winners of Arts and American Music Division monetary awards may win first place multiple times, but not consecutively. [Exceptions: All recognition awards. Previous winners of these awards will receive lower priority than new applicants of equal merit.]
6. Stress that award applications must be submitted online.

Only Deborah Freeman, the NFMC President, will issue invitations for winners to perform at the NFMC conference or biennial convention.

SUMMER MUSIC CENTERS (SMC) AWARDS

NFMC Chair: Mary Ellen Nolletti
SCFMC Chair: Brenda Dean

Forms online CA 11-1, CA 11-1a

GOAL AND METHODS

Goal:

Reward excellence in students (age 9-30) attending summer music centers in the United States. The categories of the awards are strings, woodwinds, brass, piano, opera, voice, ensemble, orchestra, band and composition. (See Competitions and Awards Chart – CA 20-1.)

The applicants must be citizens of the U.S. (Exception: At least half the recipients of Summer Music Awards at the International Music Camp must be U.S. citizens.) Application forms are available through the Summer Music Centers, not through NFMC. For the most part, the Centers select the award winners in the early spring. All deadlines and requirements listed on the NFMC CA 20-1 chart and other NFMC materials must be strictly observed. The NFMC Summer Award recipients are eligible to receive the same award *only once*.

Chair Responsibilities:

1. Communicate with the administrator of each Summer Music Center giving current information regarding the NFMC's interest in their Music Center.
2. Communicate with NFMC Official representatives to the Summer Music Centers (SMC), sending them the necessary Forms, NFMC Certificates and station, and current instructions.
3. Receive winners' names on Form CA 11-1 from each NFMC Representative immediately after winners are named and send this signed Form to the NFMC Treasurer as soon as possible.
4. Submit an article to *Music Clubs Magazine* which will appear in the winter magazine issue. This article should include information about the Music Center, and a picture and biographical data about each winner.
5. Prepare a list of interested Representatives to be elected at the NFMC Conventions. All representatives must give their written consent to the SMC Chair.

Official Representatives:

The NFMC has official representatives at summer music centers where the NFMC offers scholarships. These representatives (listed in the NFMC Directory) should:

1. Distribute information about the NFMC award to the center (and others).
2. Visit the centers, becoming acquainted with the faculty and students.
3. Send to the SMC chair: Form CA 11-1 and CA 11-1a with winners' names as soon as they are determined; also send a report of the center's summer activities; a brief bio of the winner; and a photo of the winner (if available) for publication in *Music Clubs Magazine*.
4. Present the NFMC certificate to the winner at a public ceremony at the Center.
5. Send a letter of congratulations on NFMC stationery to the winner.
6. Encourage recipients of the Awards to acknowledge the Awards received from NFMC.

State Representatives are encouraged to:

Promote the NFMC Summer Music Center's program, urge club members to support the SMC financially and visit the Centers in the areas where they live. Publicize names of the SMC winners of NFMC awards and ask them to perform at club meetings.

SOUTH CAROLINA SUMMER SCHOLARSHIPS

Chair: Brenda Dean
404 N. Woodlake Drive
Columbia, SC 29229
(803) 760-9103
brendapd1949@gmail.com

GOALS AND METHODS

The South Carolina Summer Scholarships program presently consists of two types:

Brevard Music Center (full scholarship)

Summer Band/String/Jazz Camp scholarships \$200 each

Brevard Summer Scholarship currently supports one PIANO SESSION (3-weeks course). Representative pianists, one from each district in SC, being nominated by the respective District Director to the State Summer Scholarships Chair by March 1, will compete for the one statewide scholarship to Brevard. Auditions currently involve performance links being sent electronically and application forms with fees being postal mailed to the Summer Scholarships chair with the postmark deadline of **March 1**. The Summer Scholarships chair then arranges for the judging of the performance links, so that one student is awarded the SCFMC Brevard Music Center scholarship in piano. The winning student must complete the audition process to Brevard and *be chosen to attend Brevard* for SCFMC to provide funding. Funding from SCFMC is sent directly to Brevard by the required deadline by the SCFMC Treasurer. Reimbursement for the Brevard application fee is awarded to the student's provider.

The Brevard Music Center Summer Scholarship shall be funded via interest from the Brevard Endowments. The value of the Brevard scholarship shall be determined annually by the SCFMC Finance Committee, as recommended by the Investment chair. Club contributions and other gifts designated for Brevard may also be applied.

Summer Music Camp Scholarships are offered currently to as many students as club donations support. Scholarships are for \$200 each to any of the following Summer Camps: Furman University, University of South Carolina, Charleston Southern University, Bob Jones University for Band/Orchestra Camps, and two sites especially for strings at Charleston Chamber Music Intensive (CCMI) at the College of Charleston (facilitated via Music Dept) and Hilton Head Chamber Music Institute (HHCMI), (hosted by the Hilton Head Symphony Foundation, using local families as hosts.) For Jazz Camp, students would attend Southern Wesleyan University.

(continued)

District Directors may nominate one candidate per district for each of the following scholarships:

Brevard Piano; Summer Band Camp; Summer Strings Camp; or Summer Jazz Camp.

Nominations for Brevard competitive scholarship are due by **March 1** to Summer Scholarship Chair.

Summer Camp nominee registrations and fees are due by **April 15** to the Summer Scholarship Chair.

SUMMER SCHOLARSHIP PLEDGES from clubs are due to the SCFMC Treasurer and Summer Scholarships Chair by **October 15**, with payments due to the Treasurer by **February 15** of the following year. SCFMC needs all clubs to help in supporting Summer Scholarships generously, if possible.

2027
SCFMC APPLICATION FORM FOR
\$200 JAZZ SUMMER CAMP SCHOLARSHIP
SOUTHERN WESLEYAN UNIVERSITY
CENTRAL, SC 29630

Name _____ Date of Birth _____

Parent/Guardian _____ Phone (____) _____

Address _____

County _____ Email address _____

Instrument _____ Years of study _____ School Grade _____

Instructor's Name _____ Phone (____) _____

Instructor's email _____

1. Refer to pages 56 & 14 for appropriate District Director.
2. Applicant must include \$10 fee with application made payable to SCFMC (South Carolina Federation of Music Clubs).
3. Applicant must be in grades 8-12.
4. Send this application with fee to the appropriate District Director (page 14) by **March 1.**
5. **District Directors** will decide their mode of determination as to whether candidates are to audition live, or send performance links, or use some other criteria in choosing recipients.
6. District Directors should send the application and fee to the Summer Scholarship chair by **April 15.**



2027
SCFMC APPLICATION FORM FOR
\$200 BAND SUMMER CAMP SCHOLARSHIP
for
FURMAN UNIVERSITY
UNIVERSITY OF SOUTH CAROLINA
BOB JONES UNIVERSITY
CHARLESTON SOUTHERN UNIVERSITY
Circle the camp you will be attending.

Name _____ Date of Birth _____

Parent/Guardian _____ Phone (____) _____

Address _____

County _____ Email address _____

Instrument _____ Years of study _____ School Grade _____

Instructor's Name _____ Phone (____) _____

Instructor's email _____

1. Refer to pages 56 & 14 for appropriate District Director.
2. Applicant must include \$10 fee with application made payable to SCFMC (South Carolina Federation of Music Clubs).
3. Applicant must be in grades 8-12.
4. Send this application with fee to the appropriate District Director (page 14) by **March 1.**
5. **District Directors** will decide their mode of determination as to whether candidates are to audition live, or send performance links, or use some other criteria in choosing recipients.
6. District Directors should send the application and fee to the Summer Scholarship chair by **April 15.**



2027
SCFMC APPLICATION FORM FOR
\$200 STRING SUMMER CAMP SCHOLARSHIP

for
FURMAN UNIVERSITY
UNIVERSITY OF SOUTH CAROLINA
BOB JONES UNIVERSITY
CHARLESTON SOUTHERN UNIVERSITY
CCMI – CHARLESTON CHAMBER MUSIC INTENSIVE AT COLLEGE OF
CHARLESTON
HILTON HEAD CHAMBER MUSIC INSTITUTE – HOSTED BY HILTON HEAD
SYMPHONY FOUNDATION

Circle the camp you will be attending

Name _____ Date of Birth _____

Parent/Guardian _____ Phone (____) _____

Address _____

County _____ Email address _____

Instrument _____ Years of study _____ School Grade _____

Instructor's Name _____ Phone (____) _____

Instructor's email _____

1. Refer to pages 56 & 14 for appropriate District Director.
2. Applicant must include \$10 fee with application made payable to SCFMC.
3. Applicant must be in grades 8-12.
4. Send this application with fee to the appropriate District Director (page 14) by **March 1**.
5. **District Directors** will decide their mode of determination as to whether candidates are to audition live, or send performance links, or use some other criteria in choosing recipients.
6. District Directors should send the application and fee to the Summer Scholarship chair by **April 15**.



2027
SCFMC APPLICATION FORM FOR
BREVARD MUSIC CENTER SCHOLARSHIP
in
PIANO

Name _____ Date of Birth _____

Parent/Guardian _____ Phone (____) _____

Address _____

County _____ Email address _____

Instrument _____ Years of study _____ School Grade _____

Instructor's Name _____ Phone (____) _____

Instructor's email _____

1. This is a competitive scholarship with only one nominee receiving the scholarship in the state of South Carolina.
2. Refer to pages 56 & 14 for appropriate District Director.
3. Applicant must be between the ages of 14-18.
4. Contact your District Director (page 14) for more information concerning your district's process for selecting their one candidate.
5. If you ARE SELECTED to represent your District of SC, then complete this application form and include a check for \$15 made payable to SCFMC (South Carolina Federation of Music Clubs). Turn the application and fee into your District Director.
6. **District Directors** will decide their mode of determination as to whether candidates are to audition live, or via performance links, or use some other criteria in choosing their one nominee.
7. District Directors should mail their one nominee's application and fee and email their candidate's performance link(s) to the Summer Scholarship chair by **March 1**.
8. If selected as the statewide SCFMC Nominee to Brevard, the applicant must then ***apply to Brevard*** (on-line, using either the same performance links or new ones) and ***be accepted by Brevard!*** During the application process, the nominee will also choose any extra funding available via Brevard (Merit or Financial). If accepted by Brevard, the Application Fee to Brevard will be reimbursed.
9. Amount of Scholarship varies per year, but covers tuition for a 3-week session, as well as all expenses, usually totaling approx. \$5,000.



Use the chart to find your County to know the person (District Director) to contact for SCFMC Summer Scholarship information in your District.

Capital District

Edgefield
Fairfield
Kershaw
Lancaster
Lee
McCormick
Newberry
Richland
Saluda
Sumter
Lexington

Northeastern District

Chesterfield
Clarendon
Darlington
Dillon
Florence
Georgetown
Horry
Marion
Marlboro
Williamsburg

Northern District

Cherokee
Chester
Spartanburg
Union
York

Northwestern District

Abbeville
Anderson
Greenville
Greenwood
Laurens
Oconee
Pickens

Southern District

Beaufort
Berkeley
Charleston
Colleton
Dorchester
Jasper

Southwest District

Aiken
Allendale
Bamberg
Barnwell
Calhoun
Hampton
Orangeburg

CORNELIA R. FREEMAN AWARDS

Chair: Helena Meetze

GOALS AND METHODS

The Cornelia R. Freeman Awards shall be funded by earnings from the Cornelia R. Freeman Endowment, a fund contributed by family and friends. The fund shall be in the possession of the South Carolina Federation of Music Clubs for investment and shall have an advisory committee of three persons: the President of the SCFMC and two members of the Freeman family or their appointees. The first two members shall be R.E.L. Freeman and Cornelia R. Freeman. Successors shall be appointed by these members or by their heirs should a situation develop needing such an appointment.

The Endowment may be increased with additional contributions and accrued interest. The awards, designated as the Cornelia R. Freeman Awards, shall be in two categories: An award to the state Stillman-Kelley Auditions winner and awards to South Carolina entrants in the Young Artist Auditions of the NFMC who participate in the NFMC semi-finals.

1. Award to the winner of the Stillman-Kelley Auditions for the South Carolina Federation of Music Clubs. The award given first in 1990, shall be for \$200 for continued study with payment made to the winner's teacher. At an appropriate occasion after the Stillman-Kelley winner is declared, presumably at some performance for a Federation group, the winner shall be presented a Cornelia R. Freeman Award winner's certificate and a card or letter for the teacher notifying the teacher of the forthcoming payment of \$200 toward the cost of the winner's continued study.
2. Award (\$250) to a young musician with a permanent South Carolina address who competes in the NFMC Young Artist semi-finals. An entrant chosen for the semi-finals who for some reason does not participate will not receive an award. At an appropriate occasion after the entrant has participated in the Young Artist competition a certificate and the award will be presented. If a South Carolina resident studying or living temporarily in another state enters the auditions as a representative of that state, that person shall not receive an award.

As the Stillman-Kelley and Young Artist Auditions are already a part of the structure of the SCFMC, administrative cost of these auditions shall not be shifted to the Cornelia G. Freeman Endowment. Should the National Federation change procedures for these auditions of the awards as established become impracticable, the advisory committee may develop a plan for other suitable Cornelia G. Freeman Awards.

Contributions to establish Cornelia G. Freeman Awards were made in commemoration of her fifty years of service to the Federation of Music Clubs. The funds with the stated rules were accepted as an endowment by the SCFMC and the project added to the state rating sheet. (5/16/86)

ELIZABETH CRUDUP LEE PIANO SCHOLARSHIP

APPLICATION DEADLINE: See SC Summer Scholarships

GOALS AND METHODS

The Elizabeth Crudup Lee Piano Scholarship to Brevard Music Center was given by Mr. and Mrs. Charles D. Lee, Jr., in memory of his mother, Mrs. Charles D. Lee, Sr. She was the twelfth president of the South Carolina Federation of Music Clubs, serving from 1946-48. This scholarship is to be administered by the SCFMC and is available to piano students from South Carolina, ages 14-18, for summer study at Brevard Music Center. The amount of the Scholarship is determined yearly by the interest accrued from the endowed (\$5,000) gift.

Auditions for the Elizabeth Crudup Lee Piano Scholarship are held in conjunction with the South Carolina Summer Scholarship auditions (in each district). Each of the six district winners sends a tape for adjudication to the SCFMC Summer Scholarship Chair (who selects judges) to declare a state winner.

An entry fee of \$15 is required of all applicants. Membership is not required.

Submit applications on the South Carolina Summer Scholarship Application Form. Obtain forms from the state Chair.

Previous winner not eligible to apply.

FLORIDE SMITH DEAN MUSIC SCHOLARSHIP
(For Graduating High School Senior)

Chair: Dr. Linda Li-Bleuel

APPLICATION DATE: March 1, 2028

To the Applicant:

This South Carolina Music Scholarship for Piano was given by Mrs. Floride Smith Dean of Belton, SC. Mrs. Dean, a past president of the South Carolina Federation of Music Clubs (SCFMC) was a piano teacher for 60 years. Begun in 2000 as an endowed piano scholarship, this is her bequest to the SCFMC. The yearly award is \$2,000 with \$1,000 paid at the beginning of each semester. This scholarship may be retained for four (4) years for a total of \$8,000. The scholarship recipient is responsible for requesting transcripts be sent to the SCFMC Treasurer at the end of each grading period. Failure to do so will result in forfeiture of the scholarship. The scholarship shall be continued for the four years upon the recommendation of the recipient's piano instructor and the academic dean, and at the discretion of the chair.

Applicant Qualifications

Student is to study for a music degree in Piano

Resident of the State of South Carolina

Attend a recognized School of Music in a college or university in South Carolina

Scholastic average in high school of 3.0 (out of a 4.0+) scale

Application Requirements

Deadline to Apply: March 1, 2028

Audition limited to 15 minutes

Memorization preferable but not required

Provide a copy of music for the judge

\$15.00 fee (made payable to SCFMC) due with application

Sound Theory background (questions may be asked)

Judge(s) reserves the right to withhold award if no candidate meets qualifications.

Mail a copy of high school transcript and fee (\$15) with application to: Dr. Linda Li-Bleuel, 1667 Sequoya Way Seneca, SC 29672.

Audition to be held 2028 – TBA

FLORIDE SMITH DEAN 2028 PIANO SCHOLARSHIP APPLICATION

For South Carolina Graduating High School Senior

APPLICATION DEADLINE: March 1, 2028

Fee: \$15 check made payable to SCFMC

Applicant Name _____

Address _____

Phone _____ Email _____

Piano Teacher's Name _____

Teacher's Phone _____ Email _____

Colleges/Universities Applied to in SC/Address

1. _____

2. _____

3. _____

Pieces to be Performed

1. Title _____
Composer _____
2. Title _____
Composer _____

CORNELIA G. WALKER MUSIC SCHOLARSHIP

Chair: Brenda Dean

PROJECTED APPLICATION DATE: Spring of 2029

**GOALS AND METHODS
2029**

BACKGROUND: This scholarship has been a project of the South Carolina Federation of Music Clubs since 1946. Originally named the Historical Foundation Music Scholarship, it was renamed in 1968 for its founder, past state president Mrs. J. Frost Walker of Union, SC. A goal of \$10,000 for this scholarship fund has been reached by the untiring efforts of our membership.

AWARD: This award is open to high school seniors only who plan to major in music at recognized schools of music or colleges in SC. It is for any instrument and voice. The award for one year is \$2,000, with half of the award paid at the beginning of each semester. If the recipient's rate of progress merits, this scholarship may be retained for four (4) years for a total of \$8,000. This scholarship is retained upon recommendation of the student's instructor or Dean of Music and at the discretion of the scholarship committee. Because the recipient may retain the award, it may be offered only every four years. If the recipient does not make satisfactory progress or changes majors, the scholarship will be re-assigned to the next runner-up, or if needed, to the next runners-up from the original auditions. The scholarship recipient is responsible for requesting that transcripts be sent to SCFMC Treasurer at the end of each grading period. Failure to do so may result in forfeiture of the scholarship.

QUALIFICATIONS:

1. High school senior and resident of SC.
2. Piano, organ, vocal, or band/orchestral instrumental student planning to study for music degree.
3. Must attend a recognized school of music or college in SC.
4. Scholastic average in high school GPA of 3.0 (out of 4.0).

AUDITION:

Chair will publicize audition date/time/location to the following in SC: SCFMC, SCMTA, SCMEA websites; Senior Music Clubs; Schools of Music at colleges/universities.

APPLICATION:

See following page: please copy and make available to prospective applicants.

APPLICATION for CORNELIA G. WALKER MUSIC SCHOLARSHIP

(Open to graduating SC high school seniors only)

TO THE APPLICANT:

The award for one year is \$2,000, with half of the award paid at the beginning of each semester. If the student's rate of progress merits, this scholarship may be retained for four (4) years for a total of \$8,000. This scholarship is retained upon recommendation of the student's instructor or Dean of Music and at the discretion of the scholarship committee.

QUALIFICATIONS:

1. High school senior and resident of SC.
2. Piano, organ, vocal or band/orchestral instrumental student planning to study for music degree.
3. Must attend a recognized school of music or college in South Carolina.
4. Scholastic average in high school of 3.0 (out of 4.0).

APPLICATION REQUIREMENTS:

1. Spring 2029
2. Audition is limited to 15 minutes.
3. Provide your own accompanist if one is needed.
4. Memorize your music to avoid judge's penalty.
5. Audition fee is \$15. Make check: SCFMC

AUDITIONS

Place: TBD

Date: TBD

Time: Individual times will be assigned by this Chair and emailed to candidates.

MAIL APPLICATION AND AUDITION FEE TO STATE CHAIR:

Mrs. Brenda P. Dean

404 North Woodlake Drive

Columbia, SC 29229

(803) 760-9103 (NO APPLICATIONS WILL BE ACCEPTED BY PHONE)

Email: brendapd1949@gmail.com

Please complete the form below and mail to state Chair (see above).

Include check \$15 made payable to: South Carolina Federation of Music Clubs (SCFMC).

**CORNELIA G. WALKER MUSIC SCHOLARSHIP
APPLICATION**

NAME: _____

Mailing Address (include zip code): _____

Email: _____

Phone: (____) _____

Birthdate: ____/____/____

High School: _____ GRAD DATE (mo./yr.): _____

SC COLLEGE YOU PLAN TO ATTEND: _____

Instrument or Voice Part: _____

FINANCE DIVISION

Treasurer

Founders Day

Insignia/Merchandise

Past Presidents Assembly

Carolina Jessamine Fellows

Rose Fay Thomas Fellows

FINANCE DIVISION

NFMC Chair: Carolyn Nelson

GOALS AND METHODS

Goals:

1. Acquaint NFMC membership with the fiscal operation of the 501(c)3 organization.
2. Manage various aspects of NFMC finances necessary to maintain the national programs.
3. Study and present ideas for streamlining the financial operations of NFMC.
4. Simplify fiscal reporting formats.

Methods:

1. Present workshops and prepare articles to inform members of the fiscal structure of NFMC.
2. Prepare recommendations to the NFMC Board of Directors for changes in policies and expenditures with input from Finance Division chair and committees.
3. Compare the quarterly revenue and expense reports with the approved budget.
4. Monitor the income, budgeting, investments, fund-raising efforts, and award proposals.

Membership dues, subscriptions, advertising, and fees provide the NFMC general fund income. The general fund provides operating expenses for the NFMC office and staff, funds for publication of our two magazines, reimbursement for officer and chair expenses, and organizational materials. Liability insurance is also a benefit of NFMC membership; the fee is set to cover the costs.

Insignia, festival cups, many publications, custom name tags, pencils, and similar items are priced to generate income sufficient to cover their costs and are available from NFMC Headquarters.

The NFMC Headquarters Building, special projects and our many awards are funded by special funds. These include:

- NFMC Endowment
- Headquarters Building, Endowment and Maintenance Fund
- Competition and Awards Endowments and Funds
- Summer Scholarships Endowments and Funds
- Music Clubs Magazine Endowment
- Judging Fee Endowment
- Fund for the Advancement of Musical Arts (FAMA)
- Special funds for archives project, festival online project, national meetings and festival cup program.

Treasurer: William Cooper

DATES TO REMEMBER — pledges or payments to be made by:

September: ALL SC Summer Scholarship pledges due TWO WEEKS before SCFMC Fall Board Meeting
November 1: ALL Senior, Student and Junior Dues due
February 15: ALL STATE AND NATIONAL DONATIONS (except SC Summer Scholarships) due
Past Presidents Assembly due (\$2 per past president)
Founder Day contributions due (\$1 per member)
SC Summer Scholarship pledge payment due

GOALS AND METHODS

Each August or September, the SCFMC Treasurer will mail to every Senior Club Treasurer and every counselor of Student and Junior Clubs, forms to be filled out and sent with each remittance of money to the SCFMC Treasurer. Each local treasurer is asked to designate clearly all payments. This is most important so that the SCFMC Treasurer will know exactly what each contribution is. Make checks payable to SCFMC.

ALL payment or reimbursement requests must be approved by the SCFMC President before payment or reimbursement can be made. When requesting payment to a business, send the bill to the SCFMC President along with a payment or reimbursement form which will be supplied by the Treasurer upon request.

DUES FOR ACTIVE CLUBS — Include all active, associate, etc., members.

Membership Dues:	Total	To NFMC	To State
Senior			
*Senior Active Organization			
Each member	11.00	8.00	3.00
Associate Groups	30.00	20.00	10.00
Senior Individual Member	70.00	38.50	31.50
Life Member	400.00	200.00	200.00
Subscriber Member	1,000.00	500.00	500.00
Donor Member	2,000.00	1,000.00	1,000.00
Patron Member	10,000.00	5,000.00	5,000.00
(All Senior Members receive a free copy of Music Clubs Magazine)			

Membership Dues:	Total	To NFMC	To State
Student/Collegiate			
Individual Student/Collegiate Member	16.00	11.50	4.50
Student Associate Organizations			
50 or fewer members	45.00	45.00	
More than 50 members	75.00	75.00	

(Student members and organizations must pay \$7.00 for Music Club Magazine)

Junior

Junior Active Organizations

Minimum per club – 16 members or less	38.00	22.00	16.00
Over 20 members – each additional member	2.00	1.00	1.00
Individual Junior Member (Includes MCM)	13.00	9.50	3.50
Junior Associate Organization	30.00	20.00	10.00
Cradle Roll Member	25.00	12.50	12.50

(Junior Counselors/teachers entering students in Festivals, MUST SUBSCRIBE to JKN-\$6.00 per person.)

NOTE:

NFMC sets amount of membership dues where there is a specific amount that the treasurer collects. Otherwise, the state may add an amount to the National dues for state purposes.

FOUNDERS DAY

NFMC Chair: Cynthia Elmore
SCFMC Chair: Sandra Beckham

Forms online FI 3-1, FI 3-2

REPORT DATE: March 15

GOALS AND METHODS

Goals:

1. Honor founders of the local club, the State federation, and NFMC.
2. Provide funds for the Young Artist competition.

Methods:

1. Distribute information concerning Founders Day programs and contributions.
2. Encourage clubs to schedule a Founders Day program.
3. Receive reports of programs and contributions in honor of Founders Day.
4. Report names of clubs attaining 100% contributions, "Founders Day Honor Roll" status, for publication in the autumn issue of Music Clubs Magazine.

Club President:

1. Appoint a Founders Day Chair to plan a program honoring the founders of the senior club, the state federation and NFMC. Founders Day Form FI 3-1 offers suggestions for a special program.
2. Each member is requested to contribute one dollar annually to honor the founders and history of the National Federation of Music Clubs.
3. Founders Day contributions benefit the National Federation by supporting the Young Artist Competition.
4. Send completed Form FI 3-2 to the state Founders Day Chair.
Email/postmark deadline: March 15.
5. Send all Founders Day contributions (checks payable to NFMC) to the state treasurer.
Email/ postmark deadline: March 15.

State President: Appoint a state Founders Day Chair who will assist clubs with these programs and reports. Establish a goal for 100% participation in Founders Day programs and contributions.

State Chair: Send the completed Form FI 3-2 to the national Chair.
Email/Postmark deadline: April 1.

State Treasurer: Send all Founders Day contributions to **NFMC Headquarters.**
Postmark deadline: April 1

INSIGNIA/MERCHANDISE

NFMC Chair: Dr. Janie Gilliam
SCFMC Chair: Ruth Morrow

Forms online FI 1-1, FI 2-1

GOAL AND METHODS

Goal:

Encourage members to purchase and wear the Federation emblem and to use materials that incorporate the Federation insignia.

Methods:

1. Ask each state president to appoint a state insignia chair who will promote insignia sales. Encourage each club to have an insignia chair. Acquaint members with the List of Publications (FI 2-1) and Order Form (FI 1-1) available online.
2. Have a photo/promotional display of insignia at every regional, state, and district meeting. Have order blanks/instruction sheets available for members to order items online and/or by phone.
3. Encourage each junior and senior club member to wear a member pin:
 - Junior Counselor: the Junior Counselor pin
 - Junior Club President: the Junior President pin
 - Senior Club President: the Gold Gavel pin
 - Past President: the Past Presidents Assembly pin
 - Life Member: the Life Member Guard
 - Treasurer: the Treasurer's Bar with the appropriate member pin

Insignia to Be Purchased (See complete list of available insignia items, prices and code numbers on List of Publications FI 2-1.)

1. Official Pins: President's Pin with Gavel, Past Presidents Assembly Pin, Senior Member Pin, Junior Counselor Pin, Junior Member Pin and Charm, Pin Guards and charms in several styles and NFMC Button
2. Stationery: "Thinking of You" notecards with blue NFMC insignia, postcards, place cards.
3. Seals: NFMC blue and gold gummed seals
4. Pencils: Blue and gold #2 pencils and mechanical pencils
5. Name Badges: Personalized magnetic name badge with or without ribbon

Procedure: Send all orders with payment and code number to National Federation of Music Clubs, 1646 West Smith Valley RD, Greenwood IN 46142-1550. Allow three weeks for delivery. If ordering 35 or more pins with same code number, allow 10 weeks for delivery. Damaged insignia must be returned to NFMC Headquarters within 60 days.

PAST PRESIDENTS ASSEMBLY

NFMC Chair: Kim Harvey
SCFMC Chair: Dale Clark

Forms online FI 9-1, FI 9-2

GOALS AND METHODS

Goals:

1. Establish a PPA Chapter in every NFMC organization in the senior division.
2. Encourage all past presidents to stay involved as a member of a PPA Chapter.
3. Provide funds for the Young Artist Fund through dues and contributions.

Methods:

1. The Past Presidents Assembly was founded in 1923, and its main objective has been to provide funds for the Young Artist Auditions.
2. To be eligible for membership, a person must be a past president of NFMC, a national affiliate organization, a state federation, a state district, or any Senior, Student or Junior organization holding membership in the National Federation (NFMC Bylaws, Article XVIII, Sec. 1A).
3. There are three types of chapters – state, state district, and local club. Minimum membership requirement: 2 for state chapter; 2 for state district; 2 for local.
4. To receive a charter for a PPA Chapter (new or duplicate), send application (Form FI 9-1) with charter fee of \$2.00 (payable to NFMC) to the National PPA chair. A chartered chapter agrees to make a yearly contribution in addition to the annual dues to the NFMC Young Artist Fund. Annual dues of \$2.00 per member are divided equally between NFMC and state federation in which the PPA is located.

Chapter Presidents:

Send PPA Charter Application, **Form FI 9-1**, and charter fee to NFMC PPA chair listed above and state PPA chair (or if none, state treasurer).

Send annual contributions to the state treasurer using the method designated by the state federation, with notice to the state PPA chair, if different from the state treasurer. The contributions may be submitted along with annual registration dues, designating which funds are for PPA contributions. **Postmark or email and virtual payment deadline: May 1.**

State PPA Chairs:

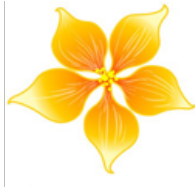
Send a copy of completed **Form FI 9-2**, together with any collected monies, to the state treasurer. **Postmark or email and virtual payment deadline: May 15.**

State Treasurers:

Send a copy of completed **Form FI 9-2** with NFMC dues and required NFMC YA contributions, payable to NFMC, to the office manager at NFMC Headquarters (info@nfmc-music.org). **(State dues and optional state contributions remain in the state.)** Payment using the nfmc-music.org online payment link is preferred. **Postmark or email and virtual payment deadline: June 1**

(NFMC Headquarters will send all submitted PPA reports to NFMC PPA Chair.)

Chair: Ruth Morrow



Carolina Jessamine Fellow
APPLICATION

Name of proposed Fellow _____

Address _____

Email _____ Telephone _____

Music Club _____

Contribution was made by person named above Yes _____ No _____

Contribution was made to honor named recipient by _____

Contribution was made in memory of named recipient by _____

Is this to be a surprise presentation? Yes _____ No _____

Please attach a brief description of the recipient's contributions and offices held in SCFMC.

Send completed application and check (made payable to SCFMC Conventions) to Ruth Morrow.

Contributions to Carolina Jessamine Fellows are \$500 per honoree and are tax deductible.

The Carolina Jessamine Fellows was established in 2018 to honor South Carolina Federation members who have contributed and served our state. All monies derived from this endeavor will be deposited in the SCFMC Conventions account. Each person who receives this recognition is presented a bronze medallion and pin with a rendering of the Carolina Jessamine on one side and the SCFMC state emblem on the other.

Carolina Jessamine Fellows are honored at the luncheon during the SCFMC Conference or Convention. Special recognition is given to charter founders, and medallions and pins are presented to newly inducted Fellows by the SCFMC President or Carolina Jessamine Fellows chair.

Carolina Jessamine Fellows



2018

Ruth Morrow
Sara Kellar
Deborah Freeman
*Pat Howle
Ann Guest
Elizabeth G. Martin
Gilda Hendricks
*Margaret Ulmer
Claudia Sandifer
Harriet Coker
Karen Herndon

2019

Beverly Henderson
Helena Meetze
Patsy Whitaker
Frances Beam
Myra Phillips
Dale Clark
Jackie George
*Robbie McCaskill

2022

*Eloise Bryson
Pat Cook
Sarah Spigner
Dianne Williamson

2023

Linda Butters
Bill Cooper
Pat Fuller
Rosemary Cureton

2024

Barbara Gulley
Julie Stephens

2025

Barbara Stone
Gilda Bocock
Brenda Dean

*deceased

ROSE FAY THOMAS FELLOWS

SCFMC and NFMF Chair: Dale Clark
NFMF Vice Chair: Linda King

Form online FI 10-1

GOALS AND METHODS

Goals:

1. Honor the memory of *Rose Fay Thomas*, founder of the National Federation of Music Clubs.
2. Provide monies for the NFMF Endowment Fund.

Methods:

1. Any individual (member or non-member) who contributes, or in whose honor or memory is contributed, \$1,000 to the Rose Fay Thomas Fund of the National Federation of Music Clubs will be known as a Rose Fay Thomas Fellow. Each person who receives this recognition is presented a bronze medallion with a rendering of Rose Fay Thomas on one side and the emblem of the NFMF on the other.
2. All monies contributed to Rose Fay Thomas Fellows are placed in the NFMF Endowment Fund. These gifts are tax deductible.
3. Rose Fay Thomas Fellows are honored at a luncheon at the biennial conventions and biennial conferences. Special recognition is given to charter founders (whose contributions were completed by January 1, 1990), and RFT medallions are presented to newly-inducted fellows.

Rose Fay Thomas Fellows was founded on April 27, 1989, at the Fort Worth, TX Biennial Convention. Its objective was the promotion of American music, the cornerstone upon which the National Federation of Music Clubs was founded in 1898.

Rose Fay Thomas Sustaining Fellow: Any individual who agrees to contribute \$1,000 (or in whose honor or memory the contribution is made) to the Rose Fay Thomas Fund, with a minimum initial contribution of \$200 shall be known as a Rose Fay Thomas Sustaining Fellow. Sustaining Fellows agree to receive an annual reminder of their intent and are encouraged to make additional contributions of at least \$200. At the time the contribution reaches \$1,000, the person shall be known as a Rose Fay Thomas Fellow. There is no time limit.

Recognition as a Rose Fay Thomas Fellow is considered the highest accolade granted by the National Federation of Music Clubs in appreciation for tangible and significant assistance given for the furtherance and promotion of music in America.

South Carolina Rose Fay Thomas Fellows

As of June 2024

1 Mrs. Jack C. Ward (Lucile)*	226 Mr. R. Ligon King, Jr.*
19 Mrs. Robert A. Dean (Floride)*	227 Dr. Fay Maria Hart *
27 Mrs. R.E.L. Freeman (Cornelia)*	228 Harriet H. Coker
63 Mrs. Kenneth Cribb (Dicksie)*	229 Mrs. Hinda L. Honigman*
67 Mrs. M. Gordon Howle (Pat)*	237 Jackie George
84 Mrs. James. A. Cannon (Sara)*	242 Carolyn DeLane Shull
85 Mrs. R. Ligon King, Jr. (Rheba T.)*	264 Sara Kellar
87 Lilian G. Grauberg-Bein	265 Dianne Dorman Williamson
94 Mrs. Wauneta Gordon Howle*	266 Barbara Trammell
95 Mrs. C.C. Joyner (Frances)*	267 Ruth Morrow
96 Mrs. C.J. Pflieger (Patricia)*	268 Virginia Bellew*
98 Mrs. Bob Jones, Jr. (Fannie May)*	269 Chris M. Ness
99 Mr. Jack C. Ward*	276 Beverly T. Henderson
108 Miss Margaret Ulmer*	291 Karen Herndon
110 Mr. Frank Brasington*	294 Gilda Hendricks
111 Mrs. Josephine F. Shuler*	296 Elizabeth Guest Martin
126 Mrs. J.R. Cleveland (Sara)*	304 Sandra Beckham
149 Miss Margaret Beth Williamson*	306 Patricia Fisher*
162 Mrs. F. Marion Dwight (Annette)*	314 June Sereque
170 Mrs. Lionel Lawson (Alia)*	316 Robbie McCaskill*
177 Eleanor Duke Avant*	315 Linda Butters
178 Mrs. Paul Whitaker (Patricia)	
189 Mrs. Elizabeth (Beth) Lee	
191 Ms. Anne Braswell	
208 Mrs. William Kissell (Ruth)*	
209 Claudia Sandifer	
213 Dr. Richard Brannon Cass*	
214 Mrs. J. Henry Tindal	
215 Mrs. Dale Clark	
216 Dr. Ruby Norris Morgan	
217 Dr. Virginia S. Uldrick*	
218 Mrs. Ann H. Guest	
219 Ms. Deborah T. Freeman	
220 Mrs. Marcia Flow*	
221 Mrs. Helena Meetze	
222 Mrs. Myra K. Phillips	

Members 1-42 are Charter Fellows

*Deceased



Rose Fay Thomas

JUNIOR DIVISION

Junior Club Achievement

Festivals

Festival Director

Festivals

Festival Cup Awards

Junior Keynotes

Junior Composers Contest

Angie Greer Music in Poetry Contest

American Music NFMC Junior Clubs Award

Dance

SCFMC Junior Nomination Form

Michael R. Edwards

Graduating Senior Performance Award

JUNIOR DIVISION

Junior Division Theme: “*Juniors are the Future of the Federation*”

NFMC Chair: Lori Jessen

SCFMC Chair: Elizabeth Guest Martin

The Junior Division works to support all projects for our junior members. We strive to work collaboratively and cooperatively with one another to increase junior membership and participation in all opportunities for juniors. NFMC is proud to present awards to the winners of the many competitions offered to juniors.

GOALS AND METHODS

Goals:

1. Recognize that juniors are the future of musical America and to encourage their musical development.
2. Provide activities and rewards for juniors through junior clubs, festivals and competitions.

Methods:

1. Encourage state presidents to emphasize the organization of federated junior clubs.
2. Provide festivals as a venue for junior performance and rating.
3. Conduct the Federation Cup program as an incentive to junior performers.
4. Provide information to state presidents concerning the activities, competitions and awards available to juniors.

Opportunities available to juniors in many areas of the musical arts include:

1. **Junior Keynotes Magazine:** The official junior magazine contains current information about all aspects of the junior program and allows juniors the opportunity to contribute articles and design covers.
2. **Federation Festival and Federation Cup Program:** This annual event, involving over 90,000 participants nationwide, gives each junior a performance and award opportunity.
3. **Composition:** Musical composition contests, each with several levels, exist to challenge juniors to begin composing early. Monetary awards stimulate interest.
4. **Angie Greer Junior Music in Poetry Award:** A creative opportunity for young poets.
5. **Junior Club Achievement (JR 1-1):** A great resource for planning junior club activities, as well as a reporting form that illustrates what the club has done.
6. **Yearbooks:** Provide information for members on club activities, programs and membership throughout the year. Yearbook information is found in the Junior Achievement documents: JR 1-2, JR 1-3a-f.
7. **Achievement Record:** Provides a record of what the club has done. Keeping one each year records the club's history. Refer to JR 1-2.
8. **Improvisation and Theory:** Both are Festival Events and Federation Cups may be earned.
9. **NFMC Competitions and Awards Chart (CA 20-1):** Lists all competitions and awards provided by NFMC, with description, eligibility, and national chairs' names and addresses. This is an excellent resource for involving juniors in NFMC's competitions.
10. **Dance:** Dance performance and competition opportunities are available through the NFMC Federation Festivals program and through special dance competitions.

JUNIOR CLUB ACHIEVEMENT

NFMC Chair: Virginia Feitelson
SCFMC Chair: Dianne Williamson

**Forms online JR 1-1, JR 1-2, JR 1-3a,
JR 1-3b, JR 1-3c, JR 1-3d, JR 1-3e**

GOALS AND METHODS

Goals:

1. Provide a reporting form that records junior club activities/achievements.
2. Provide resources for planning junior club activities.
3. Provide ideas and resources encouraging junior leadership.

Methods:

1. Distribute the information concerning the junior club achievement form to state presidents.
2. Submit articles in monthly newsletter and *Junior Keynotes* magazine.
3. Prepare the Honor Roll listing for publication in *Junior Keynotes*.

Awards:

An NFMC Award of Merit Certificate, signed by the NFMC president, is presented to each junior club submitting a junior club report.

State Presidents:

1. Provide your junior club achievement chair with a copy of this page and a copy of the Junior Club Achievement Form (JR 1-1) that is designed for each junior club.
2. Provide a copy of Guidelines for Junior Club Achievement Record Books (JR 1-2) to your junior club achievement chair.

State Junior Club Achievement Chairs:

1. Send current report form (JR-1-1) to all junior club counselors.
2. Each junior counselor should return completed reports to the NFMC chair (to be *received by June 1*).
3. Send a copy to your state junior club achievement chair and state junior counselor.
4. Send a copy of Guidelines for Junior Club Achievement Record Books (JR 1-2) to junior counselors.
5. Encourage each club to prepare a junior club achievement record book.
6. Send supporting documents (JR 1-3a, JR 1-3b, JR 1-3c, JR 1-3d, JR 1-3e) as needed to new junior clubs.
7. Instruct junior counselors to remind juniors to follow guidelines, confirming all publicity clippings include mention of the NFMC and are marked with the publication name and date.
8. Encourage junior clubs to prepare and exhibit their junior club achievement record book at the state convention. Present awards to clubs exhibiting junior club achievement record books that meet the requirements.

FEDERATION FESTIVALS

NFMC Chair: Debbie Wiser
SER Chair: Esther Umansky-Roth
SCFMC Chair: Janice Flinte

Forms online JR 3-1 through JR 3-16

GOALS AND METHODS

Goals:

1. Provide a program that encourages musical growth, promotes study, stimulates interest in American music and motivates participants to reach high standards of excellence in their musical endeavors.
2. Provide musicians of all ages with opportunities for musical growth and achievement. Federation Festivals meet the needs of junior musicians under the age of 19 as of the date of their Festival event. Adult festivals provide adult students with a chance for evaluation and encouragement in their musical studies, regardless of experience or age.
3. Offer opportunities for participants to perform and receive an evaluation. Participants do not compete but are rated on individual merits. Federation Festivals are for all interested NFMC members.
4. Increase participation by our nation's music teachers, junior counselors, and junior and adult musicians in NFMC Federation Festivals on an annual basis.
5. Promote NFMC through the Federation Festivals program.

Methods:

1. Communicate to state presidents the following information and suggestions concerning festivals:
 - Become knowledgeable about the NFMC Federation Festivals program. Know its purpose and rules.
 - Be proactive in the selection of enthusiastic, competent and experienced state festivals chairs. However, once a state festival chair has been elected/appointed, do not interfere unnecessarily in the administrative processes that fall under the purview of the State Festivals chair position.
 - Provide opportunities for festival workshops at regular state board meetings, state conventions or other state meetings.
 - Encourage involvement of all members in the state Federation Festivals.
 - Promote participation in a wide variety of festival events. There are over 140 possible festival events. Do not limit your state's participation to piano solo.
2. Complete all reports in a timely manner so that all deadlines are met.
3. Reports will be shifting to computer format. Data entry will be an important component of Federation Festival reporting at all levels. Chairs may delegate this to a capable assistant if needed.

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State Chairs:

1. Secure one copy of each NFMC publication used for Federation Festivals from the nfmc-music.org website. Select those publications that will be necessary for your state's Festivals. Direct area admin to these publications online and provide guidance to them if they should need assistance in understanding the forms.
2. Study carefully the NFMC *Federation Festivals Bulletin*, the NFMC Junior Division Federation Festivals Procedures Manual (JR 3-18) and all articles relating to Federation Festivals in *Junior Keynotes*. Be familiar with all the rules and procedures that govern NFMC Festivals.
3. Hold a Festivals workshop at least once a year for all area admin within your state. At this time instructions can be given, problems discussed, Festival supplies distributed, dates set for area Festivals, record keeping explained, etc.
4. Be sure area admin understand all rules governing Federation Festivals and deadline dates for reports and collection of festival fees.
5. In collaboration with your state federation, develop guidelines for Federation Festivals. Guidelines must adhere to NFMC rules.
6. All reports, requests, and certificates must go through the state chairs.
7. Make sure the Federation Festival fees are computed accurately and paid by the state treasurer to NFMC no later than June 1.

Regional Chairs:

1. Secure one copy of each NFMC publication used for Federation Festivals from the nfmc-music.org website. Select those publications that will be necessary for Festivals in your region. Direct state Festivals chairs to these publications online and provide guidance to them if they should need assistance in understanding the forms.
2. Study carefully the NFMC *Federation Festivals Bulletin*, the NFMC Junior Division Federation Festivals Procedures Manual (JR 3-18) and all articles relating to Federation Festivals in *Junior Keynotes*. Be familiar with all the rules and procedures that govern NFMC Festivals.
3. Encourage and mentor new Federation Festivals chairs and centers within your respective region.
4. Answer questions and facilitate conflict resolution.
5. Provide the NFMC Federation Festivals chair with understanding regarding your region.
6. Assist with formation of proposals and policy.
7. Identify and provide names of qualified individuals for positions within the Federation Festivals Committee.

FEDERATION VIVACE ONLINE FESTIVALS

NFMC Chair: Sandra Preysz

SCFMC Chair: Dr. Cherrisse Miller

GOAL AND METHODS

Goal:

Facilitate the administration of NFMC Federation Festivals with the help of a website/database.

Methods:

1. Provide a system to complete registration for Festivals: rules, pieces, and composers.
2. Program all Festivals required pieces at the class assigned in the *Federation Festivals Bulletin*.
3. List all composers, their birth dates, and nationalities.
4. Provide a scheduling component for the Festival day and all necessary reports needed to manage the Festival at the site(s).
5. Generate the Festival Rating Sheets (JR 3-9) with all of the registration information: student name, event, class, required piece and composer, and choice piece and composer.
6. Enter ratings after Festival with a verification system of first and second passes to ensure accuracy.
7. Calculate points and consecutive superiors.
8. Accurately calculate the points for alternating and/or combining in compliance with the rules as stated in the *NFMC Federation Festivals Bulletin*.
9. Provide a complete event record for each Festival participant. This record can be located by a new teacher should a student move to a different area or change teachers.
10. Provide a Student History Report for each teacher and for the Festival area. This report lists the complete point history for each student and shows points earned and consecutive superiors.
11. Generate the information for printing the Participation and Superior Certificates.
12. Generate a report of Federation Festival Cups Earned and the JR 3-3 and JR 3-4 reports.

National Administrator Tasks:

1. Update the rules engine as Federation Festivals are revised.
2. Conduct Vivace Committee ZOOM meetings as needed.
3. Add new composers when requested after verifying the information.
4. Authorize Festival areas new to Vivace; add administrators and provide an orientation session.
5. Notify technical support when problems arise. Supply specific information to help in the resolution of the problem.
6. Register SCM students when the need for a rules override is approved by the NFMC Festivals chair.
7. Oversee Vivace funds and expenditures.

FEDERATION (Gold and Silver) CUPS

NFMC Chair: Dawn Steggerda
SCFMC Chair: Dr. Cherrisse Miller

Forms online JR 4-1, JR 4-2, JR 4-6

GOAL AND METHODS

Goal:

Provide motivation for learners of all ages to continue their musical training through participation in Festivals and earning points to receive Federation cups. The plan, which is sponsored by NFMC, is available to all entrants in the NFMC Federation Festival program, including adults. Accumulation of points is not affected by an interruption in Festival participation or rating progression.

Methods:

1. State presidents must appoint a state Federation Cup chair who will be responsible for verifying points and keeping accurate records. Local festival administrators, local Federation Cup chairs, and state Federation Cup chairs may order Federation Cups directly from Crown Awards. Payment must be made online to NFMC.
2. The state Federation Cup chair must follow the guidelines as listed below.

Cup Plan:

1. Points accumulate every year the student is entered into the plan. The first cup is earned when point totals reach 15. (See rules in current *Federation Festivals Bulletin*.) Points over the amount necessary for the next cup are carried over and credited toward the next size cup.
2. Festival participants earn points toward a cup in a single event and may not combine event points except as outlined in the current *Federation Festivals Bulletin*.
3. An entrant may work simultaneously towards a cup in more than one event, but he/she must pay the required fee for **each** event entered in which they desire to accumulate points towards a cup; this includes Junior Composer events.
4. Points will be transferred from state to state in Vivace when a student establishes a new relationship with a teacher in the new state (or by using the Festival Transfer Information JR 3-1) if an area has not yet onboarded into Vivace. However, cup fees are non-transferrable (see rules in current *Federation Festivals Bulletin*).

State Federation Cup Chair Responsibilities:

1. Study carefully the cup rules in the **current** *Federation Festivals Bulletin* and be sure that local and area Federation Cup chairs understand these rules.
2. Keep abreast of and communicate policy and procedural changes to area Federation Cup chairs.
3. Follow directives set forth by the National Federation Cup chair and relay pertinent information to the area/center/district cup chairs in a timely manner.
4. Keep accurate state records. All student records should be kept until the student reaches age 19.
5. Each state will determine an annual cup fee; set the time, amount, and method of payment for these fees.
6. Collaborate with state Federation Festivals chairs in conducting workshops for state conferences. Cup eligibility has a direct link to following NFMC Federation Festivals guidelines.
7. Only state Federation Cup chairs may validate points, sign, and send Grand Cup and President's Cup applications to the NFMC Federation Cup chair for approval using a current JR 4-1 form. Outdated forms will be returned for resubmission on current forms and may cause a delay in the student's receiving the cup.
8. NFMC dues and fees must be paid before cups can be ordered.

**JUNIOR COMPOSERS CONTEST
Annual Awards**

NFMC Chair: Tom Gerou
SER Chair: Cheryl Poe
SCFMC Chair: Dr. Karen Wilson

Forms online JR 7-1, JR 7-3, JR 7-4

GOALS AND METHODS

Goals:

1. Foster talent and encourage creativity among our juniors in the area of composition.
2. Provide incentives by offering cash awards, certificates, and performance opportunities.
3. Promote and encourage American music and musicians in the Junior Division.

Methods:

1. This contest is multi-layered (state, regional, and national) and begins at the state level. Juniors submit their compositions *with accompanying fees and paperwork* through the file upload and online payment features on the NFMC website home page.
2. State chairs submit the top **two (2) winners** in each of the four classes to their regional chair. Ties are not permitted.
3. In each of the five regions, from all the winning compositions received from the states, **two (2) compositions in Classes I and II** and **three (3) compositions in Classes III and IV** are chosen to receive awards. These ten composers in each region receive a **Giger/Valentin/Junior Division Fund Award**.
4. Each regional chair submits ten (10) winning compositions to the national chair. Ties are not permitted.
5. From the fifty (50) compositions received from the five regions, twenty-three (23) are chosen as winners. In addition to the nineteen (19) national prize awards, four (4) national named awards are given. National awards are listed on the NFMC Competitions and Awards Chart.

Requirements:

- **Eligibility:** Entrant must be a citizen of the United States. Entrant must be a member in good standing of NFMC as either an active junior club member/junior associate group or an individual junior member.
- NFMC first place winners **may not win again in the same class**.
- **Composer age classification:** Class I – ages 9 & under; Class II– ages 10-12; Class III– ages 13-15; Class IV– ages 16-18.
- **General rules:** Only one composition entry per applicant is allowed.
 1. This composition may be for solo or ensemble, a single piece, or a group of related pieces such as a suite, sonata, or song cycle.
 2. The composition **must** be notated by the entrant, either by hand or by computer.
 3. The application, score, and recording must be submitted online at the NFMC file upload portal. No applications in hard copy will be accepted.

(continued)

- Application is made online at the NFMC website.
- **Entry fee:** Refer to the NFMC website for national portion of entry. Other fees include **state entry fee, individual junior member dues** (if applicable) and optional Federation Cup fee. (Contact state chair for specifics.)
- **Digital recording:** ALL submissions to all classes must include a **digital recording in mp3** format.
 1. No recordings submitted as links to online sites such as YouTube or SoundCloud will be accepted.
 2. A recording produced by the notation software will be accepted.
- **Score:** The composition score must be **submitted in PDF format online** at the NFMC “file upload” portal. This is indicated on the application page.
- **Deadline:** All entries must be uploaded to the NFMC website before the **deadline stipulated by the applicant’s state of residence**. Universally, the deadline is no later than February 1, but individual states will frequently post deadlines in January or earlier.
- See the **JR 7-1 Junior Composers Contest Rules** for complete instructions.

State Junior Composers Chair:

- **Promotion:** Encourage participation in your Junior Composers Contest at any and every opportunity! Make available information sheets (JR 7-1) to teachers, junior club counselors, and senior clubs in your state. A promotional poster for the Junior Composers Contest is now available on the NFMC website.
- **Judges:** State chairs obtain a competent judge (or judges) well in advance. The judge should be knowledgeable not only about composition, but also about the abilities of children in the particular age range. Instruct each judge to use the **JR 7-3 State Rating Sheet** and to write encouraging constructive comments. The state judge chooses the top **two (2)** compositions in **each class**.
- **Fees:** The NFMC entrance fee is \$5.00. Each state determines the amount of its entry fee. The state fees will be collected along with the NFMC fee online at the NFMC home page payment button.
- Send the winning entries and state report (check with regional chair for form) to your regional chair **no later than March 1** via a file-sharing system such as Dropbox.
- Announce and notify state winners.
 1. Announcements should be sent to all participating teachers, the state president, and the state treasurer (if applicable).
 2. Send all state participants a congratulatory letter, NFMC certificate, and cash award if applicable. Cash awards vary from state to state, from nothing to various amounts.

Regional Junior Composers Chair:

- **Promotion and Support:** Promote the Junior Composers Contest to state chairs within your region. Provide support to state chairs as needed. Update the state’s report form if needed.
- **Judges:** The regional chair secures a highly-qualified judge who will choose the top **two (2)** compositions in **Classes I and II** and the top **three (3)** compositions in **Classes III and IV**. All winners in each of the five NFMC regions will receive monetary Geiger/Valentin/Jr. Division awards.

(continued)

- Send results to your national chair **no later than April 1**, via a file-sharing system such as Dropbox, the region's ten winning entries, and the regional report.
- Announce and notify regional winners.
 1. Announcements should be sent to all participating teachers, the state Junior Composers Contest chairs of the respective region, and the regional vice president.
 2. Send all regional participants a congratulatory letter with NFMC certificate.
- Forward communication from national treasurer to winners regarding processing of award monies.

National Junior Composers Chair:

- **Judges:** The national judge will rank (but not critique) the 50 regional winners and select the national winners.
- **Deadline:** Judging at the national level will be completed around May 1.
- Announce and notify national winners. Announcements should be sent to NFMC officers, regional vice presidents, regional chairs, and state chairs.
 1. Send national participants a congratulatory letter with NFMC certificate.
 2. Submit bios and pictures of winners to *Junior Keynotes*.

Amounts of national and named awards are available on the NFMC website (JR 7-1).

DANCE DEPARTMENT

NFMC Chair: Lisa Moore
SCFMC Chair:

Forms online JR 17-1 through JR 17-8

GOALS AND METHODS

Goals:

1. Encourage and promote dance for juniors (ages 11-18) in the National Federation of Music Clubs.
2. Provide competition for juniors in ballet and theater dance (tap, jazz and lyrical) resulting in monetary awards.

Methods:

National Chair:

1. Keep the forms and rules for dance awards up-to-date, submitting new forms when necessary.
2. Contact the state dance chairs and the state presidents in the fall by letter or by email including a copy of the goals and methods, Club Report Form (JR 17-4), Rules for Awards (JR 17-1) and the Application Form (JR 17-2).
3. Receive the audition tapes from competing juniors, secure three qualified judges, notify the winners, mail the awards payment forms, the application fee checks and the checks for individual junior members to NFMC Headquarters. Mail the voucher and request for judges' payment to NFMC budget chair.
4. Application and required material may be uploaded to the NFMC website, and the entry fee paid online.
5. Receive and evaluate the Club Report Forms and mail certificates to the clubs that have promoted dance and the dance awards.
6. Write articles about dance for the *Music Clubs Magazine* and *Junior Keynotes*, including pictures and information about the winners of the dance awards.
7. Submit a report to the NFMC Junior Division chair by the date requested.

State Presidents:

1. Become familiar with dance information in the manual.
2. Appoint a state dance chair who will promote dance and the dance awards for juniors.
3. Provide any newly appointed state dance chair whose name has not been reported to the NFMC with the material received from the national chair. If the chair's name is on the national list, this person will receive the necessary information from the national chair.
4. Provide the state chair with the names and addresses of the senior club presidents in the state.

(continued)

State Chairs:

1. Contact the music club presidents in your state about promoting dance and include a copy of the Club Report Form, the Rule and Application Form for the Dance Awards.
2. Write a state dance report to submit to the state at the annual state meeting.

Senior Club Presidents/Senior Club Dance Chairs:

1. Senior club presidents should appoint a dance chair.
2. Senior club members should be made aware of how NFMC supports dance through the dance awards.
3. Make copies of the Rules for the Dance Awards and the application form available to the members.
4. Contact dance teachers in the area for assistance in getting students to audition for the dance awards. Provide a copy of the Rules and Application Form to the teachers.
5. Ask for the cooperation of the club's junior counselors in providing students information about the dance awards and sharing the information about dance in *Junior Keynotes* with the students.
6. Include dance in the club's programs.

Complete the Senior Club Report Form for dance. Mail or email a copy to the state dance chair and the NFMC chair for a possible award. The chair will mail a certificate to the clubs that promote dance and the junior dance awards.

**THELMA A. ROBINSON BALLET AWARD
Biennial Award in Odd-Numbered Years**

NFMC Chair:
SCFMC Chair:

Forms online JR 10-1, JR 10-6

GOAL AND METHODS

Goal:

Provide financial assistance for furthering the ballet education of serious students of ballet.

Methods:

1. State presidents will appoint a TARBA chair.
2. Distribute information about the award.
3. Receive the application forms.
4. Proceed with adjudication.

The Thelma A. Robinson Ballet Award is a biennial award presented in odd-numbered years. The applicant must be between the ages of 12-14 by the audition deadline of February 1. The award was created in 1987 by retiring National President *Mrs. Dwight D. Robinson*.

Requirements:

1. Applicants must be members of NFMC, either a junior individual member or a member of an active junior club/junior associate group.
2. Applicants must be citizens of the United States.
3. A copy of the birth certificate or naturalization papers is required.
4. Application is made online at the NFMC website. The required material must be **uploaded to the NFMC website by February 1** of audition year.

State Chairs:

1. The state chair is responsible to guide applicants through the application process.
2. Required materials must be *uploaded to the NFMC website*.
3. Chairs should obtain a list of local ballet studios/conservatories in their region.

**ANGIE GREER MUSIC IN POETRY CONTEST
Junior Division — Annual Awards**

NFMC Chair: Debra Hughes
SCFMC Chair: Elizabeth Guest Martin

Form online JR 12-1

GOALS AND METHODS

Goal:

Encourage students in the Junior Division to compose poetry, particularly relating to music.

Methods:

1. One (1) annual award will be presented to the winner of the contest in each of the five (5) regions of the NFMC.
2. Judging takes place anonymously. Winners are selected by the judge and will not be disputed.
3. All entrants must be members of the Junior Division of the NFMC either by membership in a local federated junior club/junior associate group, membership in the Junior Division of an active senior club or an individual junior member.

Rules:

1. The entrant must not have reached their 19th birthday by the submission due date of November 1.
2. The poem must be an original, unpublished creation of the entrant. AI (artificial intelligence) shall not be used in its creation.
3. The poem must have a musical theme.
4. Any form of poetry is acceptable.
5. The poem must be no longer than 30 lines and no shorter than 8 lines.
6. No personal information is to be submitted on the poem. The poem and its title must not have the poet's name, age, address, teacher's name, region etc.
7. Application is made online at the NFMC website. The poem must be uploaded at the same time, and the entry fee must be paid online.
8. Previous winners are ineligible.

Read and follow these rules carefully. Each student needs the opportunity to have the judge consider his /her poem, rather than be disqualified because the rules were not followed.

SCFMC JUNIOR DIVISION
Recommendation for Office

Send by **March 1** to: Elizabeth Guest Martin

I would like to recommend _____ for SCFMC Junior Division Officer. *This recommendation guarantees the teacher will assume responsibility for the student's attendance at the Annual SCFMC Convention Junior Day.*

Qualifications

1. Offices held in local Junior Club _____
2. Community and school activities _____

3. Qualities particularly useful in this office:

☐ Regular and prompt attendance

☐ Is poised

☐ Shows leadership ability

☐ Speaks well aloud

I understand that the Bylaws and Rating Sheet will be used as guidelines for officers and that the student is familiar with the purposes and goals of the National Federation of Music Clubs.

Student's Address _____

Telephone _____ Email _____

School _____ Grade _____ Age _____

Deadline for entry: March 1

Counselor's signature _____

Name of Junior Club _____

AMERICAN MUSIC AWARD FOR JUNIORS

NFMC Chair: Ruth Morrow

Form online AM 5-1

A monetary award will be presented. Clubs may not receive the award in successive years.

GOAL

Goal:

To encourage the interest of NFMC junior club members in performing, promoting, and studying American music under the supervision of an NFMC junior counselor. Junior clubs must be federated and all dues current.

Rules:

1. A minimum of four (4) American music programs presented *during the club year* (club meetings, churches, schools, community centers, recitals, nursing homes). A printed program, each using the words “In support of the efforts of the National Federation of Music clubs to promote American music” or similar wording, must be used.
_____ Number of Programs.
2. Programs may contain non-American music, but credit is only given for American music. Highlight or underline all American music selections.
_____ Number of AM selections.
3. A history of American Music should be read or printed in at least one of the programs. The Parade of American Music history is acceptable (AM 1-6).
_____ History read/printed
4. Publicity: Enclose with entry all publicity of American music outside the club. Include pictures of displays or newspaper and magazine articles about American music.
_____ Displays/Articles
5. Essays: Study specific periods of American Music or focus on American composers. Include essays – should be 75 words or more. _____ Number of Essays
6. Presentation: Presentation of the entry will be considered in grading criteria. Folders and notebooks with detailed information and photos are encouraged.

(continued)

AMERICAN MUSIC AWARD FOR JUNIORS

ENTRY FORM

How to enter:

1. Send this completed entry and all related materials to the chair.
2. Entry to be *postmarked no later than May 15*. Return postage **must** be included if materials are to be returned.

Junior Club Name _____

Junior Club Counselor _____

Address _____

Telephone _____ # Active Members _____

Junior Club Counselor E-mail _____

**MICHAEL R. EDWARDS
GRADUATING SENIOR PERFORMANCE AWARD
Annual Award**

Chair: Michael R. Edwards

Form online JR 22-1

The NFMC Michael R. Edwards Graduating Senior Performance Award was established in 2019 and is named for Past National President Michael R. Edwards (2015-2019).

Methods:

1. Distribute information and receive applications for the award.
2. Select judges who will choose a winner.
3. Proceed with the adjudication.
4. Announce winners with photos in fall issue of *Junior Keynotes* when possible. Include a mini- biography of the winner.

Requirements:

1. NFMC membership is required as a junior club/junior associate group member, or a junior individual member and must be paid online.
2. Applicant must be an American citizen.
3. Applicant must be a graduating high school senior who will be attending an accredited music school as a music performance major.
4. Applicant must have earned at least one (1) NFMC Federation Cup.
5. Application is made online at the NFMC website.
 - a. A copy of birth certificate, naturalization papers, or U.S. passport must be uploaded to the NFMC website.
 - b. Entry fee must be paid online.
 - c. Two letters of recommendation must accompany the application.
 - d. Letter of acceptance from the institution must be included with the application.
6. See the NFMC website for repertoire requirements (JR 22-1).

Additional Awards for Juniors:

Competitive Awards available to Junior Clubs

Information on each award can be found at www.nfmc-music.org under Publications.

- **American Music Division**
 1. American Folk Music
 2. American Music Junior Club Award
 3. American Woman Composer Award
 4. Professor R. A. Schramm Parade of American Music Award 5. Just Jazz!
- **Arts Division**
 1. Celebrate Strings Junior Club Award
 2. Ethnic Performance Junior Club Award
- National Music Week Essay Contest
- Interlochen Arts Academy Award

Check the other division listings in this manual for more information.

MEMBERSHIP AND EDUCATION DIVISION

Senior Extension

Student/Collegiate Extension

Junior Extension

Individual Memberships

Senior Yearbooks

Senior Program Planning/Course of Study

Senior Club Reporting

Orientation and Leadership Training

South Carolina Composers

SENIOR EXTENSION

NFMC Chair: Natlynn Hayes
SCFMC Chair:

Forms online ME 1-1, ME 4-1

GOALS AND METHODS

Goals:

1. Recruit new members in each state federation.
2. Retain members.
3. Promote formation of new senior clubs.

Methods:

1. Use all forms of communication (telephone, post office, Facebook and other social media sites, email, and person-to-person) for recruiting.
2. Order and use materials from NFMC Headquarters.
 - *NFMC* promotional brochure
 - Membership Recruiting Brochure—*ME 3-1*
 - *Music Clubs Magazine* and *Junior Keynotes*
 - NFMC website (www.nfmc-music.org)
 - *Music in Poetry and Song*
 - *Leadership and Orientation Manual*
3. Conduct special programs that are open to the public.

Five Steps to Membership Recruitment Success

1. Know the value of club and NFMC membership.
2. Know the person you are asking to join.
3. Anticipate questions and answer promptly.
4. Learn to express “membership empathy.”
5. Ask them to join!!!

The Steps to Retaining Members

1. Welcome: Make new members feel accepted and special.
2. Educate: Plan a special orientation program; give club yearbook to all members
3. Involve: Determine where new members will be most comfortable and effective and involve him/her immediately.

STUDENT/COLLEGIATE EXTENSION

NFMC Chair: Sheila K. Shusterich

Forms online ME 1-1, ME 1-3, ME 4-1, ME 4-2

SCFMC Chair:

GOALS AND METHODS

Goals:

1. Guide the federated member from junior work, through student/collegiate work, into senior work in a continuous unbroken progression.
2. Help, encourage, and support state presidents and student/collegiate advisers to increase student/collegiate clubs and individual memberships in each state.
3. Encourage state presidents and student/collegiate advisers to communicate with colleges, universities, and music departments to join as associate organizations through mass enrollment.

Methods:

1. Work with the state presidents and advisers to accomplish the stated goals in the ways listed below.
2. Work with the Music in Schools and Colleges chair to federate colleges; conservatories; arts departments such as music, dance, drama, and poetry; and university and private teachers' classes in the 19-25 age category.

State Student/Collegiate Adviser: Extension and student/collegiate awards are the primary duties of this office. Note the specific methods listed below.

1. *Know your NFMC division material;* Student/Collegiate Auditions forms (ST 1-1 – ST 1-10), Competitions and Awards Chart (CA 20-1).
2. *Use only current material.* Order/download all Student/Collegiate Division material in ample supply to give to schools and colleges by a *personal* contact or email to encourage federation of the organization.
 - Contact music and other arts department chairs and professors by *personal* contact, with follow up, and explain all material, goals of the National Federation of Music Clubs, and how federating will help the students as well as the schools; strongly encourage each college and university in the state to join NFMC as associates (mass enrollment) allowing all enrolled collegiate opportunities as members of NFMC.
3. Encourage use of NFMC performance opportunities and awards such as summer music centers.
4. Keep all organizations and clubs alive with personal involvement. Attend concerts, recitals, and programs. Take NFMC material to distribute at these events as well as at junior festivals and state board meetings.
5. Set *specific goals* and follow through with commitment and leadership.
6. When enrolling student/collegiate organizations, determine the exact number of students in that school and report that number to the state treasurer for his/her more accurate and complete reporting to the national treasurer.
7. Encourage senior clubs to collaborate with college students in their vicinity. Include them in projects and programs, such as sacred music and performance opportunities.

JUNIOR EXTENSION

NFMC Chair: Lori Jessen
SCFMC Chair:

Form online ME 4-1

GOALS AND METHODS

Goals:

1. Bring together young people for regular group study of music, for performance before others, and for social enjoyment.
2. Train future club leaders.
3. Cultivate courteous and appreciative audiences.
4. Stimulate interest in creating music.
5. Provide incentive for high standard of performance through Federation Festival events and the Federation Cup Award Program.
6. Encourage service through music.
7. Broaden the vision and the ability of members through understanding of cooperation with the state and national goals.

Methods:

Communicate to state federations and local clubs the importance of increasing membership and participation by using the ideas listed below. New members bring new energy, vitality, and enthusiasm to any organization. State presidents, state junior counselors, and state extension chairs must work together to bring new individuals and organizations into the National Federation of Music Clubs.

Try some of these ideas:

1. Invite existing youth organizations to join NFMC, such as church choirs, bands, school choruses, dance studios, handbell choirs, etc.
2. Form performance clubs. These can be multi-disciplinary and give juniors an opportunity to perform before their peers. Include pianists, instrumentalists, dancers, vocalists, junior composers.
3. Form festival clubs. These clubs can assist juniors in preparing and performing for festival as well as providing a venue for receiving the awards following the festival.
4. Form study clubs. This can give juniors an opportunity to learn about the arts as they choose a particular area of study and share that with others in the club.
5. Form junior music service clubs. This would give juniors an opportunity to share their music with those in their community. They could find performance opportunities in schools, day care centers, hospitals, nursing homes, etc. (See JR 3-15a-e on the NFMC website.)
6. Involve parents, music teachers, members of federated music clubs, and others who are interested in junior club work.
7. Share what works. Let others in the NFMC know of the successes of your junior club. Submit informative articles on your club's activities to the *Junior Keynotes Magazine*. This can give others ideas on how to make a junior club work.
8. Learn from others. Be sure you receive the *Junior Keynotes Magazine*, and be sure all your juniors subscribe. This is a valuable tool for helping our junior clubs grow and be successful.
9. The Junior Division chair's theme for 2025-2027 is "Juniors Are the Future of Federation." We will continue to encourage our juniors to enter composition contests, performance competitions, festivals, poetry, and essay contests as well as to develop leadership skills by becoming actively involved in planning, programming, and volunteering in musical endeavors in their community.

INDIVIDUAL MEMBERSHIPS

NFMC Chair: Jason Volovar
SCFMC Chair:

Forms online ME 1-1, ME 3-11

GOALS AND METHODS

Goals:

1. Provide an avenue for membership in the NFMC for those who do not belong to a federated club.
2. Encourage additional levels of membership (patron, donor, subscriber, life member, cradle roll).

Methods:

1. Encourage states to use individual memberships as a means of increasing overall state federation membership.
2. Distribute information concerning individual membership to state presidents.
3. Send a letter and an 8 1/2 x 11 life membership certificate to new life members. They may have their picture published at no charge in the *Music Clubs Magazine* by sending a photo to the editor.
4. Send a letter and an 8-1/2 x 11 cradle roll certificate to each new cradle roll member.

Individual memberships are important to the NFMC and to state federations. The portion of the membership fee that goes to the NFMC goes to the general fund. Revenue is used for operation of the National Federation – publications, salaries, activities, supplies, and other operating expenses. Individual membership entitles the member to all privileges, including entering the NFMC competitions.

State Membership Chairs:

1. Order application forms (ME 1-1) and other promotional materials from NFMC Headquarters to distribute to the clubs and others in the state. Forms are also available on the NFMC website.
2. Order membership cards (ME 3-11) to provide to each individual member (except life members and cradle roll members) upon notification from the state treasurer that dues have been received.
3. Keep a thorough record and send a complete report for the national Chair to be *received before April 1*.

Treasurers:

1. Please be sure names are spelled correctly.
2. For cradle roll members, include date of birth, parents' name and address, email address, and name and address of donor(s). The certificate will go to parents' address unless requested to go to donor.
3. The gender of life members is needed for processing correspondence.
4. If this is to be a surprise, please indicate if the certificate should be sent to someone else.
5. Notify national chair upon receipt of application.

SENIOR YEARBOOKS

NFMC and SCFMC Chair: Gilda Bocock

Forms online ME 5-1, ME 5-2

GOALS AND METHODS

Goals:

1. Encourage senior clubs to print a yearbook and to recognize excellence in yearbooks.
2. Pique the interest of current members and attract new members with outstanding programs, interesting projects and worthwhile community service.

Methods:

1. Receive club yearbooks and provide the National Award of Merit certificates.
2. Display club yearbooks at the annual NFMC conference/convention.
3. Catalogue innovative program ideas, themes, emphases, and books; send information to state presidents.

State Yearbook Chairs:

1. Communicate with senior club presidents and yearbook chairs.
2. Encourage each club president, course of study Chair, program Chair and yearbook Chair to obtain a copy of the following:
 - Approved Course of Study Book List (ME 5-1). If you wish to study a book that is not on the current list, send your chosen book's title, author and publisher to Course of Study Chair for approval. Your ideas are valuable for updating the list.
 - Requirements for Club Yearbooks Form (ME 5-2)
 - Senior Club Reporting Form (ME 7-1)
 - Note: If the NFMC Founders Day, Parade of American Music, National Music Week are part of yearly programs, the club receives credit on the Senior Club Reporting Form (ME 7-1 and ME 7-2) **as well as** the NFMC Special Requirements for Club Yearbook Form (ME 5-2).
 - NFMC *Music in Poetry and Song*.
 - Orientation and Leadership Training materials. (See the List of the NFMC Publications at <http://www.nfmc-music.org>)
3. Encourage club presidents and club program chairs to have orientation and leadership programs to review club and federation aims and objectives.
4. Appoint a state club yearbook committee and have a display of winners at state convention. The deadline for receipt by the national chair is **March 1**.

Club Yearbook Chairs:

1. Communicate and exchange ideas with your state chair.
2. Assess the musical and orientation needs of your membership.
3. Present high quality musical programs to your club.
4. Plan club programs in advance to be able to meet the requirements of a good yearbook.
5. Use community resources and media resources to vary and enhance program flexibility.
6. Attend a symphony or ballet performance as a planned program.

SENIOR PROGRAM PLANNING — COURSE OF STUDY

Form online ME 5-1

SCFMC and NFMC Chair: Elizabeth Guest Martin

GOAL AND METHODS

Goal:

Encourage the use of a course of study, or book club format, for senior music clubs on a monthly basis (where applicable) and approve books for study other than those on the NFMC Book List. A new book list has been created in order for clubs to use *Music in Poetry and Song* in conjunction with the *course of study* books.

Methods:

1. Encourage each senior club to use the NFMC Book List, 2026-2027 (ME 5-1).
2. Grant approval for a book chosen by a senior club to supplement planned programming of their choosing.
3. Create a new course of study book list for this biennium of the NFMC.
4. To expand and add books to a potential Approved Bookshelf Section with the help and encouragement of the NFMC membership.
5. Ask that you consider forming a Music Book Club in order to experience the joy of reading outstanding American literature on and about — all topics **Music!**

Clubs are encouraged to read a course of study book at each monthly meeting in order to share new ideas hand in hand with our *Music in Poetry and Song* which is an NFMC publication. I hope this brings new energy, expands the potential use of Zoom (or online) alternative meetings, encourages discussion with one another to enhance our knowledge, and make new discoveries in all topics—music. The books chosen cover a wide range of musicians, poets and opinions, intended to stimulate conversations in a book club type setting. Thank you for using a Course of Study book!

Read – Learn – Explore

SENIOR CLUB REPORTING

NFMC Chair: Linda Flick
SCFMC Chair: Nancy Hughes

Forms online ME 7-1, ME 7-2

GOAL AND METHODS

Goal:

Provide a means to evaluate the work of local clubs throughout the NFMC.

Methods:

1. Communicate to the state presidents the information about the reporting process.
2. State chair receives the Senior Music Club Annual Summary Form (**ME 7-1**) from the club chairs by *July 1*.
3. National chair receives the State Senior Club Annual Summary Form (**ME 7-2**) from the state chairs by *July 15*. From these reports, compiles a statistical accounting.
4. Send this accounting to each of the nine division chairs, showing by state and program where the strengths and weaknesses occur in each division.
5. Compile an overall report to provide a true picture of the work being done in each of the reporting states.

It is essential that all who participate in the senior club reporting process use only the current, updated forms. The Senior Music Club Annual Summary Form (**ME 7-1**) and the State Senior Club Annual Summary Form (**ME 7-2**) are used to report club and state activities. These forms are available on the NFMC website and are easy to complete. Clubs take credit by placing a check in the box adjacent to the program and by adding dollar amounts, where appropriate.

Club Presidents:

- Appoint a senior club reporting chair or do the report yourself. Prepare the Senior Music Club Annual Summary Form (**ME 7-1**) for your club and send it to your state chair by the date determined by that chair.
- If a senior club wishes to receive a certificate, use the appropriate information listed at the end of **ME 7-1**.
- Use **ME 7-1** as a source of information for programs and for reference.

State Chairs:

- The deadline for receipt of the State Senior Club Annual Summary Form (**ME 7-2**) by the national chair is *postmarked by July 15*.
- Therefore, establish a deadline for receipt of **ME 7-1** from your senior clubs to allow time to compile **ME 7-2** and forward it to the national chair *postmarked by July 15*.
- Send **ME 7-1** to each senior club early in the club year. Emphasize your deadline for submission of the completed form.
- Suggest that the forms be used as a guide for activities during the year.
- Send completed copies of **ME 7-2** to your state president, to NFMC Headquarters and to the NFMC chair listed above.

ORIENTATION AND LEADERSHIP TRAINING

NFMC and SCFMC Chair: Ann H. Guest

Form online ME 6-1

GOALS AND METHODS

Goals:

1. Give to each member a feeling of ownership in our organization and a strong personal involvement and commitment to the National Federation of Music Clubs.
2. Orient new members to the history, objectives, programs and obligations of NFMC membership.
3. Direct individuals to a greater understanding of expectations, policies, objectives, tasks and goals in the NFMC.
4. Develop leadership in the organization and to bring individuals to lasting, vital roles in the local, state and national music clubs.

Methods:

1. Provide Orientation and Leadership materials to state and local presidents and chairs. Recommended materials are available from Headquarters via the NFMC website. (Click on *Publications* — “Membership Division” — “Orientation and Leadership” or “Administrative Division” — “Orientation and Leadership” for several items that may be downloaded at no cost, as well as other items at small cost.)
 - *The NFMC Manual* (AD 3-1)
 - *NFMC Orientation and Leadership Manual* (ME 8-1, in revision)
 - *State Presidents and State Treasurer’s Handbooks* (AD 3-2, AD 3-3)
 - *Club President Handbook* (ME 3-10)
 - *Privilege of Membership* (ME 3-7)
 - *Practical Pointers — Parliamentary Procedure* (AD 11-1)
 - *Installation Service of the NFMC* (AD 4-3)
 - *How to Organize a Music Club (Senior)* (ME 3-3)
 - *Membership Kit* (ME 3-4 includes ME 1-1, ME 3-1, ME 1-3, ME 4-1.)
2. Encourage each member to use the manual to:
 - find a reason and/or need to participate.
 - be prepared to serve.
 - recruit new members and help them establish a meaningful role.
 - be confident that you as a member are giving your best.
 - fulfill a meaningful and necessary leadership role.
3. This chair is interested in any outstanding activity in Orientation and Leadership. Please submit Form ME 6-1 postmarked by May 1 to the national chair to be shared at a national meeting.

SOUTH CAROLINA COMPOSERS

Chair: Sarah Spigner

To have a composer's name added, contact the State Chair and include supporting data.

A partial list of South Carolina composers includes:

Adderley, Cedric	Lam, Ken
Andrews, Virginia	Lewis, Merrills
Angela, Peter	Lindforts, Eula Ashworth
Bacon, Ernst	Love, Shelton
Baker, Gertrude Tremblay	*Lucktenberg, George
Berry, S. David	Matthews, Kyle
Bernarducci, Antony	McCain, Edwin
Brown, James	McDowell, Roseanne
Brown, Uzbek, Jr.	Moody, John
Brza, Jean	Ogden, Charlotte Kirby
Bundick, Chaz	Opie, Mary Pickens
Clay, Crystal D.	Palmer, Sidney
Crenshaw, Timothy H.	Parsons, Audrey Eaddy
Doudoukjian, Judy	Peninger, David
Douglas, Samuel O.	Pinkston, Joan
Ezell, William	Powell, Robert
*Floyd, Carlisle	Rice, Mrs. Will
Forman, Marianne	Richardson, Darrell
Forrest, Daniel	Robbins, M. Scott
Fowler, Andrew	Roberts, R. D.
Gillespie, Donald	Savage, Barbara
Gillis, Don	Seay, Jim
Goodwin, Gordon	Sprott, Nelle McMaster
*Grau, Irene Rosenberg	Sprunger, Gina
Grier, Jon	Starks, Howard
*Gustafson, Dwight	*Strickland, Lily
Habegger, Christa	Teuber, Fred
Haydn, Mack	Townsend, John
Hamlin, Carolyn	Whitaker, Paul
Hilton, Johnny	Wiles, Russell Alex, Jr.
Huguely, Bobby, Jr.	Yeh, Walter
Jennings, Marie	
Jones, C. Robert	
Kay, Peter	
Kettett, Betty Goewey	
Kistler, Vera	

*Deceased

PUBLIC RELATIONS DIVISION

Junior Keynotes

Music Clubs Magazine

State News

Media

Internet

Radio, Television, Newspaper

NFMC Citations

PUBLIC RELATIONS DIVISION

NFMC Chair: Julie Watson

GOALS AND METHODS

Goals:

1. To promote the National Federation of Music Clubs across America.
2. To support and protect the positive image of NFMC.
3. To assist states and local clubs in promoting and publicizing their programs, activities, competitions, and music in general.

Methods:

1. Advise state presidents to give information to all clubs and interested parties in their states about NFMC, current events, competitions, scholarships, and the NFMC website. Encourage states to link their state website with the NFMC website so that their state information on membership, special events, and competitions is easily accessible.
2. Provide information to help clubs prepare radio, TV, and newspaper publicity about their clubs, NFMC, special events, concerts, and competitions. Explain ways to submit publicity to local media outlets.
3. Encourage state federations to place ads in the *Music Clubs Magazine* or *Junior Keynotes* and to seek other ads from community advertisers for our magazines.

Public Relations Tools for States and Clubs:

NOTHING IN NFMC IS MORE IMPORTANT THAN PUBLIC RELATIONS. Contact members of the Public Relations Division for suggestions and assistance with publicity and promotional projects to help showcase your state and local activities.

PUBLICIZE IN SOCIAL MEDIA, RADIO, TV AND NEWSPAPERS. Have a website and Facebook page. Be sure to create an event page and invite all your members—and make it shareable for your members to invite. Call radio and TV stations and ask for the person who works with PSA (Public Service Announcements). Ask how and to whom you should submit your material. Most newspapers have events calendars. Send email messages for upcoming events to the editor listed in the paper, and be sure to mention that events are free and open to the public.

EMAIL IS THE PREFERRED WAY OF SUBMITTING MATERIAL TODAY. Be sure to tell the “who, what, where, when, and why” of your event, plus what or whom it benefits if applicable. Give as much information as you can. The editor can select what he/she wants to include. Include the NFMC and state websites, along with an organization logo.

(continued)

CLUB MEMBERS ARE YOUR BEST PUBLIC RELATIONS ASSETS. Remind members to invite their friends and acquaintances to visit your music club and then JOIN. Being a member of a music club gives many rewards, including the opportunity to meet nationally prominent and locally outstanding musicians.

KEEP BUSINESS MEETINGS PROFESSIONAL. Programs should be interesting, enlightening, and enjoyable. Members can enthusiastically share news about their club.

ORDER THE NFMC MATERIALS. These materials help tell our story in tangible ways. It is always helpful to see something in print, because it makes our story more powerful. Wear your NFMC pin(s). Let people ask you about them.

LISTEN TO YOUR MEMBERS. Make changes, adjust meeting schedules, and create programs to attract community members. Change can make the difference in retention of membership.

SOCIAL MEDIA IS IMPORTANT. POST, ADVERTISE, SHARE
Have a webpage and a public Facebook page (non-profit organization). Create “events” and share with members and on other musician pages. Post pictures. If ASCAP compliant and you have permission, Facebook livestream the event! Be sure to be tasteful, present good quality, and create a positive impression.

SUCCESSFUL PUBLIC RELATIONS IS NEEDED FOR GROWTH. If we are to be successful in publicizing and promoting the NFMC, public relations should occur at every level – national, state, and local.

Public Relations Committee:

Brenda Ford
Valerie Harris
Marschnee Strong
Moriah Schmidt

MEDIA

NFMC Chair: Dr. Valerie Harris
SCFMC Chair: Deborah Freeman

Forms online PR 3-1, PR 4-1

GOALS AND METHODS

INTERNET

Goals:

1. Be sure NFMC website includes contact info for every state organization.
2. Encourage every state to have a website that is linked to the NFMC site. (nfmc-music.org)
3. Encourage every state to have an internet chair (webmaster).
4. Monitor outside sources for accurate NFMC info.

Methods:

1. Aid states in setting up their website and maintain list of state webmasters.
2. State chairs should make sure that all important information is included on the state website: such as, all state officers, all junior and senior club information, calendar of state events, state scholarship information with application forms, Federation Festival information.
3. All state information should be updated **monthly**, and chair should monitor the state's information on the NFMC website for corrections and updates monthly.

SOCIAL MEDIA

Goals:

1. Encourage every state and/or local club to have a Facebook public page and/or closed group. Instagram, X (Twitter), Pinterest, and LinkedIn are other possibilities.
2. Encourage every state to have a social media chair.
3. Aid states in setting up their social media presence.
4. Encourage regular posting about NFMC, state, and local events and awards.

Methods:

1. The Facebook public page is a vehicle to promote events, awards, and introduce local clubs. Posts may not show up in the newsfeed of people who "Like" your page. Remember this is your public image, so be respectful and thoughtful of what is posted.
2. The Facebook closed group is a method for communicating with members in your state or local club. Closed group posts will show up in members' newsfeeds, unless unsubscribed. Posts and shares will be limited to members only. One will have to adjust privacy settings of a post in order for members to share with those outside the group.
3. Create an event for meetings or when hosting public events/concerts to invite members and their invitees. Encourage members to check in and post pictures when attending the event. Posts with images receive 94% more views than those without them. Tweets with images receive 18% more clicks than those without them. So, consider adding clip art or make your post more visual. (Be careful not to use copyrighted material.) Sharing links can be effective for this. Refer them to your website for more visibility.

(continued)

4. Be sure to promote all NFMC /state/club awards well in advance of deadlines.
5. Have clear guidelines for what sort of posts are allowed. Member promotion of self-products and services may cause complaints.
6. Post content consistently, in order to build a following. You may schedule repeat posts.
7. Within ASCAP guidelines, consider doing Facebook “Live” of your meetings. It allows those that can’t attend to watch—live or even after it’s over.
8. Post notifications of award winners and tag them.
9. Invite the chair to your page or group. Send a private message to the chair or post on his/her page.

RADIO/ TELEVISION

Goals:

1. Promote NFMC and its local clubs through radio and television.
2. Promote press releases and public service announcements locally.

Methods:

Communicate with state presidents, encouraging them to:

1. Appoint a state chair to promote high musical standards and to publicize the Federation on radio and television stations by broadcasting local programs and music news.
2. Support public broadcasting with donations and volunteer hours for public service.
3. Submit the Federation *Public Service Announcement* (PSA) to local radio and TV stations in your area.

NEWSPAPER

Goals:

1. Publicize national, state, and local club functions that would be of interest to music-lovers.
2. Share knowledge of your club accomplishments with your community.
3. Announce activities, competitions, and performances that benefit a variety of readers.

Methods:

1. Appoint a publicity chair for your organization.
2. Appoint a newsletter editor for your club. Offer your newsletters to other community organizations.
3. Invite reporters to your functions.
4. Keep in touch with city officials; invite them to your functions. Present awards to officials who support your efforts.
5. Attempt to publish at least one article in your newspapers each month.

Reports:

Local chairs report to the state chair by April 1 using form PR 3-1.

State chair reports to the NFMC Media chair by May 1 using form PR 4-1.

National chair reports to the NFMC Public Relations Division chair by May 15.

NFMC CITATIONS — BIENNIAL AWARD

NFMC Chair: Kathleen Theisen

Form online PR 9-1

GOAL AND METHODS

Goal:

Select recipients for the NFMC's highest honor, the National Federation of Music Clubs Citation, for distinguished service to the musical, artistic and cultural life of the nation.

Methods:

1. Receive nominations of individuals or organizations deemed worthy.
2. Check each nomination for compliance with the NFMC rules.
3. Choose a panel of three judges, who in turn select from the list of nominees, those qualified for this high honor.
4. Write the text of the citations.
5. Prepare the citations for presentation after receiving the president's approval.
6. Arrange for the ceremonial presentation during the biennial convention.

From the NFMC Standing Rules (F3):

1. Only nominees who have won nation-wide prominence through distinguished service to the cultural, musical and artistic life of the nation should be nominated.
2. Candidates may be nominated by any state federation through its president, any national board member or national Chair.
3. The names of active officers and chairs of the National Federation of Music Clubs or state federations may not be considered for citations.
4. No one who has received a previous National Citation from the NFMC may be cited again.
5. If the selected nominees cannot be present to receive the citation, *it may not be presented*.

Rules Covering Nominations:

1. *The deadline for submitting nominations shall be November 15 of the even-numbered year.*
2. Complete nomination form (PR 9-1).
3. Nomination may be written in citation form, consisting of 100-150 words.
4. Supporting data must be presented, double-spaced, to include title, background, accomplishments, activities, etc. of the nominee.
5. This resume should be a maximum of two pages.

Suggestions for Federated States and Clubs:

In each state, there are many persons who are known for their musical accomplishments as an outstanding musician, music educator, most musical family, church musician, composer, outstanding volunteer, etc. but who do not fulfill the requirements for an NFMC Citation. State, districts or local clubs could honor these persons by creating their own awards of recognition.

JUNIOR KEYNOTES

NFMC Chair: Jeanne Hryniewicki

Form online PR 12-1

GOALS AND METHODS

Goals:

Publish a magazine three times annually for juniors, their counselors and parents which will:

1. Inform them about the NFMC, particularly its Junior Division.
2. Spotlight contest winners, outstanding junior members and various activities.
3. Interest readers in and educate them about various aspects of music.
4. Provide state and club news pertaining to juniors.
5. Demonstrate juniors' creativity in writing and art, as well as in music.

Methods:

1. Publish the *Junior Keynotes* magazine three (3) times annually, adhering to the publication schedule listed below.
2. Solicit articles, puzzles, photos, drawings and story ideas from junior members, teachers, musicians, composers, sponsors, publishers, NFMC members, and others with items of interest to *Junior Keynotes* readers.
3. Accept regular columns from the NFMC President, Junior Division Chair, Chairs within the Junior Division, Parliamentarian, and from composers and other interested adults.
4. Encourage subscriptions and advertising. Subscriptions are handled by NFMC Headquarters. Published rates may be found on the back cover of each issue of the magazine or Form PR 12-1. Each junior counselor receives a subscription as part of club dues.
5. All material submitted, including photographs, is subject to editing and available space. Articles submitted about minors should have a privacy release, if not submitted by parent.

PR Tools for States and Clubs:

1. Use *Junior Keynotes* to learn about and connect with Federation opportunities for some of the NFMC's most valued members: the juniors.
2. Subscribe for yourself, your officers, and for your juniors or club. Encourage reading by offering a prize for finding a special feature or answer.
3. Advertise your publishing house, state, or summer camp. Spotlight your outstanding juniors or sponsors.
4. Submit award winners, interesting articles, photos, cover art, or original puzzles.
5. Adhere to the schedule below. Expect the issue to arrive within two months of the deadline.

Publication schedule for *Junior Keynotes*:

<u>Issue</u>	<u>Materials due to editor</u>
Fall	August 1
Winter	November 1
Spring/Summer	February 1

MUSIC CLUBS MAGAZINE

Jean Moffatt, Editor

Form online PR 12-1

GOALS AND METHODS

Goals:

1. Keep all NFMC members informed on the Federation's activities.
2. Provide a public relations tool for the Federation to the public.
3. Cover pending and past national and regional meetings.
4. Provide state and club news in the State News section.
5. Cover award winners from the Senior and Collegiate Divisions.

Methods:

1. Publish the *Music Clubs Magazine* three times annually.
2. Adhere to strict deadlines of August 1 for fall, November 1 for winter, and February 1 for spring/summer, with publication to be in the hands of its readers within 60 days of deadline.
3. Solicit and publish information regarding the NFMC policies and programs, including reports, awards, scholarships, official calls to national meetings, news from affiliated state and collegiate organizations, and meaningful features of interest to Federation members.
4. Actively encourage subscriptions to the magazine for public relations or our educational purposes. All materials contained in the magazine are protected by copyright; therefore, any reprinting of the *Music Clubs Magazine* copy must be authorized by the NFMC President and the MCM Editor. Please submit any such requests in writing and wait for a written authorization before proceeding. Your submission indicates release of your copyright and permission to print.
5. Photographs are accepted but must be of high quality with appropriate identifying information. Photographs should be submitted as email attachments.
6. Advertisements are solicited and encouraged. Send to Julie Watson; (913) 908-2386; advertising@nfmc-music.org.
7. State news is to be sent to Janie Gilliam, editorialchair@nfmc-music.org.
8. For problems concerning subscriptions, contact NFMC Headquarters by phone or email.
9. All material, including photographs, is subject to editing and available space. We will do our best to keep everything timely and current.
10. Let's work together to make the *Music Clubs Magazine* the best it can be! We depend upon your timely submissions and suggestions to make everything work well.

Deadlines for sending articles to Periodicals Editor: August 1, November 1, February 1

STUDENT/COLLEGIATE DIVISION

STUDENT/COLLEGIATE AUDITIONS

STUDENT/COLLEGIATE AWARDS FOR THE BLIND

Agnes Fowler Composition Award
Hinda Honigman Award for the Blind

STUDENT/COLLEGIATE COMPOSERS COMPETITIONS

STUDENT/COLLEGIATE MUSIC EDUCATION AWARDS

Myrtle Mehan/Hazel Morgan Music Education Scholarship
Lynn Freeman Olson Pedagogy Scholarship Award
Gretchen E. Van Roy Music Scholarship
Elizabeth Greiger Wiegand Sacred Music of the Faiths Award
Virginia Allison Collaborative Award
NPMC Michael R. Edwards
Graduating Senior Performance Award
See p.92 for information

STUDENT/COLLEGIATE MUSIC THERAPY AWARDS

STUDENT/COLLEGIATE DIVISION

NFMC Chair: Sheila Shusterich

GOALS AND METHODS

Goals:

1. Provide a vital link between Junior Division and Senior Division activities.
2. Provide organized musical opportunities, awards and activities for talented young people ages 19 through 25. (Entrant must have reached the 19th but not the 26th birthday by application deadline.)

Check Competitions and Awards Chart (CA 20-1) for exact age limitations and whether awards are annual or biennial.

There is an overlapping age for the Young Artist and Student/Collegiate Division. Applicants cannot enter the Student/Collegiate and the Young Artist competitions in the same year.

Methods:

1. Distribute material and start preparing for the biennial Student/Collegiate Auditions first at the state level.
2. Ask state presidents to
 - obtain Student/Collegiate Division material for distribution:
 - o pages from the manual (be sure only the current material is used);
 - o Competitions and Awards Chart (CA20-1), available online;
 - o Student/Collegiate Auditions information (ST1-2, ST1-10), available online.
 - distribute all available NFMC Student/Collegiate Division material to state chair or scholarship chair in schools and colleges. Have this material posted on school bulletin boards. Make personal and/or email contact with music department administrative assistants, applied music teachers, band/orchestra directors, private studio teachers, etc.
 - distribute this material at junior festivals, state board meetings, to independent music teachers, and to members of senior clubs.
 - strongly encourage each college and university in the state to join the NFMC as associates (mass enrollment) allowing all enrolled collegiate opportunities as members of NFMC.
 - make personal contacts.
 - encourage senior clubs to collaborate with college students in their vicinity. Include them in projects and programs, such as Sacred Music and performance opportunities.
 - send appropriate information for publication to the NFMC Student/Collegiate Division chair.
3. Compile the information received from state presidents and/or state chairs to use for reporting at the NFMC meetings and *Music Clubs Magazine*.

STUDENT/COLLEGIATE AUDITIONS

NFMC Chair: Dr. Stephen Rushing
SCFMC Chair: Dr. Ruby Norris Morgan

Forms online ST 1-2, ST 1-10

GOALS AND METHODS

Goals:

1. Recognize and offer financial assistance to outstanding college-age performers through a biennial national award in eleven categories.
2. Identify talented, ambitious college-age music students and their teachers and acquaint them with NFMC.
3. Promote all student/collegiate competitions to music educators at private and public institutions throughout the United States.

Methods:

1. Encourage state presidents to appoint a Student/Collegiate Auditions chair to promote all NFMC collegiate awards.
2. Provide state chairs with the materials to network with colleges, universities, conservatories, and private teachers, encouraging state chairs to distribute the current NFMC Competitions & Awards chart.
3. Advertise NFMC opportunities to other professional music organizations on the state and national level including the National Association of Teachers of Singing, Music Teachers National Association, College Music Society, etc.
4. The national chair will facilitate the submission of application materials, choose qualified judges at the national level, and announce the national award recipients.

Qualifications: To be eligible to compete for the NFMC Biennial Student/Collegiate Auditions in odd- numbered years, entrants must have reached the 19th but not the 26th birthday as of March 1 of the audition year. Previous national biennial winners may not compete in the same category twice.

- | | | | |
|-----------|------------------|----------------|----------------------|
| 1. Piano | 4. Woman's Voice | 7. Violoncello | 10. Orchestral Winds |
| 2. Organ | 5. Man's Voice | 8. Double Bass | 11. Orchestral Brass |
| 3. Violin | 6. Viola | 9. Percussion | |

Deadlines and Entries

- The National Student/Collegiate Biennial Competition is held in odd-numbered years. The next competition will be held in 2025.
- Application deadline is March 1 of the competition year.
- All application materials, including unedited video performances of required repertoire, must be uploaded to the NFMC website. Repertoire requirements and procedures for uploading materials are provided on form ST 1-2.

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State Presidents

- Appoint a state Student/Collegiate chair who will advertise all NFMC competitions to private teachers and university/college professors.
- Consult with the national chair when designing and sending advertising materials to ensure accuracy of information and uniformity of branding.

State Chair

- Actively promote all national events locally and regionally.
- Answer inquiries from interested students and teacher.
- Use only current materials and forms for the auditions as found on the NFMC website.
- Study and follow the instructions on the above-mentioned forms carefully. Direct questions to the national chair listed above.

STUDENT/COLLEGIATE COMPOSITION CONTESTS

NFMC Chair: Jim McCutcheon
SCFMC Chair:

Form online ST 4-2

GOAL AND METHOD

Goal:

Increase participation by informing more eligible students and their teachers of the NFMC Student/Collegiate Composition Awards. For this competition the students are to be junior, senior or graduate students majoring in composition.

Method:

Inform the NFMC state presidents about the competition and encourage them to inform the colleges and universities in their respective states about the competition, rules and entry form. Also notify NFMC member college music departments.

Eligibility: Applicants must have reached their 19th but not the 26th birthday by the application deadline.

The NFMC Student/Collegiate Compositions Awards are given in the following classifications:

- Category I: Sonata or comparable work for solo wind or string instrument with piano, or classical guitar or for any combination of three to five instruments, of which the piano may be one.
- Category II: Choral work
- Category III: Piano solo
- Category IV: Vocal solo with piano, organ, classical guitar, or orchestral accompaniment, and with English text.

The names of the awards in this competition are:

- NFMC Marion Richter American Music Composition Award
- NFMC Beyer Young Composers Awards (2)
- NFMC Devora Nadworney Award for Vocal Solo
- Hatz Special Recognition Award.

Applicants may submit one manuscript with the entry fee, and the compositions entered will be considered for all of the above-named awards. Separate applications should not be sent. For further information, please refer to the NFMC Competitions and Awards Chart available in printed copy or online. Applicants are also required to submit an mp3 along with a PDF of their score. Application and required material must be uploaded to the NFMC website, and entry fee may be paid online.

Since 1942 the NFMC Young Composers competition has encouraged creative music from young musicians. *Devora Nadworney*, the 1921 Young Artist winner in woman's voice, gave credit to the NFMC for starting her concert career and gave funds for the award in solo voice with accompaniment. *Russell Hatz* was an outstanding string teacher and adjudicator. A legacy from *Marion Richter's* estate provides this award for creative American music. Mrs. Richter (NY) composed a number of piano pieces, had a concert tour as an octogenarian, and enjoyed a long musical career and service to the NFMC and NYFMC.

MUSIC FOR THE BLIND COMPOSITION AWARD

Agnes Fowler Annual Award for Blind Composers

Forms online ST 2-1, ST 2-2 JR 15-1, JR 15-2

NFMC Chair: Grace Joy Reid

GOAL AND METHODS

Goal:

Provide recognition and financial reward to junior composers who are blind.

Methods:

1. Encourage clubs and state federations to have a Chair of Music for the Blind.
2. Make schools and teachers of the blind aware of the composition award.
3. Encourage blind student composers to enter the competition.

An award is given for the composition receiving the highest rating. The entrant must have reached the 10th, but not the 19th, birthday by March 1 of the audition year.

Requirements:

Each entry must consist of the following:

1. A recording (of the best quality available) containing one composition accompanied by the original score for the composition for the use of the judges. This music should be regular printed music, NOT braille music.
2. An affidavit from an ophthalmologist certifying the entrant is legally blind with 20/200 or less vision after correction.
3. Required entry fee must be paid online.
4. Application and required material must be uploaded to the NFMC website.

All entrants must be members of an active junior club/junior associate group or hold an individual junior membership in the National Federation of Music Clubs.

HINDA HONIGMAN AWARD FOR THE BLIND
Annual Award

NFMC Chair: Mary Margaret Yielding

Forms online ST 3-1, CA 15-1, CA 15-2

Application deadline: February 1

GOAL AND METHODS

Goal:

Select two national recipients of the Hinda Honigman Award for the Blind, thereby providing both reward and encouragement to deserving and talented young persons who, though visually impaired, are dedicated to excellence in musicianship and performance.

Methods:

1. Provide information and application forms to all state chairs for the Hinda Honigman Award and solicit their assistance in identifying qualified entrants for these awards.
2. Procure competent judges to adjudicate the CDs received from all entrants and administer the transmission of the awards to the winners.

History: This award honors the late *Mrs. Maurice Honigman*, Past President of the National Federation of Music Clubs. Two awards are given annually in instrument and voice to blind students ages 19 through 25 (must have reached the 19th but not the 26th birthday by the application deadline).

Requirements:

All required materials must be uploaded to the NFMC website www.nfmc-music.org. The entrant must be a member of the National Federation of Music Clubs.

A complete application includes:

1. A fifteen-minute performance video uploaded to the website.
2. Letter of recommendation from the entrant's teacher, including the name of the teacher with contact information: address, phone, email address.
3. Affidavit from the attending ophthalmologist stating the entrant is legally blind with 20/200 or less vision after correction.
4. Applicant's date of birth.
5. Applicant's years of study.

MYRTLE MEHAN/HAZEL MORGAN SCHOLARSHIP

NFMC Chair: Linda Donley

Form online ST 6-2

GOAL AND METHODS

Goal:

Provide recognition and financial assistance to college or university sophomores who are music education majors.

Methods:

Information about the Mehan/Morgan Scholarship will be sent to state presidents. The State president will be asked to:

1. Share the information with the state scholarship chair.
2. Work with the State scholarship Chair to ensure information is forwarded to all state-accredited college/university music departments.
3. Publicize the award in newsletters, email and through social media.
4. Include the NFMC website on all communication to colleges/universities.

Other Information:

This scholarship is offered annually to sophomores enrolled in an accredited college or university school of music. The award is available at the beginning of the junior year and is payable to the institution. This scholarship is funded by the *Myrtle Mehan Legacy* and *Hazel Morgan*.

Requirements:

1. Applicants must be a member of the National Federation of Music Clubs, either through a student/collegiate association with their college/university or as an individual member.
2. Applications must be returned to the chair by midnight, March 1.

Other requirements are indicated on the requirements sheet (ST 6-2) which is available online.

LYNN FREEMAN OLSON PEDAGOGY SCHOLARSHIP AWARD

NFMC Chair Naomi Sanchez

Forms online ST 8-1, ST 8-3

GOAL AND METHODS

Goal:

Provide financial assistance to a student pursuing a graduate degree in piano pedagogy; the award is given biennially in odd-numbered years.

Methods:

1. Receive applications for the award per the eligibility requirements listed below.
2. Proceed with the selection of the recipient.

Eligibility:

1. The award is open to applicants of all ages who hold an undergraduate degree and who are making a career in the field of piano instruction.
2. The applicant must evidence a minimum 3.2 GPA in undergraduate studies.
3. The applicant must demonstrate, through appropriate documentation (See Procedures.), dedication to the keyboard teaching profession. (See **Procedures.**)
4. The applicant must demonstrate a need for financial assistance without which the pursuit of the intended graduate study would be in jeopardy.

Procedures: By February 1 of the odd-numbered years, the award chair must receive:

1. A completed application form (ST 8-1).
2. Entry fee of \$20.
3. The required material listed on form (ST 8-3).
4. With the exception of the Young Artist preliminary round, all competition performances must be submitted online in an unedited digital video format. The video (maximum length 30 minutes) is to begin with the applicant presenting his/her career objectives and to conclude with a demonstration-teaching segment. The teaching segment must include one composition by Lynn Freeman Olson.
5. Application and required material must be uploaded to the NFMC website, and entry fee must be paid online.

Award recipients will be notified May 18 of the award year. At that time, the candidate must provide a copy of the official notification of acceptance for graduate study at an accredited school/college/university

National Federation of Music Clubs Student/Collegiate

GRETCHEN E. VAN ROY MUSIC EDUCATION SCHOLARSHIP

NFMC Chair: Sally Palmer

Form online ST 9-2

GOAL AND METHODS

Goal:

Provide financial assistance to a college junior majoring in music education.

Methods:

1. Advertise and distribute information concerning this award. Colleges and universities contacted must offer a degree in music education.
2. Receive the applications as indicated below and proceed with adjudication.
3. Make announcement of the winner of the scholarship.

The NFMC Gretchen E. Van Roy Music Education Scholarship is awarded annually to a junior majoring in music education at a college or university which is a member of the NFMC and gives a degree in this field. If the school of music is not a member, the applicant must have an individual Student/Collegiate membership in the NFMC. A membership in the National Association for Music Education (NAFME) does not replace this requirement.

Application: Members of the music education faculty should select the most outstanding music education student (a junior) for this award. The student recommended must complete the application form (ST 9-2) and upload to the NFMC website by *March 1*. Two faculty members must send their recommendations *postmarked on or before March 1*. The application form can be downloaded from the website.

Adjudication: Since this is not a performance scholarship, music educators will judge the applications recommendations before determining the most highly-qualified applicant. The schools of music recognize this scholarship in music education as a much-needed financial aid to the future music educators who may or may not be performers.

Please continue the good work by making the colleges and universities aware of this opportunity.

**ELIZABETH GREIGER WIEGAND
SACRED MUSIC OF THE FAITHS AWARD**

NFMC Chair: Dr. Paula Savaglio

Form online ST 10-2

GOALS AND METHODS

Goal:

Provide recognition and financial assistance biennially in the odd-numbered years in piano, organ, choral conducting, voice, or guitar to students ages 19 through 25 who are either music majors with a record of coursework in sacred music, theology and/or liturgy, or active as worship musicians.

Methods:

1. Distribute materials concerning the award to state presidents.
2. Notify university and college department heads about the award.
3. Receive applications and proceed with adjudication.

Requirements:

1. U.S. citizenship
2. Membership in the National Federation of Music Clubs either through Student/Collegiate organization membership or an individual membership.
3. Completed application uploaded to the NFMC website by March 1 of odd-numbered years
4. Entry fee of \$10.00 must be paid online by March 1 of the year of application.
5. A letter of recommendation from the applicant's teacher, including the teacher's complete return address, applicant's date of birth, and applicant's years of study.

Each applicant must submit a performance of two pieces in differing styles, totaling 14-17 minutes in length. Performance must be submitted online in an unedited digital video format.

MUSIC THERAPY AWARDS

NFMC and SCFMC Chair: Susan Von Nessen

Form online ST 11-2

GOAL AND METHODS

Goal:

Provide financial assistance to college students who are majoring in music therapy.

Methods:

1. Encourage state presidents to promote the awards for students majoring in music therapy and to make young musicians who are seriously considering the field of music therapy aware of the opportunities offered by the NFMC.
2. Receive application forms and proceed with adjudication.

Music therapy is an established healthcare profession that uses music to address physical, emotional, cognitive, and social needs of individuals of all ages. Music therapy improves the quality of life for persons who are well and meets the needs of children and adults with disabilities or illnesses. Music therapy interventions can be designed to promote wellness, manage stress, alleviate pain, express feelings, enhance memory, improve communication, and promote physical rehabilitation.

Research in music therapy supports its effectiveness in a wide variety of healthcare and educational settings.

The National Federation of Music Clubs offers three awards in music therapy:

1. The NFMC *Irma Carey Wilson Music Therapy Award*,
2. The *Ruth B. Robertson Award*,
3. The *Dorothy Dann Bullock Award*, honoring an NFMC past national president.

Requirements

1. All applicants must be members of the NFMC, dues having been *paid by February 1*. Dues may be paid online.
2. These awards are offered to music therapy majors – college juniors, seniors, and graduate students. (Exception: The Dorothy D. Bullock Scholarship is awarded to college sophomores, juniors, and seniors).
3. Applicants must be enrolled in an accredited school offering a music therapy degree approved by the American Music Therapy Association.
4. Need for financial assistance may be stated by the applicant or someone with knowledge of the applicant's situation.
5. Application form and required material must be uploaded to the NFMC website by March 1.

State Presidents, State and Local Music Therapy Chairs: Please help us promote the fine opportunities offered by the NFMC to outstanding young musicians who are seriously considering the field of music therapy. There is a real need for their talents.

ERNEST A. BLUHM FLUTE AWARD

NFMC Chair: Dana Boney

Form online ST 14-2

GOAL AND METHODS

Goals:

1. Encourage and stimulate young American musicians in flute performance.
2. Provide financial assistance for young musicians.
3. The award is given annually to a student ages 19 through 25.

Methods:

1. Identify collegiate schools of music, youth orchestras, and summer music centers; send Ernest A. Bluhm Flute Award information to them.
2. Contact state presidents and the Student/Collegiate state chairs with scholarship information.
3. Receive entries and conduct auditions for the award. Two judges are required.
4. Notify winners and mail the correct forms for payment to the NFMC treasurer.
5. Notify all applicants of the award results.
6. Submit article to the *Music Clubs Magazine* editor regarding the competition and the winner.
7. Submit report to the Student/Collegiate Division chair.

This Student/Collegiate Division award is offered annually to the flutist who best meets the qualifications of the competition. Former winners are ineligible to compete.

Qualifications:

1. Entrants must have reached the age of 19 but not age 26 as of March 1, year of entry.
2. The program should be recorded on the best quality equipment available. All competition performances must be submitted online via unedited video recordings. Due to file size, entrants may choose to upload their video performances to an UNLISTED YouTube channel and submit the links on a separate document via the NFMC application portal.
3. All required documents and recordings are to be *uploaded to the NFMC website by March 1*.
4. Entrant must be U.S. citizen.
5. Entrant must be member of the National Federation of Music Clubs by either:
 - a member of a federated student/collegiate or senior club OR
 - individual student/collegiate or senior member.
 - For information on the NFMC membership, please check the NFMC website.

Requirements: (memory not required); Minimum – 15 minutes; maximum – 20 minutes
First movement of a sonata or sonatina by Bach, Handel, Hindemith, Piston, Poulenc, or Dutilleux. Choose one: Griffes *Poem*, Hanson *Serenade*, or Kennan *Night Soliloquy*.
One composition by a published American composer (not listed above).

OSCAR VALENTIN AWARD IN VIOLIN

NFMC Chair: Susan Dunn

Form online ST 12-2

GOAL AND METHODS

Goal:

Give recognition and financial reward to a violinist in the Student/Collegiate Division who meets the criteria listed below.

Methods:

1. Distribute information concerning the award.
2. Receive applications and proceed with adjudication and award.

Criteria:

1. Must be a United States citizen.
2. Must have reached the 19th but not the 26th birthday by the application deadline of March 1.
3. Must be a member of the NFMC through student/collegiate club affiliation or as a student/collegiate individual member.
4. Applicant may choose either Student/Collegiate Auditions or Valentin Violin Award but may not enter both in the same year.
5. With the exception of the Young Artist preliminary round, **all** competition performances must be submitted online in an unedited digital format. Entrants must upload their application materials, fee, and videos to the NFMC website no later than March 1 of the audition year.
6. Performance should be a minimum of 20 minutes in length but no longer than 30 minutes.
7. A winner who is invited to perform at a national meeting must perform from memory.
8. Former winners are ineligible to compete a second time.

Repertoire Requirements Include:

1. Two contrasting movements from one of the six unaccompanied sonatas and partitas of J.S. Bach
OR
One of the following sonatas (complete): Vivaldi in A major; Leclair in D major; Tartini in G minor; Geminiani in A major; Handel in D major; Handel in E major; or Vitali Chaconne.
2. The first movement of one of the following standard violin concerti: Saint-Saens #3; Bruch in G minor; Mendelssohn; Wieniawski in D minor; Lalo *Symphonie Espagnole*; Haydn in C major; Mozart in A major; Barber; Kabalevsky; Tschaikowsky. The concerto should be accompanied by a piano reduction
OR
One of the following in its entirety: Saint-Saens *Havanaise*; Saint-Saens *Introduction and Rondo Capriccioso*; Chausson *Poeme*; Ravel *Tzigane*; Bartok *Rhapsody* #1 or #2; Vaughan Williams *Lark Ascending*; Ysaye *Ballade for Unaccompanied Violin*.
3. One movement of a sonata for violin and piano by one of the following composers: Mozart, Beethoven, Schubert, Brahms, Schumann, Grieg, Faure, Debussy, Ravel, Prokofiev, Hindemith, Ives, or Copland.
4. A major composition by a published U.S. American composer.

NFMC CLASSICAL GUITAR AWARD

NFMC Chair: Connor Barney

Form online ST 17-2

GOALS AND METHODS

Goals:

1. Encourage and stimulate young American musicians in classical guitar performance.
2. Provide financial assistance.
3. The award is given annually to a student age 19 through 25.

Methods:

1. Identify collegiate schools of music, youth orchestras, and summer music centers; send NFMC Classical Guitar Award information to them.
2. Contact state presidents and the Student/Collegiate state chairs with NFMC Classical Guitar Award information.
3. Receive entries and hold auditions for the award. Two judges are required.
4. Notify winners and mail the correct forms for payment of the award to the NFMC Treasurer.
5. Notify all applicants of the award results.
6. Submit article to the *Music Clubs Magazine* editor regarding the competition and the winner.
7. Submit report to the Student/Collegiate Division chair.

This Student/Collegiate Division award is offered annually to the guitarist who best meets the qualifications of the competition. Former winners are ineligible.

Qualifications:

1. Entrants must have reached the age of 19 but not age 26 as of March 1, year of entry.
2. With the exception of the Young Artist Preliminary round, **all** competition performances must be submitted online in an unedited digital video format.
3. Send digital file accompanied by a copy of the completed application form and a copy of the list of selections to the national chair uploaded to the NFMC website by March 1.
4. Entrant must be U.S. citizen.
5. Entrant must be member of the National Federation of Music Clubs as:
 - A member of a federated student/collegiate or senior club OR
 - An individual student/collegiate or senior member.

Requirements:

1. All music is to be performed from memory.
2. Total time must NOT exceed 25 minutes.
3. One movement by J. S. Bach.
4. One representative work from the Classical-Romantic periods.
5. Two representative works from the 20th century and contemporary repertoire. One of these **MUST** be by a published U.S. American composer (includes both natural-born or gained citizenship).

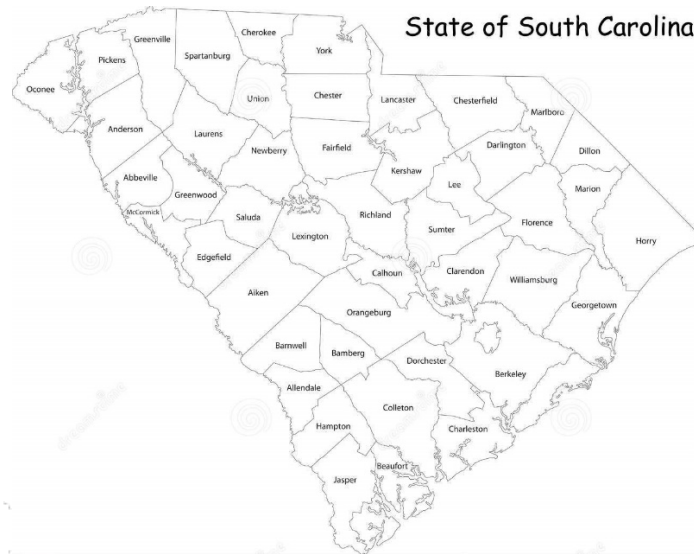
FINALE

SCFMC Regions

Calendar of Report Due Dates

Appendix A

SCFMC Regions



Western Region

Northwestern District

Abbeville
Anderson
Greenville
Greenwood
Laurens
Oconee
Pickens

Northern District

Cherokee
Chester
Spartanburg
Union
York

Eastern Region

Northeastern District

Chesterfield
Clarendon
Darlington
Dillon
Florence
Georgetown
Horry
Marion
Marlboro
Williamsburg

Southern District

Beaufort
Berkeley
Charleston
Colleton
Dorchester
Jasper

Central Region

Capital District

Edgefield
Fairfield
Kershaw
Lancaster
Lee
McCormick
Newberry
Richland
Saluda
Sumter
Lexington

Southwest District

Aiken
Allendale
Bamberg
Barnwell
Calhoun
Hampton
Orangeburg

CALENDAR OF CLUB REPORT DUE DATES

November 1	JR 12-1	Angie Greer Music in Poetry Award	National Chair
January 10	AR 13-1	NMW Essay Contest	Regional Chair
March 1	Local Form	Musician of the Year Award	State Chair
March 1	AM 1-1	Parade of American Music Reports	Regional Chair
March 1	AM 1-1	Parade of American Music Awards	National Chair
March 1	ME 5-2	Yearbooks	National Chair
March 15	FI 3-2	Founders Day Report	State Chair
April 1	AR 2-1	Chamber Music Report	State Chair
April 1	AR 3-1	Celebrate Strings Report	State Chair
April 1	AR 5-1	Ethnic Performance Report	State Chair
April 1	AR 7-1	Music in Education	State Chair
April 1	AR 8-1	Choral Music Report	State Chair
April 1	AR 10-1	Music Outreach Club Report	State Chair
April 1	AR 11-1	Sacred Music Report	State Chair
April 1	JR 17-4	Dance Report	State Chair
April 15	AD 2-1	Arts Advocacy Report	State Chair
April 15	AR 6-1	Music in Poetry Report	Regional Chair
April 15	AR 9-3	Music in Poetry and Song Report	State Chair
April 15	AR 14-1	Opera Report	State Chair
April 30	AM 7-2	Folk Music Report	State Chair
May 1	FI 9-3	Chapter Past Presidents Assembly Report	State Chair
May 1	JR 17-4	Dance Report	National Chair
May 1	PR 3-1	Radio/Television Report	State Chair
May 1	PR 4-1	Internet Report	National Chair
May 1	PR 5-1	Newspaper Report	State Chair
May 15	AM 5-1	American Music Junior Club Report	National Chair
May 15	AM 2	American Music NFMC Report	Regional Chair
May 15	AM 2	American Music NFMC Entries	National Chair
May 15	AM 6-1	American Women Composers Report	National Chair
May 15	AM 8-1	Just Jazz! Report	National Chair
June 1	AR 12-1	National Music Week Report	State Chair
June 1	JR 1-1	Junior Club Rating Report	National Chair
July 1	ME 7-1, 7-2	Senior Club Rating Report	State Chair
July 15	ME 7-3	Senior Club Rating Report	National Chair

The above pertains only to club deadlines. Some of the reports may have cash awards. Be sure to include written reports of outstanding activities including programs, news clippings, and pictures. Be sure to indicate on the form the city where your club is located.

State chairs need to check Manual for reporting dates to Regional or National chairs.