

Elbridge Free Library  
241 East Main Street  
Elbridge, New York 13060  
January 21, 2026

The Annual Reorganizational Meeting of the Elbridge Free Library was called to order on January 21, 2026 at 5:00 PM. The following members were present: Kathy Wood, Julie Clark, Cynthia Zainchowski, Peggy Bennink, Kathy Norman, Casey Westby and Bette Tucker. Denise Cassick from the Bramley Library was a guest. Kathy Long was absent.

#### Director's Report

Casey Westby gave a detailed report of the yearly activities at EFL. We continue to grow and expand. Events attract more people and with an extraordinary staff, programs and resources continue to develop.

Casey welcomed two new hires, Kim Carr and Kathy Herrling, and thanked our volunteers, Frank Janowski and Izzy Schneider. Thanks were also given to staff family members and the Board for their unwavering support. For a detailed account of the year's activities, please see the attached description supplied by our director, Casey Westby.

#### Secretary's Report

The minutes of the October 22, 2025 Business Meeting were read and approved with one correction. A motion to accept the minutes with a correction was made by Peggy Bennink and seconded by Cynthia Zainchowski. The Board unanimously approved the motion.

#### Treasurer's Report

Julie Clark gave a detailed report of the Library's current fiscal position. The Profit and Loss Statement and the Balance Sheet as of December 31, 2025 show us to be in a favorable situation. It was discussed and agreed upon by the Board that we would increase the staff's salary by 3%. We also agreed to ask the tax payers for \$10,000. This would be included in the Jordan Elbridge Central School District Budget as a proposition. In addition, the Board also resolved that in the event it becomes necessary, we override the tax levy imposed by Municipal Law §3-c(3).

A motion to accept the Treasurer's Report was made by Kathy Norman and seconded by Kathy Wood. The motion was passed unanimously.

#### Old Business

Programs for adults continue to grow and flourish. HOGS, macramé, quilting, and card making are some of the classes that were offered and well attended this past year.

The Summer Reading Program for children had a digital enrollment of 71 participants. The participants logged approximately 50,000 minutes read.

The statistics on the number of items checked out and holds placed continue to exceed expectations. For the last quarter of 2025, 6085 items were checked out and 823 holds were placed. For the entire 2025 year, 26,130 items were borrowed and 3751 holds were placed.

A grant from John Henry Eldred Jr. enabled the Library to buy kid friendly computers. Four are now in the children's room.

Along with continuing to reach out and connect to the local schools, we have also instituted programs for home school groups to visit and complete projects at the library.

We now have 11 Adventure Bags for children. As they are very popular with our patrons, 3 more were recently added.

Santa's visit on December 6, 2025 was a huge success.

#### New Business

We now offer, per mandate by NY State, paid sick leave for part time employees. Employees are allowed one hour for every 30 hours worked. The maximum amount of sick leave allowed is 40 hours per year. Family Medical Leave Act has also been instituted which allows paid family leave. Pay-Chex deducts a certain amount from employees for FMLA.

We need to look at the new five year plan for the years 2026-2030. We each have a copy and it is also on the Library's website.

Staff development is ongoing. Several opportunities were addressed and we can add ourselves to a distribution list. In this way, we will be notified of upcoming classes.

Upon a motion made by Cynthia Zainchowski and seconded by Kathy Wood, it was resolved that pursuant to General Municipal Law §3-c(5), the Board of Trustees of the Elbridge Free Library overrides, for the 2026 fiscal year, the tax levy limit imposed by Municipal Law §3-c(3). This was voted on and approved. 4 voted in favor and 1 was absent.

The dates for future meetings are:

April 22, 2026 at 5:00 PM

July 22, 2026 at 5:00 PM

October 21, 2026 at 5:00 PM

January 20, 2027 at 5:00 PM

Peggy Bennink made a motion to adjourn the meeting and Cynthia Zainchowski seconded it. A vote was taken and all approved.

Respectfully submitted,

Kathleen Norman