

Elbridge Free Library  
241 East Main Street  
Elbridge, New York 13060  
October 22, 2025

The Quarterly Business Meeting of the Elbridge Free Library was called to order on October 22, 2025 at 5:00 PM. The following members and guests were present:  
Kathy Wood, Bette Tucker, Peggy Bennink, Cynthia Zainchowski, Kathy Long, Casey Westby, and Kathy Norman.

#### Secretary's Report

The minutes of the July 23, 2025 Business Meeting were read and approved. Kathy Wood made a motion to approve the minutes as read and Cynthia Zainchowski seconded the motion. All voted in favor.

#### Director's Report

Casey Westby gave the circulation statistics for the last quarter. Seven thousand nine hundred books were checked out and one thousand eighteen holds were placed. Six hundred fifty three dollars and sixty five cents was spent on Hoopla. The Hoopla circulation was down to two hundred fifty seven because the library limited it due to cost. Eric Orser, a patron, donated a new iPad. The Library continued to add adventure bags to their inventory, as these are very popular. We have 8 presently, and 3 more are being added. The three new ones are: Artist Bag, Magic Bag and Fun with Snow. A grant for \$1,720 was used for the adventure bags and 20 new Tonies for the Toniboxes. Santa will be at the library on 12/6/25 at 4PM. This year's theme is "Charlie Brown's Christmas". The Library is actively looking for 2 people to hire. One is needed to replace Benga Quick and the other is needed to help with our desire of having two employees on duty at all times.

#### Treasurer's Report

Julie Clark gave a detailed report of the Library's current fiscal position. The Profit and Loss Statement and the Balance Sheet comparison to the previous year both show us to be in a favorable situation. Julie recommended the Library be on the look out for the Sloan Grant which should be arriving soon. A motion to accept the Treasurer's Report was made by Kathy Norman and seconded by Peggy Bennink. All voted in favor of the motion.

#### Program Report

The plentiful programs at Elbridge Free Library continue. Book Club and Crafting, Lego, Summer Reading Program, Kids in Motion, Home School Hang Out, and sewing crafts by Camille DeSanza and Michelle Alcock are a few programs offered. Bette Tucker is reading to kids in the 3 year old program at Elbridge Elementary. Thanks to everyone involved!

#### Old Business

A Staff Appreciation dinner was held at Bailiwick. Everyone had fun and agreed it was an enjoyable time for all and an occasion the staff truly deserved.

The Garage Sale Day netted \$340.00 which came from the sale of permits.  
The outdoor garden was completed for \$400.00.

#### New Business

Programs for adults are progressing. Book Club as well as HOGS continue to interest patrons.

The Summer Reading Program was very successful. There were 71 participants and a total of 50,000 minutes read.

John Henry Eldred Jr. Grant will be used to purchase 20 inch tables and 10 inch chairs. The tables need to fold. This is a struggle. So we are hoping to use the grant for computers. The grant will allow for this change. We are thinking of using the little room for the kids and new computers, and the adults would use the ones in the main room.

The Tech Pack policy loans out Chrome Books to the patrons. The Library is working on updating the policy to better suit the needs of our patrons.

In regards to a 401K policy, all employers who have 10 or more employees must offer one. Employees do not have to sign up for one and may choose another plan.

The next meeting will be January 21, 2026 at 5:00.

A motion to adjourn was made by Kathy Wood and seconded by Peggy Bennink. All voted in favor.

Respectfully submitted.

Kathleen Norman