

241 East Main Street
Elbridge, NY 13060
August 29, 2019

The Quarterly Business Meeting of the Elbridge Free Library was called to order on August 29, 2019 at 5:00 pm. The following members were present: Karen White, Camille DiSanza, Peggy Bennink, Kathy Long, Casey Westby, and Kathy Norman. Cynthia Zainchowski and Julie Clark were absent.

The minutes of the April 25, 2019 were read and approved. Peggy Bennink made a motion to approve the minutes as read and Casey Westby seconded.

Treasurer's Report

Julie Clark was absent but as she had sent in the current balance sheet and profit and loss statement, we went over each item. The library's operations remain favorable to the budget. Casey Westby made a motion to accept the report and Kathy Long seconded it. The report was unanimously approved.

Director's Report

Karen White presented and explained the Quarterly Circulation Report. Circulation is up from 5017 last quarter to 6140 this quarter. The other categories also show growth. This includes holds placed and holds filled. Two hundred seventy-six additions to the collection have been purchased and seven hundred ninety-six items have been deleted including many magazines. The circulation statistics were also presented. Casey Westby made a motion to accept the Director's report and Peggy Bennink seconded it.

Program Report

It was suggested we ask a reporter to come to one of the programs or we could send them photos. Positive press coverage would be advantageous.

Camille DiSanza reported that the Hoopla contract (the virtual library) is up. One thousand dollars was dedicated to this contract. Three hundred eighty-five patrons are signed up. Each member can sign out five items per month for this service. It was determined that we would send Hoopla \$500.00 for six months and then they will bill us monthly. Because of the hacking of the Central Library, Overdrive and Libby have not been available.

A seminar on Medicare is being offered on 9/26/20 at 6:00. Theresa Cangemi will be the presenter and as it cost \$125.00, patrons must sign up.

Quilt class will again be offered starting in October.

We now have State and Onondaga County Park passes available for patrons to check out. They have been used.



We brainstormed some ideas for future programs. Some suggestions were: Henna artist for tweens, and Brunch Battles which would include food and board games.

Old Business

Casey Westby and Lindsay Preston are now in charge of cleaning the library.

School Supply Project has been completed and was successful. We will do it again next year. We will consider ordering the supplies from Wal-Mart as they are generous in regards to our school district.

The Annual Garage Sale Fundraiser was a huge success this year. We raised \$837.00.

The new library chairs are in place and are appreciated.

The Little Free Library in the park on Sandbank will be repaired.

New Business

Casey Westby will purchase a projector at Staples.

We set up a committee to revise our Five Year Plan. Kathy Long, Kathy Norman, Karen White and Casey Westby will meet on October 1, 2019 to complete this project.

The Sexual Harassment Policy has been completed and the staff and board have received training.

Our next meeting is October 24, 2019 at 5:00pm.

A motion to adjourn was made by Kathy Norman and seconded by Kathy Long.

Respectfully submitted,

Kathleen Norman