

Elbridge Free Library
241 East Main Street
Elbridge, New York. 13060
April 25, 2019

The Quarterly Business Meeting of the Elbridge Free Library was called to order on April 25, 2019 at 5:00 PM. The following members were present: Kathy Long, Kathy Norman, Julie Clark, Peggy Bennink, Karen White, Cynthia Zainchowski, and Casey Westby.

The minutes of the January 24, 2019 Reorganizational Meeting were read and approved. Peggy Bennink made a motion to accept the minutes as read and Casey Westby seconded the motion.

Treasurer's Report

The MML Savings Account was discussed and we decided to leave it in the savings account.

As the JE School District collects a certain amount of money for us, we must stay under the state mandated school tax cap or override the tax cap. Cynthia Zainchowski made a motion that we override the tax levy limit and Kathy Long seconded it. See the attached resolution.

Julie Clark presented and explained the profit and loss statement as of March 31, 2019 and then compared the balance sheets from March 31, 2018 to March 31, 2019.

Casey Westby made a motion to accept the Treasurer's Report as read and Peggy Bennink seconded it.

Director's Report

Karen White displayed and explained the Statistical Summary for the period between January 1, 2019 and March 31, 2019. Circulation statistics show 5,017 check outs, and 1,109 holds placed. We have added 297 books in that period and collected \$185.55 in fines. See the attached sheet for more information. Kathy Norman made a motion to accept the report and Casey Westby seconded it.

Program Report

Bette Ann Tucker reported on the programs she has held and will hold this summer. Kids in Motion is reaching approximately 18 children a week. Over spring break, 8 children participated in the Bots construction. Alison Esposito led the children in crafts on Wednesday evening and it was well attended.

The summer reading program will begin on Wednesday, June 26. There will be an Open House on the date from 5:30 until 7:00. The children will receive free books, food and entertainment. Caricature Man and Balloon Man will provide the entertainment.

The summer reading program will continue until the middle of August. The theme this year is the Universe of Stories which deals with outer space.

Story Hour is also well attended. There were 19 children that participated in the Egg Hunt.

Camille DeSanza attended a Senior Citizen Meeting in order to promote our programs.

The Girl Scouts are coming to the Library on Monday evenings to work on making weighted blankets for the school district to use for kids with sensory integration issues.

Camille DeSanza brought information on Hoopla to the Middle School and the JE High School. She talked with Mrs. Clamn and Jennifer Martin. While there she asked for reading lists which would enable us to have the books on the shelves that the students are expected to read at each grade level. They have no such lists. Julie Clark volunteered her daughter, Bailey, for the job of creating reading lists.

Camille DeSanza inquired about having a seminar on Medicare. This would cost \$125.00 so patrons would need to preregister.

The Hoopla account is down to \$400.00.

Casey Westby has been gathering ideas for a Cut the Chord presentation. She has the information and it is displayed on a bulletin board. Getting a presenter has been difficult but Manlius Public Library has a power point presentation we could use.

Casey Westby suggested we buy firesticks to loan to patrons. We decided to purchase two and Casey will order them.

School Supply Project

We want to continue this community service this year. The supply lists for the grades at Elbridge Elementary will be obtained and the board members will purchase the items.

The Annual Garage Sale Fundraiser will be held on July 13, 2019. We are not sure who will be in charge of doughnut making yet. Fred Weisskopf wants to retire from this job. Susie Mills has expressed willingness to replace Fred but she will be undergoing surgery this July.

The book delivery system was not enacted due to lack of interest from the public.

There has been no progress on the cleaning of the library problem. It was suggested Stephanie Harris be contacted as she is our liaison on the Village Board.

New Business

We decided to buy 4 new chairs for the library and dispose of the current ones. We will look at Marty's Barn Cellar in an attempt to support the local businesses.

It was suggested we buy a laptop, with a projector and screen to enable programs to be broadcast to large groups.

We need to have a board meeting to review and revise our 5 Year Plan as well as compose a Mission Statement. We also need to review the hiring rules regulations. We will meet for these purposes on May 30, 2019 at 5:00.

We need a Sexual Harassment Policy also. Julie Clark said she would email us one to consider.

Kathy Norman made a motion to adjourn the meeting and Peggy Bennink seconded it.

Respectfully submitted,

Kathleen Norman, Secretary