

Elbridge Free Library  
241 East Main Street  
Elbridge, New York 13060  
January 20, 2022

The Annual Reorganizational Meeting of the Elbridge Free Library was called to order on January 20, 2022 at 4 PM. The following members were present: Camille DiSanza, Kathy Norman, Kathy Long, Casey Westby, Bette Tucker, Cynthia Zainchowski, Peggy Bennick, Julie Clark and Lindsay Preston. Guests who joined us by Zoom were: Julisa Stone, Deb Walrath, Linda Byrnes, Vern Richardson, Stephanie Harris and John Mannion's representative, Devon Howell.

#### Secretary's Report

The minutes of the January 21, 2021 Reorganizational Meeting were read. Cynthia Zainchowski made a motion to accept the minutes as read and Camille DiSanza seconded the motion. The vote to approve the minutes was unanimous.

#### Treasurer's Report

Julie Clark gave a detailed report of the profit and loss statement for the 2021 year. A comparison of the 2020 and 2021 years was explained. Our finances continue to remain in solid standing. A vote to give all staff a 3% raise was taken and all members approved. Kathy Norman made a motion to approve the treasurer's report as read and Cynthia Zainchowski seconded the motion. All voted in favor.

#### Director's Report

Camille DiSanza discussed the programs and services that were offered by the library this year. They include: home delivery of books, curbside pick-up, in house story hours, card making, the creation of the fairy garden, yoga in the park, the pumpkin walk, the Christmas party with a visit from Santa, the summer reading program, the set up of Remind, and Karen White's memorial event.

Camille's future plans for 2022 include a greater participation with the school district. A Story Book Walk is being planned for the spring or summer on the grounds of Elbridge Elementary. Virtual tours of the library for Elbridge Elementary students is also in the works.

The installation of new lighting within the next few weeks is eagerly anticipated.

The exterior of the library will be painted. We have one quote which was given to the Village of Elbridge, but Stephanie Harris as a village trustee, said we need more than one. We need three.

Fred Weisskopf is looking into the creation of a storage shed to be attached to the outside of the library.

Camille thanked the staff for their excellent ideas and motivation.

Camille included the statistical summary for the year 2021. Please see the attached sheet.

## Programs

Bette Tucker reported that she, Joan Quigley and Deb Walrath share story hour. An average of 7 children participate in each story hour.

An ongoing drop in center is being maintained for the creation of crafts by the children. The children can create a craft at the library or take the materials home for completion.

The staff is getting together to plan the summer reading program. It is hoped that a visit by a children's author can be scheduled.

## Old Business

A PCP pipe in the furnace room is leaking. Stephanie Harris has asked Brad Milton to investigate the problem.

A glass covered bulletin board has been chosen which will be affixed to the outside of the library.

The Weitsman SU Grant was investigated. It was hoped that a \$5000.00 grant would allow the purchase of a Maker Space. This involves the completion of forms and a community vote.

## New Business

Story Book Walk for the children is planned for the spring. An adult Summer Reading Program was envisioned but at the moment there seems to be lagging interest. This will be revisited.

The Annual Garage Sale date has been set for July 9, 2022. Instead of doughnuts, we hope to hire food trucks. As it is our library's 100th year of existence, celebrations are being considered.

A Library Newsletter to come out quarterly has been proposed. Casey Westby, Lindsay Preston and Deb Walrath are eager to create this for better communication with our patrons. They have suggested having a community corner as part of the newsletter. The newsletter could be sent out on Remind.

As Casey Westby has resigned from the Board of Trustees, a new trustee must be added. A special meeting will take place to review applications for this position.

The Election of Officers and Terms of Office were held:

Kathy Long, President January, 2024  
Kathy Norman, Trustee January, 2023  
Peggy Bennick, Trustee January, 2027  
Cynthia Zainchowski, Trustee January, 2024

Dates for future meetings:

Because of a conflict for one of the members, Kathy Norman made a motion that the dates for future meetings be changed from Thursdays to Wednesdays. Julie Clark seconded the motion and the vote to accept the change was unanimous.

April 20, 2022 at 5 PM  
July 20, 2022 at 5PM  
October 19, 2022 at 5PM  
January 18, 2023 at 5 PM

A motion to adjourn the meeting was made by Kathy Norman and seconded by Casey Westby.  
All voted in favor of adjourning.

Respectfully submitted,

Kathleen Norman, Secretary