

Elbridge Free Library  
241 East Main Street  
Elbridge, New York 13060  
April 23, 2025

The Quarterly Business Meeting of the Elbridge Free Library was called to order on April 23, 2025 at 5:00 PM. The following members were present: Julie Clark, Casey Westby, Cynthia Zainchowski, Kathy Long, Kathy Wood and Kathy Norman. Peggy Bennink was absent.

#### Secretary's Report

The minutes of the January 16, 2025 Reorganizational Meeting were read. A motion to approve the minutes as read was made by Cynthia Zainchowski and seconded by Kathy Wood. The Board unanimously voted to approve the motion.

#### Director's Report

Casey Westby gave a detailed report of the activity the Library experienced during the last quarter. The use of Hoopla is rising. For the months of January through March, \$1,029 was spent on Hoopla. There were 403 circulations and each patron is allowed 5 per month. Because of the increase in cost, patrons will now be limited to 3 per month. Polaris statistics show 418 borrowers checked out 5,598 items and 979 holds were filled.

Michelle Alcott, as a volunteer, is providing a craft night once a week. She provides 85% of her own supplies. Each patron is charged \$8.00.

For a more in depth description of the experiences the library provides, please see the Elbridge Free Library Newsletter.

#### Treasurer's Report

Julie Clark presented and explained the profit and loss statement and then compared the balance sheets from March, 2024 to March 2025. The balance sheet shows that the Library's operation remains favorable to and in compliance with the budget. There was concern about the amount of money Paychecks charges the Library and it was suggested we talk to them about lowering the fee or looking elsewhere.

#### Program Report

February Break was hopping with activities for children. Ongoing activities include Kids in Motion, Book Club for adults which meets monthly, Chess Club for kids, Lego Club and Homeschool Hang Out. A presentation and Dish to Pass included 25 displays by children.

Camille DiSanza has a sewing activity club in which she teaches patrons how to mend items and create projects such as table runners.

Teen Tuesday has been set aside as Trivia Night. A moderator is compensated for the running of the event.

The Hogs Club (Historical or Genealogy Studies) meets monthly. It is followed faithfully by a small group of participants.

A Needlework Club has also been established.

#### Old Business

Art projects by young patrons are on display at the Syracuse Airport.  
The staff has all been trained to deliver Narcan.  
Thanks were sent to Bob Chestnut for washing the Library's windows.

The Library has received three grants recently. These include:  
CLRC Eclipse Grant for \$500.00  
Dorothy Louise Grant for \$5000.00  
NY State Assembly Grant for \$20,000.00

#### New Business

Garage Day Sale is set for Saturday, July 12, 2025. Permits are available at the Library and the Village Hall.

An outdoor garden has been planned for the east side of the Library. This project is supported by the Village. There will be shrubs in pots and a few raised beds. The dirt will be purchased from DeMarco and the Library will pay for the raised beds.

Home School groups will be visiting the Elbridge Free Library this spring as well as the children from Elbridge Elementary.

Frank Clark is updating the computers. He has replaced 5 of the older ones and will update the other 4 or 5 that need it.

Tutoring sessions by retired teachers were discussed. It was decided we would try one session of 4 classes and limit the size of the class to 10.

Staff Appreciation Day will be held on June 4 at 6 PM. The event will be at Bailiwick. The Board will treat the staff. Kathy Long is coordinating this with Nancy Hourigan.

A motion was made by Cynthia Zainchowski to approve the Annual Library Report. Kathy Wood seconded the motion. All voted in favor of approving the report.

The Election of Officers and the terms of Office was held:

Kathy Long, President	January, 2028
Kathy Norman, Trustee	January, 2027
Kathy Wood, Trustee	January, 2026
Peggy Bennink, Trustee	January, 2027
Cynthia Zainchowski, Trustee	January, 2028

Future meeting dates are:

July 23, 2025 at 5:00 PM  
October 22, 2025 at 5:00 PM  
January 21, 2026 at 5:00 PM

A motion to adjourn the meeting was made by Kathy Wood and seconded by Cynthia Zainchowski. All voted in favor of adjourning.

Respectfully submitted,

Kathleen Norman, Secretary