

Elbridge Free Library
241 East Main Street
Elbridge, New York 13060
April 22, 2026

The Quarterly Business Meeting of the Elbridge Free Library was called to order on April 22, 2026 at 5:00 PM. The following members were present: Cynthia Zainchowski, Peggy Bennink, Kathy Wood, Kathy Norman, Kathy Long, Julie Clark, Casey Westby and Deb Walrath. Amanda Schiavulli from OCPL attended as a guest presenter and a consultant.

Secretary's Report

The minutes of the January 21, 2026 Reorganizational Meeting were read. A motion to approve the minutes as read was made by Kathy Wood and seconded by Peggy Bennink. The Board unanimously voted to approve the motion.

Director's Report

Casey Westby gave a detailed report of the activity the Library experienced during the last quarter.

6629 items were checked out
497 people borrowed items
960 holds were placed
909 holds were satisfied
No late fees were charged
1399 PAC log ins from home
320 circulations were made on Hoopla
\$772 was spent on Hoopla

Treasurer's Report

Julie Clark presented and explained the profit and loss statement and then compared the balance sheets from March, 2025 to March, 2026. Julie's report shows the Library continues to remain in a favorable position and in compliance with the annual budget. It was decided we will remain with Paychex as our payroll company. Cynthia Zainchowski made a motion to accept the Treasurer's Report as explained and Kathy Norman seconded it.

Old Business

Paid sick leave for part time staff has been issued.
The Five Year Plan is complete.
Staff Development programs are underway.

New Business

New programs for adults have been created including Hershey Kiss Flower Art presented by Michelle Alcock. This will be available for all patrons on April 30, 2026.

Belle Tucker

The annual Garage Sale fundraiser will be held on July 11, 2026. Permits will be available at the Library.

The raised bed gardens have been refreshed. The planters have been painted, seeds have been planted, and garden markers have been created. The garden is open to anyone who wants to help.

Home School groups meet quarterly and have been actively involved in a showcase of art. They are enjoying the field days at Seymour Park.

Frank Janowski remains at St. Camillus and all are encouraged to send cards or visit.

Dates for future meetings:

July 22, 2026

October 21, 2026

January 20, 2027

All meetings are at 5:00PM

A motion to adjourn the meeting was made by Kathy Wood and seconded by Peggy Bennink. A vote found everyone in agreement.

Respectfully submitted,

Kathleen Norman, Secretary