

# Fine Art Commission Request Form

## *Kimberly LeClaire Art*

Date: \_\_\_\_\_

Name: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone: \_\_\_\_\_

How did you learn about me: \_\_\_\_\_

Which type of painting were you looking for:

Soft pastel \_\_\_\_\_ Oil pastel \_\_\_\_\_ Digital Abstract Mix-up \_\_\_\_\_ Glue Tree \_\_\_\_\_

**Soft pastels** need to be framed behind glass. They are the purest pigment, but they can smear if you touch them. They can also lose a little bit of the powder in the framing. They are delicate but they can produce amazing colors and textures. You should not place them in direct sunlight.

**Oil pastels** are sturdier than soft pastels, but I can't get quite as detailed of a painting as I can with the soft pastels. Since oil never actually dries, they will always be a bit delicate like the soft pastels. You can go without glass in the frame with an oil pastel, but it can get dusty this way and you would not want to touch the surface of the painting as it can smear as well.

An option that is available if you are not willing to deal with such a delicate painting surface, such as a soft or oil pastel, is to commission a piece, at a lesser cost, and you purchase the painting in either a print or even printed on metal or canvas. You will not have the original, you will have a copy, but it will be easier to maintain, and it will be at a lesser cost. I will then retain the original and offer it for sale to the general public. If this is an option you are interested in, you need to state that in the beginning since it must of a subject that I think I may be able to sell the original at a later date. This would not be something you would choose if the subject matter is private to you and you would not want the general public to be able to have a copy of your painting.

**Digital Abstract Mix-ups** are when you provide a photograph, and I create some abstract versions of it. The best way to describe it is to check out my abstract pieces on my [Fine Art America site](#). You can give me a request for a color scheme, and I can give you back several versions of the picture done differently but within the colors that you wanted. You can then pick one or more and then we can arrange to have it printed on the surface that you desire. It might be a fun way to have a favorite photo be mixed up in an abstract way that you can ask your friends to guess what it started as. Abstract pieces look amazing when they are printed on metal.

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**Glue Tree** is a painting that I do where I actually use hot glue as my paint brush. I can't get as detailed with this as I can with my other mediums, but it makes for a very unique 3-dimensional painting. I have several versions of these paintings and I find that an orange and brown combination works very well with them, but I have done other colors. I have even done a few golf ones, and I have a poison apple series. The paint used for these are acrylic and they are typically unframed since I let the glue go over the sides of the canvas. It helps to extend the 3-dimensional look of the piece. You can see some that are offered for sale at my Etsy site, [KimberlyLeClaireArt](#) shop.

What size were you looking for: \_\_\_\_\_

Did you need the piece framed: \_\_\_\_\_

Can you explain the theme of the painting: \_\_\_\_\_  
\_\_\_\_\_

Can you explain the style of the painting: \_\_\_\_\_  
\_\_\_\_\_

Can you provide some examples: attach them to the return e-mail

I primarily do landscape paintings as well as beaches and waves. I love to do sunsets and sunrises and trees are a favorite subject. I do watercolor and acrylic paintings as well, but I have not been focusing on them at this time. I may add them back as an option at a later date. If you are really interested in a watercolor or acrylic, please let me know and I can see if I think I can make the design you want work in that medium. The glue trees will be done in acrylic and are offered at this time.

I do not do portraits or animals or anything inappropriate and for some reason I can't seem to do fire or dragons either.

The first step is to fill out the areas above with as much information as possible and send me some examples or even the pictures you want to have me use as the inspiration. I will let you know if I think I can do the painting and an approximate cost and time frame. If the cost and time are agreeable to you then I will request a non-refundable deposit for the project, at a minimum of 25%. If we cannot come to an agreement on the final outcome and you decline to purchase the piece, once it is done, I will retain ownership of the piece and offer it for sale on my site for the general public to purchase. It may also be offered for prints.

Ensure you have full ownership of any photos you send me for inspiration. If you are sending me general samples of styles or themes, please note which ones are not owned by you.

I, as the artist, will retain all copyrights of the painting and can at my discretion offer prints of any images that area created. If you do not want your piece offered as a print, then there will be an extra charge on the quote for the commission. \_\_\_\_\_ I do not want my piece offered as a print.

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If you want a painting created from an AI image, then I will need to create the image based off of your suggestions. I cannot create a painting based off an image made by another artist, unless you as the artist, actually made the AI image yourself.

Please allow 2 weeks for me to complete the proposal for your commission. If you have not heard from me by then, please send me a reminder. If your project is time sensitive state that in your initial request so I can see if I can meet the timeline that you need.

The deposit payment must be received before I will start on the project and the balance must be paid in full before I will ship the final product. Changes are not allowed once the project has started so it is important to ensure I have enough of an idea of what you are expecting.

Checks are not accepted and the person purchasing the product must use their address for the shipping. No third-party transactions will be accepted.

Additional comments or notes: \_\_\_\_\_

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Return to: Kimberly LeClaire Art – [leclaire@outlook.com](mailto:leclaire@outlook.com) [www.kimberlyleclaireart.com](http://www.kimberlyleclaireart.com)