

Fisherman Bay Sewer District

P. O. Box 86
Lopez Island, WA 98261
(360) 468-2131

BOARD OF COMMISSIONERS MEETING
March 20, 2024, at 10:00am
At 295 Village Rd. upstairs meeting room and via Zoom

Minutes

REGULAR MONTHLY MEETING OF BOARD OF COMMISSIONERS OF FISHERMAN BAY SEWER DISTRICT

- I. CALL TO ORDER: 10:01 AM Board in attendance- Lauren Stephens (via Zoom), Kit Ledbetter, Justin Jones; and Staff Meike Meissner, Jason Kramer, and Roy Light. Public in attendance: Bruce Botts; and Marly Schmidtke, Sandy Bishop, and Jerry from Slabjack (via Zoom). Meeting held in the meeting room at 295 Village Road.
- II. REGULAR BUSINESS
 - A. Adjustments to Agenda – Unfinished Business for FLIP addendum update from Jones: changes will be finalized and ready for the next meeting of Board.
 - B. Public Comment - Five-minute presentation by Bruce Botts and Jerry from Slabjack to introduce injection/curtain grouting as an option to repair leaking sewer tanks at Lopez Community Land Trust CoHo properties and at Bott's restaurant property in Lopez Village. More information is needed and will be presented to FBSD staff for assessment before the board can greenlight this procedure.
 - C. Approval of Minutes – February 21, 2024, Regular Meeting: Jones moved to approve minutes as presented, Ledbetter seconded. Motion passed.
 - D. Approval of Vouchers and Payroll: Ledbetter moved to approve all claims and payroll as presented (listed below), Jones seconded. Motion passed.
 - a. Acct 6641- Claims 3/4/2024 (\$2,961.77), 3/18/2024 (\$5,754.59), 3/18/3024 (\$1,046.77)
 - b. Acct 6646 – Claims 3/4/2024 (\$29,240.31)
 - c. Payroll-February payroll 2/26/2024 (\$16,405.17) Includes payroll taxes.
 - E. Superintendent's Report – none
 - F. District Operations Technician's Report – Report attached. Weeks Point Way project update.
 - G. Clerk's Report – none
 - H. Monthly Budget Report, Monthly Billing Reconciliation & Annual Budget Approval
 - a. Confirm Reconciliation – Stephens moved to confirm monthly billing reconciliation, Ledbetter seconded, motion passed.
- III. NEW BUSINESS
 - A. Housing Lopez sewer plans review with discussion about requiring every tank to be metered.
 - B. Stephens motioned approval of Resolution 2024-03: Annual review of Clerk position and approval of raise for Meike Meissner. Jones seconded. Roll-call vote: Ledbetter, aye; Jones, aye; Stephens, aye. Motion passed.
 - C. Next Meeting: Wednesday, April 17, 2024, at 10 a.m.

CONCLUDE: 10:46 AM Stephens moved to conclude; Jones seconded. Approved.

Approved 4/17/24
Date


Secretary


Clerk